

**Guyan Conservation District
Monthly Board Meeting Minutes
June 21, 2018 at 1:00 pm
2631 5th Street Road, Huntington, WV 25701**

The Guyan Conservation June 21, 2018 board meeting was called to order at 1:00 pm by Chairman Bill Stewart.

Supervisors Present:

Bill Stewart

Helen Stanley

George Mathis

Ronnie Perdue

Zachary Winters (Associate)

Ken Brown

Grady Hayner (Associate)

Jason Ekers (Associate)

New Supervisors/July Present:

David Webb

Adam Rutledge

John Kovach

Supervisors Absent:

Rocky Adkins

Steve Billups

Reggie Woodrum

Others Present:

Caitlin Black, WVCA

Kim Fisher, WVCA

Corine Powell, NRCS

Approval of Agenda

Ronnie Perdue moved to approve the June 21, 2018 board meeting agenda.

George Mathis seconded. The motion carried.

Approval of Board Meeting Minutes

Ronnie Perdue moved to approve the May 17, 2018 Guyan Conservation District (GCD) board meeting minutes. George Mathis seconded. The motion carried.

Agency Reports

WVCA-Kim Fisher – See Attached Report

WVCA-Judith Lyons-See Attached Report

NRCS-Corine Powell-See Attached Report

Business Meeting

Treasures Report

Ronnie Perdue moved to approve the co-administered funds financial reports and George Mathis seconded. The motion carried.

Ronnie Perdue moved to approve the District General and CDO financial reports and George Mathis seconded. The motion carried.

Ronnie Perdue moved to approve the following General and CDO accounts payable. Helen Stanley seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Bagby, Johnson & Assoc., Inc.		\$ 200.00
Bagby, Johnson & Assoc., Inc.		\$ 275.00
LM&OC Properties		\$ 593.32
Xerox		\$ 131.22
Superior Office Services, Inc. (paper, card stock)		\$ 112.00
WV Board of Risk & Insurance Management		\$ 646.00
Suddenlink		\$ 162.13
Western Conservation District (10 float valves)		\$ 316.00
Bill Stewart (reimburse office keys)		\$ 3.16
Deluxe (CDO & other bookkeepers checking acct)		\$ 436.87
		<u>\$2,875.70</u>

Approval of supervisor's travel and per diem expenses

Ronnie Perdue moved to approve the supervisors May travel and per diem expenses. Ken Brown seconded. The motion carried.

Reimburse Interest Bearing Acct (1480) \$370.25 Deluxe from CDO for checks & env.
Ken Brown moved to approve the payment of \$370.25 from the CDO account to the interest bearing account to cover the checks and envelopes that were ordered. George Mathis seconded. The motion carried.

GCD Plan of Work

Ronnie Perdue moved to approve the 2019 GCD Plan of Work. George Mathis seconded. The motion carried.

Travel rate per bookkeeper

This topic is still open as the bookkeeper is under the impression that, by law, we must charge 54.5 cents per mile, and our board voted on 53.5 cents per mile. Chris Casto is investigating the matter.

Add Ken Brown to Cabell County Solid Waste Board temporarily

George Mathis moved to approve adding Ken Brown to the Solid Waste Board temporarily until a fulltime replacement can be found. Ronnie Perdue seconded. The motion carried.

AgEP Program
FY18 Lime Payments

Ken Brown moved to approve the following Lime payments. Ronnie Perdue seconded. The motion carried.

<u>(M/D)</u>	<u>Lime</u>	<u>Total</u>
	Donna J. May	\$1,791.60
	James Lee Reeves	\$1,965.00
	Ricky Coyner	\$1,518.30
	Ronald Bates	\$1,992.90
	Jonathan Smith	\$1,350.00
	Norman Brumfield	\$1,260.00
	Carl McCoy/ Helen Ruby	\$ 1,256.40
	Erin McKinney	\$ 240.00
	Ronnie Hodge	\$ 386.70
	David Moore	\$ 656.70
		Total \$12,417.60

FY18 Heavy Use Payments

Ken Brown moved to approve the following Heavy Use payments. Helen Stanley seconded. The motion carried.

<u>Heavy Use Area</u>	<u>Total</u>
Philip Spurlock	\$ 870.00
Donna J. May	\$ 678.60
Rachel Norris	\$ 835.20
Zack Winters	\$ 870.00
	Total \$3,253.80

FY18 Cover Crop Payment

Ken Brown moved to approve the following Cover Crop payment. Helen Stanley seconded. The motion carried.

<u>Cover Crop</u>	<u>Total</u>
Erin McKinney	\$ 60.00
	Total \$60.00

FY18 Urban Agriculture Payment

Ken Brown moved to approve the following Urban Agriculture payment. Helen Stanley seconded. The motion carried.

<u>Urban Agriculture</u>	<u>Total</u>
Erin McKinney	\$ 179.20

Total \$179.20

Approve AgEP Administration Agreement

Ronnie Perdue moved to approve the new AgEP Administration Agreement. Ken Brown seconded. The motion carried.

Extend AgEP Sign Up Period through July 31, 2018

George Mathis moved to approve extending the sign up period through July 31, 2018. Ken Brown seconded. The motion carried.

Communications

- DEP mining notices
- Forestry report from Charles R. Copeland
- J.P. Morgan Pledge Report
- SunTrust Pledge Statement
- Supervisors Photo's for Directory
- 2017 GCD Audit Underway
- 2018 Woman in Agriculture Conference Nov 2-3 Oglebay Resort, Wheeling, WV

Next Board Meeting Will Be Held On:
July 19, 2018 @ 1:00 pm

