



## Capitol Conservation District

August 2018 Meeting Agenda  
 Wednesday August 21, 2019 9:00 am  
 Cross Lanes USDA Service Center - 418 Goff Mountain Rd.  
 Cross Lanes, WV 25313 - Phone 304.759.0736 email: ccd@wvca.us

### Attendance

Terry Hudson---Chairman  
 Clyde Bailey—Co-Chairman  
 Valerie Thaxton-Treasurer  
 Richard Sams—Secretary  
 Sally Shepherd-Supervisor  
 Tony Leadbeter-Associate Supervisor-Absent

Sue Brand-District Manager  
 Kim Fisher-Area Director  
 Russell Young-Conserv. Specialist-Absent  
 Julie Stutler--NRCS

### CALL BOARD MEETING TO ORDER- 9:02am

**APPROVAL OF JULY BOARD MEETING MINUTES- Valerie Thaxton made motion & Clyde Bailey 2<sup>nd</sup>, all in favor**

**FINANCIAL REPORTS/INVOICES (M)** Co-Administered, Grant, District Funds Report. Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for audit—**Valerie Thaxton 1<sup>st</sup> made motion and Clyde Bailey 2<sup>nd</sup> motion, all was in favor**

### REPORTS

#### 1. WVCA August 2019 Report-Kim Fisher –

- a. Discussed the Conservation Farm Tour Timeline -State Judging held August 27,28 & 29, 2019-October will presentation of Area & State awards at WV Conservation Partnership Annual Conference. County and District winners at local Conservation District annual banquets. Items to consider are Carroll Greene nomination-forms must be turned in to Belinda Withrow by September 1, 2019-WVACD Honorary Member at Large-form to be turned in to Joe Gumm by September1, 2019-WVACD Lifetime Honorary Member for due to Joe Gumm by September 1, 2019.  
 CDO Budget Expenditure Report FY19 due September 1, 2019 to Guthrie—Agreed Procedures Engagement Audit to completed soon to close out FY 19- 2019 WVACD Quarterly Meeting Dates/Locations: October 21&22 Flatwoods  
 AGEF- October 31, 2019-Deadlines for CDs to submit allocation formula proposal and new practices for FY 21 program year. November /December2019-Stte AgEP committee mid-year meeting to review allocation formula proposals and practices.  
 February 2020 Comments and reviewed and forms revised  
 March 2020-State AgEP committee meeting to finalize upcoming FY AgEP  
 April 2020-Presentation of the upcoming FY AgEP to SCC  
 May/June/July 2020-CDs to finalize upcoming FY program, update AgEP agreement addendum, action to approve LORs.  
 June 15, 2020-CDs deadline to submit final practice list to WVCA (CDs can submit final list any time after SCC approval if practice list)  
 NACD/WVACD Listening Session-NACD and the association working to hold a listening session in October to coincide with the conservation farmer event. The event will be held in Flatwoods and ALL SUPERVISORS are encouraged to attend.

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## CONTINUE FROM KIM:

Ag Day will be January 31, 2020- the Agency has discussed the potentially of changing the date for breakfast, more information will be announced later as it comes available.

## 2. WVCA Watershed Report-Judith Lyons-Chairman Hudson-

- a. CCR-site 842-J Sayre-Burford Creek-Charleston-Kanawha Co.-In Progress
- b. Site 14609-J. Griffith-Turkey Creek-Elkview-Kanawha Co. -In Progress
- c. Site 14654-D. McFarlane-Campbell's Creek-Charleston-Kanawha Co.-In Progress
- d. Site 14652-E. Reed-Unknown Stream-Elkview-Kanawha Co. -In Progress

### Stream Permits-

- a. Site 12208-J. Sayre Burford Creek-Charleston-Kanawha Co.-In Progress
- b. Site 14642-K. Duty-Campbell's Creek-Charleston-Kanawha Co.-In Progress

### O&M-

- a. Blakes Armour Creek #7-Statement of Review has been sent to Mayor of Nitro for signature.
- b. Elk Tow Mile #12-EAP up to date
- c. Elk Two Mile#13- EAP up to date
- d. Elk Two Mile # 14-EAP up to date

The dams have been mowed and weeded this season after not been mowed for some time. They essentially had to go over them twice to mow.

Soil tests have been completed for the dams. The results have been attached.

- Elk Tow Mile 14- The GAI engineering firm is currently in the process of review for the seep. This has progressively spread to a larger area over the past few years and is currently being addressed.
- The painting of the metal parts of the dams and some if the trash racks need repaired or replaced. Each Districts was presented with the information at the meeting held on August 12<sup>th</sup>, 2019 at Flatwoods. The question was asked of how Districts want to proceed; with the statewide contract or putting it out to bid or having a District crew to do this.
- The annual inspections will be done in September/October. Please advise me of anytime frame that the District has an activity and would "NOT" be a good time. I plan on starting the scheduling soon.

### Stream Projects:

#### Main Coal River Stream Restoration-

- Permits has been submitted to the COE and the DNR for approval.
- Land rights will be obtained for construction.

## 3. Kanawha County Solid Waste Minutes from July 16,2016--(Rodney Lotfis)—Chairman Hudson-

- Meeting held July 16, 2019-the meeting was called to order by Gerald Burgy at 10:09 am. David moved to approve the minutes from the May meeting. Rodney seconded. Nicole mentioned the baler issue, stating that one thing they have talked about is the extension that they don't know what is going on with the baler, but they do know they did not have it and needed an extension by July 1<sup>st</sup>, 2019. They are concerned about the plans they have money. David said he and Nicole were going to meet but have not had the chance. Nicole stated that she is not able to add this issue with the baler to the agenda. David also stated that Commissioner Carper does not think they are in breach of their agreement by



