



GREENBRIER VALLEY

Conservation District

USDA Service Center ♦ 179 Northridge Drive ♦ Lewisburg, WV 24901
Phone: (304) 645-6173

Serving Greenbrier, Monroe, and Pocahontas Counties

Minutes of the GVCD Regular Board Meeting November 16, 2017

The Greenbrier Valley Conservation District Board of Supervisors met on Thursday, November 16, 2017 in the conference room of the Lewisburg USDA Service Center. Those attending were:

Supervisors:

Avery Atkins
Gary Sawyers
Gary Truex
Carolyn Miller

Others:

Jack O'Connell, NRCS
Ron Miller
Matt Tuckwiller
Lynn Woods
Jeremy Salyer (via Skype)

Supervisors Absent:

Timothy VanReenen (on tour for WVACD Listening Sessions)
Jerry Clifton (out of the country)

Call to Order

Chairman Gary Sawyers called the meeting to order at 7:03pm.

Approval of Minutes

Motion was made by Gary Truex and seconded by Carolyn Miller to approve the minutes of the October 19, 2017 Regular Board meeting. Motion passed.

Guests

- Ron Miller spoke to the Board about his new position focusing on agriculture policy issues with the Governor's administration. He discussed some of the options being explored for the future of agriculture in the state. He explained that the goal is for people to be able to make a living in agriculture. He asked for the Board to funnel new products and ideas his way and see Conservation Districts as key in helping projects work together. Discussion ensued.
- Matt Tuckwiller reported that the GC Landfill, now has an executive director, Bob Bennett, making decisions about day-to-day operations. He also reported that the large debt owed to them by FEMA has finally been paid. Discussion ensued.

District Manager Report

Lynn Woods referred to her written report.

Funding Requests

- Carolyn Miller moved and Avery Atkins seconded the motion to send the LOR for reimbursement of expenses for the CD employee for July, August, and September 2017, in the amount of \$10,951.30. Motion passed.

Cooperating Agency Reports

- *NRCS – Jack O’Connell*
Jack O’Connell reviewed his written report, which is attached. He presented one Conservation Plan for approval. **Avery Atkins moved and Carolyn Miller seconded the motion to approve the Conservation Plan for Mike Teubert. Motion passed.**
- *WV Division of Forestry – not present*
- *FSA – not present*
- *WVCA*
Jeremy Salyer reviewed his written report, which is attached. He noted corrections to dates for the WVACD quarterly meetings. They should be January 16 & 17 and April 16 & 17.

Unfinished Business

- Ronceverte high tunnel project – no new information.

Committee Reports

Finance Committee:

Financial Report:

- *General and CDO Funds Report – Carolyn Miller moved to accept the General and CDO Funds Reports and file for audit. Seconded by Gary Truex. Motion passed.*
- *WVCA Restricted Funds Report – Carolyn Miller moved to accept the WVCA Restricted Funds Reports and file for audit. Seconded by Avery Atkins. Motion passed.*
- *Payment of all General Funds bills— Gary Truex moved to pay all General Funds bills, per payables list, as presented. Seconded by Avery Atkins. Motion passed. List is attached.*
- *Carolyn Miller moved to write off, on a one-time basis, interest balances less than \$5.00 in cases where principal has been paid and to write off as bad debts \$107.61 owed by Josh Fitzgerald, \$96.96 owed by Mark Hinkle, and \$188.04 owed by Kevin Okes. Gary Truex seconded the motion. In discussion, it was decided that these individuals should be notified that they will not be able to rent equipment any more. Carolyn Miller moved to amend her motion to insert “and to notify them they will not be able to rent again” after “Okes”. The group unanimously voted to adopt the amendment. Avery Atkins seconded the amended motion. Motion passed.*
- *Carolyn Miller moved to send collection letters to all other account holders with balances older than 90 days. Avery Atkins seconded the motion. Motion passed.*

Agricultural Enhancement Program Committee:

- *Payments*
Gary Sawyers presented the following for payment:

<i>Pasture Division Fence</i>	
<i>Mary S. Wylie</i>	<i>\$1,603.75</i>
<i>Thomas Nichols</i>	<i><u>\$3,990.00</u></i>
<i>Total PDF</i>	<i>\$5,593.75</i>

Carolyn Miller moved and Gary Truex seconded the motion to approve the payments for PDF. Motion passed.

