**Shade Cloth Pilot Program Checklist**

A complete application eligible for cost share approval will include the following:

* Complete and sign the **Conservation Agreement.**
* **W-9 Form** with full name, address, social security number and signature.
* On the Application, you will need to include:
	+ Your name (that will match the one you will put on the W-9 tax form)
	+ Full mailing address
	+ Phone number and/or email address
	+ Residing county of the land for which you are signing up
	+ Farm and tract number
	+ Signature/Date
* Checks or money orders should be made out to the **Guyan Conservation District** with the application. Common sizes and costs are on the application. If custom sizes are needed, a deposit of $100 should be made at the time of application.

\*\*\*All forms and applications can be found in the labeled folders in GCD hallway or online at **http://www.wvca.us/district/gcd.cfm**. Place the forms, signed check, under the office door. Or mail applications to:

 Guyan Conservation District

 2631 5th Street Road

 Huntington, WV 25701

For questions or concerns about an application please contact the following:

* + - * Caitlin Black: Work Cell- 304-549-1739
			* Jennifer Gilbert 681-781-8266 or 304-528-5718
			* Zac Perry 304-208-8400
			* Corine Powell 304-578-9238