

The **Tygarts Valley Conservation District** Board of Supervisors held a Regular Board Meeting on *March 26, 2018* commencing at 9:00 am at the District Office in Philippi. The meeting was called to order by Chairman Sheldon Findley.

Supervisors Present: Sigrid Teets, Joe Shaffer, Bob True, John Sencindiver, Joe Gumm, Donnie Tenney, James Dean, David Bonner, Jim Nester

Others Present: Candice Stone – WVCA, Jeremy Salyer – WVCA via Skype, Joyce Frey –TVCD, Caleb Smith – WVCA, Ben Collier – NRCS, Dan Elliott -TVCD,

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

March 26, 2018 Agenda: **Mr. Tenney moved to approve the agenda as presented; seconded by Mr. Shaffer; motion carried.**

February 26, 2018 Regular Meeting Minutes: **Mr. Gumm moved to approve the minutes as presented; seconded by Mr. Shaffer; motion carried.**

Introduction and/or Recognition of Visitors: Jared Nestor

Treasurer Report: Ms. Frey reviewed her reports (copies attached), commented that Mark Myers overdue account has been sent to the magistrate, there is a Notice to Appear set for 1:00 PM on April 23, 2018 in Preston County/Magistrates Office. She also reported that Eddie Farris, Robert Spencer, Todd Bolyard, and Tygarts Trucking are all past due. Per meeting in February Todd Bolyard has until March 30 to pay his bill in full. If he does not do so the interest will be added and a certified letter will be sent. Eddie Farris bill should be paid by April 30 if not, a letter will be sent to the Magistrate. Robert Spencer's account is on hold pending more work that needs to be completed. Tygarts Trucking has already been sent a certified letter, if it is returned unclaimed his bill will be sent to the Magistrate. Mr Gumm mentioned that we need to eliminate the confusion on the billing. It was also stated that years ago we would just write off the bills that were not paid. Anyone who does not pay their bills from the past are not permitted to have work done in the future. It is being requested that Mr. Elliott give a detailed report to the board on what jobs are being completed with the cost of materials and labor, and how much money was made per job. Also requested was for Ms. Frey to include in her reports a payment summary of the crew. **Mr. Gumm moved to accept the Treasurer Reports as presented and file for audit; seconded by Mr. Shaffer; motion carried.**

District Report: Mr. Elliott reported the crew is working on Good Hope Boat Ramp, Brush Clearing on Midway Road at Zac Kisamore's farm and Fairfax Pond. He is having Ms. Frey send an email daily as to the whereabouts of the crew. He also reported that the new truck is working out great, the spreader maintenance is complete and ready to be rented, and the New Holland tractor repairs are on hold due to the cost. Mr. Elliott set a goal of 70 jobs for the crew for summer and has 28 jobs now. Mr. Shaffer complemented the crew on a job well done for the painting, but asked what can be done about the ceiling tiles. Mr. Dean said the 4-H camp was getting rid of tiles that we could

have. Mr. Elliott also reported that he and Ms. Frey are working on an inventory list of all items in shop so that what has happened previously with missing items doesn't happen again. Mr. Dean asked that a list be handed out at each board meeting of all the jobs that have been completed.

District Manager Report: Ms. Stone reviewed her written report (copy attached).

Report of Officers and Agencies:

WVCA: Mr. Salyer reviewed his report (copy attached) and went over the changes to the Conservation Farmer of the Year. He also informed the board that if they had any suggestions for Ag Day next year to please let him know and he would present them at their next meeting. Mr. Salyer recommended the WVACD be involved with the land judging contest and Mr. Sencindiver will be presenting this to the WVACD at the quarterly meeting in April.

Mr. Smith reported that he has had a lot of interest in the Poultry Litter Program. He also is looking at a reduced cost deer fence and will be assisting WVU in a research project. WVU will be doing the funding of the research project. The cost share for this would fall under urban agriculture, and would cost around \$1000.00 to do 1 acre. Mr. Smith will be attending several meetings and training during the next month.