Gary Sawyers presented the following for payment:

Lime	
Tom Mitchell	\$2,157.00
Randall Rumer	\$ 315.00
David Workman	\$1,071.00
Galena Knapp	\$ 174.00
Kenneth Vass	\$ 926.25
Michael S. Rose	\$ 757.95
Amy Rae Hubbard	\$ 279.30
Pamela D. Sharpes	\$2,208.75
Donald Bruce Curry	\$ 727.35
Charles and Tonja Ridgeway	\$1,564.65
William Bane Morris	\$ 803.25
Michael Adkins	\$1,717.50
Melissa Ann Hylton	\$1,154.55
Curtis Kincaid	\$1,725.15
Steven Ballengee	<u>\$ 531.00</u>
Total Lime	\$16,112.70

Avery Atkins moved and Carolyn Miller seconded the motion to approve the payments for lime. Motion passed.

Gary Sawyers presented the following for payment:

Watering System	
William Bane Morris	\$2,707.31

Gary Truex moved and Avery Atkins seconded the motion to approve the payment for WS. Motion passed.

Grassland Committee:

- No new information.

Building/Equipment Committee:

- Manure spreader parts are still being researched. No new information.

Other Committees

None

Watershed Reports

- WVCA O, M & R Report
 - Judith Lyons sent written report. Copy attached.

- Payment of Completed Contract 2017-07-27 OMR GVCD Marlin Run – L.D. Hanna - \$3,640.00 – Gary Truex moved and Avery Atkins seconded the motion to approve payment to L.D. Hanna for the aforementioned completed contract in the amount of \$3,640.00.
- Avery Atkins moved and Gary Truex seconded the motion to return the balance of funds totaling \$23,284.90 left over from Phase 1 of the South Fork of Cherry River to DEP as requested by Brian Farkas. Motion passed.

319 Committee:

- Gary Sawyers presented the following 319 invoices for payment:

INVOICES

Grant	Billed From	Participant	Amount
Upper Meadow River Tribes	GVCD	Galena Knapp	\$140.00
Second Creek Karst	State Electric et.al	Wesley Reed	\$5,605.23
Second Creek Karst	GVCD	Wesley Reed	\$620.00
Second Creek Karst	Coffman et.al	Jim Bennett	\$19,280.47
Total Invoices			\$25,645.70

Gary Truex moved and Carolyn Miller seconded the motion to approve the payment of the aforementioned invoices totaling \$25,645.70. Motion passed.

- Gary Sawyers presented the following new 319 contract for approval:

NEW CONTRACTS (not to exceed the estimated figure posted here)

Grant	Participant	Amount (not to exceed)
Second Creek Karst	Mike and Steve Wilson	\$50,000.00

Carolyn Miller moved and Avery Atkins seconded the motion to approve the contract for Mike and Steve Wilson, not to exceed \$50,000.00. Discussion ensued. Motion passed.

- Carolyn Miller moved and Gary Truex seconded the motion to support the Wades Creek US Fish and Wildlife Grant project, administer the funds like other 319 projects, and use the 10% administrative fee for future NPS projects. Motion passed.

Actions Between Board Meetings

- None

Correspondence

- None

New Business

There was discussion of plans for State Legislative briefing to be held on January 4, 2018. Barry Level and Dennis Burns will work on presentation for December committee meetings. Gary Truex moved and Avery Atkins seconded the motion to budget up to \$250.00 for refreshments. Motion passed.

Approval of Conservation Agreements & Terminations

- Gary Truex moved and Carolyn Miller seconded the motion to approve the Conservation Agreement presented for Erma McKinney. Motion passed.