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## CONTINUE:

seeking another vendor, given that Excel Manufacturing has failed to communicate with them. David stated that the county attorney sent a letter to Excel Manufacturing asking what they had planned on doing to honor the quote and contract they entered. David also stated they he is also leaning on rebid the whole project. Nicole agreed with David that is a good idea. Gerald entertained a motion. David motion to rebid. Rodney Loftis seconded. Everyone was in favor. Motion by David on the floor to amend the FY2019-2020 WV SWMB grant application once it is approved or denied by the WV Solid Waste Management, in the \$25,000 dollars for emergency funds to replace what they had lost with the Excel Manufacturing. Gerald seconded the motion. Everyone was in favor. David also stated the baler pump went down on the vertical baler in Sissonville, the quote to fix the baler is \$14100.00, but a company was located that could rebuilt the pump for less than \$5000.00. the rebuilt pump was installed yesterday and was able to operate some yesterday. Lincoln County Solid Waste Authority finally rec'd some of their roll off containers. David stated that Shawnee had one roll off for trash and one roll for recycling. David states that part of the grant requires we submit a resolution requesting that an extension be approved for \$ 14,000.00 for emergency funds. David moved that they allow Chairman Summers to sign the resolution. Gerald seconded the motion. All in favor. David stated that at the May meeting there was an updated Commercial Solid Waste Facility Siting Plan that they had to submit to WWSWMB and the Public hearing on the matter. No one attended the Public Hearing on May 21, 2019. Written comments were allowed until May 31, 2019. No written comments were made by that date. John stated that they rec'd a healthy monthly check from Waste Management in June, was about \$1000.00 higher that normal. The State check was higher than normal. They had about a \$800.00 gain in finances for June 2019. David moved to approve the financial report which was submitted. Rodney seconded the motion. Everyone was in favor. Also mentioned was the top of 53' box trailer to the tune of \$2300.00 when the gentlemen raised the boom on the truck to high and the damage occurred. David moves that they fix the company's trailer. Gerald seconded. Everyone in favor. David state that they insurance agent recommended that they do not turn in the accident because then it becomes a finding. John stated that WWSWMB has a grant application which can't be revised until they move on it. David asked to go into executive session. Came out of Executive session at 10:44am. David move to adjust salaries to be more competitive. Gerald seconded and all was in favor.

Next meeting will be held August 20, 2019.

## 4. NRCS -Julie Stutler-

- Completed practices
  - a. 30'x72' High Tunnel Sissonville area
  - b. 30'x48' High Tunnel St. Albans area
  - c. Concrete Heavy Use Area Protection Sissonville area
- Planning/Contracting Completed
  - a. 3 Conservation Stewardship Program Contracts submitted for obligation
- High Tunnel Workshop

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## Continue:

- a. Save the Date & Event is on FB
  - b. Finalizing speakers & event flyer
  - Met with St. Albans MS4 Coordinator to discuss rain barrel workshops and how the District may assist them
  - Completed Food Security Act Compliance Reviews for Guyan and Western Districts
  - Will be working on conservation planning, new sign-ups, designs for existing for existing contracts, HT workshop planning and HEL Determinations over the next month
5. **Russell Young - AgEp -No report- Russell in training**
6. **Supervisor, Committee, Associate Supervisor Reports-Supervisors-**
- a. **Clyde Bailey-07/18-Appalachian Grazing Conference call**
    - 07/19- Attending the dedication of the Charleston Community Gardens/East End Community Park-AARP (2) \$15,000.00 grants
    - 08/02- attended the Legislative Committee meeting
    - 8/12- attended workshop and came to office to sign checks and paperwork
    - Clyde also attended and worked the WV State Fair the new item was "Spin the Wheel" for prizes.
  - b. **Richard Sams- West Virginia State Fair**
    - 8/12-attended the State Fair and worked the booth
    - 8/13-attended the State Fair and worked the booth
    - Attended/visited the# 14 Dam on Hunter Road
  - c. **Sally Shepherd-**
    - Sally stated she has done very little supervisor work but will do better
    - With the help of Chairman Hudson build a high tunnel
  - d. **Valerie Thaxton-**
    - 7/30-met Chairman Hudson at 5<sup>th</sup> Third Bank to deposit left over supervisor monies from FY19 into CD
    - 8/10-attended and worked the WV State Fair
    - 8/11-attended and worked the WV State Fair
  - e. **Terry Hudson-**
    - 7/18-Office to sign checks and paperwork
    - 7/19-Office for meeting with Julie Stutler w/NRCS on High Tunnel Workshop
    - 7/23-Office for meeting with Julie Stutler/NRCS
    - 7/25-Meeting at Dam #14 with Judith Lyon and GIA
    - 7/26-Met with Tracy Cunningham at Community Gardens on Nancy Street, Charleston, Wv
    - 7/26-Met with Lauri Andress at WV State University on Food Deserts
    - 7/29-Meeting with Julie Stutler/NRCS and Christy/WVSU at WV State
    - 7/30-Met with Valerie Thaxton at 5<sup>th</sup> Third Bank to deposit FY19 Supervisor monies into a CD
    - 7/31-Traveled to Flatwoods, WV to meet with Russell Young and pick up State Fair supplies
    - 8/2-Worked at East End Gardens



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Continue:

## **Terry Hudson-**

- 8/5-Office to sign checks and paperwork and them on to Lowes
- 8/9-Traveled to WV State Fair and worked the booth
- 8/10-Worked the WV State Fair
- 8/16-Traveled to the Community Gardens Raised Beds
- 8/17-Traveled to Big Ugly to work on Raised Beds
- 8/19-traveled and worked on Raised Beds at the Community Gardens
- 8/21-traveled to the office for the monthly board meeting.