WVU Extension: None Present.

NRCS: Mr. Collier reviewed his report (copy attached). He also mentioned that Local Work Group needed to be setup for this year and have a meeting. This first meeting will look at what's been done in the past and determine what project will be done for this year. He reminded us that all projects must be completed by end of August. A meeting date is set for 9am on May 16 at Tygarts Valley Office.

FSA: None Present.

WesMonTy RC&D: Ms. Teets reported all mid-year reports have been approved. She also informed us that 30 farmers were interested in the pollinator program and that the seed has been shipped and should be here at any time. There will be a Family Discovery Day at the Barbour Country Fairgrounds Hiking Trail on June 9th and they are looking for people to set up educational booths along the trail. The June meeting will be a train ride and cost \$30.00 per person this will include your meal.

DOF: None Present

Others: None present.

Correspondence Received: Brickstreet authorizations, thank you card from Roger Nestor's Family, Shelby Run Mining Renewal #1 U-2012-12, Wolf Run Mining Renewal #8 O-0113-83, Carter Roag Coal Company #7 U-0111-83, Carter Roag Coal Company Renewal #6 U-2009-88

Old Business:

- **Farmland Preservation** – Mr. Sencindiver reported that 1st easement for 175 acres on Mike Hick's farm has been completed. There will be another newspaper article about Farmland Preservation due to a lot of questions from citizens.
 - **SPRP/OM&R** –
 - **Work Pending:** None
 - **Completed Work/Invoices:** Shooks Run and Pecks Run have been invoiced and are awaiting payment.
 - **NRCS Elkwater soil core storage:** Still need to be moved.
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Committee Reports:

Building/Finance/Budget Committee: Mr. True reported that he is working on getting new renters for the unoccupied office and basement space. He will be contacting H&R Block again in May. Also, we will be putting rain barrels outside to water the pollinator garden in front of the building. Ms. Frey said that we have a grant that will cover the cost of the project. Mr. True stated that he will be checking prices on other storage units to see what the cost should be for renting the basement. Ms. Frey contacted BC Bank about the credit card and is going to fill out the application. She will also be contacting the bank about the card in Mr. Sencindiver's name and having that account closed.

Equipment/Safety Committee: Mr. Nester reported the shop looks great and the crew has done a lot of work to clean it up. He mentioned also that they need to keep the spreaders greased.

Education/Publicity/Exhibit Committee: Mr. Sencindiver reminded the board that the Conservation Farmer of the Year deadline is approaching quickly and nominations need to be made. Mr. Collier had given a few names to board of farms to be considered. Farm tours will tentatively being set up for May 22-24. It was mentioned for the district have a float in the local parades. It is too late this year for most of the parades but we need to be thinking of ideas for next year. Spring field day is approaching quickly. Anyone who is wanting to help with the setup needs to be at the site on May 18 at 10am. Also, everyone needs to be there at 9am on May 19 for the field day. Tucker County Safety Days is May 10 and May 11. Ms. Frey, Mr. Elliott, Mr. Nester and a member of our crew will be doing Tractor Safety for the youth on those days.

Legislative Committee: Mr. Gumm reported on the NACD fly in where 150 district officials representing 27 states were in attendance. He also gave the group a few handouts.

Grassland/AgEP Committee: Ms. Teets asked Mr. Smith to report on the upcoming Poultry Litter Cost Share Program. Mr. Smith said that all cooperators must turn in weight slips with their paperwork and approvals will be completed by April 30. The sign up period will be April 9-20. He also stated that depending on the number of sign up we may or may not have to use the ranking system.

Mr. Tenney moved to approve the sign-up period of April 9-20; seconded by Mr. True; motion carried.

Conservation Agreements:

- Ed Gross – Upshur County

Ms. Teets moved to approve the agreement as presented; seconded by Mr. Tenney; motion carried.

AgEP Committee will meet on April 3 to approve all payments submitted through April 2.

Ms. Teets moved for the AgEP committee to approve all pending payments submitted through April 2.; seconded by Mr. Tenney; motion carried.

