



Capitol Conservation District

418 Goff Mountain Road, Ste # 102
Cross Lanes, WV 25313—304-759-0736
Tuesday June 18, 2019 9:00 am

Attendance

Chairman Terry Hudson
Supervisor Clyde Bailey
Supervisor Richard Sams
Supervisor Valerie Thaxton—not in attendance
Supervisor Sally Shepherd----not in attendance

District Manager Sue Brand
Area Director Kim Fisher
Conservation Specialist Russell Young
FSA Program Technician Barbie Parsons
NRCS District Conservationist Julie Stutler

CALL BOARD MEETING TO ORDER: 9:00am

APPROVAL OF MARCH BOARD MEETING MINUTES: CB 1st made motion & Richard Sams 2nd motion- motion passed

FINANCIAL REPORTS/INVOICES: (M) Co-Administered, Grant, District Funds Report. Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit – Richard Sams 1st motion and Clyde Bailey 2nd motion, motion passed and to file for audit

REPORTS:

1. WVCA Report –O&M Memorandum of Understanding -- Kim Fisher
*WVCA is encouraging district to update their Plan of Work, review EOI, CD's Farm Tour, AGEF dates: June 15, 2019 deadline for CDs submit final practice list to WVCA, July 1, 2019- Start of Program Year, July 15, 2019- deadline for DM's to close out database for FY19, July 31, 2019-CD's submit annual progress report/AgEP newsletter, October 31, 2019- deadline to submit allocation formula proposals and new practices for FY20, November/December 2019-deadline for CD's to submit allocation formula proposals and new practices for FY21 program year, February FY 20-Comments reviewed and form revised, March FY20- State AGEF committee meeting to finalize upcoming FY AgEP, April FY20- Presentation of upcoming FY AgEP to SCC, May/June/July FY 20-CD's finalize upcoming FY program, update AgEP agreement addendum, take action to approve LOR's, June 15, 2020- deadline for CD's submit final practice list to WVCA (CD's can submit final list any time after SCC approval of practice list), Kim also discussed the SB655 the purpose of the bill is to clarify that the State Conservation Committee may operate and administer a conservation grant program, discussed State Fair Volunteer Sign Ups, Discussed O&M, NACD/WVACD Listening Session and Ag Day January 31, 2020.
2. WVCA Watershed Report—Judith Lyons-Report given by Kim Fisher
*Watershed for June 2019-CCR-nothing to report, Stream Permits-Site 12208-J Sayre Burford Creek-Charleston-Kanawha Co.- In progress. O&M Blakes Armour Creek # 7-EAP up to date, Elk Two Mile #12, #13 & #14 up to date, O&M Maintenance for routine mowing & weed eating estimates are as listed below:
ETM 12--- \$2319.50
ETM 13---\$2899.50 Which totals \$ 8556.00
ETM 14---\$3337.00

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Continue from Judith Lyons Report:

*All Board Members need to read the draft EWP Policy Manual and send comments to AD by June 30, 2019

3. Solid Waste –Rodney Loftis—No report
4. NRCS - Julie Stutler

*Julie talked discussed the “Work Group Meeting” is to get ideas from the people on how the spend the money

They have the following contracts:

10 Equit

5 High Tunnel

1 Forestry

2 Grassland

2 Compost Contracts

1 Pollinator Contract

Concerns-- out there of the soil water plants and fertilizer for the organic producer-Per FSA Barbie Parsons they have a cost sharing program out to offer the producers. Julie Stutler is asking if there is a way that Work Group can help with the organic producers/growers, please share your thoughts with Julie.Stutler@usda.gov.

Management team does not want to do anything for the rest of FY19, big change is to do away with the horse manure program, Equit has 10 year project.

Motion was taken to remove the horse manure programs for FY2020—Clyde Bailey made 1st motion and Richard Sams 2nd motion, motion passed, all in favor.

5. AgEp—Russell Young

*1st round up of AgEP is complete, Russell has been in various training, walkway at the city (Charleston) has a drainage system built in to keep the water from standing in walkway, Russell stated that there needs to be a motion on the Shannon Watson payment of \$ 156.73 --- Clyde Bailey made motion and Richard Sams 2nd motion, motion passed to pay the amount of \$ 156.73 for late receipts. Russell Young stated that the Elk Office will be closed this week due to family losses.

6. District Manager Report –Sue Brand

*Deposits were made on Friday June 14, 2019 for AgEP and Lime spreader deposit. Ordered more pens with district logo.

7. Supervisors Report-Clyde Bailey, Valerie Thaxton, Terry Hudson – *no reports were given at this time.

NEW BUSINESS:

1. (M) AgEp Approval for payments:

a. Danny Saunders	\$105.50	NM
b. John Wilcox	\$391.37	Lime
c. Rob Whittington	\$249.50	NM
d. Rob Whittington	\$369.00	Lime
e. Mike Hess	\$386.48	Lime
f. Penny Butcher	\$282.35	Urban Ag
g. Bridget Bailey	\$500.00	Heavy Use Area Protection 1

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- h. Bridget Bailey \$500.00 Heavy Use Area Protection 2
 - i. Shannon Watson \$ 156.73 Urban Ag
- *Motion made by Richard Sams and Clyde Bailey 2nd the motion, motion passed, all was in favor to pay payments to cooperators.

