



Potomac Valley Conservation District

500 East Main Street
Romney, West Virginia 26757-1836
304-822-5174

MINUTES OF SPECIAL MEETING

Teleconference

September 16, 2020

The Potomac Valley Conservation District held a special meeting on Wednesday, September 16, 2020, by teleconference, due to restrictions over the coronavirus. The meeting was called to order at 7:05 p.m. by chairperson, Charlotte Hoover.

SUPERVISORS: Charlotte Hoover, Ron Miller, J.W. See, Kent Spencer, Brian Dayton, George Leatherman, Frank Weese, Gerald Sites, Lois Carr and David Parker

OTHERS: Ed Martin, Cindy Shreve, Ben Heavner, and Nadene Jewell, WVCA; Donnie Tenney and Jim Nestor, TVCD

MINUTES: The minutes of the August 26, 2020 meeting were presented for review and approval. A motion was made by Gerald Sites and seconded by J.W. See to dispense with the reading of the minutes of the August 26, 2020 meeting and approve them as written and distributed. Motion carried.

CEC INVOICES – The District received payment verification from WVCA for the outstanding balance of \$28,715.94 to CEC. This is the remaining amount of the four outstanding invoices. Following some discussion, a motion was made by Ron Miller and seconded by JW See to approve payment in the amount of \$28,715.94 to CEC. Motion carried. The supervisors questioned the use of CEC in the future, since Potesta is now the PVCD Engineer. Ed Martin indicated CEC is finishing up on the South Fork Site #5 project.

LOR: Discussion was held regarding the statewide receipt of additional AgEP funds in the amount of \$10,000.00. A motion was made by George Leatherman and seconded by Brian Dayton to approve and authorize the chair to sign and submit the LOR in the amount of \$10,000 for FY21 AgEP funds. Motion carried

LOR: Discussion was held regarding the funds for the winter area feeding demonstration project in Pendleton county. Cindy reviewed the project with the Board and indicated that project details are being finalized. Board action was taken by motion of Frank Weese to approve the LOR in the amount of \$40,000.00 for winter area feeding demonstration and authorize the chair to sign and submit to WVCA. Motion seconded by George Leatherman. Motion carried.

LOR: The Board discussed funding in the amount of \$5,000 for District support under the Chesapeake Bay Program. The funds must be spent by the end of December 2020. Board action was taken by motion of Gerald Sites to approve the LOR in the amount of \$5,000 for Chesapeake Bay District Support and authorize the chair to sign and submit to WVCA. Motion seconded by George Leatherman. Motion carried.

LOR: Discussion was held regarding funding in the amount of \$75,000 for the Best Management Practice (BMP) Implementation under the Chesapeake Bay Program. Board action was taken by motion of Gerald Sites to approve the LOR in the amount of \$75,000 for BMP Implementation and authorize the chair to sign and submit to WVCA. Motion carried.

WATERSHEDS: Patterson Creek O&M Contract – Ed Martin reported on the job showing was held on 9/15/20 for the Patterson Creek o&m contract. Two contractors attended the showing – Vincent Excavating and Kidwell Construction. Bids are due to PVCD by 9/29 and will be opened at 1:00 pm. Verification will be complete and should be ready to present to the Board at the 10/7 meeting. Ron Miller and Gerald Sites also attended the job showing.

TVCD INVOICES: Ed Martin discussed the invoices received from Tygarts Valley CD for o&m work completed and lodging expenses. The total of the lodging invoices is \$5,094.00. Ed indicated that it was agreed during the teleconference held in June, that TVCD would provide an estimate of the lodging expenses but did not do so. Ed indicated that with the lodging expenses – the total cost increase is 4.25%. This is an acceptable increase given the additional expenses due to the Covid 19 restrictions. Ed indicated verification for payment will be made. A motion was made by George Leatherman and seconded by Gerald Sites to approve payment of the TVCD Lodging invoices in the amount of \$5,094.00, pending WVCA verification. Motion carried.

TVCD INVOICE: Additional discussion was held regarding the invoice for work on South Fork Site #27 in the amount of \$3,450.00, and supplemental work on South Fork Site #19 in the amount of \$2,500.00 and the revised invoice for the difference between the 2019 and 2020 work in the amount of \$500.00. Following the discussion, Ed Martin indicated he will provide verification for these invoices. Following some discussion, a motion was made by David Parker to approve payment of these 3 invoices, totaling \$6,450.00, pending WVCA verification. Motion seconded by Frank Weese. Motion carried.

TVCD – South Fork Site #33: Ed Martin indicated that supplemental work on South Fork Site #33 in the amount of \$500 has not been invoiced by TVCD yet. He indicated a work order will be provided to TVCD so they can invoice for the work. Donnie Tenney, TVCD, questioned the item and Ed reviewed the information.

PATTERSON CREEK SITE #49: Ed Martin reported that a work order has been prepared for additional work to be completed on the site by the PVCD crew. Ron Miller met with Ed to review the work. Ron indicated it will be completed by the crew in the near future.

TROUT UNLIMITED PROJECTS: Cindy Shreve reported on the Trout Unlimited projects discussed in early August with the Board. She indicated there was an issue regarding the funds for the projects. It has been addressed and the funds will be disbursed directly to Trout Unlimited for the projects. No action needed by the Board – for information.