## **7. District Manager Report-Sue Brand**

- Reviewed the CDO Expenditure Sheet-board Voted to call special meeting (Monday August 26,2019 @ 8:30am) to review and complete the form before September 1, 2019
- Picture of all Supervisors was taken for Shirley Hyre

## **NEW BUSINESS**

### **1. (D) WV Flood Plan Discussion WV Code S7-1-3U-Clyde Bailey-**

- This WV Code is about the protecting people and property from floods, counties and municipalities are hereby empowered to re-channel and dredge streams: remove accumulated debris, snags, rocks and any other kinds of obstructions from streams, straighten stream channels, and carry out erosion and sedimentation control measures and programs. For stream treatment to prevent floods as provided in this section, counties and municipalities are hereby further empowered to levy, within all Constitutional and statutory limitations: acquire property by purchase, exercise of the right of eminent domain, lease, gift or grant; accept any and all benefits, monies, services and assistance which may be available from the federal and state government or any private source; issue and sell bonds within the Constitutional and statutory limitations prescribed by law for the issuance and sale of bonds by counties and municipalities for public purposes generally. Any such levy shall be equal and uniform throughout the country or municipality. The power and authority granted in this section, may be exercised by any county or municipality in cooperation with each other or separately as provided in section three-I of this article. Any county or municipality which exercises any power or authority set forth in this section shall comply with all applicable provision of federal and state laws and rules and regulations lawfully promulgated thereunder. The term "stream" as used in this section means any watercourse, whether natural or man-made distinguishable by banks and a bed, regardless of their size, through which water flows continually or intermittently, regardless of its volume.

### **2. (D/M) Women in Agriculture Conference November 15-16, 2019-Chairman Hudson-**

- To be held on November 15 & 16 at Stonewall Jackson (held at Roanoke, WV)-not to exceed \$300.00 per person—Clyde Bailey made motion and Sally Shepherd 2<sup>nd</sup> motion—all in favor –sponsor two persons to attend.

### **3. (D) Discussion and follow up on Weed wiper-**

- 5 persons rented the weed wiper and a few canceled due to weather

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Continue:

- Suggestion was brought to the board attention to try this program again next year FY20 spring/summer
- 4. (D/M) Annual "JUST ONE" Scholarship Auction-Chairman Hudson-
  - Discussed with all board members that Just One auction that going to be held and that CCD donated a handmade Rocking chair
- 5. (D) WVACD Quarterly Meeting-Chairman Hudson-
  - Chairman Hudson discussed with the Board Member to consider hosting the Quarterly Meeting in January or July. Also added to the September Agenda for (D/M)
- 6. (D/M) CCD to provide lunch for Washington Lee University students coming to work on the Community Gardens August 28, 2019—Chairman Hudson-
  - Board voted to donate up to \$300.00 for the lunch plus bottled water for the students coming to work on the Community Gardens
  - Clyde Bailey made motion and Valerie Thaxton 2<sup>nd</sup> motion, all was in favor
- 7. (D/M) Trash Racks of our dams—Chairman Hudson-
  - Discussion was on whether to stay with State Contract or the Local Contract
  - Clyde Bailey made the motion to stay with the State Contract and Sally Shepherd 2<sup>nd</sup> motion, all was in favor.

## UNFINISHED BUSINESS

No unfinished business to discuss

## CORRESPONDENCE

1. Timberland Forestry Services Letter—Company wanting business
2. WVU Foundation Thank You Letter—Thanks you letter
3. Thank You letter from Jason Young on behalf of Emily McCormick "VISTA"—Thank you Letter

Meeting adjourned @ 10:50am

***Next scheduled Board Meeting will be September 18, 2019 @ 9:00am***

Terry Hudson--- Terry Hudson

Valerie Thaxton--- Valerie Thaxton

Richard Sams--- Richard Sams

Clyde Bailey--- Clyde Bailey

Sally Shepherd- NOT IN Attendance



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## CALL BOARD MEETING TO ORDER-

## APPROVAL OF JULY BOARD MEETING MINUTES-

**FINANCIAL REPORTS/INVOICES** (M) Co-Administered, Grant, District Funds **Report**. Supervisor Per Diem & Travel. Bills to be paid as funds permit and coordinated by office staff and filed for **audit**

## REPORTS

1. WVCA Report-Kim Fisher
  2. WVCA Watershed Report-Judith Lyons
  3. Solid Waste Minutes from July 16,2016--(Rodney Loftis)—Chairman Hudson
  4. NRCS -Julie Stutler
  5. Russell Young - AgEp
  6. Supervisor, Committee, Associate Supervisor Reports-Supervisors
  7. District Manager Report-Sue Brand
- \*CDO Budget Expenditure Report due to Guthrie September 1, 2019\*
- \*Need a picture of all Supervisors\*

## NEW BUSINESS

1. (D/M) WV Flood Plan Discussion WV Code S7-1-3U-Clyde Bailey
2. (D/M) Women in Agriculture Conference November 15-16, 2019-Chairman Hudson
3. (D) Discussion and follow up on Weed wiper.
4. (D/M) Annual "JUST ONE" Scholarship Auction
5. (D) WVACD Quarterly Meeting
6. (D/M) CCD to provide lunch for Washington Lee University students coming to work on the Community Gardens August 28, 2019—Chairman Hudson
7. (D) Trash Racks of our dams—Chairman Hudson

## UNFINISHED BUSINESS

## CORRESPONDENCE

1. Timberland Forestry Services Letter
2. WVU Foundation Thank You Letter
3. Thank You letter from Jason Young on behalf of Emily McCormick "VISTA"

Meeting adjourned @ \_\_\_\_\_

***Next scheduled Board Meeting will be September 18, 2019 @ 9:00am***



**CCD Board of Supervisors Meeting**

**August 21, 2019 – 9:00 AM**

**CCD Conference Room**

**418 Goff Mt. Rd. Cross Lanes, WV**

**Please Print Name**

*Not Present*

1. Jerry Hudson

11. Tony Leadbetter

2. Clyde Barten

12. Russell Young

3. Valerie Thaxton

13. \_\_\_\_\_

4. Kim Fisher

14. \_\_\_\_\_

5. Richard Sams

15. \_\_\_\_\_

6. Julie Stutler

16. \_\_\_\_\_

7. Self, Shyld

17. \_\_\_\_\_

8. Sue Brand

18. \_\_\_\_\_

9. \_\_\_\_\_

19. \_\_\_\_\_

10. \_\_\_\_\_

20. \_\_\_\_\_



## **August 2019 WVCA Report**

### **Conservation Farm Tour Timeline:**

- **August** - State judging. August 28 - 30, 2018
- **October** – Presentation of Area and State awards at WV Conservation Partnership Annual Conference. County and District winners at local Conservation District annual banquets.