Agricultural Enhancement Program Administration Agreement was present.

Ms. Teets moved to accept and sign the AgEP Administration Agreement as presented; seconded by Mr. Shaffer; motion carried.

Water Resource Committee: Mr. Shaffer reported that we are still trying to find ways to fund the project and fighting the mitigation costs. Also, the next meeting will not be until after Engineering Firm has met with the DEP.

WVACD Directors Report: (copy attached) Mr. Sencindiver stated if there is any information you want reported to please let him know. If you need a tax exemption form for the hotels please let Ms. Frey know and she will take care of it.

Personnel Committee:

Ms. Teets moved to go into executive session per WV state code 6-9A-4a to discuss a personnel issue; seconded by Mr. Tenney; motion carried. The board went in to executive session at 11:45 PM.

Mr. Shaffer moved to resume regular board meeting at 11:53 PM; motion carried.

New Business:

- **Tri-District Land Judging-** Jared Nestor requested to speak to the board regarding the tri-district land judging contest. Mr. Nestor is requesting the contest be held on Reta Jean Nestor's (H&N) farm in Roger's memory, also for the name of the contest be changed to Roger Nestor Soils Judging Contest, and \$525.00 for the prizes being awarded. Mr. Salyer informed Mr. Nestor that any money that would come from the district could not be used for cash prizes but can be used for food, water, trophies, ribbons, and plaques. The contest will include both the land judging and home site contests. He already has about 20 teams committed. Each team will pay an entry fee of \$50.00. Mr. Findley is going to bring up the contest at the next quarterly meeting and speak to the other 2 districts involved about spending \$350.00 a year instead of \$1,000.00 once every 3 years. The amount of money the district is willing to donate will be discussed at the next board meeting. **Mr. Shaffer moved to approve the name change from Tri-District Land Judging to Roger Nestor Soil Judging Contest; seconded by Mr. Tenney; motion carried.**
- **Plan of Work-** 2018-2019 plan of work was presented. **Mr. Nester moved to approve the plan of work as submitted; seconded by Mr. Bonner; motion carried.**

- **LOR's For Approval**
 - 1023-03: FY18 O&M Shooks Run \$2,500.00 **Mr. Shaffer moved to approve FY18 O&M Shooks Run \$2,500.00; seconded by Mr. Sencindiver; motion carried.**
 - 1024-08: NPS 1609 Litter Transfer \$20,000.00 **Mr. Shaffer moved to approve NPS 1609 Litter Transfer \$20,000.00; seconded by Mr. Sencindiver; motion carried.**
 - 1023-03 FY 18 O&M Elkwater Fork \$10,000.00 **Mr. Shaffer moved to approve FY18 O&M Elkwater Fork \$10,000.00; seconded by Mr. Sencindiver; motion carried.**
 - 1023-03 FY18 O&M Pecks Run \$3,900.00 **Mr. Shaffer moved to approve FY18 O&M Pecks Run \$3,900.00; seconded by Mr. Sencindiver; motion carried.**
- **CDO Grant/Funding Report FY19-** Report was presented. **Mr. Gumm moved to approve CDO Grant Funding Report as presented; seconded by Mr. Tenney; motion carried.**
- **TVCD Shirt Purchases** Ms. Stone and Ms. Frey shared pricing for the Green Polo Shirts with the TVCD Logo. It was decided that each board member would pay for their own shirt. Board members are to let Ms. Frey know size and she will order the shirts and collect the money.
- **Invoices for Approval**
 - Shooks Run Invoice for O&M work \$1,457.50 **Mr. Tenney moved to pay the Shooks Run Invoice \$1,457.50; seconded by Mr. Gumm; motion carried.**
 - Pecks Run Invoice for O&M work \$4,900.75 **Mr. Tenney moved to pay the Pecks Run Invoice \$4,900.75; seconded by Mr. Gumm; motion carried.**

Report of Individual Supervisors:

Mr. Bonner- attended Eat & Reap Dinner in Parsons, AgEP Committee Meeting, and Shooks Run & Pecks Run Annual Dam Inspections.

