

Little Kanawha Conservation District

Board of Supervisors Meeting
March 12, 2019, 10:00 AM
Mill Run Ag Service Center, Parkersburg, WV

Attending were:

*** Supervisors Attending ♦ Supervisors by Conference Call**

- *Ivan Banks, Ritchie County
- *Bob Buchanan, Wood County
- *Dexter Graham, Wood County
- *Mike Nichols, Ritchie County
- *Sam Sheets, Roane County
- Thanh Ashman, Roane County
- *Roger Shaver, Wirt County
- *Roseann Adams, Wirt County

Others attending or ♦ Others by Conference Call:

Delmas Carr, Wood County Associate Supervisor
Jason Crislip, NRCS
Kim Fisher, WVCA
Vernon Stephens, Forestry
Mikayla Hayes, LKCD
Dwight Goff, Wirt County Wetland Committee
Will Conrad, Student Wirt County Middle School
Summer Parsons, Student Wirt County Middle School
Jessica Nichols, WVCA

Call to order & Pledge of Allegiance –

- Mike Nichols called the meeting to order at 10:00 a.m.
- Pledge led by Delmas Carr and recited by all.

Introduction of Visitors – Their reports and concerns

Dwight Goff stated that this is the 20th year of the event. It is always held the first Friday in May. Set up will be May 2nd. Wirt Counties 4th, 6th and 8th grade will participate. They are also inviting the 8th grade from Williamstown and the 4th and 6th grades from Doddridge County. Will Conrad and Summer Parsons each talked about their experiences attending the event. Because of the event Dwight Goff was selected as 2009 WV Environmental Teacher of the Year.

District Business

Minutes of Previous Meeting

Motion to approve the minutes as presented was made by Bob Buchanan and second by Sam Sheets. Majority approved. Motion carried.

Approval of Financial Reported Items

- District meeting packet pages 1-12. Financials were discussed. Filed for audit.
- Budget Committee reported. *Bob Buchanan moved to increase book keeper from 5,400.00 to 6,000.00 moving the 600.00 from office rent as well as increasing supplies & events from 1,900.00 to 2,500.00 moving the 600.00 from Educational/Contest. Second by Roger Shaver. Majority approved. Motion carried.*

Approval of Cooperators

Agreements – Oshel Cunningham – Wood County

Larry Smith – Wood County

Terminations – None

Bob Buchanan made motion to approve the new cooperators and second by Sam Sheets. Majority approved. Motion carried.

Correspondence – Non-Action Items

- District meeting packet pages 13-14 has information regarding the Pest Alert on Spotted Lantern Fly.
- District meeting packet pages 15-16. The Western Conservation District is accepting sealed bids on their potato equipment.
- District meeting packet pages 17-63 holds all the information received from WVACD.

Correspondence – Action Items –

- Wirt County Wetland Fund Request – District meeting packet page 64
Roseann Adams moved to continue support in the amount of 1,000. Second by Roger Shaver. Majority approved. Motion carried.
- WVU Soils Team Request Letter – District meeting packet page 65
Roger Shaver stated that we have always used the funds to sponsor our own contest. No action.
- Ritchie County Fair & Exposition Sponsorship Request – District meeting packet pages 66-70.
General discussion of past events. *Sam Sheets moved to support the fair in the amount of 100. Second by Roger Shaver. Discussion of taking a piece of equipment and Mikayla Hayes manning the spot August 3rd. Call for question. Majority approved. Motion carried. Dexter Graham will take the equipment out.*

Report of Agencies and Others

LKCD Associate Supervisors Report

- Nothing at this time.
- Jerry Waybright not doing well at all.

Field Staff Report, NRCS, District, Jason Crislip

- Working on contract management. EQIP ranking due this Friday.
- Nick Beaver accepted a temporary assignment as District Conservationist in West Fork Conservation District till August.
- Discussed the loss of cattle.
- Mud is still a big problem currently.
- Are there funds for food plots? No but there are funds for wild life management.

Field Staff Report, LKCD, Mikayla Hayes – District meeting packet page 71

- Income sheet for February 12th thru March 11th.
- Have been averaging 1 to 2 soil test per week.
- Just ordered 1200 tree tubes and they are being sold very quickly.
- Lime spreader request have started to pick up as the weather is changing.

Field Staff Report, Forestry – District meeting packet page 72

- Brush fires. 7 different fires have burned 8.5 acres to date. Some due to down power lines.
- Fire permits for Agricultural needs are free. Other permits are 125.00.
- They have received applications from a couple of good candidates. Interviews next Thursday should go well.
- Bills in legislation will move forestry management from DNR to Forestry.
- First responder's insurance was discussed.

Field Staff Report, WVCA – District meeting packet page 73

Unable to attend.

FSA, Eleanor Porter – District meeting packet pages 74-80

Unable to attend.

WV DNR Report, Jeff McCrady

Unable to attend.

LK RC&D Report – District meeting packet page 81

Funds were approved for Pleasant Hill School high tunnel water system thru use of the LK RC&D Emergency Request Funds.

Solid Waste Authority Report

- Start clean-ups
- Bob Buchanan will email the schedule for the recycling out. Next three months is a big start up for this.

Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program

Please see information on District meeting packet page 73.

North Fork Hughes River Updates & Issues

- Debris Removal Update – Boom – Brian Farkas is getting funds to put on in at North Fork Hughes River Dam. Bob Buchanan will see about scheduling a meeting with Brian Farkas and Senator Gouch with regarding to cost.
- Gas Well Update – Nothing at this time.

Bluebird Houses Update – Out of boxes. Sam Sheets will check on this.

Garage Cleanout

After the meeting today. Bob Buchanan will investigate working with Solid Waste Authority in the future.

Calhoun County Supervisor Position – District meeting packet pages 82-84

After review of the information Sam Sheets moved to write a letter of recommendation for T. Dale Cunningham from the LKCD Board of Supervisors to the State Conservation Committee second by Roseann Adams. Majority approved. Motion carried. Motion to approve T. Dale Cunningham as an Associate supervisor during the interim of him being appointed to the open supervisor's position in Calhoun County was made by Sam Sheets and second by Ivan Banks. Majority approved. Motion carried. Letter and information are to be sent to WVCA for inclusion in April's SCC meeting packet. After approved an oath will need to be filed with Mr. Cunningham's local County Clerk's office.

Landjudging Contest Update

- Week of the 22nd of April.
- Excavator will be used.
- Jason Crislip will decide date after talking to the local soil scientist.

Local, National & State Meeting Report

Envirothon Committee

- Meet in Canaan Valley yesterday. No one from the District attended. Sites were picked.
- Contest April 17th and 18th. Set up on the 16th and people are needed to help with this.
- Next meeting is April 3rd at Canaan Valley.

Appalachian Grazing Conference Committee

- Mike Nichols talked about the conference.

- In attendance from our area were supervisors Mike Nichols, Roger Shaver, Bob Buchanan, employee Mikayla Hayes and farmer John King.

Grazing Land Committee

The next meeting will be in July due to the WV Beef Expo being held April 12th at Jackson Mills.

Active District Committee Reports

Equipment Committee – District meeting packet pages 85-86

Discussed briefly. Parts will need to be ordered quickly as equipment will soon start to be very busy.

Ag Enhancement Committee – Report in District meeting packet pages 87-92

State Meeting next Monday in Flatwoods.

Budget Committee – District meeting packet pages 93-94

- Report of CDO funds update.
- Budget Committee verbal report given in the discussion covered under financial report earlier.

District Manager, Jessica Nichols

- The annual update of information for the System for Awards Management (SAM) has been completed.
- Discussed closure of the District credit cards and account that had been with Peoples Bank. Bob Buchanan was listed on the account and took care of this.
- Regarding the credit card that the District has with United Bank. *To maintain three supervisors having cards Roger Shaver moved to include Bob Buchanan on the account. Second by Ivan Banks. Majority approved. Motion carried.* The other two listed on the account are Dexter Graham and Roger Shaver.

WVCA Report, Kim Fisher – District meeting packet pages 95-97

- CDO Grant Fund budget needs to be submitted. This was discussed earlier and will be submitted before the end of the week.
- The state AgEP meeting is scheduled for next Monday.
- The State Conservation Farmer Contest was discussed. The District will not be participating in this but will continue with their Outstanding Cooperator Awards Program. Jason Crislip will have those recommendations to the board by the next board meeting.

Closing Activities

Calendar of Events

I will need to go over information received and complete this section prior to sending out later this month.

Motion to Adjourn was made by Roseann Adams and second by Dexter Graham. Majority approved. Motion carried. Meeting adjourned at 11:33 a.m.

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

Mike Nichols, LKCD Chairman

Roseann Adams, LKCD Secretary

Date approved: _____

In this packet you will find:

Financial & Agreement Information

Pages 1-2	District Trial Balance Sheet
Page 3	District Account Receivables
Pages 4-7	District Check Detail
Pages 8-9	District Profit & Loss
Page 10	Co-Administered Funds Balances
Pages 11-12	Co-Administered Checks

Non Action Items

Pages 13-14	Pest Alert
Pages 15-16	WCD Accepting Sealed Bids Information
Pages 17-63	WVACD – Agenda, Letter, Minutes & Financial for 4 th Qtr

Action Items

Page 64	Wirt County Wetland Day Fund Request
Page 65	WVU Envirothon Team Support Request
Pages 66-70	Ritchie County Fair & Exposition Information

Items late or later in the agenda

Page 71	LKCD District Staff Report
Page 72	Forestry Report
Page 73	WVCA Field Staff Report
Pages 74-80	FSA Newsletters
Page 81	LK RC&D Report
Pages 82-84	District Supervisor Qualification Information
Pages 85-86	Equipment Committee Report Information
Pages 87-92	AEP Report
Pages 93-94	Budget Committee – CDO Update
Pages 95-97	WVCA Report – March 2019

Little Kanawha Conservation District

Trial Balance

As of June 30, 2019

03/06/19

Accrual Basis

	Jun 30, 19	
	Debit	Credit
CDO Fundes United 0704	90,254.74	
General Fund Checking Peoples	0.00	
General Fund Peoples Bank CD	0.00	
LKCD Account United 1779	52,937.43	
LKCD Projects United 1752	188,794.50	
LKCD Projects United 1752:2nd CD - Part of checking ...	41,566.01	
LKCD Projects United 1752:CD - Part of checking 1752	0.00	
Set-up account - Do-Not Use	0.00	
Accounts Receivable	3,339.06	
Due From Receiving Account	0.00	
Undeposited Funds		37.00
Video Equipment	1,790.79	
Fixed Assets	94,981.02	
Furniture and Equipment	17,800.00	
Accumulated Depreciation		74,587.18
Fed W/H Tax	125.83	
Prepayment Liability	45.00	
Accounts Payable		1,155.00
Pass Through Money from State		342,854.00
Payroll Liabilities		9,710.20
WV Income Tax W/H	1,523.96	
Fund Balance		137,122.96
Unrestricted Net Assets	110,281.71	
Equipment Rental Income		340.00
Equipment Rental Income:2 Ton Lime Spreader #11		250.00
Equipment Rental Income:2 Ton Lime Spreader #7		350.00
Equipment Rental Income:2 Ton Lime Spreader #5		100.00
Equipment Rental Income:4 Ton Lime Spreader #4		140.00
Equipment Rental Income:2 Ton Lime Spreader #2		200.00
Equipment Rental Income:No Till Drill #1		1,871.00
Equipment Rental Income:Weed Wiper #9	26.00	
Equipment Rental Income:2 Ton Lime Spreader #6		1,050.00
Equipment Rental Income:No Till Drill #8		1,837.50
Equipment Rental Income:Weed Wiper #3		250.00
Interest Revenue		733.15
Interfund Transfer		106,380.96
Investments:Interest-Savings, Short-term CD		138.06
Sales Income		3,767.33
Sales Revenue		5,434.26
Services/Work Crew Revenue		321.00
Equipment Expenses:2 Ton Lime Spreader #6	15.00	
Equipment Expenses:4 Ton Lime Spreader #4	336.17	
Equipment Expenses:2 Ton Lime Spreader #7	296.00	
Equipment Expenses:No Till Drill #8	65.50	
Equipment Expenses:Weed Wiper #3	1,590.50	
Equipment Expenses:2 Ton Lime Spreader #2	1,356.83	
Equipment Expenses:No Till Drill #1	0.79	
Cost of Goods Sold	10,576.86	
Supervisor Expense:Income to Offset Supervisor Exp	0.00	
Supervisor Expense:Travel, Mileage, Meal Reimburse	10,543.45	
Supervisor Expense:Per Diem Pay	12,320.00	
Advertising/Marketing	1,164.89	
Bank Fees	20.00	
Conference Registration	450.00	
Facilities and Equipment:Rent, Parking, Utilities	4,720.00	
Forage Testing	165.30	
Legal & Professional Fees	6,500.00	
Maintenance & Repairs	372.85	
Meals & Entertainment	1,165.31	
Operations:Books, Subscriptions, Reference	5,704.45	
Operations:Postage, Mailing Service	278.36	
Operations:Supplies	2,020.24	
Operations:Telephone, Telecommunications	1,037.04	
Other Types of Expenses:Insurance - Liability, D and O	2,162.00	