Approval of Conservation Plans

- See Cooperating Agency reports – NRCS – above.

CREP

- None

Other Business

- None

Adjournment

With no further business, the meeting adjourned by consensus at 9:29pm.

Respectfully submitted,



Gary Sawyers
Chairman



Carolyn Miller
Secretary/Treasurer

GS/CM/lw

Recorded by Lynn Woods, District Manager

GVCD District Manager Report

November 16, 2017

Items Needing Action:

- See Agenda

Accomplishments:

- Draft minutes for October regular board meeting have been distributed and are awaiting approval at this meeting.
- All approved minutes have been posted on the website.
- Articles about our honorees with photos from the banquet are being placed in district newspapers and our Facebook page weekly. Fox59 news reporter Destiney Burke came out and did a story on the Furrow Farm and the Century Farm Program.
- Women-in-Ag was held on October 21 at the Blue Ribbon Center on the State Fairgrounds. We had a great turnout and a lot of positive feedback. (A program is included in Supervisors' folders.)
- Hollifield & Associates began our Agreed Upon Procedures review today with the goal of having the report ready for the December meeting.
- All past due accounts have been researched and collection letters prepared.
- Invitations for legislative briefing have been prepared.
- Christmas dinner invitations have been sent.

Upcoming Dates to Note:

Nov 23 & 24	Thanksgiving Holidays – office closed
Dec 7	Christmas Dinner 6pm
Dec 13	Committee Meetings – 9am
Dec 21	Regular Board Meeting
Dec 25	Christmas Holiday – office closed
Jan 4	Legislative briefing
Feb 22	Ag Day at the Capitol



United States Department of Agriculture
Natural Resources Conservation Service
LEWISBURG SERVICE CENTER
179 NORTHRIDGE DRIVE
LEWISBURG, WV 24901
(304) 645 - 6172 (Phone)

NRCS Report – Greenbrier Valley Conservation District November 16, 2017

Farm Bill Programs

EQIP/AMA – Applications for EQIP/AMA are accepted year-round with rankings occurring at specified intervals. The application cut-off for consideration in the first round of funding was November 3. Due to an inconsistency in when deferral letters and eligibility reminders were mailed, the deadline for establishing eligibility has been extended to November 24 for applications in this round. There are currently about 250 pending or eligible applications districtwide.

Focused Conservation Approach (FCA) – Targeted mailings for all FCA's were moderately successful. It is difficult to quantify exactly, but it looks like we got about 20 additional applications through that process. That is about a 10% success rate. Newspaper announcements usually generate far fewer applications, so we are satisfied that this was a worthwhile endeavor.

The Upper Indian Creek NWQI project is undergoing National review, with approval expected soon. We currently have 24 applications pending or eligible in that project.

Personnel/Other

- Tom Vance continues to be a great help with EQIP, CREP, CRP practice application and HELC planning.
- Engineering and Agronomic Spot Checks have been performed in Greenbrier County. Results are pending, but indications are that they went very well.
- The new CSP and CAET tools has been very confusing for NRCS staff nationwide. Barb Greenleaf is coordinating efforts to hopefully provide much-needed training.
- Lee Godbey, Wanda Smith, Dewey Broyles, and Katy McBride attended a High Tunnel Workshop on Wednesday, November 8th at the PMC and Sunset Berry Farms in Monroe County.
- Jack has been working on Agricultural Conservation Easement Program (ACEP) conservation plans, while staff in all offices have been assisting with applications.
- All district staff attended a Conservation Desktop training in the Beckley Area Office. Josh Cook was one of the presenters.
- Katy is working with Bob Martin on FY18 FRPP Applications; 4 easement applications are in the "pipeline" either with NRCS or the State FRPP Authority.

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November 2017 WVCA Report

WVSCC Meeting:

The next West Virginia State Conservation Committee meeting will be January 9th @ 10:30 a.m.

WVACD Fall Quarterly Meeting

The Fall WVACD Quarterly Meeting was held October 16 & 17.