Mr. True- attended Eat & Reap Dinner in Parsons, Water Resources & Appalachian Grazing Committee Meetings, Shooks Run & Pecks Run Annual Dam Inspections, WesMonTy RC&D Meeting.

Mr. Dean- attended Eat & Reap Dinner in Parsons, Elkwater Fork Dam Inspection, and AgEP & Education Committee Meetings

Mr. Tenney- attended Elkwater Fork & Pecks Run Dam Inspections, Water Resources, Envirothon, and WesMonTy RC&D Committee Meetings, Buckhannon Watershed Meeting.

Ms. Teets- attended Eat & Reap Dinner in Parsons, AgEP, Water Resources and Education Committee Meetings, and WesMonTy RC&D Meeting.

Mr. Nester- Eat & Reap Dinner in Parsons

Mr. Gumm- attended NACD "Fly In" Washington DC, Envirothon and Appalachian Grazing Committee Meetings

Mr. Shaffer- attended New Horizon's, Eat & Reap Dinner in Parsons, WesMonTy RC&D, Education and Water Board Committee Meetings

Mr. Sencindiver – attended Farmland Preservation, WesMonTy RC&D, Envirothon, Education Committee Meetings and Eat & Reap Dinner in Parsons.

Public Comment Period: None

There being no further business to attend to, Chairman Findley declared the meeting adjourned at 12:25 PM.


Secretary

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3

March 26, 2018 Regular TVCD Board Meeting Minutes Summary of Motions

1. Mr. Tenney moved to approve the minutes as presented; seconded by Mr. Shaffer; motion carried.
2. Mr. Gumm moved to approve the agenda as presented; seconded by Mr. Shaffer; motion carried.
3. Mr. Gumm moved to accept the Treasurer Report as presented and file for audit; seconded by Mr. Shaffer; motion carried.
4. Mr. Tenney moved to approve the Poultry Litter Cost Share Program Sign Up Period of April 9-20; seconded by Mr. True; motion carried.
5. Mr. Teets moved to approve the agreements as presented; seconded by Mr. Tenney; motion carried.
 - a. Ed Gross-Upshur County
6. Ms. Teets moved for the AgEP Committee to approve all pending payments submitted through April 2nd at the April 3rd meeting; seconded by Mr. Tenney; motion carried.
7. Ms. Teets moved to accept and sign the AgEP Administration Agreement as presented; seconded by Mr. Shaffer; motion carried.
8. Mr. Shaffer moved to approve the name change from Tri-District Land Judging to Roger Nestor Soil Judging Contest; seconded by Mr. Tenney; motion carried.
9. Mr. Nester moved to approve the plan of work as submitted; seconded by Mr. Bonner; motion carried.

- 10. Mr. Shaffer moved to approve LOR 1023-03 FY18 O&M Pecks Run \$3,900.00; seconded by Mr. Sencindiver; motion carried.**
- 11. Mr. Shaffer moved to approve LOR 1023-03 FY18 O&M Shooks Run \$2,500.00; seconded by Mr. Sencindiver; motion carried.**
- 12. Mr. Shaffer moved to approve LOR 1023-03 FY18 O&M Elkwater Fork \$10,000.00; seconded by Mr. Sencindiver; motion carried.**
- 13. Mr. Shaffer move to approve LOR 1024-08 NPS 1609 Litter Transfer \$20,000.00; seconded by Mr. Sencindiver; motion carried.**
- 14. Mr. Tenney moved to pay the Shook Run O&M Invoice \$1,457.50; seconded by Mr. Gumm; motion carried.**
- 15. Mr. Tenney moved to pay the Pecks Run O&M Invoice \$4,900.75; seconded by Mr. Gumm; motion carried.**
- 16. Mr. Gumm moved to approve CDO Grant Funding Report as presented; seconded by Mr. Tenney; motion carried.**