9:19 AM

03/06/19

Accrual Basis

Little Kanawha Conserveation District

Trial Balance

As of June 30, 2019

	Jun 30, 19	
	Debit	Credit
Payroll - Salaries	15,402.00	
Payroll - State Unemployment	517.03	
Payroll - Taxes	2,218.37	
Payroll - Workers Compensation	420.00	
Sponsorship Expense	2,072.00	
Supplies - Events	101.16	
Supplies - Office	633.80	
Travel and Meetings:Conference, Convention, Meeting	150.00	
Travel and Meetings:Travel	787.65	
TOTAL	<u>688,629.60</u>	<u>688,629.60</u>

Little Kanawha Conservation District A/R Aging Summary As of March 6, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Aaron Kaufman	0.00	0.00	0.00	0.00	0.00	0.00
Angela Campbell	0.00	0.00	0.00	0.00	300.00	300.00
GDO Grant Adjustment	0.00	0.00	0.00	0.00	19,000.00	19,000.00
Dan Hickman	0.00	0.00	0.00	0.00	35.00	35.00
Dan West	0.00	0.00	0.00	0.00	0.00	0.00
Daniel McKown	0.00	0.00	0.00	0.00	48.00	48.00
Daniel R. & Gloria J. Hickman	0.00	0.00	0.00	105.00	0.00	105.00
E.F. Harris	0.00	0.00	0.00	0.00	30.00	30.00
Eric Young	0.00	0.00	25.00	0.00	0.00	25.00
General Fund Adjustment	0.00	0.00	0.00	0.00	129.15	129.15
Little Kanawha Conservation Dist...	0.00	0.00	0.00	0.00	-16,646.09	-16,646.09
Rusty Bennett	0.00	0.00	58.00	0.00	0.00	58.00
Thomas Life	0.00	0.00	0.00	0.00	180.00	180.00
Tyler Millers	0.00	0.00	0.00	0.00	50.00	50.00
Vick Davis	0.00	25.00	0.00	0.00	0.00	25.00
TOTAL	0.00	25.00	83.00	105.00	3,126.06	3,339.06

11-19-18

1-14-2019

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Little Kanawha Consevation District

Check Detail

February 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		02/28/2019			LKCD Account ...		-2.59
					Fed W/H Tax	-2.59	2.59
TOTAL						-2.59	2.59
Bill Pmt -Check	2032	02/06/2019	WV Department ...		CDO Fundes Un...		-566.56
Bill		01/24/2019			Postage, Mailing ...	-63.36	63.36
					Advertising/Mark...	-503.20	503.20
TOTAL						-566.56	566.56
Bill Pmt -Check	2033	02/13/2019	Little Kanawha ...		CDO Fundes Un...		-100.00
Bill		02/06/2019			Sponsorship Exp...	-100.00	100.00
TOTAL						-100.00	100.00
Bill Pmt -Check	2034	02/13/2019	Roane County C...		CDO Fundes Un...		-85.23
Bill		02/11/2019			Meals & Entertain...	-85.23	85.23
TOTAL						-85.23	85.23
Bill Pmt -Check	2035	02/13/2019	WV Envirothon ...		CDO Fundes Un...		-722.00
Bill		01/31/2019			Sponsorship Exp...	-722.00	722.00
TOTAL						-722.00	722.00
Bill Pmt -Check	2036	02/27/2019	Little Kanawha ...		CDO Fundes Un...		-6,128.00
Bill		02/27/2019			Interfund Transfer	-6,128.00	6,128.00
TOTAL						-6,128.00	6,128.00
Bill Pmt -Check	2686	02/06/2019	Calhoun Chroni...		LKCD Account ...		-64.00
Bill		01/31/2019			Advertising/Mark...	-64.00	64.00
TOTAL						-64.00	64.00
Bill Pmt -Check	2687	02/06/2019	Cardmember Se...		LKCD Account ...		-246.10
Bill		01/18/2019			Books, Subscripti...	-246.10	246.10
TOTAL						-246.10	246.10
Bill Pmt -Check	2688	02/06/2019	Skyview Laborat...		LKCD Account ...		-45.60
Bill		01/30/2019			Forage Testing	-45.60	45.60
TOTAL						-45.60	45.60

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Little Kanawha Conserveation District

Check Detail

February 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	2689	02/06/2019	United Bankcard...		LKCD Account ...		-236.43
Bill		01/25/2019		Postage, Mailing ...		-71.45	71.45
				Books, Subscripti...		-14.98	14.98
				Conference, Con...		-150.00	150.00
TOTAL						-236.43	236.43
Bill Pmt -Check	2690	02/13/2019	Bob Buchanan		LKCD Account ...		-524.66
Bill		01/31/2019		Travel, Mileage, ...		-524.66	524.66
TOTAL						-524.66	524.66
Bill Pmt -Check	2691	02/13/2019	Delmas Carr		LKCD Account ...		-11.00
Bill		02/12/2019		Travel, Mileage, ...		-11.00	11.00
TOTAL						-11.00	11.00
Bill Pmt -Check	2692	02/13/2019	Dexter Graham.		LKCD Account ...		-60.99
Bill		01/31/2019		Travel, Mileage, ...		-60.99	60.99
TOTAL						-60.99	60.99
Bill Pmt -Check	2693	02/13/2019	Mikayla Hayes		LKCD Account ...		-139.23
Bill		01/31/2019		Travel		-139.23	139.23
TOTAL						-139.23	139.23
Bill Pmt -Check	2694	02/13/2019	Mike Nichols		LKCD Account ...		-532.16
Bill		01/31/2019		Travel, Mileage, ...		-532.16	532.16
TOTAL						-532.16	532.16
Bill Pmt -Check	2695	02/13/2019	Roger Shaver.		LKCD Account ...		-312.28
Bill		01/31/2019		Travel, Mileage, ...		-312.28	312.28
TOTAL						-312.28	312.28
Paycheck	2696	02/14/2019	MIKAYLA D HAY...		LKCD Account ...		-768.47
				Payroll - Salaries		-948.00	948.00
				Payroll Liabilities		69.00	-69.00
				Payroll - Taxes		-58.78	58.78
				Payroll Liabilities		58.78	-58.78
				Payroll Liabilities		58.78	-58.78
				Payroll - Taxes		-13.75	13.75
				Payroll Liabilities		13.75	-13.75
				Payroll Liabilities		13.75	-13.75
				Payroll - Taxes		-5.68	5.68
				Payroll Liabilities		5.68	-5.68
				Payroll Liabilities		38.00	-38.00
				Payroll - State Un...		-29.38	29.38
				Payroll Liabilities		29.38	-29.38
TOTAL						-768.47	768.47

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Little Kanawha Consevation District

Check Detail

February 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	2697	02/14/2019	DEXTER F GRA...		LKCD Account ...		-110.82
				Per Diem Pay		-120.00	120.00
				Payroll - Taxes		-7.44	7.44
				Payroll Liabilities		7.44	-7.44
				Payroll Liabilities		7.44	-7.44
				Payroll - Taxes		-1.74	1.74
				Payroll Liabilities		1.74	-1.74
				Payroll Liabilities		1.74	-1.74
				Payroll - Taxes		-0.72	0.72
				Payroll Liabilities		0.72	-0.72
				Payroll - State Un...		-3.72	3.72
				Payroll Liabilities		3.72	-3.72
TOTAL						-110.82	110.82
Paycheck	2698	02/14/2019	K. ROBERT BUC...		LKCD Account ...		-398.34
				Per Diem Pay		-440.00	440.00
				Payroll - Taxes		-27.28	27.28
				Payroll Liabilities		27.28	-27.28
				Payroll Liabilities		27.28	-27.28
				Payroll - Taxes		-6.38	6.38
				Payroll Liabilities		6.38	-6.38
				Payroll Liabilities		6.38	-6.38
				Payroll - Taxes		-2.64	2.64
				Payroll Liabilities		2.64	-2.64
				Payroll Liabilities		8.00	-8.00
				Payroll - State Un...		-13.64	13.64
				Payroll Liabilities		13.64	-13.64
TOTAL						-398.34	398.34
Paycheck	2699	02/14/2019	MICHAEL D NIC...		LKCD Account ...		-577.04
				Per Diem Pay		-640.00	640.00
				Payroll - Taxes		-39.68	39.68
				Payroll Liabilities		39.68	-39.68
				Payroll Liabilities		39.68	-39.68
				Payroll - Taxes		-9.28	9.28
				Payroll Liabilities		9.28	-9.28
				Payroll Liabilities		9.28	-9.28
				Payroll - Taxes		-3.84	3.84
				Payroll Liabilities		3.84	-3.84
				Payroll Liabilities		14.00	-14.00
				Payroll - State Un...		-19.84	19.84
				Payroll Liabilities		19.84	-19.84
TOTAL						-577.04	577.04
Paycheck	2700	02/14/2019	ROGER L SHAV...		LKCD Account ...		-285.52
				Per Diem Pay		-320.00	320.00
				Payroll - Taxes		-19.84	19.84
				Payroll Liabilities		19.84	-19.84
				Payroll Liabilities		19.84	-19.84
				Payroll - Taxes		-4.64	4.64
				Payroll Liabilities		4.64	-4.64
				Payroll Liabilities		4.64	-4.64
				Payroll - Taxes		-1.92	1.92
				Payroll Liabilities		1.92	-1.92
				Payroll Liabilities		10.00	-10.00

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Little Kanawha Conserveation District

Check Detail

February 2019

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					Payroll - State Un...	-9.92	9.92
					Payroll Liabilities	9.92	-9.92
TOTAL						-285.52	285.52
Bill Pmt -Check	2701	02/21/2019	Plantra		LKCD Account ...		-3,018.00
Bill		02/12/2019			Cost of Goods Sold	-3,018.00	3,018.00
TOTAL						-3,018.00	3,018.00
Bill Pmt -Check	2702	02/21/2019	WV Board of Ris...		LKCD Account ...		-640.00
Bill	919194	02/15/2019			Insurance - Liabili...	-640.00	640.00
TOTAL						-640.00	640.00
Bill Pmt -Check	2703	02/21/2019	Brickstreet Insur...		LKCD Account ...		-210.00
Bill	3556...	01/24/2019			Payroll - Workers...	-210.00	210.00
TOTAL						-210.00	210.00
Bill Pmt -Check	2704	02/21/2019	CAS Cable		LKCD Account ...		-129.73
Bill		02/14/2019			Telephone, Telec...	-129.73	129.73
TOTAL						-129.73	129.73
Bill Pmt -Check	2705	02/27/2019	ACF Enviromental		LKCD Account ...		-1,731.00
Bill	880050	02/14/2019			Cost of Goods Sold	-1,731.00	1,731.00
TOTAL						-1,731.00	1,731.00
Bill Pmt -Check	2706	02/27/2019	Boyles Develop...		LKCD Account ...		-385.00
Bill		03/01/2019			Rent, Parking, Uti...	-385.00	385.00
TOTAL						-385.00	385.00
Paycheck	2707	02/28/2019	MIKAYLA D HAY...		LKCD Account ...		-664.04
					Payroll - Salaries	-810.00	810.00
					Payroll Liabilities	53.00	-53.00
					Payroll - Taxes	-50.22	50.22
					Payroll Liabilities	50.22	-50.22
					Payroll Liabilities	50.22	-50.22
					Payroll - Taxes	-11.74	11.74
					Payroll Liabilities	11.74	-11.74
					Payroll Liabilities	11.74	-11.74
					Payroll - Taxes	-4.86	4.86
					Payroll Liabilities	4.86	-4.86
					Payroll Liabilities	31.00	-31.00
					Payroll - State Un...	-25.11	25.11
					Payroll Liabilities	25.11	-25.11
TOTAL						-664.04	664.04

