

## Minutes of the GVCD Special Board Meeting February 3, 2021

The Greenbrier Valley Conservation District Board of Supervisors held a special meeting at 9am on February 3, 2021. The meeting was conducted by teleconference due to COVID 19 precautions. Call-in instructions were posted with the agenda to comply with open meetings rules.

**Supervisors participating by phone:** Gary Sawyers, Timothy VanReenen, Jerry Clifton, Gary Truex, Avery Atkins

**Supervisors absent** Carolyn Miller

**Others participating by phone or skype:** Mike McMunigal, Dennis Burns, Jake Lavender, Mike Yager

### CALL TO ORDER

Chairman Gary Sawyers called the meeting to order at 9:03am.

### New Business

Gary Sawyers asked Jerry Clifton to present the first and third item on the agenda, as they related to 319 and he chairs that committee.

Jerry Clifton explained that the NPS 1686 Second Creek contract for Todd Belcher was approved, contingent upon receipt of LOR funds for the same fund, at the regular board meeting on January 21, 2021. After the meeting, the Board was informed that there are additional funds available to pay for the contract and it was requested that they approve the contract without the contingency. **Jerry Clifton moved, and Timothy VanReenen seconded the motion to approve the Second Creek contract for Todd Belcher in the amount of \$45,140.00 without the former contingency.** Discussion ensued. Jerry asked Mike McMunigal to clarify the other funds. Mike said there are other funds available for Second Creek projects in NPS 1708, as well as, state funds. Total 319 funds available for Second Creek are approximately \$74,000.00, plus an additional \$96,000.00 in state funds. To eliminate confusion, they removed the "NPS 1686" from the contract itself and left "Second Creek" as the description, since monies to cover the contract may come from different funds for the Second Creek watershed. Gary Truex noted, as a matter of housekeeping, that it is Board policy not to approve a contract without funds in hand, in the district, to cover them, so they always need to know where all of the funds are coming from to approve a contract. **Motion passed.**

Gary Sawyers asked Jerry Clifton to skip the second agenda item and continue with 319.

**Jerry Clifton moved, and Gary Truex seconded the motion to approve a 319 payment under NPS 1643 Spring Creek, for Bill Harrison, in the amount of \$2,433.00. Motion passed.** Jerry Clifton asked Jake Lavender to explain the

request/need for delegation of authority to a Supervisor to approve payments for this contract between board meetings. Jake explained that the landowner is doing a lot of work on this project and is depending on the reimbursements to keep going with each next step. Due to the deadline to use these funds approaching quickly, and to keep the project moving, he is asking the Board to consider this delegation. He clarified that the delegation would be for this current contract only (the first contract Jake has managed for the landowner). **Jerry Clifton moved, and Timothy VanReenen seconded the motion to delegate authority to a Supervisor to approve payments between board meetings for Bill Harrison, under the current NPS 1643 Spring Creek contract.** Discussion ensued regarding who should be appointed and who should sign checks. **Motion passed. Chairman Sawyers appointed Jerry Clifton (319 Committee Chairman) to approve the payments between board meetings. Jerry Clifton accepted the appointment.**

Gary Sawyers went back to the second agenda item. He explained that this was an FY21 renewal, with no changes, of the OMR agreement with the Greenbrier County Commission. **Jerry Clifton moved, and Timothy VanReenen seconded the motion to approve and sign the FY21 renewal of the OMR agreement with the Greenbrier County Commission. Motion passed.**

**Adjournment**

With no further special business, the meeting adjourned at 9:25am.

Respectfully submitted,

*Board designated signatory for COVID 19*  
*Gary L. Sawyers*

**Gary Sawyers  
Chairman**

**Carolyn Miller  
Secretary/Treasurer**

*Gary L. Sawyers*

**GS/CM/lw**

**Recorded by Lynn Woods, District Manager**