**Capitol Conservation District**

 **Wednesday September 19, 2017 9:30 am**

Cross Lanes USDA Service Center - 418 Goff Mountain Rd.

Cross Lanes, WV 25313 - Phone 304.759.0736 email: ccd@wvca.us

 **Attendance:**

 **Terry Hudson-Chairman Kim Fisher- WVCA Area District**

 **Sue Brand- District Manager Suzie Steele-Elk District Manager-WVCA**

 **Clyde Bailey-Supervisor Russell Young-Capitol/Elk Conservation**

 **Frank Naab-Supervisor Specialist-WVCA**

 **Valerie Thaxton-Secretary Judith Lyons-WVCA South Watershed**

 **Karen Figgatt-Treasurer Program Manager**

 **Tony Leadbeter-Associate**

 **CALL BOARD MEETING TO ORDER**

**APPROVAL OF AUGUST BOARD MEETING MINUTES**

**FINANCIAL REPORTS/INVOICES**

 *\** ***financial reports and supervisor per diem and travel forwarded via email to the financial committee.***

 Co-Administered Funds Report, District August Financial Report

 Motion for bills to be paid as funds permit and coordinated by office staff and filed for audit -

**REPORTS**

1. September WVCA Report
2. NRCS--Julie Stutler
3. Watershed Report – Judith Lyons:
4. CCD AgEp -Russell Young--Trend/Analysis
5. Solid Waste
6. Supervisor and Committee Reports
7. DM Report –Old Per Diem, Travel Form and New Balance Spreadsheet for Supervisors-
8. Conservation Sign Problems

**NEW BUSINESS**

1. **(M)** Urban AgEp Approval
	1. Sarah Elizabeth Hicks Urban Agriculture $ 47.56—
2. (M) Rodney Loftis & Son Contracting (removed collapsed culverts and drain pipes under the

entrance. Contractor Work $ 3250.00-

1. **(M)** Women in Agriculture Conference
2. **(M)** Appalachian Grazing Conference Funding
3. **(M)** Listening Session Discussion Report
4. **(M)** Closing/changing the non-interest-bearing account into the interest-bearing account-

**UNFINISHED BUSINESS**

1. No responses back on New Accountants
2. Banner update
3. Lime Spreader Shelter purchase update
4. Winter Awards Banquet. January 26, 2019NACD
5. Greylock Energy Midstream-shown to board members

**Meeting Adjourns @** \_\_\_\_\_\_\_\_\_

 **Finance Meeting to be held @ 8:30am**

 **Next board meeting is October 17, 2018 @ 9:00 am**

Karen Figgatt will get lock smith to look at safe.

Board approved for Tony Ledbetter to attend the WV Conservation Awards & Recognition Luncheon to be held on October 16, 2018. C. Bailey made motion and V. Thaxton 2nd motion, motion passed.

District will pay registration and mileage.

**Notice:**

 Please don’t forget about the Listening Discussion Session to be held on October 1, 2018

 6:00 pm to 9:00 pm @ Camp Virgil Tate