### **Items to be thinking about and placed on your agendas in the coming month:**

- Carroll Greene Nomination – form is due to Belinda Withrow by September 1
- WVACD Honorary Member At Large – form due to Joe Gumm by September 1
- WVACD Lifetime Honorary Member – form due to Joe Gumm by September 1

### **CDO Budget Expenditure Report for FY19**

This report is due to Guthrie by September 1.

### **Agreed Procedures Engagement (Audit)**

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) (audit) soon after the close of the fiscal year on June 30<sup>th</sup>. It is important that each district read their audit, and then take steps to correct any findings noted by the auditors. Audits reports are due to Guthrie in January/February. If you have questions, ask Kim or Jeremy.

### **2019 WVACD Quarterly Meeting Dates/Locations:**

October 21 & 22      Flatwoods

### **AGEP:**

- **October 31 2019** – Deadline for CDs to submit allocation formula proposals and new practices for FY 21 program year.
- **November/December 2019** – State AgEP committee mid-year meeting to review allocation formula proposals and new practices
- **February 2020**- Comments reviewed and forms revised
- **March 2020**- State AgEP committee meeting to finalize upcoming FY AgEP
- **April 2020**- Presentation of upcoming FY AgEP to SCC
- **May/June/July 2020**– CDs to finalize upcoming FY program, update AgEP agreement addendum, take action to approve LORs
- **June 15 2020**– Deadline for CDs submit final practice list to WVCA (CDs can submit final list any time after SCC approval of practice list)

### **NACD/WVACD Listening Session**

NACD and the association is working to hold a listening session in October to coincide with the conservation farmer event. The event will be in Flatwoods and ALL supervisors are encouraged to attend.

### **Ag Day**

Ag Day will be January 31, 2020

The WVACD and Agency have discussed potentially changing the date for the breakfast. More information will be provided as available.

## July 2019 Watershed Report

### CCR:

- Site 842-J. Mooney-Davis Creek-Charleston-Kanawha Co.-In Progress
- Site 14609-J. Griffith-Turkey Creek-Elkview-Kanawha Co.-In Progress
- Site 14654-D. McFarlane-Campbell's Creek-Charleston-Kanawha Co.-In Progress
- Site 14652-E. Reed-Unknown Stream-Elkview-Kanawha Co.-In Progress

### Stream Permits:

- Site 12208-J. Sayre-Burford Creek-Charleston-Kanawha Co.-In Progress
- Site 14642-K. Duty-Campbell's Creek-Charleston-Kanawha Co.-In Progress

### O&M:

- Blakes Armour Creek #7-Statement of Review has been sent to Mayor of Nitro for signature.
- Elk Two Mile #12-EAP Up To Date
- Elk Two Mile #13-EAP Up To Date
- Elk Two Mile #14-EAP Up To Date

The dams have been mowed and weeded this season after not being mowed for some time. They essentially had to go over them twice to mow.

Soils test have been completed for the dams. The results are attached.

Elk Two Mile 14-The GAI engineering firm is currently in the process of review for the seep. This has progressively spread to a larger area over the past few years and is currently being addressed.

- \* The painting of the metal parts of the dams and some of the trash racks need repaired or replaced. Each District was presented with the information at the meeting held on August 12<sup>th</sup> at Flatwoods. The question was asked of how Districts want to proceed; with a statewide contract or putting it out to bid or having a District crew to do this. *Lead contamination NEED to Replace in future.*

\*The annual inspections will be done in September/ October. Please advise me of anytime frames that the District has an activity and would not be a good time. I plan on starting the scheduling soon.

### Stream Projects:

#### *Main Coal River Stream Restoration*

- Permit has been submitted to the COE and the DNR for approval.
- Land rights will be obtained for construction.

*Annual inspections. Let Julie know when*

Kanawha County Solid Waste Authority

July 16<sup>th</sup>, 2019

Present: Beverly Hobbs, Haley Burrows, John Luoni, David Armstrong, Nicole Hunter, Rodney Loftis, Gerald Burgy, and Kay Summers (arrived late).

Call to Order: 10:09 by Gerald Burgy

David moved to approve the minutes from the May 21, 2019 meeting. Rodney seconded.

Nicole Hunter mentioned the baler issue, stating that one thing they have talked about is the extension that they don't know what is going on with the baler, but they do know we did not have it and needed an extension by the 1<sup>st</sup> of July. They are concerned about the plans we have with the money. They ask that they are kept "in the loop" a little more.

David said he and Nicole planned to meet but never did. He says that SWA is not hiding anything, that we were under the impression that this was all understood.

Nicole stated that the only issue is that now she will not be able to add this to their agenda tomorrow and Mark will have to try to figure things out for this round. They do not wish to see us get behind the ball again.

David stated that Commissioner Carper does not think we are in breach of our agreement by seeking another vendor, given that Excel Manufacturing has failed to communicate with us, and we can move forward if another vendor will honor the price we have already been given. He stated that Excel gave the lowest bid and then they dropped out after they received our down payment.

David stated that the county attorney sent a letter to Excel manufacturing asking what they planned on doing to honor the quote and contracted that we entered. This letter was returned to us and was never even picked up by Excel manufacturing.

David stated he is leaning to rebidding the whole project. He wants to request a turn-key project, and wants to add a Performance Bond to the Bid Specifications.

Nicole agrees with David that this is a good idea.

Gerald entertained a motion.

David made a motion to rebid. Rodney Loftis seconded. Everyone was in favor.



Motion by David on the floor to amend the FY 2019-2020 WV SWMB grant application once it is approved or denied by the WV Solid Waste Management Board, in the amount of \$ 25,000 dollars for emergency funds to replace what we have lost with Excel Manufacturing.

Gerald seconded the motion. Everyone was in favor.

David stated that the baler pump went down on the vertical baler in Sissonville. The quote to fix it was 14,100 dollars. But David found a company to rebuild it for less than 5,000 dollars in Columbus Ohio. It was installed yesterday. They were able to operate some yesterday afternoon.

