

**ELK CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
Meeting Minutes of April 28, 2020**

Supervisors Present:

Donald Burroughs
Larry Greynolds
Shirley Hyre (Via Call In)
Rebecca Lilly (Via Call In)
Maria Moles (via Call In)
Clark Mollohan
Mike Smalley
Ken Stowers (Via Call In)

Supervisors Absent:

Others Present: Suzie Steele, WVCA/ECD DM; Kirk Burroughs, ECD Equip./OM&R Manager; Tammy Hoover, ECD DA;
Following Via Call In - Russell Young, WVCA Cons. Spec.; Kim Fisher, WVCA Area Director; Johnny King, WVDOF;
Andy Sentz, NRCS DC; Judith Lyons, WVCA Watershed; Chris Ellison, WVCA IT Dept.

CALL TO ORDER

Chairman Mollohan called the meeting to order at 10:05 a.m.

Pledge of Allegiance was led by **Mrs. Steele**.

AGENDA: **Mr. Smalley** moved to approve the agenda; **Mr. Burroughs** seconded; motion passed.

Minutes for March 24, April 7, & April 14, 2020: **Ms. Hyre** moved to approve the minutes (copy attached); **Mr. Greynolds** seconded; motion passed.

TREASURER'S REPORT/MARCH 2020 FINANCIAL STATEMENTS: **Ms. Hyre** reported that all accounts are in good order. **Ms. Hyre** moved to approve the financials and file for audit; **Mr. Stowers** seconded; motion passed. **Ms. Hyre** reported on the balance in the supervisor travel and per diem account.

PAYMENT OF BILLS: **Mr. Smalley** moved to approve the payment of bills (list provided at meeting and attached); **Mr. Stowers** seconded; motion passed.

REPORTS

DISTRICT EQUIPMENT/OM&R MANAGER: **Kirk Burroughs** reported that he has performed repairs on the seeder. **Mr. Stowers** did a small repair on the spreader in Nicholas County. Equipment is being rented.

DISTRICT MANAGER: **Mrs. Steele** reviewed her written report. (copy attached).

DISTRICT ASSISTANT: **Ms. Hoover** reviewed her written report. (copy attached).

WVCA CONSERVATION SPECIALIST: **Mr. Young** reported on AgEP completions and contact with cooperators. He will be assisting in other districts because of vacancies. He has been doing some trainings and WVCA committee meetings.

AREA DIRECTOR: **Mrs. Fisher** reviewed the WVCA written report. (copy attached). She stated that it is unknown when offices will be completely open because of COVID-19.

WVCA PERSONNEL: **Ms. Lyons** reviewed her written report. (copy attached).

SWA: **Ms. Hyre** reported that the Braxton recycling center is closed to the public until further notice. They have a grant deadline this week. No meetings have been held. **Mr. Stowers** reported that the Nicholas SWA has not had a meeting. Everything is running smoothly. Stonework on the landfill is almost complete.

NRCS Personnel Report: **Andy Sentz** reported that they are working on EQIP rankings. Deadline of May 15, 2020 may be extended and there may only be 1 sign up period. They are performing very few site visits. Have completed a lot of contracts, mostly forestry. There are two soil conservationist positions and one forestry position open within his district offices. No word yet on the filling of those positions. Also, there is no word on the relocation of his office(s).

FSA Personnel: None

WVU Personnel: None

Forestry Division: **Johnny King** reported that he is doing a lot of landowner assistance activities. He reported that the forestry position within the district previously reported on by **Mr. Sentz** has been posted internally until May 2. Then it will go public.

DEP: None

CD SUPERVISORS: **Mr. Greynolds** reported that there will be a Nicholas County Farmland Protection meeting tomorrow at 8 am at the Rush Butcher Farm to pursue putting the property in the program. **Ms. Hyre** reported that there will be a call in Envirothon Executive Committee meeting on May 1 to discuss this year's contest. If the contest is held, ECD has 3 teams that

REPORTS - CD SUPERVISORS (cont.):

should be participating. She reported on contacting all supervisors about a survey from WVACD District Operations concerning the conservation farm contest. The consensus within the district is to just have a recognition of farms this year. Mrs. Lilly reported on contact from residents about AgEP.

COMMITTEE ACTIONS:

AG ENHANCEMENT: None

BUILDING: None

COMMUNICATION: There is a call-in meeting tomorrow. Ms. Hoover will be participating.

EDUCATION: None

EQUIPMENT: Mr. Smalley reported on obtaining information on the cost of a new lime spreader. Will pursue further later. Mr. Burroughs is trying to set up a demo of a Ventrac. An equipment committee meeting needs to be scheduled.

FINANCE: None

FORESTRY: None

GRASSLANDS: None

LEGISLATIVE: None

PROJECT: Mr. Young reported that seed and phosphorus have been purchased for the soil compaction project. Work should start soon.