WV Conservation Farm winners:

1st GVCD Little Brown Cow Dairy

2nd NPCD Family Roots

3rd PVCD Carr farm

Carrol Greene----Shirley Hyre-ECD

2018 Dates for the WVACD Quarterly Meetings

January 15 & 16 Flatwoods

April 9 & 10 Oglebay, Canaan or Pipestem

July 16 & 17 Tamarack

October 15 & 16 Flatwoods

AgEP:

Jennifer Skaggs/Russell Young will be scheduling meetings with each district to review trend analysis reports. These reports will provide information on your districts participation in AgEP and help for future planning efforts. Jennifer would like to start these meetings in November/December.

AgDay at the Capitol / Legislative Breakfast

AgDay will be held on February 7, 2018. There will be another Legislative breakfast planned for that morning.

WVCA Budget:

No word on the budget, but we are anticipating that things will stay as they are now.

Now is the time for districts to explore additional funding opportunities/partnerships to maintain local programming. It's also time to talk to their local representatives about the work of their districts, and why it's important to maintain funding.

Request to Conservation Districts

The WVCA is encouraging Conservation Districts to review and update your District Policy Manuals. In addition to your policy manual you are encouraged to review your CD Employee Manual (if you have one) and your CD Plan of Work. If you are already doing the reviews,

please disregard this request. However, please let us know with a written response that you are already reviewing or will be reviewing the documents.

Agreed Procedures Engagement (Audit):

Conservation Districts are asked to begin the Agreed Procedures Engagement (APE) audit if you haven't already. Please check your current agreement to make sure it is valid.

SSRP Program

Draft was presented to SCC in October. No action will be taken by SCC until January. Districts are encouraged to review the provided draft and provide comments back to their Area Directors.

WVCA Project Section:

OM&R

- Work continues with NRCS to develop engineering plans for watershed dams. The seep investigation work being conducted by CEC in South Fork is complete and the reports are being reviewed by NRCS.
- O&M work this season is nearing completion. O&M summaries will be available for each District for 2017 construction year by December.

EWP June 2016

- NRCS continues to complete bank stabilization sites following the June 2016 flood.
- Regional permit renewal – The comment period closed and the Corp is reviewing the comments that were received.

EWP July 2017

- WVCA worked on debris cleanup in Upper Ohio, Monongahela and the Northern Panhandle Conservation Districts.
- WVCA utilized the purchased pit burner to dispose of the woody debris.
- WVCA is working with FEMA for reimbursement for eligible expenses.

Citizens Contact Reports

- Call Log Procedure – a call log procedure has been implemented to assure that calls are directed to the appropriate project section staff. Please call 304-872-4302 and your call will be directed as needed.
- Technicians are performing site and generating stream management plans and blockage removal based on the calls that are received.

Stream Projects

- South Fork of the Cherry River (GVCD) – Surveying underway.
- Buffalo Creek (ECD) – Design complete, working on permitting and landrights.
- Coal River (CCD) – Survey and assessment complete, design underway
- Short Creek and Middle Grave Creek (NPCD) – monitoring was complete in October, this is the final year of monitoring on these projects.

Dam Rehab

- Gannett Fleming is continuing to work on planning studies for Brush Creek 9 & 15 and New Creek 1 & 17, and perform the construction oversight for UDC1.
- Upper Deckers 1
 - WVCA continues to work on the permits and mitigation plan. Construction is slated for 2017/2018.
 - WVCA/NRCS/GF are working with the contractor to review submittals and complete the construction schedule.
- NPCD, SCD, MCD and PVCD – Please track hours that District Supervisors attend any rehab meetings.

Reminder: Rehab meetings are held the first Wednesday of each month. Any District that has rehab projects can participate in these meetings by phone.