David stated that since our baler has been down. We have been taking our material to Raleigh County to their SWA. They sent us a bill for about 82 dollars because some of our material smelled bad and was contaminated and had to go to the landfill.

Lincoln County Solid Waste Authority finally received some of their roll off containers that we entered into contract with to pull for them. We have four bins on our site with them.

David says with Shawnee they have one roll-off for trash and one roll-off for recycling. They pay the tipping fee for the trash and we are working with them through the County Commission.

David says that part of the grant requires we submit a resolution requesting that an extension be approved for \$ 14,000 for the emergency funds that was allowed last fiscal year.

David moved that we allow Chairman Summers to sign the resolution. Gerald seconded. All were in favor.

David stated that at the meeting in May there was an updated Commercial Solid Waste Facility Siting Plan that we have to submit to the WV Solid Waste Management Board and a Public Hearing on the matter. No one attended the Public Hearing on May 21st. Written comments were allowed until May 31<sup>st</sup>. No written comments were made by that date.

David moved we allow Chairman Summers to sign this in compliance with WV Solid Waste Management Board requirements.

Gerald seconded. Everyone voted in favor.

John stated that Blue Fin Solutions raised their annual fee. Last year we paid them \$ 600. So far this year we have paid them almost \$ 2,000 for website work. John said we need to get these costs under control.

John also says we got a healthy monthly check from Waste Management in June. It was about 1000 dollars higher than normal. And the state check was also higher than normal. This allowed us to have about an 800-dollar gain in finances for June.

David moved approval that the financial report is submitted. Rodney seconded. Everyone voted in favor.

David asks to go back to day to day operations because he wanted to mention that 70 feet of the fence around the property was torn out by Waste Management by accident. We were contacted by them and viewed it on camera. Now after fighting with their insurance they are going to pay the full claim for the damage. We also contacted our insurance over another matter and talked with them about this and then they reached out to Gallagher and Bassett, which is Waste Management's insurance company. We received a check from Gallagher and Bassett today for about 3300 dollars to fix the fence. David said it should be fixed by the end of the month by McNeil Fence.

David also mentioned while loading a truck load of paper, when an employee went into his truck his boom was a little bit too high and damaged the top of a 53-foot box trailer to the tune of about 2,300 dollars. Our insurance deductible is 2,500 dollars so were going to have to come out of pocket to fix this.

David moves that we pay to fix this company's trailer.

Gerald seconded. Everyone favors.

David stated that our insurance agent recommended that we do not turn in the accident because then it becomes a finding.

Gerald asked who was fixing the truck.

David stated that a company in Tennessee is doing the work and we have an invoice saying that they would do so, and we have to approval to do so.

It is mentioned that we only had 14 cars this past Saturday (2<sup>nd</sup> Saturday in July) to come into recycle from 8-12. It is also stated that we even stayed open until about 3:00.

David stated that we said we would do this for 12 months and suggests that we continue to this until the 12 months is up.

John stated that WV SWMB has our grant application, but we can't revise it until they have moved on it, which will happen this week.

Nicole stated that we are getting money and once we receive our packets that we should get with her and they can get everything figured out that we will need by August 1<sup>st</sup>.

David asks to go into executive session.

Came out of executive session at 10:44

David moved that we adjust salaries to be more competitive. Gerald seconded. Everyone favored.

Next meeting will be August 20<sup>th</sup>, 2019

Motion to adjourn at 10:45am by David.

Kay seconded. Everyone favored.



NRCS District Report

August 21, 2019

Julie Stutler

- Completed Practices-
  - 30' x 72' High Tunnel (Sissonville area)
  - 30'x 48' High Tunnel (St Albans area)
  - Concrete Heavy Use Area Protection (Sissonville area)
- Planning/ Contracting Completed
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- Completed Food Security Act Compliance Reviews for Guyan and Western Districts
- Will be working on conservation planning, new sign-ups, designs for existing contracts, HT workshop planning and HEL Determinations over the next month



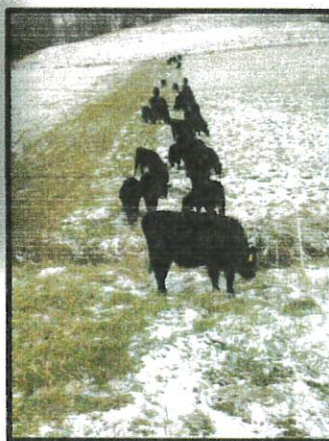
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# West Virginia AgEP

ADMINISTERED BY WEST VIRGINIA CONSERVATION DISTRICTS  
WITH ASSISTANCE FROM THE WEST VIRGINIA CONSERVATION AGENCY

West Virginia Agricultural Enhancement Program's (AgEP) mission is to assist the agriculture cooperators of West Virginia's Conservation Districts with the voluntary implementation of best management practices (BMPs) on agricultural lands in order to conserve and improve land and water quality. The program offers technical and financial assistance as an incentive to implement suggested BMPs.

Each conservation district has the ability to modify the program to address specific agricultural issues in their area.



## AgEP Committee Members

Contact a member of the AgEP Committee: Clyde Bailey (CCD), John Pitsenbarger (ECD), Floyd Kursey (EPCD), Bill Stewart (GCD), Timothy VanReenen (GVCD), Sam Sheets (LKCD), Jean Conley (MCD), Mark Fitzsimmons (NPCD), George Leatherman (PVCD), Dennis Bailey (SCD), Sheldon Findley (TVCD), Bill Gellner (UOCD), Oscar Harris (WCD), Bill Coffindaffer (WFCD), J.R. Wolfe (WV NRCS)

*If you have questions or concerns related to AgEP, please contact:*

*Cindy Shreve at [cshreve@wvca.us](mailto:cshreve@wvca.us) or (304) 941-3293*

*Jennifer Skaggs at [jskaggs@wvca.us](mailto:jskaggs@wvca.us) or (304) 941-3134*



## Program Updates & Reminders

### AgEP Administration Agreement

The purpose of the Agricultural Enhancement Program Administration Agreement is to provide conservation districts a format in which to document CD policies. Conservation Districts should document local AgEP policies on the addendum, and review district policies annually. Addendums must be submitted to WVCA on an annual basis.

