

**ELK CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
Meeting Minutes of November 19, 2019**

Supervisors Present:

Donald Burroughs
Shirley Hyre
Clark Mollohan
Mike Smalley
Ken Stowers

Supervisors Absent:

Rebecca Lilly

Others Present: Suzie Steele, WVCA/ECD DM; Russell Young, WVCD/ECD Conservation Specialist; Kirk Burroughs, ECD Equipment/OM&R Manager; Tammy Hoover, ECD DA; Kim Fisher, WVCA Area Director; Larry Greynolds, NRCS;

CALL TO ORDER

Chairman Mollohan called the meeting to order at 10:03 a.m.

Pledge of Allegiance was led by **Ms. Hyre**.

AGENDA: **Mr. Smalley** moved to approve the agenda; **Mr. Stowers** seconded; motion passed.

October 24, 2019 Minutes: **Ms. Hyre** moved to approve the minutes (copy attached); **Mr. Stowers** seconded; motion passed.

TREASURER'S REPORT/OCTOBER 2019 FINANCIAL STATEMENTS: **Ms. Hyre** reported that all accounts are in good order. **Ms. Hyre** moved to approve the financials and file for audit; **Mr. Burroughs** seconded; motion passed. **Ms. Hyre** also reported on the balance in the supervisor travel and per diem account.

PAYMENT OF BILLS: **Mr. Burroughs** moved to approve the payment of bills (list provided at meeting and attached); **Ms. Hyre** seconded; motion passed.

REPORTS

DISTRICT EQUIPMENT/OM&R MANAGER'S REPORT: **Kirk Burroughs** reported on equipment rental and repairs being made to one of the lime spreaders.

DISTRICT MANAGER'S REPORT: **Mrs. Steele** reviewed her written report. (copy attached)

DISTRICT ASSISTANT'S REPORT: **Ms. Hoover** reviewed her written report. (copy attached)

WVCA CONSERVATION SPECIALIST REPORT: **Mr. Young** reported on current AgEP payments and second period sign ups. ECD has only received one application through the water tank program. There will be a state wide AgEP meeting at ECD on December 10. He attended a Forestry 101 training held at Sutton Dam. He also attended some training last week in Morgantown. He is working on obtaining his nutrient management accreditation.

AREA DIRECTOR'S REPORT: **Mrs. Fisher** reviewed the Agency's report. (copy attached). She also reported on a LOR for watershed maintenance that will need to be put on the district's December meeting agenda.

WVCA PERSONNEL: **Mrs. Fisher** reported, for **Ms. Lyons**, that the Southern Conservation District Work Crew began OM&R work for the ECD today.

SWA Reports: **Ms. Hyre (Braxton)** reported their audit was completed last week. All was in good order.

NRCS Personnel Report: **Mr. Greynolds** reported on the state NRCS and the decision concerning Focused Conservation Areas. (copy of letter attached).

FSA Personnel: None

WVU Extension: None

Forestry Division: **Mrs. Steele** reviewed the email received from **Mr. King**. (Copy attached)

DEP: **Mr. Young** spoke about the possibility of a lake runoff project for Nicholas County. A DEP representative should be attending a district meeting soon to present more information.

CD SUPERVISORS: **Ms. Hyre** reported that the next Envirothon meeting will be held December 4 at ECD at 10 am. There is a WVCEC meeting being held today. She attended the Friends of Camp Caesar dinner as did **Mr. Mollohan** and **Mr. Smalley**. **Mr. Burroughs** attended the WV State Farm Bureau meeting and reported that their new Vice Chairman is Woody Ireland.

Chairman Mollohan reviewed committee assignments. He updated members and chairs of each as needed. (copy attached)

COMMITTEE ACTIONS:

AG ENHANCEMENT: A statewide meeting will be held December 10 at ECD at 9 am. Call in will be available.

BUILDING: **Mr. Burroughs** reported the roof is painted on the storage building. The tenant in the building at Gassaway has painted some of the interior.

COMMUNICATION: Next Ag Communication with **Davin White (Guthrie)** will be November 20 at 9 am via call in.

EDUCATION: None

EQUIPMENT: **Mr. Burroughs** reported that all equipment not being used has been winterized.

FINANCE: None

FORESTRY: None

GRASSLANDS: **Mr. Burroughs** reported next meeting will be in January.

LEGISLATIVE: None

PROJECT: **Mr. Young** reported that the seedlings have been ordered for the WVAWC project and that the printed materials are ready to be picked up. The delivery of the seedlings and materials to the schools will take place sometime after December 6.

