

**Guyan Conservation District
Monthly Board Meeting Minutes
March 21, 2019 at 1:00 pm
2631 5th Street Road, Huntington, WV 25701**

The Guyan Conservation March 21, 2019 board meeting was called to order at 1:00 pm by Chairman Bill Stewart.

Supervisors Present:

Bill Stewart

Ken Brown

George Mathis

Ronnie Perdue

John Kovach

Helen Stanley

Zackary Winters

Mike Adkins

Grady Hayner (Associate)

Jason Ekers

David Webb

Supervisors Absent:

Adam Rutledge

Reggie Woodrum

Others Present:

Corine Powell, NRCS

Kim Fisher, WVCA

Caitlin Black, WVCA

Approval of Agenda

David Webb moved to approve the March 21, 2019 board meeting agenda. Ronnie Perdue seconded. The motion carried.

Approval of Board Meeting Minutes

David Webb moved to approve the February 21, 2019 Guyan Conservation District (GCD) board meeting minutes. Ronnie Perdue seconded. The motion carried.

Agency Reports

WVCA-Kim Fisher – See Attached Report

WVCA-Judith Lyons-See Attached Report

Business Meeting

Treasures Report

David Webb moved to approve the co-administered funds financial reports and Ronnie Perdue seconded. The motion carried.

Helen Stanley moved to approve the District General and CDO financial reports and Ken Brown seconded. The motion carried.

Helen Stanley moved to approve the following General and CDO accounts payable.

Ronnie Perdue seconded. The motion carried.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Bagby, Johnson & Assoc., Inc.		\$ 600.00
Bagby, Johnson & Assoc., Inc. (prior invoice)		\$ 204.00
LM&OC Properties		\$ 593.32
Xerox		\$ 158.66
Suddenlink		\$ 164.51
Bill Stewart (reimbursement for postage)		\$ 122.97
Bill Stewart (reimbursement American Meadows)		\$ 300.00
Bill Stewart (reimbursement Bowlings-pollinator)		\$ 26.39
Ernst Seeds (pollinator project)		\$ 822.80
Superior (office supplies)		\$ 236.70
Superior (office supplies, pollinator project supplies)		\$ 314.25

Approval of supervisor's travel and per diem expenses

Zackary Winters moved to approve the supervisors January travel and per diem expenses. Mike Adkins seconded. The motion carried.

Soil Trailer dates May 6, 7, 8, 9, 10th and 15th – pick schools

The 6 schools picked, and 2 extra dates were:

Brookview Elementary – Boone
Chapmanville Upper Elementary – Logan
East Lynn Elementary – Wayne
Cox Landing Elementary – Cabell
Burch Elementary – Mingo
Ranger Elementary – Lincoln
Extra 2 dates
Hite Saunders Elementary – Cabell
Fort Gay Elementary - Wayne

GCD 12 x 12 Tent – GCD Event Cloth

The Board decided to price the Tent and Event Cloth with the GCD logo and discuss it further at next meeting.

GCD Credit Card

Jason Ekers moved for GCD to get an office credit card. Mike Adkins seconded. The motion carried. It was decided we would have 2 cards with the Chairman, Bill Stewart having one. The second card would be held by our treasurer, Ken Brown. The Board decided to see if City National Bank could assist in the process.

Procedures Manual

Ken Brown moved to approve the new procedures manual. Zackary Winters seconded. The motion carried.

Putman Bank COD 51684 matures 3/22/19 - \$806,800.64

Rate was 1.75% will now be 2.4%

Ken Brown moved to approve rolling over the COD at Putnam County Bank. Jason Ekers seconded. The motion carried.

CDO Budget Report - Due March 30

Jason Ekers moved to accept the new 2020 Budget Report. Zackary Winters seconded. The motion carried.

Accept Adam Rutledge resignation and place ad in newspaper for replacement supervisor in Lincoln County

The topic was floored until next month.

Signing GCD checks

Bill Stewart informed the board that the Chairman and Treasurer should be the ones primarily signing checks. The other 3 people were alternates if they were not available. He also stated that all checks would not be signed until they are approved first, and that it would take place after the board meeting.

Education and Awards Committee

According to our new procedure's manual, Bill Stewart will appoint a committee to oversee education and awards. The appointment will be made in July.

GCD Agenda

According to Robert's Rules, any supervisor can add anything to the agenda. The board stressed the importance of showing respect for the Chairman, Bill Stewart and keeping him in the loop.

AgEP Spring Approvals

Jason Ekers moved to approve the following approvals. Zackary Winters seconded. The motion carried.

Micro- Irrigation

Name	County	Ranking	Cost
Brent Ferrell	Wayne	35	\$1000.00
TOTAL		\$1000.00	

Frost Seeding Payments

• Ricky Coyner	\$209.50
• Leonard Napier	\$72.50
• Chris Baker	\$289.63
Total	\$571.63

AgEP Balance

The AgEP balance worksheet was presented.

Potato Project

Bill Stewart informed the board that there would no potato program this year as he was not able to purchase seed. He said they will try again next year and be better prepared.

Communications

Next Board Meeting Will Be Held On:
April 18, 2019 at 1:00 pm