Little Kanawha Conserveation District

Profit & Loss

July 2018 through June 2019

	Jul '18 - Jun 19
Ordinary Income/Expense	
Income	
Equipment Rental Income	
2 Ton Lime Spreader #11	250.00
2 Ton Lime Spreader #7	350.00
2 Ton Lime Spreader #5	100.00
4 Ton Lime Spreader #4	140.00
2 Ton Lime Spreader #2	200.00
No Till Drill #1	1,871.00
Weed Wiper #9	-26.00
2 Ton Lime Spreader #6	1,050.00
No Till Drill #8	1,837.50
Weed Wiper #3	250.00
Equipment Rental Income - Ot...	340.00
Total Equipment Rental Income	6,362.50
Interest Revenue	733.15
Interfund Transfer	106,380.96
Investments	
Interest-Savings, Short-term CD	138.06
Total Investments	138.06
Sales Income	3,767.33
Sales Revenue	5,434.26
Services/Work Crew Revenue	321.00
Total Income	123,137.26
Cost of Goods Sold	
Equipment Expenses	
2 Ton Lime Spreader #6	15.00
4 Ton Lime Spreader #4	336.17
2 Ton Lime Spreader #7	296.00
No Till Drill #8	65.50
Weed Wiper #3	1,590.50
2 Ton Lime Spreader #2	1,356.83
No Till Drill #1	0.79
Total Equipment Expenses	3,660.79
Cost of Goods Sold	10,576.86
Total COGS	14,237.65
Gross Profit	108,899.61
Expense	
Supervisor Expense	
Income to Offset Supervisor E...	0.00
Travel, Mileage, Meal Reimbur...	10,543.45
Per Diem Pay	12,320.00
Total Supervisor Expense	22,863.45
Advertising/Marketing	1,164.89
Bank Fees	20.00
Conference Registration	450.00
Facilities and Equipment	
Rent, Parking, Utilities	4,720.00
Total Facilities and Equipment	4,720.00
Forage Testing	165.30
Legal & Professional Fees	6,500.00
Maintenance & Repairs	372.85
Meals & Entertainment	1,165.31

Little Kanawha Conserveation District
Profit & Loss
July 2018 through June 2019

	Jul '18 - Jun 19
Operations	
Books, Subscriptions, Refere...	5,704.45
Postage, Mailing Service	278.36
Supplies	2,020.24
Telephone, Telecommunicatio...	1,037.04
Total Operations	9,040.09
Other Types of Expenses	
Insurance - Liability, D and O	2,162.00
Total Other Types of Expenses	2,162.00
Payroll - Salaries	15,402.00
Payroll - State Unemployment	517.03
Payroll - Taxes	2,218.37
Payroll - Workers Compensation	420.00
Sponsorship Expense	2,072.00
Supplies - Events	101.16
Supplies - Office	633.80
Travel and Meetings	
Conference, Convention, Meet...	150.00
Travel	787.65
Total Travel and Meetings	937.65
Total Expense	70,925.90
Net Ordinary Income	37,973.71
Net Income	37,973.71

Little Kanawha Conservation District
Normal Trial Balance - Co-Administered Funds
From 2/28/2019 Through 2/28/2019

Account Code	Account Title	Debit Balance	Credit Balance
1007-00	Operation Maintenance and Repair (OM&R)		
13001-LK	North Fork Hughes River OM&R	121,741.14	
13002-LK	Bonds Creek Channel OM&R	1,586.11	
13003-LK	Bonds Creek Structure OM&R	9,809.46	
13004-LK	Pocatalico Site #14 OM&R	7,641.00	
13005-LK	Pond Run - Lower Channel OM&R	118,323.58	
13006-LK	Pullman Creek OM&R	1,000.93	
13007-LK	Walker Creek OM&R	2,017.23	
13008-LK	Pond Run - Dam & Upper Channel OMR	203,593.25	
Total 1007-00	Operation Maintenance and Repair (OM&R)	465,712.70	0.00
1010-00	State Emergency Watershed Protection (EWP) Quick Response		
10005-LK	State EWP Quick Response	34,699.10	
Total 1010-00	State Emergency Watershed Protection (EWP) Quick Response	34,699.10	0.00
1011-00	Stream Protection and Restoration Program (SPRP)		
16000-LK	SPRP Restricted	56,511.36	
Total 1011-00	Stream Protection and Restoration Program (SPRP)	56,511.36	0.00
1014-00	Conservation Reserve Enhancement Program (CREP)		
10006-LK	CREP	3,133.03	
Total 1014-00	Conservation Reserve Enhancement Program (CREP)	3,133.03	0.00
1015-00	Ag-Enhancement		
10016-LK	Ag-Enhancement	64,124.02	
Total 1015-00	Ag-Enhancement	64,124.02	0.00
1026-00	Operation Maintenance and Repair (OM&R) State Supplemental		
29000-LK	OM&R State Supplemental Restricted	80,356.94	
Total 1026-00	Operation Maintenance and Repair (OM&R) State Supplemental	80,356.94	0.00
9998-00	Bank Services		
99998-LK	Bank Services	1.00	
Total 9998-00	Bank Services	1.00	0.00
Report Total		704,538.15	0.00
Report Difference		704,538.15	

10

Little Kanawha Conservation District

Check/Voucher Register - Check List

10019 - Receiving Acct Peoples 2202

From 2/1/2019 Through 2/28/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
0207	Spoil Ck #0207/Misprint			0.00
0212	Spoil Ch #0212/Misprint			0.00
217	System Generated Check/Vo...	LKCD CDO Funds	2/4/2019	6,372.00
218	System Generated Check/Vo...	LKCD Interest Acc...	2/4/2019	5,500.00
219	System Generated Check/Vo...	LKCD CDO Funds	2/21/2019	6,128.00



Little Kanawha Conservation District
Check/Voucher Register - Check List
10020 - Interest Bearing Acct Peoples 2180
From 2/1/2019 Through 2/28/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2349	System Generated Check/Vo...	Frank G. Lane	2/12/2019	<u>820.00</u>
Report Total				<u>18,820.00</u>

Pest Alert

Animal and Plant Health Inspection Service
Plant Protection and Quarantine

Spotted Lanternfly (*Lycorma delicatula*)

The spotted lanternfly is an invasive pest, primarily known to affect tree of heaven (*Ailanthus altissima*). It has been detected on many host plants, including apples, plums, cherries, peaches, nectarines, apricots, almonds, and pine. It also feeds on oak, walnut, poplar, and grapes. The insect will change hosts as it goes through its developmental stages. Nymphs feed on a wide range of plant species, while adults prefer to feed and lay eggs on tree of heaven (*A. altissima*).¹ If allowed to spread in the United States, this pest could seriously harm the country's grape, orchard, and logging industries.

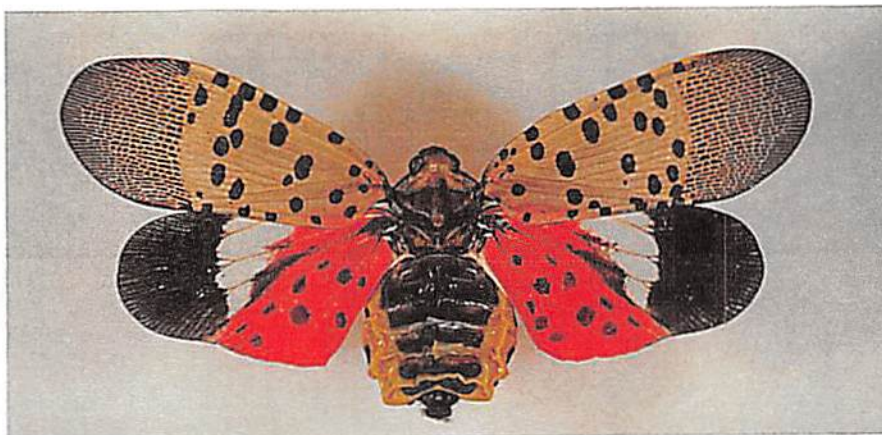
Distribution and Spread

The spotted lanternfly is present in China, India, Japan, South Korea, and Vietnam. The insect was detected in Pennsylvania in September 2014. This was the first detection of spotted lanternfly in the United States.

Spotted lanternflies are invasive and can spread rapidly when introduced to new areas. While the insect can walk, jump, or fly short distances, its long-distance spread is facilitated by people who move infested material or items containing egg masses.

Damage

Both nymphs and adults of spotted lanternfly cause damage when they feed, sucking sap from stems and leaves. This can reduce photosynthesis, weaken the plant, and eventually contribute to the plant's death. In addition, feeding can cause the plant to ooze or weep,



Adult spotted lanternfly

resulting in a fermented odor, and the insects themselves excrete large amounts of fluid (honeydew). These fluids promote mold growth and attract other insects.

Description

Adult spotted lanternflies are approximately 1 inch long and one-half inch wide, and they have large and visually striking wings. Their forewings are light brown with black spots at the front and a speckled band at the rear. Their hind wings are scarlet with black spots at the front and white and black bars at the rear. Their abdomen is yellow with black bars. Nymphs in their early stages of

development appear black with white spots and turn to a red phase before becoming adults. Egg masses are yellowish-brown in color, covered with a gray, waxy coating prior to hatching.

Life Cycle

The spotted lanternfly lays its eggs on smooth host plant surfaces and on non-host material, such as bricks, stones, and dead plants. Eggs hatch in the spring and early summer, and nymphs begin feeding on a wide range of host plants by sucking sap from young stems and leaves. Adults appear in late July and tend to focus their feeding on tree of heaven (*A. altissima*) and grapevine

¹ In Pennsylvania, adult spotted lanternflies have also been found feeding and egg laying on willow, maple, poplar, and sycamore, as well as on fruit trees, like plum, cherry, and peach.

(*Vitis vinifera*). As the adults feed, they excrete sticky, sugar-rich fluid similar to honeydew. The fluid can build up on plants and on the ground underneath infested plants, causing sooty mold to form.

Where To Look

Spotted lanternfly adults and nymphs frequently gather in large numbers on host plants. They are easiest to spot at dusk or at night as they migrate up and down the trunk of the plant. During the day, they tend to cluster near the base of the plant if there is adequate cover or in the canopy, making them more difficult to see. Egg masses can be found on smooth surfaces on the trunks of host plants and on other smooth surfaces, including brick, stone, and dead plants.

Report Your Findings

If you find an insect that you suspect is the spotted lanternfly, please contact your local Extension office or State Plant Regulatory Official to have the specimen identified properly.

To locate an Extension specialist near you, go to the U.S. Department of Agriculture (USDA) Web site at www.nifa.usda.gov/Extension. A directory of State Plant Regulatory Officials is available on the National Plant Board Web site at www.nationalplantboard.org/membership.



Nymphs are black with white spots in early stages of development. (Credit: itchydogimages)



Nymphs turn red just before becoming adults. (Credit: itchydogimages)



Hatched and unhatched egg masses



Cluster of adults on the trunk of a tree at night

For more information or to report infestations, please contact:
West Virginia Department of Agriculture
Plant Industries Division
(304)558-2212 or send information to bugbusters@wvda.us.



Western CD Accepting Sealed Bids for Potato Equipment

Western Conservation District will accept sealed bids for district owned potato planting and harvesting equipment.

All interested parties should submit a **SEALED BID** for each piece of equipment separately. Mark on the front of the sealed envelop the name and number assigned to the equipment. "Bid Enclosed - #2 Potato Digger". Bid should include full name, address, phone number of bidder and the amount of the bid.

Bids will be open at the regular monthly board meeting on April 18, 2019 and the property will be awarded to the highest bidder; however; the **Western CD reserves the right to reject any or all bids and reserves the right to withdraw the property at any time prior to an award.** Payment will be required prior to pick up within 10 days of bid opening. Cashier's and/or personal checks accepted with proper ID.