WATER QUALITY: None

OLD BUSINESS

- **Appointment of Representative to Mountain RC&D** – No action
- **2020 Conservation Farms** – Recommendations were taken on farms from each county within the ECD. Information will be gathered and voted on at the May meeting. Recommendations are as follows:
Braxton – Wayne Cattle Co.
Clay – Jeremy Cantrell
Nicholas – Mark Rodebaugh
Webster – Danny Sinks
- **Records Retentions Policy** – No action

NEW BUSINESS & CORRESPONDENCE

- **FY21 AgEP Practices and Program** – Mr. Young and Mrs. Steele reported to the board and recommended no changes for FY21. (Copy of recommendations attached). **Mr. Burroughs moved to accept the recommendations; Mr. Smalley seconded; motion passed.**
- **Potato Bag Program** – Mr. Young reported that bags could be provided at no cost to cooperators that are participating in the cover crop program or can show proof of applying a cover crop. There would be a charge to cooperators that do not have such proof. Bags will be equally distributed based upon acreage. **Ms. Hyre moved to accept the program as recommended; Mr. Greynolds seconded; motion passed.**
- **Urban Ag Program** – Mr. Young presented information on the program (copy attached). Program would only be implemented, based on the availability of funds, after the district's second round sign up have been ranked and approved. This will be added the addendum that is required to be submitted to WVCA. This would be a 50% cost share program with a maximum reimbursement of \$200.00. **Mr. Greynolds moved to approve the addition of this program to the district's AgEP; Ms. Hyre seconded; motion passed with Mr. Smalley voting no.** Discussion ensued about using district supervisor funds to support a pilot program for pelletized lime. There needs to be a financial committee meeting to discuss the use of these funds. Mrs. Steele will send a financial report of those funds to the supervisors.
- **COVID 19 Agricultural Funds** – Mrs. Steele presented information from Mrs. Bailey of FSA (copy attached). **Ms. Hyre moved to commit district staff and materials assistance, along with \$250.00 in support, with additional funds possible after receiving complete information; Mr. Burroughs seconded; motion passed.**
- **2020 NACD Technical Assistance Grant** – Ms. Hoover presented information on the grant (copy attached). **Mr. Smalley moved to approve the writing of the grant for review at the district's May meeting; Mr. Greynolds seconded; motion passed.**
- **Close out NCCF Grant** – Ms. Hoover reported on the completion of the grant (copy attached). **Mr. Smalley moved to submit the closeout report and return of the unused funds; Mr. Burroughs seconded; motion passed.**
- **EOI for Engineering Firms** – Ms. Hyre moved to advertise one day a week for the next two weeks in the district's county, Charleston, and Clarksburg newspapers; Mr. Burroughs seconded; motion passed.

AgEP PAYMENTS

John Underwood – Fertilizer	\$800.80
Joseph Bell – Fertilizer	\$1,469.60
Randy Tucker – Fertilizer	\$1,711.39
Robert Hart – Fertilizer	\$1,089.88
Ralph Smoot – Fertilizer	\$302.10
Given, LLC – Fertilizer	\$941.68
Benny Mullens – Fertilizer	\$1,701.70
Sherry Thomas – Fertilizer	\$1,361.36
Steven Claypoole – Fertilizer	\$283.00
Timothy Bailes – Fertilizer	\$1,478.77
Linda Brown – Fertilizer	\$904.80
Larry Grogg – Fertilizer	\$779.22
Carl Johnson – Fertilizer	\$1,713.68
Harold Johnson – Fertilizer	\$687.97
Lawrence Shaver – Fertilizer	\$385.67

Mr. Smalley moved to pay the cooperators as listed, total of \$15,611.62; Mr. Greynolds seconded; motion passed.

Being no further business to attend to and on motion by Mr. Smalley, seconded by Mr. Greynolds, Chairman Mollohan declared the meeting adjourned at 12:13.

DATES TO REMEMBER: (OFFICE CLOSED/ECDMEETINGS)

May 12	ECD Executive Committee Meeting – 10 AM
May 25	ECD Office Closed – Memorial Day
May 26	ECD Board Meeting – 10 AM
Jun 9	ECD Office Closed – Election Day
Jun 19	ECD Office Closed – WV Day
Jun 23	ECD Board Meeting – 10 AM
Jul 3	ECD Office Closed – Independence Day
Jul 14	ECD Executive Committee Meeting – 10 AM
Jul 20-21	WVACD Quarterly Meeting @ Days Hotel, Flatwoods, WV
Jul 28	ECD Board Meeting – 10 AM
Aug 11	ECD Executive Committee Meeting – 10 AM
Aug 13-22	WV State Fair
Aug 25	ECD Board Meeting – 10 AM
Sep 7	ECD Office Closed – Labor Day
Sep 8	ECD Executive Committee Meeting – 10 AM
Sep 22	ECD Board Meeting – 10 AM
Oct 12	ECD Office Closed – Labor Day
Oct 13	ECD Executive Committee Meeting – 10 AM
Oct 19-20	WVACD Quarterly Meeting @ Flatwoods
Oct 27	ECD Board Meeting – 10 AM
Nov 3	ECD Office Closed – Election Day
Nov 11	ECD Office Closed – Veterans' Day
Nov 17	ECD Board Meeting – 10 AM
Nov 26-27	ECD Office Closed – Thanksgiving
Dec 15	ECD Board Meeting – 10 AM
Dec 24-25	ECD Office Closed – Christmas
Dec 31-Jan 1	ECD Office Closed – New Years

ECD executive committee meeting for June will be discussed at May board meeting.