WATER QUALITY: None

OLD BUSINESS

- **Transfer of Big Ditch OM&R Funds to Camp Caesar Flood Repair Co-Admin Account** – No Response. Chairman Mollohan stated that he will speak to Mr. Farkas when he sees him at the January WVACD meeting.
- **Christmas Luncheon** – The Christmas Luncheon will be held on December 17. The district will provide the meat. Mrs. Steele asked for the board to let her know of anyone they would like an invitation sent to. She also asked them to let her know as soon as possible what they will be providing.

NEW BUSINESS & CORRESPONDENCE

- **Election of Vice Chairperson of ECD Board** – **Mr. Stowers** moved to nominate **Donald Burroughs** and for nominations to be closed; **Mr. Smalley** seconded; motion passed.
- **Emergency Reseeding Remaining Fund (\$370.15 plus any accumulated interest)** – **Mr. Stowers** moved to rescind the returning of the funds as voted upon at the September 2019 meeting and retain them for use in the AgEP water tank program; **Mr. Smalley** seconded; motion passed.
- **Appointment of Board Member to WVACD Board of Directors** – No action. Chairman Mollohan will attend the January meeting as he was appointed previously as an alternate director.
- **Appointment of Board Member to Water Resources Committee** – **Chairman Mollohan** appointed **Ken Stowers** to the committee.
- **Appointment of Representative to Mountain RC&D** - Chairman Mollohan would like to resign from this committee. He has spoken with Betsy Morris at Camp Caesar and she is interested in serving. Contact will be made with the RC&D. Process will be started and voted on at a later meeting.

AgEP PAYMENTS

Benjamin Mullens – Nicholas County – Lime - \$1,316.09

Bertha Mollohan – Webster County – Water Tank - \$221.77

Randy Tucker – Nicholas County – Lime – \$1,086.39

James McClung – Nicholas County – Lime - \$872.50

Mr. Smalley moved to approve; **Mr. Burroughs** seconded; motion passed with **Mr. Mollohan** recusing himself.

Being no further business to attend to and on motion by **Mr. Burroughs**, seconded by **Mr. Smalley**, Chairman Mollohan declared the meeting adjourned at 11:30 am.

SEE DATES TO REMEMBER ON NEXT PAGE

DATES TO REMEMBER: (OFFICE CLOSED/ECD MEETING)

Nov 28-29	ECD OFFICE CLOSED - Thanksgiving Holiday
Dec 4	Envirothon Committee Meeting - 10 AM
Dec 6-7	Mountaineer Cattlemen's College at Stonewall Resort
Dec 7	Educational sessions include • NCBA Policy Update • Fescue Impacts on Reproduction • Today vs 2039: Similarities and Differences • Meat Cutting Demo (Buzz Foods) • BQA Update and Training
Dec 10	State AgEP Meeting at ECD 9 AM
Dec 11	Watershed Committee Meeting in Flatwoods (Site to be determined)
Dec 17	ECD Board Meeting - 10 AM & Christmas Luncheon immediately following meeting
Dec 24-25	ECD OFFICE CLOSED - Christmas Holiday
Dec 31-Jan 1	ECD OFFICE CLOSED - New Year Holiday
Jan 14	ECD Executive Committee Meeting - 10 AM
Jan 14	WVSCC Meeting 10:30 am
Jan 20	ECD OFFICE CLOSED - MLK, Jr. Holiday
Jan 20	Braxton County Farm Bureau: Lewis Jett - Starting Seeds
Jan 21-22	WVACD Quarterly Meeting @ ECD - Flatwoods Days Hotel
Jan 28	ECD Board Meeting - 10 AM
Jan 31	Ag Day at the Capitol
Feb 11	ECD Executive Committee Meeting - 10 AM
Feb 13	WVU Extension Dinner Meeting 6:30 p.m. @ Jackson's Mill Guest Speaker Steve Boyles - Cattle Handling
Feb 17	ECD OFFICE CLOSED - Presidents' Day
Feb 17	Braxton County Farm Bureau 6 p.m. @ Flatwoods Community Building Guest Speaker Johnny King - Meet your Forester
Feb 25	ECD Board Meeting - 10 AM
Apr 20-21	WVACD Quarterly Meeting @ CCD - Mardi Gras Casino & Resort in Charleston
Jul 20-21	WVACD Quarterly Meeting @ EPCD (Harpers Ferry (TENTATIVE))
Oct 19-20	WVACD Quarterly Meeting @ ECD - Flatwoods Days Hotel