EQUIPMENT	SERIAL NUMBER	PURCHASE DATE	COST
POTATO PLANTER			
#1- ROW PLANTER with fertilizer option US SMALL FARM P-10M	SN2015006	3/25/15	\$5,550
POTATO DIGGERS			
#1 – POTATO DIGGER Offset Tongue US SMALL FARM D10T 1 ROW DIGGER	SN2015027	3/25/15	\$10,630
Options: picking table, standing platform, pail rack, sweet potato option, extra cylinder-tail section			
#2- POTATO DIGGER US SMALL FARM D-10T 1 ROW DIGGER	SN2015030	7/27/15	\$10,630
Options: picking table, standing platform, pail rack, sweet potato option, extra cylinder-tail section			
BOOM SPRAYER			
#1 – 3 POINT HITCH 55 GALLON BOOM SPRAYER SOUTHERN STATES		5/2/16	\$1,091.79
26 GALLON SPRAYERS (Can be seen at District Office)			
#1 – NORTHSTAR 26 GALLON SPRAYER (New)		4/4/15	\$319.99
#2 – NORTHSTAR 26 GALLON SPRAYER (Used Once)		4/4/15	\$319.99
THREE POINT HILLER ATTACHMENTS (JIM'S FARM EQUIPMENT)			
#1		3/26/15	\$275
#2			
#3			
SEED CUTTERS – US SMALL FARMS			
#1		3/25/15	\$250 EA
The equipment is available for inspection at the WV Department of Agriculture, Lakin State Farm located North of Point Pleasant on Route 62, behind the fence.			
All sales are final and are sold "as is/where is".			

SEALED BIDS MUST BE RECEIVED BY 4:00 P.M. FRIDAY, APRIL 12, 2019

SUBMIT BID(S) To: Western Conservation District, 224C 1st Street, Point Pleasant, WV 25550



Planter



Boom Sprayer



Hiller



#1 Offset Digger with options

#2 Digger with options



West Virginia Association of Conservation Districts

Board of Directors Meeting

Pipestem State Park, Pipestem, WV

April 22-23, 2019

AGENDA

MONDAY, APRIL 22, 2019

9:30 a.m.	WVACD Executive Committee	President, Bill Stewart
10:15 a.m.	Legislative Committee	Chairman, Timothy VanReenen
10:45 a.m.	WVACD Quarterly Meeting	President, Bill Stewart
	Call to Order	
	Proxies (if any)	
	Room Assignments/Instructions	
11:00 a.m.	Standing Committees Meet	
	<ul style="list-style-type: none">• Conservation Education• District Operations• Natural Resources• Water Resources	Chairman, Mark Fitzsimmons Chairman, Wayne McKeever Chairman, John Pitsenbarger Chairman, Jim Michael
12:30 p.m.	LUNCH	
1:45 p.m.	Travel to Conservation Farm Tour Site	
2:00 p.m.	HB Farms Tour	
5:00 p.m.	Dinner (Cookout hosted by Southern Conservation District)	

TUESDAY, APRIL 23, 2019

8:00 a.m.	Call to Order	President, Bill Stewart
	Pledge of Allegiance	Secretary, Jim Foster
	Prayer	
	Reading of October 2018 Minutes	Secretary, Jim Foster
	Financial Report	Treasurer, Shirley Hyre
	Standing Committee Reports	
	<ul style="list-style-type: none">• Conservation Education• District Operations• Legislative• Natural Resources• Water Resources	Chairman, Mark Fitzsimmons Chairman, Wayne McKeever Chairman, Timothy VanReenen Chairman, John Pitsenbarger Chairman, Jim Michael
10:00-10:15	Break	
10:15-12:00	Partnership Reports/Updates	
	<ul style="list-style-type: none">• RC&D• NACD• FSA• NRCS• WVCA• WVACD	Joe Gumm, President Joe Gumm, Representative Roger Dahmer, State Executive Director Louis Aspey, State Conservationist Brian Farkas, Executive Director Bill Stewart, President
12:00	Unfinished Business	
12:15	Adjournment	



February 26, 2019

Directors & Partners:

The Spring Quarterly Meetings of the West Virginia Association of Conservation Districts Board of Directors will be held **April 22-23, 2019** at **Pipestem State Park, Pipestem, WV.**

There is a block of rooms at **McKeever Lodge**. To make your reservations, you may call **(833)987-2757**. The room rate has been set at \$93.00 plus tax. The deadline to make reservations is **March 22, 2019**, room or rates cannot be guaranteed after this date. You will need to indicate that you are with WVACD when making reservations. Lunch is available at the lodge. Your urgency in making reservations in order to ensure room availability would be greatly appreciated.

The WVACD Executive Committee Meeting will be held at 9:30 a.m. on Monday, April 22, 2019, and the Legislative Committee Meeting will be held at 10:15 a.m. on Monday, January 22, 2019.

Southern CD has graciously arranged a tour of HB Farms, a Conservation Farm in their district at 2:00 p.m. on Monday, April 22, 2019 with a free picnic to follow at Shelter A, Pipestem State Park at 5:00 p.m. Please plan to attend these wonderful activities.

If you have any questions concerning the meeting, please contact me at (304)272-6422. I look forward to seeing you at the January meeting.

Sincerely,

Bill Stewart, President
WV Assoc. of Conservation Districts

MINUTES OF MEETING
West Virginia Association of Conservation Districts
Board of Directors Meeting
January 22-23, 2019
Days Inn, Sutton, WV
DRAFT

The Winter Quarterly meeting of the West Virginia Association of Conservation Districts Board of Directors was held January 22 & 23, 2019, at Days Inn, Sutton, WV.

Members Present:

Bill Stewart, Guyan CD -President
Wayne McKeever, Upper Ohio CD, 1st
Vice-President
Lin Dunham, Eastern Pan. CD – 2nd
Vice-President
Jim Foster, West Fork CD - Secretary
Shirley Hyre, Elk CD – Treasurer
Clyde Bailey, Capitol CD
Terry Hudson, Capitol CD
Jim Michael, Eastern Pan. CD
John Pitsenbarger, Elk CD
Gary Sawyers, Greenbrier Valley CD
Timothy VanReenen, Greenbrier
Valley CD
Mike Adkins, Guyan CD
Mike Nichols, Little Kanawha CD
Roger Shaver, Little Kanawha CD
Art Mouser, Monongahela CD
Mark Myers, Monongahela CD
James Anderson, Northern Pan. CD
Mark Fitzsimmons, Northern Pan. CD

Ron Miller, Potomac Valley CD
Sheldon Findley, Tygarts Valley CD
Donnie Tenney, Tygarts Valley CD
Allen Rush, Upper Ohio CD
Jane Collins, West Fork CD
Charles Lipscomb, Western CD
Jim Withrow, Western CD

Supervisors Present:

Danny Lutz, Eastern Pan. CD
David A. Wells, Guyan CD
Bob Buchanan, Little Kanawha CD
Carolyn Hefner, Potomac Valley CD
Joe Gumm, Tygarts Valley CD
James Nester, Tygarts Valley CD
John Sencindiver, Tygarts Valley CD
Holly Morgan, Upper Ohio CD

Others Present:

Brian Farkas, WVCA
Nicole Viars, NRCS
Kelley Wayne, WVACD

Call to Order

WVACD President Bill Stewart called the meeting to order at 8:00 a.m. on Wednesday, January 23, 2019.

Pledge of Allegiance

Jim Foster led the group in the Pledge of Allegiance.

Prayer

Clyde Bailey led the group in prayer.

Reading of October 16, 2018 WVACD Minutes

Michael moved to approve the October 16, 2018, WVACD meeting minutes. Pitsenbarger seconded. Motion carried.

Foster announced proxy Clyde Bailey as appointee for Capitol CD, James Anderson for David McCardle, Northern Panhandle CD and Donnie Tenney for Robert True, Tygarts Valley CD.

Financial Report

Shirley Hyre presented the WVACD financial report explaining the percentages displayed on the report cover page, as well as the earmarked monies.

Standing Committee Reports:

Conservation Education Committee Report – Mark Fitzsimmons, Chairman:

Envirothon Competition

McKeever spoke on the importance of volunteers for the event. Volunteer forms may be found on the WV Envirothon website, as well as information for teams, team registration and information on the 5th Topic. We should have an additional ten schools participating this year. Please assist teams that may be in your area.

Set up will be on Tuesday, April 16th at 1:00 with competition days being on Wednesday, April 17th and Thursday, April 18th. Please note the days of the week for competition days has been altered this year to Wednesday and Thursday due to the Good Friday holiday.

There are training dates set up in Northern Panhandle CD on March 28th, West Fork CD on April 4th and Upper Ohio CD on April 5th. There will be training at Eastern Panhandle CD and Elk CD, but those dates have not been established yet.

Century Farm Program

Please remember the new dates for this year's submissions. Farms need to be submitted to the districts by February 1st. The districts then need to have their submissions to John Sencindiver by April 1st. These dates have been moved back by two months to ensure the printers have ample time to make the signs.

Scholarship Program

The scholarships have been set at \$500 for several years. With the increasing cost of school, the committee voted to increase the amount to \$1,000.

Fitzsimmons moved to increase the scholarship amount to six, \$1,000 scholarships. Hyre seconded. Motion carried.

Poster Contest

Late in the season last year, the NACD changed the rules for the poster size to all half page, 14 x 22, but would accept either full or half size due to the late notice. There were no issues with acceptance. In looking at the 2019 NACD rules for Poster Contest, it states it is the Local

District/State Association/Auxiliary/Agency's decision what size poster they will accept for the local state contest. The committee voted to only accept half size, 14 x 22, posters for the state of WV for the sake of continuity

Fitzsimmons moved to accept only half size, 14 x 22, posters for the WV state poster contest. Miller seconded. Motion carried.

Conservation Education Council

The next meeting will be held on March 26, 2019 at the Mt. Clare West Fork CD office at 10:00 a.m. The council meets twice a year. Collins reported that there were several more in attendance than had been in the past. Hopefully we can keep the council moving forward.

Conservation Camps

Davin White of the WVCA has updated the website to include the correct dates. Senior Conservation Camp will be June 10-15, 2019 at Camp Caesar. Junior Conservation Camp will be June 17-21, 2019 at Cedar Lakes. The Grasslands Contest will be April 12th at Jackson's Mill at the same time as the Beef Expo.

Scholarship Auction

At the last few years we have been teetering at about \$3,000 plus or minus a few dollars. For many years the backbone of the auction has been Dorothy Stewart's hand crocheted pieces, Eastern Panhandle CD's furniture and Anna Mouser's chocolate candy. This isn't going to last forever, and we need more participation in this auction. We need more people there to open their checkbooks. We need better items to auction off. One thing we are looking at this year is having the auction items ready to go by June 1st. Email pictures with a description of the items to fitzauction@aol.com by June 1st and by the July Quarterly meeting there will be a color brochure of all items available at the auction for you to take back to your district. It's not that we need more items, we just need better items. Get something for the auction that you would buy. Come up with a way that your district could help with items. We are the WV Association of Conservation Districts and we are standing at the gate; the future of agriculture has a lot to do with us. We may be giving the next scholarship to a future Carrol Greene. If we don't stand here and do our job, it may never get done so let's help these kids and try to keep them here in WV.

Lipscomb asked for clarification on whether district funds can be used to purchase items for the auction or to purchase items being auctioned off. Farkas answered that no, tax payer monies cannot be used for those purposes. Fitzsimmons mentioned that Northern Panhandle has had a Ladies' Auxiliary for several years. They raise money to be used to purchase items for the auction. It is not part of the district account.

District Operations Committee – Wayne McKeever, Chairman:

Foster, Hyre, and Buchanan are still working on the by-laws. Foster, Hyre and Dunham are also still working on developing a policy manual to be implemented.

Quarterly Meeting Dates

Spring Quarterly meetings will be held April 22-23, 2019 at McKeever Lodge at Pipestem State Park. Southern CD will be hosting. Summer Quarterly meetings will be held July 15-16, 2019 at Fairfield Inn in Wheeling. Northern Panhandle CD will be hosting and have some tours set up.

Webpage

At the last Quarterly Meeting, it was voted upon for WVACD to have their own webpage. After investigating cost through three different groups, it was found that initial set up for a page would have been \$1,500 with maintenance fees of \$300 per quarter, \$50 per month and \$45 per month. In speaking with Farkas, it was determined that WVCA will maintain and update the WVACD portion of their website.

McKeever moved that WVCA maintain website information for WVACD. Foster seconded. Motion carried.

VanReenen asked if there would be a separate website address or if it would be the agency site. McKeever answered that it would just be a separate tab on the WVCA website. If you are wanting to send specific information to someone, you can denote that particular page and it will send that person directly there. Updates in information on the website need to be sent to the WVACD Office Assistant who will then send it to the IT department of WVCA to be updated on the website. Davin White and J. B. Brown have done an excellent job of maintaining the information recently. Farkas noted that if you do a Google search for WVACD, it will direct you to the WVACD page.

Facebook page

Another way we are trying to get information out to the public is by implementing a Facebook page. Publishing something on Facebook will actually reach more people quicker than say the webpage. Kelley Wayne will be establishing the Facebook page soon. You will be notified when the page is up and running. Information will also be sent to Wayne for her to maintain. There will need to be an assistant administrator for the page at some point.