EMERGENCY AGEp:

- g. Jonathan (Jon) Vernon \$420.00 Emergency AgEp
- *Clyde Bailey made motion and Richard Sams 2nd the motion, motion passed, all in favor

2. (M) AgEp Cancelations for the final first round signups:

- a. Eric Price Frost Seeding
- b. Valerie Thaxton Lime
- c. Rob Whittington Invasive Species
- d. Rob Whittington Pasture Reseeding
- e. Rob Whittington Pollinator Planting
- f. Charles Wiseman Pollinator Planting

*Richard Sams made 1st motion and Clyde Bailey 2nd motion, motion passed to cancel the cooperators

3. (M) WV Grazing Lands Steering Committee requesting funding to help with the statewide field day (July/Aug) in Huttonsville, WV

*Clyde Bailey spoke on WV Grassland Statewide Field Day to take place on August 3, 2019 from 10:00am to 1:00pm, and that we at Capitol Conservation District help sponsor this event by donating \$500.00, Clyde Bailey 1st made motion and Richard Sams 2nd motion, motion passed

4. (D)SB-655-SCC Grant Program-Kim Fisher

*Public hearing was held on June 5, 2019 about SB655, SB655 is out for comments and all comments should be turned into Belinda Withrow by June 29, 2019.

5. MOU Estimates- See Copies—

*See Judith Lyons section

6. (M) State Fair Committee & Rack Cards-

Board agreed to purchased 500 Rack Cards with a horse or cow logo and not to exceed \$100.00 on the cards,

*Clyde Bailey 1st made motion and Richard Sams 2nd motion, motion passed

7. (M) Move the remaining Per Diem Funds to a CD

*Carry over to July Agenda

8. (M) Approval for Engineering Firm chosen:

- a. GAI Engineering Firm-

*GAI was selected by the board- Richard Sams 1st made motion to accept, Clyde Bailey 2nd motion, motion passed. GAI was letter with High Points

- b. Triad Engineering Firm
- c. Potesta Engineering Firm

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9. (M) Appoint a representative for Legislative Committee –
*Appointed Clyde Bailey to Legislative Committee- Richard Sams 1st made motion and Chairman Hudson 2nd motion, motion passed
10. (M) Appoint a Director to finish out the Frank Naab term-
*Appointed Clyde Bailey to finish out Frank Naab term as Director of Association of WVACD- Richard Sams 1st made motion and Chairman Terry Hudson 2nd motion, motion passed
11. (M) For Secretary and Treasurer for Capitol Conservation District—
*Moved to the July 17, 2019 agenda

Unfinished Business:

None

Correspondences:

1. WV Extension Service Letter—Terry Hudson

Meeting Adjourned: 10:55am

Next scheduled meeting is July 17, 2019 @ 8:30 am

Days the Office will be Closed:

June 20, 2019---West Virginia Day

July 4, 2019-----Fourth of July

September 2, 2019---Labor Day

Chairman Hudson: Terry Hudson
Clyde Bailey : Clyde Bailey
Valerie Thaxton: Valerie Thaxton
Richards Sams: Richard Sams
Sally Shepherd: _____

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3. Solid Waste –Rodney Loftis
4. NRCS - Julie Stutler
5. AgEp—Russell Young
6. District Manager Report –Sue Brand
7. Supervisors Report-

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g. Bridget Bailey	\$500.00	Heavy Use Area Protection 1
h. Bridget Bailey	\$500.00	Heavy Use Area Protection 2
i. Shannon Watson	\$	Urban Ag

EMERGENCY AGEp:

j. Jonathan (Jon) Vernon	\$420.00	Emergency AgEp
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2. (M) AgEp Cancelations for the final first round signup:

a. Eric Price	Frost Seeding
b. Valerie Thaxton	Lime
c. W. Rob Whittington	Invasion Species
d. W. Rob Whittington	Pasture Reseeding
e. W. Rob Whittington	Pollinator Planting
f. Charles Wiseman	Pollinator Planting

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4. **(D)SB-655-SCC Grant Program—Chairman Hudson**
5. **(M) State Fair Committee & Rack Cards----**
6. **(M) Move the remaining Supervisors Per Diem Funds to a CD (Frank Naab & Karen Figgatt)—Chairman Hudson**
7. **(M) Approval for Engineering Firm chosen:-Chairman Hudson**
 - a. GAI Engineering Firm
 - b. Triad Engineering Firm
 - c. Potesta Engineering Firm
8. **(D/M) OM&R Funding AGR—Chairman Hudson**
9. **(M) Appoint a representative for Legislative Committee —Chairman Hudson**
10. **(M) Appoint a Director to finish out the Frank Naab term---Chairman Hudson**
11. **(M) For Secretary and Treasurer for Capitol Conservation District—Chairman Hudson**
12. **Chairman Hudson will be participating in an interview with Dr. Lauri Andress about Food & Deserts. (per email)**
13. **(M/D) Local Work Group Meeting—Julie Stutler**

Unfinished Business:

Correspondences:

1. **WV Extension Service Letter—Terry Hudson**

UNFINISHED BUSINESS:

Meeting Adjourned: _____

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July 4, 2019---Independence Day
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