### Deadlines

The program year is July 1 - June 30. All practices must be completed and receipts submitted prior to June 30 of each year. Completion dates within the program year shall be set according to the program schedule established by each conservation district, and districts should enforce set deadlines. Those practices not completed within the program year shall be canceled. If applications are canceled, cooperators may reapply during the next application period. Extensions/carryovers to the next fiscal year are not permitted.

### FY 20 Allocations

The formula approved by the state AgEP committee for FY 20 includes number of farms, farmland acres and average payments from FY 16-FY 18, and is based on the \$880,000 budget. 2017 Ag Census data was used.

## AgEP Staff

### Capitol and Elk CD

Russell Young (304) 590-1540

### Eastern Panhandle CD

Barbie Elliott & Amy Henry  
(304) 263-4376

### Greenbrier Valley CD

Barry Level (GVCD employee)  
(304) 645-6173

### Guyan CD

Caitlin Black (304) 549-1739

### Little Kanawha CD

Kaitlyn Murphy (304) 422-9072

### Monongahela and West Fork CD

Caleb Smith (681) 313-0826

### Northern Panhandle CD & Upper Ohio CD

Jennifer Kile (304) 238-5649

### Potomac Valley CD

Ben Heavner  
(304) 538-7581

### Southern CD

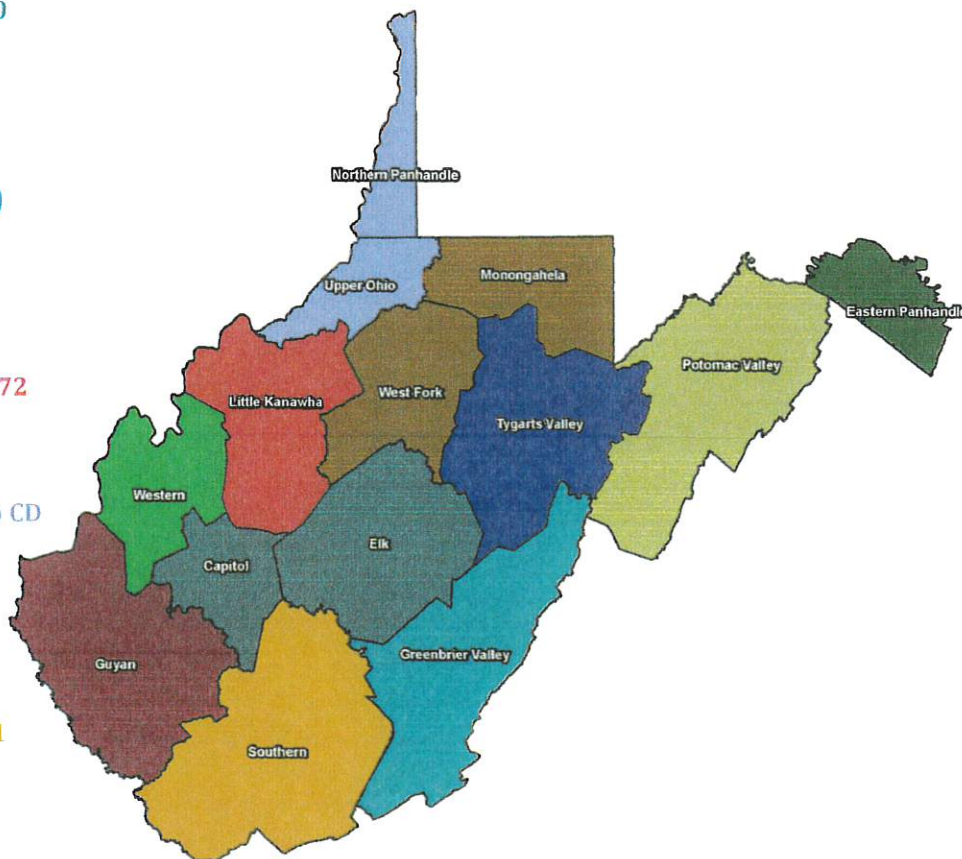
Marty Walker (304) 253-0261

### Tygarts Valley CD

Sigrid Teets (304) 941-2326

### Western CD

Russell Kidwell (304) 539-0663



For Conservation District contact information, visit:

<http://www.wvca.us/directory/cdo.cfm>



# FY 19 Summary Per Practice

Information per AgEP Database

Practices Completed in FY 19		
Practice	Unit Totals	Number of Paid Applications
Cover Crop	29.5 acres	5
Critical Area Planting	1 acre	1
Exclusion Fence	49,461 feet	36
Exclusion Fence/Watering System	1 system / 300 feet	1
Frost Seeding	1,325 acres	33
Hay/Pasture Seeding	940 acres	35
Heavy Use Protection Area	66 areas / 99,343 sq. ft.	66
Invasive Species Management*	251 acres	50
Lime	7,952 acres / 16,827 tons	234
Nutrient Management	1,743 acres	66
Pasture Division Fence	110,946 feet	71
Pasture Division Fence/Watering System	1 system / 1,800 feet	1
Pollinator Planting	6 plots	6
Pond Clean Out	4 ponds	4
Urban Agriculture	17 components	17
Watering System	53 components/systems	53
Winter Grazing	133 acres	5
*ISM acres include brush acres.	<b>TOTAL:</b>	<b>684</b>