State Fair

The State Fair is August 8-17, 2019. There will be a State Fair Committee meeting February 15, 2019 at 10:00 a.m. at the ECD/WVACD office. There will be call in information provided at a later date. We will be using some of the banners from Ag Day for the exhibit. This year's fair theme is "Summer's Greatest Adventure." We will be working with that theme for our exhibit, as well. The Rain Barrell Simulator will once again be on display. We have two, 10x20 booths reserved. Sign up through your District Manager to work shifts at the fair. Please include your phone number beside your name when signing up, so that we can contact you if there are any issues with scheduling. Davin White may be able to get us a read only version of the schedule to pick your dates and times from. Reservations may be made now at the Fairfield Inn. Please ask to speak with Mrs. McCormick to reserve a room from the blocks designated for WVACD. The rate is \$125.00 per night. Please take your tax-exempt form from your district when paying. Mr. McCormick is looking into getting vendor tickets for those working, but that is not guaranteed. The booth must be maintained from 9:00 a.m. – 9:00 p.m. We have failed at this the last several

years, so let's do our job and serve the people. McKeever encouraged everyone to volunteer to work the booth because it is a good outreach.

Lipscomb mentioned that WCD does not have a tax-exempt form. Foster stated that they should have that form and needs to register every year. If the district pays for the rooms, they will be tax exempt. If you pay for the room personally, you will have to pay tax on the room. If your district makes your reservation for you, it should be tax-exempt.

Training

As supervisors, training should be offered, and supervisors should participate. We need more in-depth training on certain subjects. Training could be provided free of cost through partners, colleges, etc. There is a training committee in place with supervisors and WVCA as members. They will be ramping up efforts soon to provide training opportunities. Michael asked if these trainings could be offered in conjunction with Quarterly Meetings. McKeever stated that it has been discussed.

Quarterly Meetings

We are trying to make things more beneficial for supervisors. One day meetings have been attempted in the past. Lutz, Buchanan and Withrow are on a planning committee for Quarterly Meeting procedures and opportunities. Lutz mentioned that we need to do something to make the meetings more interesting. Adding speakers and programs to the business sessions is an option. Buchanan mentioned there is so much material to cover in the committee meetings, especially for new supervisors. There are so many technological advances available to us now. We can have these committee meetings earlier so that it affords you the opportunity to consider and think through the items on the committee agendas before the main body meeting. Withrow stated that cost savings were the initial suggestion of one day meetings. It didn't present itself as a savings, that he could tell, from the last attempt. There is far more on the agenda than we give attention to. We meet the day before the main meetings in a rushed attempt to put things together, then present it to the executive committee and have very little time to review anything. Before we cancel two-day meetings, we need to look at having more meetings in an atmosphere where we are not rushed, utilizing our underused office facility and teleconferencing in if unable to attend. District Operations and Education Committees, especially, do not have enough time in the hour or so that we allot. We need to delegate to subordinates, not to equal people, because many of their cups are full. By beginning having meetings away from the Quarterly Meetings, we may be able to resolve some of these issues. We're going to have to put more time into this Association, or we're going to lose it. We need to look into if a director misses two meetings in a row, replacing that director with another supervisor from that district. If we put more time into committee meetings away from the Quarterly Meetings, we may find we only need one day. McKeever thanked all on the committee for their work and opinions. This is not something that will be decided on now. Please think on the matter and let the committee members know your opinions. Whatever we do will be for your benefit. The Executive Committee will be meeting regularly in effort to get things done. Michael stated that the meetings need to be organized in order to distribute information to our cooperating partners. Withrow said training is great and field trips are great, but we can't add to the agenda and get anything done. Fitzsimmons asked if the Quarterly Meeting schedule could be altered somewhat, in particular the one in July. McKeever stated that Fitzsimmons would need to talk to Stewart on the matter at any time. Hyre noted that the sub-committees could meet prior to the full meeting and those time slots would

open up in the agenda. Pitsenbarger noted that it may be difficult to get the cooperating agencies to other meetings when they are used to coming to the Quarterly Meetings. Dunham stated that this has been a good Quarterly Meeting. We have been busy, and the speakers have been enjoyable. McKeever also said that we need to include other agencies in our meetings, state, federal, etc. and encourage partnerships. Michael stated that these partnerships are important to maintain the progress of conservation. Findley noted that there used to be an MOU between the state & federal agencies, making them a partner. If you just send an invitation, they are not going to show up. It was also mentioned that cut backs in funding has hindered some agencies from sending representatives.

Email Addresses

Please send your corrected email information to Wayne at the WVACD office. We understand that not everyone has an email address. Information is sent via email regularly and we need to be sure that the correct ones are on file. Wayne will send a request to the District Managers for the information. Kelley Wayne added that the correspondence is much simpler, and it is a huge cost savings to WVACD when calculating paper, ink, stamps, etc. versus a simple click to send the same information for free. Withrow also suggested that you supply correct physical addresses as well, due to 911 addressing changes.

NACD Article

Please take time to visit the NACD website and read an article entitled "The Future of Conservation Districts/Conservation." There is a lot of good information in the article. The website address is nacdnet.org

Legislation

There has been a lot of discussion lately about how we can do a better job at working with legislation. Ag Day is coming up, contact your local legislator. We should all do a better job at contacting them throughout the year. A lot of what we do is based on legislation, both nationally and statewide. Gumm, a NACD legislative representative, can tell you about how important it is. We always have a legislative committee meeting on the first day of Quarterly Meetings. VanReenen, as past president, is the committee chair, but he needs help. VanReenen stated that it is all of our jobs to contact your legislators on a regular basis and improve relationships so that they can see what your local district is doing to improve conservation. Foster cautioned when speaking to legislators, that you speak to them on behalf of your district, not the WVACD. We are a 501(c)(3) and you cannot lobby on the behalf of a non-profit organization. You could possibly lose that designation if you do so.

McKeever moved to have a set Legislative Committee with frequent meetings. Bailey seconded. Motion carried.

The committee will be formed at the July Quarterly Meeting when the other standing committees are appointed. Pitsenbarger cautioned on the overlapping of directors who are on other committees due to interference of meeting times. Foster stated that it would not interfere with the other standing committees.

Awards/Awards Council

Currently, Stewart, Foster and Fitzsimmons, serve on the Awards Council. There were some concerns with the Awards Council in that the meetings were short and there's not much information moving. The committee, due to no one's fault, has declined. It was suggested that we get back in the game on this. We met with Farkas yesterday and we feel we can get back on the right track with the council. We would like to see reports from the committee at the Quarterly Meetings. Foster noted that the Awards Council is a 501(c)(3) in and of themselves. WVACD has three members, Davis College of Natural Resources, Cooperative Extension Service, Department of Agriculture, Agricultural Education from the Department of Education, Division of Natural Resources, Department of Environmental Protection, Division of Forestry, WV Association of Conservation Agencies, Farm Service Agency and Natural Resources Conservation Service each have one member. Appointed members selected by the membership is five. The purpose of the council is to honor individuals, teams, organizations and others who have made outstanding contributions in conservation education and the stewardship and conservation of soil, water and agricultural resources, who foster promotion and encourage development in the state youth and adults in the appreciation for conservation of soil, water and other natural resources. To cooperate with other association agencies and organizations in similar purposes. To assist the WVACD and the WV Conservation Committee to promote an annual meeting to recognize achievements in the field of soil, water, natural resources and conservation. To receive funds and donations and obtain loans to use and apply any part of the principals of the interest thereof for the implementation of stated purposes, related purposes and operating expenses. To engage in any and all activities, incidental and therefore necessary, suitable or proper for the accomplishments of these purposes. This was updated in March 1994. The Commissioner of Agriculture is president of the council. They meet at least three times a year.

Supervisor Training Manual

The manual has been reviewed and a few corrections have been made. It will be provided to new supervisors and will be available for anyone at your district. There will also be an electronic version available soon.

Parliamentarian

McKeever moved that the president appoint a parliamentarian as provided by the By-Laws. Bailey seconded. Motion carried.

Strategic Plan for Conservation

This plan can be found in your Supervisors manual. It was a plan developed in 2013 by several district supervisors, Conservation Agency, NRCS and WVU Extension. It included operation, education, training, outreach, dams and other flood control structures, quality and quantity of watersheds and other urgent issues. The plan called for an update/review at least every three years involving the same groups represented. It is currently in the works for updating and WVCA will be heading up the planning.

NACD

Nationally, there is \$9 million available in technical assistance grants for conservation districts. This will be based on work load with Conservation Districts/Natural Resources concerned, those involved with CSP & EQIP and staffing requirements as determining factors. NACD will fund

80% with the individual district coming up with the remaining 20%. NRCS will provide the supervision for the project, but the agreement would be between the district and NACD. Online applications are due March 1, 2019. This will be a one-year agreement.

McKeever moved to provide Gumm with \$300 for the purchase of an item to take to the NACD National meeting live auction. Pitsenbarger seconded. Motion carried.

Legislative Committee – Timothy VanReenen, Chairman:

Ag Day at the Capitol is January 30th with farm to table breakfast beginning at 7:30 in the Gaston Caperton Building, please plan to attend. This is sponsored by WVACD and WVCA. There will be a program before breakfast in order to retain the legislator's attendance for the information passage. The Conservation Farmer of the Year will be in attendance to speak on how the work with their district, the agency and federal partners has impacted them and gotten them to where they are. They will also be announced on both floors during sessions. We need to be a better job of promoting those winners throughout the year.

You should have received talking points from your district for your visits with legislators at Ag Day. Please address your questions from your district. The Agency always likes support for its budget. Speak on the work that is ongoing within your district and how their support makes these projects possible. Most of the work we do is cost share programs, meaning that the money they put into the project stays in the state.

At the last Quarterly Meeting, it was requested that you go back to your district with specific questions. We have heard from some, but not all districts. We have compiled a partial list of ideas. If you are one of the districts that has not talked about these points, please do and get that information back to VanReenen by April 1st, so that the committee can review it before the April Quarterly Meeting.

VanReenen moved to approve the topics submitted thus far as legislative topics to focus on for the Association. Pitsenbarger seconded. Motion carried.

Natural Resources Committee - John Pitsenbarger, Chairman:

Pitsenbarger took a moment to thank and recognize the Executive Committee and officers for the hard work that has been done recently.

Appalachian Grazing Conference

Joe Gumm reported to the committee on the conference. He encouraged each of us to invite farmers and increase attendance to the conference. Friday afternoon of the conference will be free for FFA students. Please send and encourage attendance from your district, and if possible, pay for them to stay for Saturday's events.

WV Grassland Steering Committee

Plaughter updated on the group which meets once a quarter at the WVACD office. Their policy has recently been updated. He encouraged more participation, recommending that each district send their AgEP chair to attend, as well as associated agencies. The committee will not meet in

April due to the Grasslands Competition. The next meeting will be July 12th at 10:00 a.m. in the WVACD/ECD meeting room.

AgEP

Jennifer Skaggs reported that she needs all districts have feedback to her by January 31st for the AgEP Program. If there is a problem that you have listed, try to provide some type of solution so the committee can look at that. If you are eliminating a program, please let her know why. Sometime in early March, there will be a statewide AgEP meeting.

Smith addressed the committee from NRCS, noting that they do have enough money for them to remain open for the time being during the government shut down. FSA does not. Greg Stone, southern director has left his position and is now Kentucky State Conservationist. They have not appointed a new director at this time. The shut down has not stopped obligations for the NRCS funding, however, the new Farm Bill has due to new rules in the bill. They now must have 10% of their funds going into wildlife programs and 50% livestock.

Jared Beard, state soil scientist reported that the web soil survey was complete and released on time in October. Please check the site for updates. Occasionally soil names will change or be eliminated and may affect reporting. NRCS can also be contacted about these changes. Beard requested the Rain Simulator as a demonstration at a Quarterly Meeting.

NRCS has compiled a do/don't list available at your district to see what makes cooperators eligible for their program.

Teresa Koon, DEP, addressed the committee. They work with districts around the state, and specifically mentioned working with the Chesapeake Bay project providing \$3 million to help. If there is an environmental problem in your area, please report it on the website. There are currently four offices in the state.

Bailey updated the committee on his attendance of the GLC conference, as well as the Farm Bureau Conference in New Orleans. The Appalachian Grazing conference was able to reimburse WVACD for their part of the funding for his trip. Interestingly, it has been okayed to begin the dredging program of the Mississippi River to get rid of sediment beginning in October.

