

**ELK CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
DRAFT Meeting Minutes of September 22, 2020**

Supervisors Present:

Donald Burroughs
Larry Greynolds
Maria Moles (via call in)
Clark Mollohan
Mike Smalley

Supervisors Absent:

Shirley Hyre
Ken Stowers

Others Present: Suzie Steele, WVCA/ECD DM; Kirk Burroughs, ECD Equip./OM&R Manager; Tammy Hoover, ECD DA;
Via Call In: Russell Young, WVCA Cons. Spec.; Kim Fisher, WVCA Area Director; Andy Sentz, NRCS DC; Johnny King, WVDOF

CALL TO ORDER

Chairman **Mollohan** called the meeting to order at 10:00 a.m.

Pledge of Allegiance was led by **Mrs. Steele**

AGENDA: Mr. Smalley moved to approve the agenda; Mr. Greynolds seconded; motion passed.

MINUTES FOR AUGUST 25, 2020: Mr. Burroughs moved to approve (copy attached); Mr. Smalley seconded; motion passed.

TREASURER'S REPORT/AUGUST 2020 FINANCIAL STATEMENTS: Mrs. Steele reported that all accounts are in good order. Mr. Greynolds moved to approve the financials and file for audit; Mr. Smalley seconded; motion passed. Mrs. Steele reported on the balance in the supervisor support account.

PAYMENT OF BILLS: Mr. Greynolds moved to approve the payment of bills (list provided at meeting and attached); Mr. Burroughs seconded; motion passed.

REPORTS

DISTRICT EQUIPMENT/OM&R MANAGER: Kirk Burroughs reported all is in good order.

DISTRICT MANAGER: Mrs. Steele reviewed her written report. (copy attached).

DISTRICT ASSISTANT: Ms. Hoover reviewed her written report. (copy attached).

WVCA CONSERVATION SPECIALIST: Mr. Young reported that he has been working on a committee updating the Urban Ag practices. They are gathering information and will be presenting this later. He will be doing a presentation to NASCA on October 6. He is also presenting at the liming seminar on October 21. He has been in communication with ECD cooperators concerning ECD's AgEP. A statewide AgEP meeting will be coming up. Any changes the district has to suggest need to be submitted by the end of October.

AREA DIRECTOR: Mrs. Fisher reviewed the WVCA written report. (copy attached).

WVCA PERSONNEL: None

SWA: None

NRCS Personnel Report: Mr. Sentz reported that they are at the end of their fiscal year. They are waiting on a new budget or a continuing resolution. Jon Bourdon has been named the new State Conservationist. Their goals have been exceeded for the ECD. All contracting is completed except for one contract. They had approximately 22 contracts this time which is around 1/3 of what previously has been done. They have an upcoming meeting to address this. They will not be making any payments or modifications until after October 7. CSP contracts should be paid by the first part of November. Their offices are still closed to the public, but appointments may be made. Soil Conservationist, Kaitlyn Murphy, has been hired in the Summersville office. Soil Conservationist, Sydney White, will begin working on the Gassaway office on October 26. They will also have a part time assistant (contract employee), Chelsea Smallwood, beginning October 1. She will work 3 days per week. Mr. Greynolds asked for information on the past year's programs and about the possibility of the district writing a letter in support of additional contracting in the ECD for the next year. Mr. Sentz will gather the information and send draft correspondence to the district.

FSA Personnel: None

WVU Personnel: None

Forestry Division: Mr. King reported on the completion of the 100-acre reclamation in Sutton, the project at Burnsville, stewardship plan in Nicholas County, and assisting with Envirothon. They have signed up more landowners for projects. He reminded everyone that fire season begins October 1. Free agricultural burn permits are available.

DEP: None

CD SUPERVISORS: None

COMMITTEE ACTIONS:

AG ENHANCEMENT: None

BUILDING: Mrs. Steele requested a meeting of the building and finance committees to discuss office space. She will gather information and a date will be set soon.

COMMUNICATION: There is a call-in meeting September 30.

EDUCATION: Envirothon teacher training is scheduled for September 28 at Holly Gray Park.

EQUIPMENT: None

FINANCE: None

FORESTRY: None

GRASSLANDS: They would like to schedule a statewide field day for next Spring in the ECD. Mrs. Steele will contact some cooperators about the use of their farms.

LEGISLATIVE: None

PERSONNEL: None

PROJECT: None

WATER QUALITY: None

OLD BUSINESS

- **2020 Conservation Farms** – Mr. Greynolds moved to submit the information received from the Cantrell Farm in Clay County for recognition at the October WVACD meeting; Mr. Smalley seconded; motion passed.
- **ECD Annual Banquet** – Mr. Smalley moved to cancel the banquet for this year; Mr. Burroughs seconded; motion passed.
- **Employee Policy Update** – Mr. Greynolds moved to approve the policy manual as presented; Mr. Burroughs seconded; motion passed.
- **Equipment Rental Agreement Update** – Tabled until next meeting

NEW BUSINESS & CORRESPONDENCE

- **LOR #12479 – AgEP Supplement - \$10,000.00** – Mr. Burroughs moved to submit the LOR; Mr. Greynolds seconded; motion passed.
- **Clay County Supervisor Resignation** – Mr. Smalley moved to accept Rebecca Lilly's resignation; Mr. Greynolds seconded; motion passed.
- **Associate Supervisor** – Mr. Greynolds moved to appoint John Pitsenbarger, of Nicholas County, an associate supervisor; Mr. Smalley seconded; motion passed.

DEP

Brooks Run Mining Company, LLC – Renewal 6, S102690 – Glade District, Webster County

Nicholas Contura, LLC – Renewal 3, U300804 – Jefferson District, Nicholas County

No Comments

DATES TO REMEMBER: (OFFICE CLOSED/ECD MEETINGS)

Oct 12	ECD Office Closed – Columbus Day
Oct 13	ECD Exec. Committee Meeting – 10 AM
Oct. 14	WVSCC Meeting
Oct 19-20	WVACD Meeting @ Flatwoods
Oct 27	ECD Board Meeting – 10 AM
Nov 3	ECD Office Closed – Election Day
Nov 11	ECD Office Closed – Veterans' Day
Nov 17	ECD Board Meeting – 10 AM
Nov 26-27	ECD Office Closed – Thanksgiving
Dec 15	ECD Board Meeting – 10 AM
Dec 24-25	ECD Office Closed – Christmas
Dec 31-Jan 1	ECD Office Closed – New Year

Being no further business to attend to and on motion by Mr. Greynolds; seconded by Mr. Smalley; Chairman Mollohan declared the meeting adjourned at 10:55 AM.