WATERSHED CELEBRATION DAY: Board action was taken during the August 5, 2020 meeting to approve the \$100 donation for the Watershed Celebration Day to be carried over into 2021 if not used for the 2020

recognition. The donation may also be used for awards being presented this year and this was not included in the action taken by the Board on 8/5/20. Some discussion was held regarding the issue and distribution of cash awards. Following the discussion, a motion was made by Kent Spencer and seconded by Ron Miller to approve the use of the \$100 donation for the awards and / or carried over into 2021 if needed. Motion carried.

WVACD AUCTION: The District received information from WVACD regarding the scholarship auction to be held during the quarterly meeting in Flatwoods on 10/19. Lois Carr discussed the information on the meeting / auction with the Board. There will not be an awards luncheon – only recognition. They plan to hold the auction on 10/19. Request Districts to provide auction items. Discussion was held regarding what items to provide for the auction – all in agreement to provide train tickets for the Potomac Eagle as last year. Request District Manager to check with the Potomac Eagle and bring information back to the October 7 meeting. Will also provide local apples for the auction. Lois Carr indicated she was asked to serve on the awards committee and inquired if Ron Miller or another supervisor would like to serve on the Envirothon Committee. If supervisors interested, will let them know. No action.

EPCD LITTER TRANSFER PROGRAM: Cindy Shreve reported that Eastern Panhandle CD has a litter transfer program. She indicated there has been concern by EPCD producers because they have been unable to get poultry litter – under PVCD program, the litter must be sold out of the Chesapeake Bay Watershed in order to receive cost share. EPCD is within the watershed area. Discussion was held on the issue – no action taken.

SALE OF DISTRICT TRUCKS: The Board discussed the sale of the 2008 green Ford truck and the 1989 Toyota truck. Ron Miller reported on the estimates obtained on the vehicles. All in agreement to sell – will offer for sale by auction – need to advertise. Discussion held regarding best way to advertise – place vehicles in town with information on the auction. Must select date for the auction. Also discussed possible sale of Brillion seeder – should purchase 8-foot seeder – safer to pull on the highway for deliveries. Following some discussion, A motion was made by Gerald Sites to sell the Ford and Toyota trucks by auction on October 17, 2020 and advertise the auction for three weeks. Motion seconded by Lois Carr. Motion carried.

CREW: Ron Miller reported the crew is working well – almost finished with Patterson Creek dams. Will not have full crew once work is complete on Patterson Creek. Will be able to complete additional work with 2 members – maybe Hicks will be able to assist. Discussion was held on additional recognition of crew for hard work – suggestion of a bonus. All were in agreement – will discuss further at October meeting.

AG ENHANCEMENT: The following Ag EP applications and payments were presented to the Board:

Cover Crop Applications: Brian Brannon 32 acres \$1,600 CS; JM Miltenberger 20 acres \$1,000 CS; Harold Omps 12 acres \$600 CS; John McCoy 30 acres \$1,500 CS; Dan Lahman 25 acres \$1,250 CS; George Leatherman 21.15 acres \$1,057.50 CS; William Brooke 71.7 acres \$3,585 CS; Jesse Mace 33.1 acres \$1,655 CS; Dennis Funk 75 acres \$3,750 CS; James Wilkins 68.5 acres \$3,425 CS; Paul Bennett 20 acres \$1,000 CS; Jerry Warner 22 acres \$1,100 CS; Lisa Basye 32 acres \$1,600 CS

Invasive Species Applications: Guy Davis \$500 CS; Lance Davis \$500

Invasive Species Payments: Viola Riggelman \$500 CS; Allen Warner \$500 CS

Hay Establishment Applications: Ralph Landis 35 acres \$4,375 CS

A motion was made by Kent Spencer and seconded by Gerald Sites to approve the applications and payments as presented. Motion carried. * George Leatherman abstained from discussion and the vote.

CREP / CRP GRASSLAND: The following CREP and CRP Grassland contracts were presented to the Board:

CREP: Hampshire County: Beth Loy 2.60 acres, Ronald Omps 1.60 acres, John J Hicks, Sr. 28.70 acres, McCauley Family LLC 20.30 acres, Jerry Timbrook 1.40 acres, James R. Pyles 10 acres, Jerry Timbrook 18.60 acres, Steven Bailes 3.20 acres, Elk Horn Farms Inc. 25.90 acres, Thomas Field 13.60 acres, Phillip Peacemaker 2.80 acres, Gloria High 22 acres

Grant County: Harry Weaver 35.6 acres

CRP Grasslands: Hampshire County: Gary Holtz 90.90 acres, Loyen Kimble 94.01 acres

Grant County: Daniel Lahman

A motion was made by Gerald Sites and seconded by Kent Spencer to approve the CREP and CSP Grassland contracts as presented. Motion carried.

Ron Miller addressed the property purchased by PVCD for the Lost River Site #16 project in Hardy County. He indicated the District has no need for the property and needs to investigate how to address the property – able to sell? Need to research issue – put on October meeting agenda.

There being no further business, the meeting adjourned by motion of Kent Spencer at 8:08 pm. Motion seconded by Lois Carr. Motion carried. The next regular meeting will be held on Wednesday, October 7, 2020 beginning at 7:00 pm, by teleconference.

Chairperson

Secretary

Date