## State Totals:

⇒ **Total FY19 applications received - 1,247**

*\*Based on AgEP database, total includes "canceled," "paid," and "unfunded"*

⇒ **Number of FY 19 applications processed - 1,069**

*\*Based on AgEP database, total includes "canceled" and "paid"*

⇒ **Number of applications paid in FY 19 - 684**

*\*Based on AgEP database*

⇒ **Total Payments - \$857,765.85**

*\*Based on WVCA FY 19 fiscal report*

⇒ **Total cost - \$1,795,659.44**

*\*AgEP payment + Cooperator's Cost = Total Cost*

⇒ **Number of different cooperators paid in FY 19 - 512**



# AgEP Financial Report

July 1, 2018 - June 30, 2019

Conservation District	AgEP Dollars Paid 7/1/2018 - 6/30/2019	Number of AgEP Paid Applications 7/1/2018 - 6/30/2019	Number of AgEP Unfunded Applications 7/1/2018 - 6/30/2019
Capitol Conservation District	\$6,037.83	21	0
Eastern Panhandle Conservation District	\$80,283.21	59	0
Elk Conservation District	\$51,853.48	62	0
Greenbrier Valley Conservation District	\$86,230.72	53	16
Guyan Conservation District	\$15,128.53	20	0
Little Kanawha Conservation District	\$60,366.17	40	71
Monongahela Conservation District	\$39,688.93	39	0
Northern Panhandle Conservation District	\$137,376.34	58	0
Potomac Valley Conservation District	\$50,996.16	67	0
Southern Conservation District	\$46,133.84	40	36
Tygarts Valley Conservation District	\$95,212.47	92	41
Upper Ohio Conservation District	\$23,227.80	27	0
West Fork Conservation District	\$62,698.37	43	0
Western Conservation District	\$102,532.00	63	14
<b>TOTAL:</b>	<b>\$857,765.85</b>	<b>684</b>	<b>178</b>

## FY 20 Approved Practices

- ⇒ Cover Crop
- ⇒ Critical Area Planting
- ⇒ Deer Exclusion Fence
- ⇒ Exclusion Fence/Watering System
- ⇒ Forest Stand Improvement
- ⇒ Frost Seeding
- ⇒ Hay Establishment or Reseeding
- ⇒ Heavy Use Area Protection
- ⇒ Invasive Species Management
- ⇒ Lime
- ⇒ Micro Irrigation
- ⇒ Nutrient Management
- ⇒ Pasture Division Fence

- ⇒ Pasture Division Fence/Watering System
- ⇒ Pasture Establishment or Reseeding
- ⇒ Pollinator Habitat
- ⇒ Pond Clean Out
- ⇒ Precision Agriculture
- ⇒ Riparian Forest Buffer
- ⇒ Roof Runoff Management

- ⇒ Silvopasture
- ⇒ Urban Agriculture
- ⇒ Watering Systems
- ⇒ Water Protection Exclusion Fence
- ⇒ Winter Grazing
- ⇒ Woodland Exclusion Fence



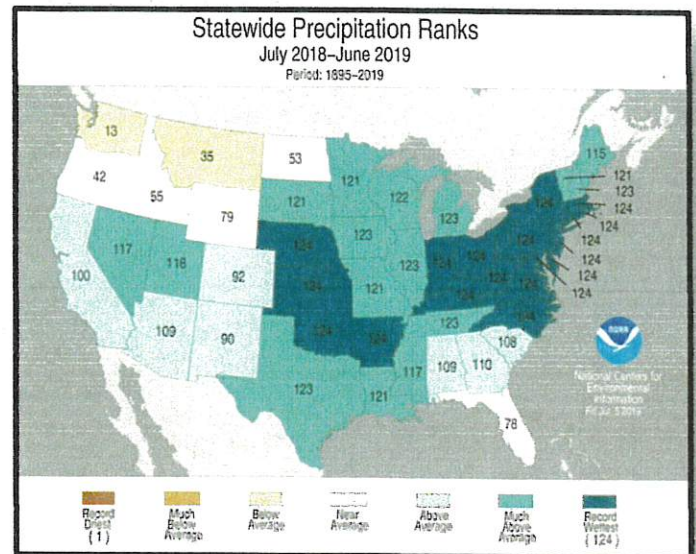


# AgEP FY 19 Weather Impacts

The 12-month period of July 2018 to June 2019 was one of the wettest on record. This resulted in significantly lower rates of practice implementation through AgEP.

In April 2019 WVCA was approached by the WV Department of Agriculture about a revegetation program to assist cooperators with reseeding impacted winter feeding areas. Eleven of the fourteen conservation districts participated in the emergency program, and technical guidance was provided by WVU Extension and USDA-Natural Resources Conservation Service.

A total of 194 applications were received statewide and 151 applications were paid. This resulted in the reseeding of approximately 2,004 acres.



Conservation District	Dollars Paid	Number of Paid Applications	Number of Acres Planted
Capitol Conservation District	\$420.00	1	7
Eastern Panhandle Conservation District	\$2,877.60	4	47.96
Elk Conservation District	\$1,230.00	2	20.5
Greenbrier Valley Conservation District	\$12,036.00	5	200.6
Guyan Conservation District	\$3,105.00	8	51.75
Little Kanawha Conservation District	\$13,956.76	22	232.61
Potomac Valley Conservation District	\$37,961.80	34	632.7
Southern Conservation District	\$11,460.00	12	191
Tygarts Valley Conservation District	\$13,822.30	23	230.37
Upper Ohio Conservation District	\$300.00	1	5
Western Conservation District	\$23,073.00	39	384.55
<b>TOTAL:</b>	<b>\$120,242.46</b>	<b>151</b>	<b>2,004</b>





# WV Code §7-1-3U

## **§7-1-3u. Authority of counties and municipalities to treat streams to prevent floods.**

To protect people and property from floods, counties and municipalities are hereby empowered to rechannel and dredge streams; remove accumulated debris, snags, sandbars, rocks and any other kinds of obstructions from streams; straighten stream channels; and carry out erosion and sedimentation control measures and programs.

For stream treatment to prevent floods as provided in this section, counties and municipalities are hereby further empowered to levy, within all Constitutional and statutory limitations; acquire property by purchase, exercise of the right of eminent domain, lease, gift or grant; accept any and all benefits, moneys, services and assistance which may be available from the federal and state government or any private source; issue and sell bonds within the Constitutional and statutory limitations prescribed by law for the issuance and sale of bonds by counties and municipalities for public purposes generally. Any such levy shall be equal and uniform throughout the county or municipality.