The committee discussed what we do as supervisors and gave those updates to the Executive Committee as suggestions for the policy manual.

Water Resources Committee - Jim Michael, Chairperson:

Saurborn reported that there was no specific new activity for the WV Emergency Watershed Program. They are roughly one year behind on the dam rehab program. SPRP is still on hold in terms of getting the final arrangements made.

Deichardt updated the committee on NRCS rehab projects. WV received \$5.6 million in total funding for watershed operations in September 2017. NRCS has requested the states to provide their applications for funding for planning, design and construction for 2019. The new Farm Bill will provide \$50 million each year for watersheds. NRCS provides 65% and local sponsors

provide 35%. The key is to get the small watershed programs returned to the regular budget of NRCS. Farkas reported on the 5-year plans for the operation and maintenance on the 171 dams in the state. They will be meeting with sponsors to discuss new OM&R agreements. County governments cannot provide funding for more than one year. Emergency Action Plans on dams need to be updated and reviewed each year. The proposed state budget has \$2 million provided for the WVCA for dam maintenance.

GUEST SPEAKERS

Kent Leonhardt, Commissioner of Agriculture

Agriculture and conservation have been tied for decades. We need to keep that bond tight. Leonhardt shared some successes in the recent past. Hardwood logging is ample in WV and sometimes becomes a conservation concern. We've been able to change some of the final sanitary inspection rules which were slowing down the export of our timber. We were growing timber at 2.5 times the rate of harvest, which means we could double our harvest and not harm the beauty of WV. Due to this, we brought in an additional \$20 million in revenue.

We worked with a food distributor out of Beckley to secure a \$42 million multi-year contract for fresh foods to go to schools. It's called the DoD (Department of Defense) Fresh Food Program. Previously, that contract was awarded to an OH company and now it will be in WV. They have a commitment to purchase that food in-state, although some of it will need to be brought in from OH. This gives us an initiative to start beefing up the vegetable and produce markets in the state of WV. It will give a place for West Virginians to sell their goods at wholesale.

Farmacy is now called the Healthy Food Initiative. The program encourages foods instead of medication to control things like blood pressure and heart disease. The data is being collected to show that it really does work. Again, we are developing markets for our farmers to grow into.

The State Parks did the Farm to Table Initiatives. Every State Park that had a kitchen held a dinner, each in their own way. If you can, please attend one, please do. They are considering doubling the amount of dinners this year to one in the spring and one in the fall. We are hoping to use the farmer's markets as the aggregator rather than the state government paying for an aggregation system and using tax payer money, we're trying to get local businesses to get involved in this aggregation system.

Legislatively, we have relaunched the WV Grown Program. Established in 1992, it eventually fell apart. The public picked a new logo for the re-established plan. The Governor wants to put \$14 million into tourism and we are going to ask the legislation to take \$1 million of that and put it in the WV Grown Program. We have a \$6 billion deficit between what we grow and what we eat. We can do more for the state if we use those funds for advertising for the WV Grown Program. It would be a great opportunity to promote the agricultural industry in the state.

Industrial Hemp is going in full force. We've gone from 46 growers in 2018 to 199 applicants in 2019. The USDA is going to come out with some rules, one being that you have to be able to show you can support the program. Right now, there is \$9,000 to run the program and one part-time person last year, which does not work economically. Hopefully we can eventually be self-

sustained, but we need some starting capital. We need \$417,000 for equipment which has been requested and \$350,000 for chemists. That machine could also do pesticide testing, which we are currently shipping out of state. It could be used in the medical marijuana testing as well. This is not a lead in to recreational marijuana. This equipment and staff are for industrial hemp and the possibility of medical marijuana in the future. We need the funding and your support in talking with the local legislators.

The Forestry Bill is probably going to run again to move forestry over to the DOA. If the foresters had been a member of the DOA, they would not have been fired, the governor cannot fire a member of the DOA. There is a controversy over that bill being that they say they need civil service protection. Forestry is a crop and I believe it needs to come back to agriculture. I ask you to speak with your legislators about it. We have the added administrative staff to handle all of it. I believe we could save the state money. We share grants with them. Forestry works with conservation. One of the things I'm concerned with in forestry is the inspectors. We need more foresters to keep up with the inspections during the logging jobs because that's when the issues occur. I think we can make forestry far more effective if we bring it back to the DOA, the way it was originally set up in the constitution.

Stewart asked about the industrial hemp plots. Leonhardt explained that they are small experimental plots.

One attendee spoke about 22 varieties of tomatoes originating in WV and Appalachia along with six different kinds of apples, three different kinds of peaches and four different kinds of beans and that's not an exhaustive search. Is there any inclination to pursue these heirloom varieties of vegetables plus all the rest of the diversity in WV to promote WV Grown? Leonhardt responded that he doesn't think we'll find that one Vidalia onion or Hawaiian pineapple, but rather a cornucopia of special crops in WV. These special crops have a higher profit margin, too. Given that, we are one day's drive from 60% of the population of the US. We need to take advantage of our location, of our microclimates and of advertising with WV Grown, if we can get the funding to do so and I think we can start exporting foods outside of the state.

A supervisor asked about the invasive pests, such as the spotted lantern fly, that are making their way towards our state. Leonhardt said that they have started the watch very early to attempt to stay ahead of a major invasion. Thus far, no spotted lantern flies have been found. Leonhardt wants to know where the ash trees are that may have survived naturally the emerald ash invasion so that seeds may be collected. Dunham relayed that there are small trees coming back in the Cacapon State Park area which was one of the first areas hit.

Another supervisor expressed concern over testing of THC levels of the industrial hemp before harvest. Leonhardt answered that the THC level is controlled by where you buy your seed from and how you manage it. Concern has also been stated about hiding recreational marijuana in the industrial hemp plots. No farmer will want to do that because they do cross breed and it will make it hot. If you buy your seed from a certified source and it tests above .3, the law has a small leeway as to whether that was an intentional mishap or not. The chance of having a problem is minimal if buying from a certified source unless you have someone growing a big field illegally near you and hopefully law enforcement will have identified that. Once you get your permit

back, we recommend you notify local law enforcement. It is going to be a regulated crop and we can work through it. There is a seed certification law that was passed last year. It is safer to start the plant from clone because you already have the proper genetic material.

Hyre mentioned that the local SWA has received information from other states about how to dispose of the by-products of marijuana and hemp and how you can do it cost effectively and asked who in the DOA would be a good contact for information on that. Leonhardt stated that he didn't think anyone was doing that yet and he would take it back and start the discussion. The people that have expressed interest in the industrial hemp program thus far want to use all parts of the plant. Obviously, the biggest money right now is the CBD oil. He recently attended an FFA program where business programs were presented. One of the ideas presented was to use hemp fiber as bail wrap, claiming that livestock eating the wrap would have an improvement in digestion.

Withrow commended Leonhardt's efforts in bringing forth agriculture in the state. When Toyota came into Putnam County, politicians were very excited over the multi-million-dollar business. With a \$6 billion deficit in the food industry, we need to address the state development authority and state Chamber of Commerce for support. We need to make farming profitable. Leonhardt said that this is one reason they rebranded the marketing side of the DOA. We lost an opportunity as soon as he took office in DOA because we weren't ready to handle food processing. We are working on some initiatives to get some food manufacturing into the state of WV to take advantage of our location. The repeal on the inventory tax will help. There are some concerns about property taxes in the locations being looked at. We are now talking very closely with the Commerce Department. We are also getting some funding for agriculture business coaches around the state. We currently have three. We are not trying to take over Extension's job of how you grow it, but more so how you make it a profitable business. We are also going to use these same coaches in our Veterans to Ag Program.

An attendee spoke on the concerns of a future drought situation and the amount of dead ash trees present in the state. He suggested a program to use the cellulose in those trees, if harvested, for multiple uses. The program is being developed in the University of Maine and the University of Wisconsin. He fears a California wildfire situation if nothing is done. Leonhardt requested the information to review.

Another attendee asked about vouchers being given for senior citizens and children to be used at farmer's markets last year and if the program would continue this year. Leonhardt stated that it was an ongoing project and WV led the percentage of fulfillment in our vouchers. There is an issue with the electronic processing charges and there are different things in the works to address these concerns. Part of the money from WV Grown will hopefully be used to give money to the markets that can't afford the machinery to accept cards in these situations.

The advancement of maple syrup in the state was questioned. Leonhardt answered that there is now a WV Maple Syrup Producers Association up and running. We are up 33% from when he took office. Maple cotton candy is sold at the state fair and all proceeds go to the association for the production of maple syrup.

Sales at the country store at the state fair have increased substantially. A success story from there is that the Greenbrier Airport was buying their coffee from a small company in VA. They tasted a WV coffee at the fair and now all the Greenbrier Airport's coffee is purchased from WV. A church group came through and switched a contract to a local baker when they come through each month. Another producer quit her state job and is now just her cottage industry and getting into more and more gift shops. At the Healthy Right Initiative, there was a teacher that stated they were farming full time now as a result of the locally grown initiative. People are starting to make a living at it, but we have to continue to get the word out. Leonhardt would appreciate everyone continuing to be an ambassador for the programs.

Stewart encouraged everyone to take all the good news back to their districts to share. He also thanked the Commissioner for all of his efforts in the field of Agriculture.

Chuck Copeland, Assistant State Forester

There has been a recent reorganization and went back to the original six regions, formally districts, Farmington, Romney, Buckhannon, Beckley, Milton and Elizabeth. The main office is still in Charleston. Our primary responsibility is land owner assistance, a fire program, and managing state forests. We write management plans for land owners, assisting them in marketing their timber. They can also have a consultant and get cost share money to run a plan. Everything we do is absolutely free. We also assist NRCS with the EQIP program with TSI. We also work with them on wildlife habitat. We are responsible for all forest fires in the state. We can issue citations when needed. A ticket can be fairly expensive now, nearly \$400 in some instances. We are on call 24 hours a day. There has been some talk about taking our vehicles away from us, which doesn't make sense due to the fact that there is specialized equipment readily available in them for emergencies. It wouldn't make sense to have to drive past a fire to go pick up your truck to go back to fight the fire.

There has been a Logging Control Act in effect since 1992. Right now, we do not inspect all of the jobs at the beginning and middle, but rather just at completion, unless there is a complaint, due to the layoff of 37 foresters. We inspect any complaints within 24 hours. There has been an increase in complaints recently due to mud on the road. Once they hit the public road, it is the DOH's responsibility. We can only make them rock up to the county road.

We are in charge of the ginseng program, which is federally regulated. We are the agency that is involved with dealers and growers. About 15 years ago they passed a law allowing the growth of ginseng. The grower's association wanted this in the possible case of ginseng being listed on the endangered species list, they would be allowed to continue to grow and sell their product.

We work with youth groups and forestry contests through FFA. We also assist with 4-H and their camps. We also assist with training of Envirothon teams in our districts. We also help with Junior Conservation, Senior Conservation and Forestry Camps.

Our nursery in Point Pleasant sells soft and hard woods. Try to place your orders early if you are interested because the hard woods tend to sell out fast. It has the capability to grow around 20 million seeds on the property. We generally only grow and sell around 1-2 million seedlings. At one point, we were selling a lot to the mining companies for surface mine reclamation.

Dunham asked about the stoppage of forest management due to funding? Copeland stated that those are still supposed to be worked on. We are running tight on money to reimburse the consultants, but if you want one of the foresters to write a plan, they should still be writing those.

Pitsenbarger asked about legislation on the compensation of loved ones of a forester who passed away due to fighting a fire. Copeland stated that it would fall under the first responder law. We are on call 24 hours a day to respond to any forest fire or natural disaster. The biggest push is to get us relisted as a first responder. There was a clerical error that took us away from being listed as such.

An attendee questioned the timber theft issue. Copeland stated that he was not very familiar with it since it dealt with the law enforcement side. It would give us the power to have the call to come to us instead of the DNR, which is the current protocol.

Lipscomb asked about cost share programs on forestry practices through their conservation districts. Copeland stated that EQIP usually handles all of those, but you could consider doing the ones that fall just under their ranking regulations. Lipscomb asked if there is a particular practice that there is a demand for that they would want to consider. Copeland stated that invasive species of the woods would be the highest need. Lipscomb asked about fire access roads. Copeland responded that it would depend on what part of the state you are in. Most areas are accessible due to logging and ridge roads. Lipscomb also questioned Copeland's feelings on Leonhardt's suggestion that the DOF should be back under the DOA to which he responded that it didn't work the first time.

