

**Guyan Conservation District
Monthly Board Meeting Minutes
November 15, 2018 at 5:00 pm
100 Pioneer Road, Wayne WV 25570**

The Guyan Conservation board meeting was called to order at 5:00 pm by Chairman Bill Stewart.

Supervisors Present:

Bill Stewart

Ken Brown

George Mathis

Ronnie Perdue

John Kovach

Zackary Winters

Mike Adkins

Grady Hayner (Associate)

Jason Ekers

David Webb

Supervisors Absent:

Helen Stanley

Adam Rutledge

Reggie Woodrum

Others Present:

Caitlin Black, WVCA

Corine Powell, NRCS

Ben Marcum, NRCS

Approval of Agenda

George Mathis moved to approve the November 15, 2018 board meeting agenda. Ronnie Perdue seconded. The motion carried.

Approval of Board Meeting Minutes

Ronnie Perdue moved to approve the October 18, 2018 Guyan Conservation District (GCD) board meeting minutes. Ken Brown seconded. The motion carried.

Agency Reports

WVCA-Kim Fisher – See Attached Report

WVCA-Judith Lyons-See Attached Report

NRCS-Corine Powell-See Attached Report

Business Meeting

Treasures Report

Ken Brown moved to approve the following co administered funds financial reports. Ronnie Perdue seconded. The motion carried.

Ken Brown moved to approve the District General and CDO financial reports. Ronnie Perdue seconded. The motion carried.

Ronnie Perdue moved to approve the following General and CDO accounts payable. Ken Brown seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Bagby, Johnson & Assoc., Inc.		\$ 200.00
Bagby, Johnson & Assoc., Inc.		\$ 275.00
LM&OC Properties		\$ 593.32
Xerox		\$ 144.98
Suddenlink		\$ 164.50
WV Corrections Industries (farm winner plaques)		\$ 164.53
Paris Signs (farm winner signs)		\$ 460.87
Bill Stewart (reimbursement for stamps)		\$ 100.00

Approval of supervisor's travel and per diem expenses

Ronnie Perdue moved to approve the supervisors October travel and per diem expenses. David Webb seconded. The motion carried.

Guyan Conservation District Street Signs

John Kovach checked with the State Road Dept. and they didn't have our old signs. No one has been able to reach Rocky Adkins. The board decided to pass on signs for now.

Listening Session Discussion LOR \$350.00 for food and expenses

Zackary Winters moved to reimburse Bill and Dorothy Stewart with an LOR. George Mathis seconded. The motion carried. Bill Stewart requested the LOR amount be changed to reflect the amount the receipts total.

2017 Draft Audit Report

The board requested notes from the audit meeting be presented at the next board meeting. The board wants the plan of instruction updated annually. They also want to make a committee to update policies and travel overview. The committee will consist of David Webb, George Mathis, Ronnie Perdue and John Kovach.

GCD Flyers/Newsletters

The topic was tabled until next month.

Bookkeepers rate increase from \$475.00 per month to \$600.00

Jason Ekers moved to stay with the current bookkeeper and approve the rate increase temporarily. Ronnie Perdue seconded. The board does want to send out the letters looking for possible replacements in the meantime.

Banner Ideas

The board decided to let Bill Stewart or Ken Brown come in the office and decide on the banner choices presented.

Appoint someone locally to sign checks

Ronnie Perdue moved to approve adding Jason Ekers and Zackary Winters to the bank accounts for signature authority. Ken Brown seconded. The motion carried. Ken Brown would call the bank and find out what would be needed to be done.

NRCS/Conservation District Local Workgroup Projects

Corine Powell mentioned the workshop projects that were chosen.

AgEP Fund Payments

George Mathis moved to approve Ricky Coyner's heavy use payment for \$870.00. David Webb seconded. The motion carried.

Ricky Coyner	Heavy Use Area	\$870.00
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AgEP Balance

The board was given a worksheet to review AgEP balance.

Communications

- DEP mining notices
- Forestry report from Charles R. Copeland
- SunTrust Pledge Statement
- Ag Day at the Capitol January 30, 2019
- BRIM Report

Next Board Meeting Will Be Held On:
December 20, 2018 at 1:00 pm