The power and authority granted in this section, may be exercised by any county or municipality in cooperation with each other or separately as provided in section three-i of this article. Any county or municipality which exercises any power or authority set forth in this section shall comply with all applicable provisions of federal and state laws and rules and regulations lawfully promulgated thereunder.

The term "stream" as used in this section means any watercourse, whether natural or man-made, distinguishable by banks and a bed, regardless of their size, through which water flows continually or intermittently, regardless of its volume.

## ***West Virginia***

### ***Flood Plan Discussion***

The floods of 2016 have heightened everyone's awareness of a need to rethink our approach to pre and post disaster recovery. Currently there is no funding model in place to implement proactive planning to diminish effects of disasters.

Funding is the barrier to deciding what actions can be taken pre and post disaster. Our current reaction to disasters is to restore communities to normal as soon as possible and sometimes losing opportunities to make changes that would alleviate future damages.

West Virginia needs a State Flood Plan that acts as a guide to state and local flood control policy. The state plan must include an evaluation of the condition and adequacy of flood control infrastructure on a county or regional basis that protects against the loss of life and property, develop a statewide ranking of proposed flood control and mitigation projects and analyze completed and ongoing projects as to their benefits. This plan, to be successful, will require bringing all stakeholders to the table. The WV Conservation Agency and district supervisors could take the lead along with flood plain managers in development.

Local or regional planning can be effective in planning by holding public meetings to gather suggestions and recommendations as to issues, provisions, projects and strategies that should be considered for inclusion in a local or regional plan. Planning, using updated mapping, scientific data and properly designed projects, must be required.

It is important that there is increased state resources for implementation of mitigation activities, which may include support for policy considerations, increased technical assistance, data collection, updated flood mapping and coordinated watershed based flood planning.



Public Invited

Donated  
Rocking  
Chair

# Annual "Just One" Scholarship Auction

Tuesday Evening, October 22, 2019  
At the Days Hotel & Conference Center  
Flatwoods, WV

- Item 1 - Weekend Getaway Potomac Valley, 2 tickets Potomac Eagle, Lodging, & Dinner for 2
  - Item 2 - Thomas Work Wooden Original
  - Item 3 - 2 Tickets on the Durbin & Greenbrier Valley Railroad
  - Item 4 - Northern Pan Gift Basket - Fiesta, Blown Glass, Artisan Cutting Board, Culinary Specialty Products
  - Item 5 - 16" x 20" Dolly Sods Canvas Print
  - Item 6 - "Fall is in the Air" Handmade Lap Quilt/Wall Hanging
  - Item 7 - One of a Kind - Handmade Bentwood Rocking Chair
  - Item 8 - Eagle Manufacturing OSHA Approved Safety Can, 5 Gallon
  - Item 9 - WV Produced—Aroma of the Andes, Specialty Coffee
  - Item 10 - 3 Day Rental - WV Soil Trailer
  - Item 11 - Anna Mouser Homemade "Secret Recipe" Fudge
  - Item 12 - Dorothy's Famous "Award Winning" Needlework
  - Item 13 - New in Box - 20V DeWalt Grease Gun Kit
  - Item 14 - Upper Ohio Culinary Specialty Basket
  - Item 15 - Gat Caperton Rocker
  - Item 16 - Canaan Valley Resort State Park Getaway - 2 night lodging plus golf or ski package (Sun - Thur)
  - Item 17 - New in Box - Stihl Weedeater
- More Items Added Daily

**Sponsored by:**

**West Virginia Association of Conservation Districts**

**Auctioneer: Mark E. Fitzsimmons, WV Lic 168**

**Absentee bids accepted—304-845-5324**

**Please call and place your bids prior to Sunday, October 20**

Photo by: T. McKeever



District Supervisors,

The WVACD voted to hold the 2020 Quarterly Meetings on April 20, 21, 2020 and July 20, 21, 2020 at different locations around the State. The locations of the meetings will be determined by asking Conservation Districts that are interested in hosting to submit bids for locations within their District.

This will give Conservation Districts a chance to exhibit agricultural enterprises, agribusiness or other points of interest in their District as well as provide a program for the Association's Quarterly Meetings.

Please complete the attached form if your district wishes to make a bid for these dates. The deadline for submitting a bid is October 1, 2019.

Please contact me at 304 771 3174 or [Wayne.mckeever@gmail.com](mailto:Wayne.mckeever@gmail.com) for more information.

# WV ASSOCIATION OF CONSERVATION DISTRICTS

## BID FORM FOR QUARTERLY MEETINGS

Site \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Dates Requested: 1 April 20-21, 2020  
2. July 20-21, 2020

Lodging Available for 50 people YES \_\_\_\_\_ NO \_\_\_\_\_  
Cost of rooms per night \_\_\_\_\_

Large Assembly Room for 75-100 people YES \_\_\_\_\_ NO \_\_\_\_\_  
Cost for room per day \_\_\_\_\_

3 Break-out Rooms for 25 people YES \_\_\_\_\_ NO \_\_\_\_\_  
Cost per room per day \_\_\_\_\_

IT Connections YES \_\_\_\_\_ NO \_\_\_\_\_

Refreshments/Coffee/Tea/Water YES \_\_\_\_\_ NO \_\_\_\_\_  
Please provide price list  
Coffee/Tea/Water \_\_\_\_\_  
Cookies \_\_\_\_\_

Lunch YES \_\_\_\_\_ NO \_\_\_\_\_

**Please provide price list**

**Buffet**\_\_\_\_\_

**Sandwich/Soup**\_\_\_\_\_

**Can your District sponsor an afternoon/evening farm tour, Agri-business tour or other related activity for the group during the meeting? YES**\_\_\_\_\_ **NO**\_\_\_\_\_

**Would a meal be included? YES**\_\_\_\_\_ **NO**\_\_\_\_\_

**Cost per person** \_\_\_\_\_

**Please provide specific details below:**

**Please return by October 1, 2019 to:**

**Wayne McKeever, WVACD 1st Vice-President**  
**[Wayne.mckeever@gmail.com](mailto:Wayne.mckeever@gmail.com) (304-771-3174)**