Monongahela CD representatives commended the local forester in his efforts to attend their meetings and working with the district.

Ronnie Helmendollar, WVU Extension

The partnership between WVU Extension and the Conservation Districts is valuable and important. There have been a few changes with the soil test lab. There is continuing work with the Davis College of Agriculture to keep it up to date and functional. There is a group of Extension Agents, NRCS staff and Conservation Agency employees in Reedsville today participating in a pasture management training to hopefully become American Forage & Grasslands Professionals.

WVU Extension has gone through a priority and programming exercise to look at where we are. Dollars for higher education continue to be challenged. Any time this happens it also challenges Extension, all the way to the local level. As those dollars continue to tighten, we went through the exercise to determine what our priorities were. We are going to be working on forage livestock systems, local foods and horticulture, natural resources management and youth agriculture. We will utilize agent's particular skill sets in a little bit broader area. As we continue to strengthen the partnership, there are great opportunities to move forward.

We'd like to put in place an internship program. WVU and NRCS recently completed a successful student pairing program where students were placed in NRCS offices to write nutrient management plans and develop software. We want to take a different approach this time and

train students to work with farmers on proper soil testing skills and how to utilize those results once they get them back. A recent survey revealed that soil testing is the best investment farmers can make. As we transition the soil test lab, we would like to train students that could then come back to your district as summer interns to be able to go out and work with farmers. Those students interested could get some credits for special topics. If the program is successful, there could be a fair number of fertilizer plans that they could take to a local feed store and be able to put that plan together. We know the importance of soil testing and proper nutrient management. We are seeing a trend in higher education where we are focusing on training students and having them graduate and move on to more of a non-applied field. This gives students the opportunity to take what they are learning and apply it in the field and grow the next generation of students that can actually come out and help folks. If districts are interested, we'd like to work with you. If students are attending WVU, we'd like to work with them. If you have a student in mind, we'd like to train them, so they understand proper soil testing, consistent measurements, how to use the lab, how to use the results and so on. We'd like to offer that training and work collectively with our agents that are in those districts. Please reach out to myself, Tom Baisden or agents in your counties and tell them to get in touch with us if your district is interested in the program. VanReenen asked if it was up to the districts to find funding for the interns. Helmendollar replied that yes, it is up to the districts, but would earn special topics credits in the fall at WVU. Collins asked about the training timeframe. Helmendollar replied that if the students were on the WVU campus, they would have access to them and would be able to do it in a couple evenings. However, if the districts had someone they identified that they wanted to utilize, we could set a day or two day training and provide those students with support throughout the summer. We can be flexible with locations on training. Lipscomb asked about the average cost for the intern and was told it was up to the district. Foster mentioned that West Fork CD pays \$10 an hour plus mileage. Lipscomb also asked if he had students to recommend that were already trained. Helmendollar stated that they could possibly identify someone that would be from their area and enrolled in the appropriate classes.

PARTNERSHIP REPORTS/UPDATES:

Joe Gumm, President, RC&D:

The October meeting was well attended. I'd like to see that each council sends two directors to the state committee meetings. The next meetings will be held sometime in March at the WVACD/ECD office. Reports need to be sent in before the deadline in July for funding. We have a new set of By-Laws of which Gumm has one copy.

The Appalachian Grazing Conference is coming up March 7th – 9th. They are planning for 350 or more participants. The event cost is \$95,000. Some funding was carried over from previous conferences, but there is a need for additional funding and the committee is requesting a donation of \$1,000 from each RC&D and each Conservation District. We ask that each district sponsor at least three or more farmers from each county to attend. The degree of each sponsorship is at your discretion. Conservation district support is vital, without you, we can't do this. This year we are requesting district supervisor assistance for the set up of the facility and preparation of handouts for the two days. If you plan to help, please come on Wednesday afternoon. We have great

speakers lined up this year, as well as a tour by Dr. Paul Lewis at the WVU dairy facility and a dinner at the golf course. There is a great conference planned this year.

Gumm, Foster, Bailey and True attended the National Grazing Land Conference in Reno, NV. There is a summary in your packet of the information from the conference. Bailey commented on the opportunity they received to come in contact with new speakers. He also stated that the Appalachian Grazing Conference is one of the leading conferences in the United States. They have learned from things we have done and applied them to the National Conference.

Joe Gumm, NACD

The old NACD table identification sign was given to us as they purchased new ones for the meetings. Each director in attendance to the meetings has signed the back of the sign. It will be on display at the WVACD office.

The President's Association, consisting of the President of each state, picked up the Envirothon competition when Cannon stopped.

The next NACD meeting will be at the end of January through the first part of February, which Gumm will be attending. In the past, there were five to six supervisors that would attend these meetings and would bring back valuable information. The NACD is there for you. Please visit the webpage for more information on what the NACD does for Conservation districts. There are near weekly teleconferences to help move information along and address pertinent issues. The summer meeting will be held in New Mexico. There will be one day of board meetings, the next day and a half will be on a site that that particular district has participated in a project. It is interesting to see what other conservation districts do in other states.

The nominating committee for the election of officers. There hasn't been an officer from WV for a long time. There is also a Leadership Campaign letter from the National Conservation Foundation available in your packet, as well as a letter from the NACD President's Association.

Gumm expressed his thanks for the funding for the NACD live auction item. He will most likely purchase a ticket for a train ride out of Elkins.

Roger Dahmer - FSA:

No representatives available due to furlough.

Louis Aspey - NRCS:

Viars spoke on behalf of Aspey, who was in Washington, D.C. where he is a co-team leader for a national staffing model. Viars will be acting in his stead for the next few months. Greg Stone, assistant field operations for the southern area has left his position. Damorias Martinson, current State Resource Conservationist, will be acting in his position for the time being, as well as covering the plant materials center due to a retirement. There has been a request for Stone's position to be filled but may take some time. Donnie Dodd was selected as the Area Resource Engineer for the south area. Linda Ortiz was selected for the District Conservationist position for the Greenbrier Valley.

NRCS is still working during the shutdown due to carry-over funding and mandatory funding through the Farm Bill. Unsure on how long that will last if the shut down continues. FSA has recently reopened all of their offices to the public for the next few weeks.

In December 2018, the Farm Bill was passed as the Agricultural Improvement Act. It is very favorable for conservation; however, we are not able to obligate any new monies because of that. We are waiting for all the rules to come through to see what changes we need to make on our application and contracting process.

Matthew Moore was named the new chief of NRCS in December. He was previously a full time, fifth generation farmer who had worked with Farm Credit of the Virginias.

Also, in December, Under Secretary Bill Northey visited WV. He visited the Eastern Panhandle where we were able to showcase some of the good work taking place there. He visited a previous conservation farm winner, as well as a watershed site. It was a good opportunity for him to see the needs of WV.

Viars questioned the status of the Rainfall Simulator MOU. It is believed that it was at Extension. WVACD has not yet received it to sign.

Lipscomb asked if the shut down had caused any delay in NRCS issuing payments such as CSP payments. Viars stated that she was unaware of any issues.

Michael asked about the work on the Small Watershed Program. Viars answered that there is \$50 million a year allocated in the Farm Bill. There is a large need for it because we don't get all the money we ask for, as there is a lot of competition for funding. We've done pretty well in WV, receiving millions over the last few years between planning projects, design projects and the natural destruction. We have some internal issues to work through as far as sponsorship goes, but we're working on that. There is a national initiative to revive it as a full program. A lot of our dams are aging, and it is certainly important.

Brian Farkas – WVCA

2019 seems optimistic because the state of WV has temporarily rounded a corner in terms of its fiscal health. For the first time in five to six fiscal years, we are looking at a budget increase of \$2.1 million. One of that \$2.1 million in the governor's plan is the pay increase for public state employees. They have finally heard our argument to begin addressing the watershed dams. We have received very favorable response from both committees, House and Senate, for the proposal. We asked that they support the governor's budget proposal and we would like them to keep the \$2 million dedicated to dams. This money would allow us to free up some money in other aspects of the budget so we can now begin doing other agricultural enhancement work. This is all contingent on the passage of the budget with the additional \$2 million in it for the watershed program. We would be able to increase the amount of money available to districts to cover up to \$80 a day in per diem if that would pass with the additional funding. We would ask you to be cautious on how you spend money going forward because in listening to the budget folks, WV will be right back where we were after the pipeline work goes away. Between now and July 1st, if we get the \$2 million, we will be working with the districts to tell you exactly how

that money will be allocated out and spent. We will immediately address the 21 state owned dams first and then start working on the other ones. It will also allow us to start work on some delayed maintenance on other structures across the state. If we can show proof of that work to the governor's office, hopefully they will see that we were serious about our commitment and they will continue to provide us with funding. You will be engaged as a district this year on these dams. Several County Commission meetings have already been attended, with more scheduled, to encourage continued sponsorship of these dams. We are explaining the importance of these dams to the residents that live below the dams. We present them with a draft agreement that continues their commitment. This agreement would have to be modified annually. We also give them a map showing the dams in their county and an innovation map showing the communities that would be affected would one of those dams fail. You are encouraged to attend these presentations at your commission meetings and can then serve as the backstop to these commissions with any questions they may have. It is a good opportunity to build your relationship with your towns and other sponsors.

Your input will be sought in 2019 and all the changes coming about. Please discuss any concerns with me. It all comes back to showing the legislation and local governments that there is a reason for conservation in the state of WV. Conservation matters because conservation works. One way this can be shown is through agriculture enhancement programs we are able to help farmers improve their farms, reduce erosion, help them increase cattle on their farm through a series of rotational grazing, keeping cattle out of streams and it helps protect the tax base. It also works when stream erosion projects reduce cost in the treatment of water due to sediment in treatment facilities downstream from these projects. There are also \$90 billion per year in flood prevention methods from flood control structures and 60% of the citizens in the state of WV are protected in one way or another by those structures.

We need to show legislature this year that there is support behind the additional money we are getting. If you own conservation practices in your district it should come second nature to you to talk on these matters. The "ask" of your legislators should be to support the governor's budget which includes the additional money for the watersheds. If this budget comes to pass, it will be the highest budget since FY13. Save the date cards have been sent to all legislators and those will be followed up upon.

Lipscomb asked about the status of the SSRP. Farkas answered that it is on hold until we see what is happening with the \$2 million. There was a suggestion made by the Eastern Panhandle that the money should go to districts that really could use it. In talking with other conservation directors in other states, we are looking at opening up the program to really take advantage of the cost share aspect of it and having people come to us with projects so they can be funded. That also opens it up to districts to seek partners for projects very similar to what is happening on the national level with NRCS where they want people to find additional financial partners in order to qualify for their grant programs. We can also open it up by working with counties and cities and to tie this money in with our watershed efforts. We will be expanding the nature of the program. By that suggestion, it takes one program and makes it more flexible and able to do more things. The basis of the program would pretty much stay the same but would entail a few changes. We have a lot of requests to assist counties and cities, so by changing it we would then be able to participate in those requests.

The 2016 flood changed a lot of thinking in terms of how WV addresses flood response and recovery. The National Guard is now very involved in flood recovery in the state of WV. There was legislation to move the Department of Homeland Security Emergency Management under the National Guard so giving them military authority. They are really looking at flood mitigation and have asked the Conservation Agency to work with them to develop systems to begin that process. That is one of the reasons to pull back the SSRP because we want to be able to see what is going to happen from that stream mitigation effort that's going on there in order to fully understand the scope. We are already doing preliminary studies on about seven watersheds across the state so that we could begin immediate work to alleviate future flooding issues if we receive funding.

Pitsenbarger asked about the issues with counties not being able to commit for over a year for sponsorships. Farkas said that it was one of the reasons for the meetings with county commissions and towns. There are big internal issues with NRCS because they want documents signed that lock you in to a long-term O&M agreement which those in the Attorney General community say is unconstitutional. Aspey was working on it, but is now on assignment, so we're unsure what the status is on it. Essentially, we cannot sign an agreement that locks us in to an O&M responsibility past one year. NRCS needs to modify their language. It is a national issue, not just at a state level. In terms of funding, that's the reason we are going out to the commissions to get them to sign a new agreement. That agreement has been reviewed by the Attorney General's office and would stand a Title 10 challenge.

Bill Stewart - President, WVACD:

Stewart extended thanks to all the directors, offices and organizations that have been in the meetings. Take the time to help us spread the word for conservation. The meeting has been good, as well as the attendance, but we still need to increase that. The doors are open for anyone who wants to stay and talk to us about any ideas or suggestions to better the organization. Being no unfinished business, the meeting was adjourned.

Adjournment: Adjourned by consensus at 12:33 p.m.

Respectfully submitted,

James Foster, Secretary

Bill Stewart, President

**WVACD Fall 2018 Quarterly Meeting
Summary of Motions**

- 1. Michael moved to approve the October 16, 2018, WVACD meeting minutes. Pitsenbarger seconded. Motion carried. (Page 2 of 20)**
- 2. Fitzsimmons moved to increase the scholarships to six, \$1,000 scholarships. Hyre seconded. Motion carried. (Page 2 of 20)**
- 3. Fitzsimmons moved to only accept half size, 14 x 22, posters for the WV state poster contest. Miller seconded. Motion carried. (Page 3 of 20)**
- 4. McKeever moved that WVCA maintain website information for WVACD. Foster seconded. Motion carried. (Page 4 of 20)**
- 5. McKeever moved to have a set Legislative Committee with frequent meetings. Bailey seconded. Motion carried. (Page 6 of 20)**
- 6. McKeever moved for the president to appoint a Parliamentarian as provided by the By-Laws. Bailey seconded. Motion carried. (Page 7 of 20)**
- 7. McKeever moved to provide Gumm with \$300 for the purchase of an item for the NACD National meeting live auction. Pitsenbarger seconded. Motion carried. (Page 8 of 20)**
- 8. VAnReenen moved to approve the topics submitted thus far as legislative topics to focus on for the Association. Pitsenbarger seconded. Motion carried. (Page 8 of 20)**

Minutes recorded by Kelley Wayne, WVACD Office Assistant

WV Association of Conservation Districts
Summary of Accounts
4th Quarter
October-December 2018

WVACD General	Checking	City National Bank	\$200,799.92
		History Committee	\$50,312.68
	CD (12.95%)	City National Bank	\$27,117.73
		Total General	\$278,230.33
WVACD Scholarship	Checking	City National Bank	\$16,575.16
	CD (59.64%)	City National Bank	\$124,888.10
		Total Scholarship	\$141,463.26
WVACD Envirothon	Checking	City National Bank	\$91,098.55
	CD (15.27%)	City National Bank	\$31,975.86
		Total Envirothon	\$123,074.41
WVACD Envirothon Scholarship	Checking	City National Bank	\$9,687.51
	CD (7.16%)	City National Bank	\$14,993.27
		Total Env. Scholarship	\$24,680.78
WVACD Grassland	Checking	City National Bank	\$12,090.59
	CD (4.98%)	City National Bank	\$10,427.31
		Total Grasslands	\$22,517.90
WVACD Appalachian Grazing	Checking	City National Bank	\$79,707.13
Total WVACD Accounts			\$669,673.81

WVACD General Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								246,754.78
10/2/2018	WVACD G...	1423	WV State C...	Youth Cons...			R	-2,000.00
10/2/2018	WVACD G...	1424	Postmaster stamps	Postage an...			R	-58.40
10/3/2018	WVACD G...	1425	Hart Office ... copier con...	Office Expe...			R	-47.62
10/3/2018	WVACD G...	1426	Sports Con... Member a...	Awards			R	-39.95
10/9/2018	WVACD G...	1427	Shirley Hyre office keys	Office Expe...			R	-8.07
10/10/2018	WVACD G...	1428	Frontier	Utilities (Bu...			R	-69.63
10/10/2018	WVACD G...	1429	Casey Ram...lost check...	Janitorial S...			R	-10.00
10/10/2018	WVACD G...	1430	Blue Strea...	Youth Cons...			R	-4,267.11
10/10/2018	WVACD G...	1431	Kelley Way... reimburse...	Meetings			R	-15.05
10/10/2018	WVACD G...	1432	Kelley Way...	Contract			R	-327.38
10/15/2018	WVACD G...	DEP	NRCS 2018 Envi...	Donation			R	13,967.49
10/16/2018	WVACD G...	DEP	Tygart Vall... ck#20073	Dues			R	4,000.00
10/16/2018	WVACD G...	DEP	Eastern Pa... ck#1729	Dues			R	4,000.00
10/16/2018	WVACD G...	1433	Country Ch... flowers for...	Meetings			R	-45.00
10/16/2018	WVACD G...	1434	Bill Stewart candy, etc.	State Fair			R	-146.14
10/16/2018	WVACD G...	1435	WVCA Kelley meal	Meetings			R	-30.00
10/16/2018	WVACD G...	1436	Days Inn Fall Quart...	Meetings			R	-4,270.14
10/24/2018	WVACD G...	DEP	WVCA ck#10039...	Dues			R	4,000.00
10/24/2018	WVACD G...	DEP	Upper Ohio... ck#2598	Dues			R	4,000.00
10/24/2018	WVACD G...	1437	Sports Con... trailer dec...	State Fair			R	-280.00
10/24/2018	WVACD G...	1438	Kelley Way...	Contract			R	-344.25
10/30/2018	WVACD G...	1439	Sports Con... nameplate...	History			R	-75.00
10/31/2018	WVACD G...	1440	Casey Ram...	Janitorial S...			R	-10.00
10/31/2018	WVACD G...		Interest Ear...	Interest Inc			R	61.87
11/5/2018	WVACD G...	1441	Hart Office ... copier con...	Office Expe...			R	-43.00
11/7/2018	WVACD G...	1442	WV Envirot... 2018 Envi...	Transfer Fu... Transf...			R	-13,967.49
11/7/2018	WVACD G...	DEP	WV Conser... Annual A...	Reimburse...			R	4,270.14
11/7/2018	WVACD G...	DEP	Monongahe...ck# 2913	Dues			R	4,000.00
11/7/2018	WVACD G...	1443	Jim Foster years of s...	Meetings			R	-11.42
11/7/2018	WVACD G...	1444	Kelley Way... reimburse...	Office Expe...			R	-10.70
11/7/2018	WVACD G...	1445	Kelley Way...	Contract			R	-324.00
11/13/2018	WVACD G...	1446	Frontier	Utilities (Bu...			R	-69.63
11/28/2018	WVACD G...	1447	Kelley Way...	Contract			R	-324.00
12/2/2018	WVACD G...		Interest Ear...	Interest Inc			R	81.82
12/5/2018	WVACD G...	1448	Hart Office ... copier con...	Office Expe...			R	-40.06
12/5/2018	WVACD G...	1449	Robinson S...July, Augu...	Rent			R	-2,985.00
12/11/2018	WVACD G...	1450	Frontier	Utilities (Bu...			R	-69.63
12/11/2018	WVACD G...	1451	Capitol Con...	Youth Cons...				-3,655.91
12/12/2018	WVACD G...	1452	Casey Ram...	Janitorial S...				-10.00
12/18/2018	WVACD G...	1453	Sports Con... plaques	History				-35.00
12/19/2018	WVACD G...	1454	Kelley Way...	Contract			R	-486.00
12/19/2018	WVACD G...	1455	Kelley Way... 2018	Travel Mileage			R	-29.33
12/31/2018	WVACD G...		Interest Ear...	Interest Inc			R	81.41
10/1/2018 - 12/31/2018								4,357.82

BALANCE 12/31/2018

251,112.60

TOTAL INFLOWS 38,462.73

TOTAL OUTFLOWS -34,104.91

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
NET TOTAL								4,357.82

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								26,991.99
12/31/2018	CD-General		Interest Ear...		Interest Inc		R	125.74
10/1/2018 - 12/31/2018								125.74
BALANCE 12/31/2018								27,117.73
TOTAL INFLOWS								125.74
TOTAL OUTFLOWS								0.00
NET TOTAL								125.74

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WVACD Scholarship Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								17,569.63
10/31/2018	WVACD Sc...		Interest Ear...		Interest Inc		R	1.49
11/27/2018	WVACD Sc... 1024		Skylar Rose 2018 scho...	[ACD Schol...			R	-500.00
11/27/2018	WVACD Sc... 1025		Lucas Smith 2018 Sch...	[ACD Schol...			R	-500.00
11/30/2018	WVACD Sc...		Interest Ear...		Interest Inc		R	1.86
12/31/2018	WVACD Sc...		Interest Ear...		Interest Inc		R	2.18
10/1/2018 - 12/31/2018								-994.47
BALANCE 12/31/2018								16,575.16
TOTAL INFLOWS								5.53
TOTAL OUTFLOWS								-1,000.00
NET TOTAL								-994.47

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WVACD Scholarship CD Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								124,309.00
12/31/2018	CD-ACD S...		Interest Ear...		Interest Inc		R	579.10
10/1/2018 - 12/31/2018								579.10
BALANCE 12/31/2018								124,888.10
TOTAL INFLOWS								579.10
TOTAL OUTFLOWS								0.00
NET TOTAL								579.10

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Envirothon Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								78,701.85
10/9/2018	Envirothon	1292	Shirley Hyre trailer roof...	Envirothon ...			R	-27.31
10/31/2018	Envirothon		Interest Ear...	Interest Inc			R	13.72
11/7/2018	Envirothon	DEP	WVACD G... 2018 NRC...	Transfer Fu...			R	13,967.49
11/28/2018	Envirothon	1293	Kelley Way... reimburse...	Training Tr...			R	-66.60
12/2/2018	Envirothon		Interest Ear...	Interest Inc			R	18.26
12/4/2018	Envirothon	1294	Forestry Su...trunk supp...	Training Tr...			R	-6,289.40
12/18/2018	Envirothon	1295	Quill Corpo... 2019 Envi...	Envirothon ...				-46.47
12/19/2018	Envirothon	1296	Shirley Hyre shirt posta...	Envirothon ...				-5.50
12/19/2018	Envirothon	1297	Forestry Su...trunk supp...	Training Tr...				-185.35
12/20/2018	Envirothon	DEP	Weyerhauser	Donation			R	2,500.00
12/20/2018	Envirothon	DEP	Weyerhauser	Donation			R	2,500.00
12/31/2018	Envirothon		Interest Ear...	Interest Inc			R	17.86
10/1/2018 - 12/31/2018								12,396.70
BALANCE 12/31/2018								91,098.55
TOTAL INFLOWS								19,017.33
TOTAL OUTFLOWS								-6,620.63
NET TOTAL								12,396.70

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Envirothon CD Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								31,827.59
12/31/2018	CD-Enviro...		Interest Ear...		Interest Inc		R	148.27
10/1/2018 - 12/31/2018								148.27
BALANCE 12/31/2018								31,975.86
TOTAL INFLOWS								148.27
TOTAL OUTFLOWS								0.00
NET TOTAL								148.27

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Envirothon Scholarship Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								13,183.56
10/2/2018	Envirothon ...	1061	Jamison S...		[Env. Schol...		R	-750.00
10/31/2018	Envirothon ...		Interest Ear...		Interest Inc		R	1.12
11/5/2018	Envirothon ...	1062	Kristian Davis2016-3rd		[Env. Schol...		R	-500.00
12/2/2018	Envirothon ...		Interest Ear...		Interest Inc		R	1.41
12/18/2018	Envirothon ...	1063	Teresa Riffle 2016-2nd,...		[Env. Schol...			-2,250.00
12/31/2018	Envirothon ...		Interest Ear...		Interest Inc		R	1.42
10/1/2018 - 12/31/2018								-3,496.05
BALANCE 12/31/2018								9,687.51
TOTAL INFLOWS								3.95
TOTAL OUTFLOWS								-3,500.00
NET TOTAL								-3,496.05

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Envirthon Scholarship CD Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								14,923.75
12/31/2018	CD-Env. Sc...		Interest Ear...		Interest Inc		R	69.52
10/1/2018 - 12/31/2018								69.52
BALANCE 12/31/2018								14,993.27
TOTAL INFLOWS								69.52
TOTAL OUTFLOWS								0.00
NET TOTAL								69.52

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Grasslands Register Report - Q4 2018

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 9/30/2018								12,586.68
10/15/2018	Grasslands	1016	Leslie Wick... 2nd place ...	Scholarship			R	-250.00
10/30/2018	Grasslands	1017	Lance Wilson2nd place ...	Scholarship			R	-250.00
10/31/2018	Grasslands		Interest Ear...		Interest Inc		R	1.06
11/30/2018	Grasslands		Interest Ear...		Interest Inc		R	1.30
12/31/2018	Grasslands		Interest Ear...		Interest Inc		R	1.55
10/1/2018 - 12/31/2018								-496.09
BALANCE 12/31/2018								12,090.59
TOTAL INFLOWS								3.91
TOTAL OUTFLOWS								-500.00
NET TOTAL								-496.09

50