11:47 AM

11/16/17

Greenbrier Valley Conservation District
A/P Aging Summary
As of November 16, 2017

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Aaron and Tara Helmick	149.36	0.00	0.00	0.00	0.00	149.36
BJW Printing & Office Supplies	71.17	0.00	0.00	0.00	0.00	71.17
City of Lewisburg	17.42	0.00	0.00	0.00	0.00	17.42
Core & Main LP	359.88	0.00	0.00	0.00	0.00	359.88
First Citizens Bank	526.03	0.00	0.00	0.00	0.00	526.03
Komax, LLC	216.33	0.00	0.00	0.00	0.00	216.33
Mon Power	17.69	0.00	0.00	0.00	0.00	17.69
Mountaineer Gas Company	31.75	0.00	0.00	0.00	0.00	31.75
Sherry W. Ferrell	525.00	0.00	0.00	0.00	0.00	525.00
Suddenlink	217.21	0.00	0.00	0.00	0.00	217.21
Waters Agricultural Laboratories, Inc.	125.00	0.00	0.00	0.00	0.00	125.00
TOTAL	<u>2,256.84</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,256.84</u>

11:52 AM

11/10/17

Greenbrier Valley Conservation District

A/R Aging Summary

As of November 9, 2017

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
319 Project Account	769.00	0.00	0.00	0.00	0.00	769.00
Adkins, Charles	0.00	0.00	0.00	0.00	-0.60	-0.60
Angell, Jason	5.16	90.89	3.75	0.00	249.69	349.49 L
Baker, Sally	0.00	1.23	0.00	0.00	0.00	1.23
Beiler, Leon & Brenda	82.00	0.00	0.00	0.00	0.00	82.00 Paid
Bennett, James	0.00	0.00	0.00	0.00	-0.50	-0.50
Bennett, Joshua	0.00	0.52	0.00	0.00	0.00	0.52
Berchtold, Bob	150.00	0.00	0.00	0.00	0.00	150.00
Buckland, John	0.00	0.00	0.00	0.00	57.52	57.52 L
Cook, Jeffrey	0.00	0.00	-0.88	0.00	0.00	-0.88
Coyner, Gray	0.00	0.00	0.00	0.00	3.93	3.93
Daniels, William	0.00	0.00	0.00	0.00	-72.00	-72.00
Dean, Crystal	0.00	2.60	0.00	0.00	0.00	2.60
Dixon, Ben	0.00	0.00	0.00	0.00	-54.00	-54.00
Edens, James L.	150.00	0.00	0.00	0.00	0.00	150.00
Erskine, Dr. Gerald	48.00	0.00	0.00	0.00	0.00	48.00
Ervine, Michael	1.33	2.60	1.27	0.00	84.48	89.68 L
Fitzgerald, Josh	0.00	0.00	0.00	0.00	107.61	107.61 OLD Oct 26 2007
Ford, Glen	108.00	0.00	0.00	0.00	0.00	108.00
Guynn, M. D. Jr.	130.00	0.00	0.00	0.00	0.00	130.00
Hawver, Allen	5.32	10.41	5.09	0.00	339.33	360.15 L
Hayes, Kenneth	135.00	0.00	0.00	0.00	0.00	135.00
Hinkle, Mark	0.00	0.00	0.00	0.00	96.96	96.96 OLD July 13 2010
Hoke, Mark	1.05	70.00	0.00	0.00	0.00	71.05 PAID
Holcomb, Ezra L.	150.00	0.00	0.00	0.00	0.00	150.00
Johnson, W. Kelly	4.57	8.93	4.37	0.00	291.26	309.13 L
Kennedy, David	3.66	7.16	3.50	0.00	233.38	247.70 L
Kowalsky, Jr., Dennis	82.00	0.00	0.00	0.00	0.00	82.00
Kuhn, Clifford	82.00	0.00	0.00	0.00	0.00	82.00 PAID
Lankford, Eddie	40.00	0.00	0.00	0.00	0.00	40.00
Long, Charlie	0.00	0.00	0.00	0.00	-30.00	-30.00
Masters, Frank	96.00	0.00	0.00	0.00	0.00	96.00
McCormick, Dirk	0.00	1.25	1.23	0.00	0.00	2.48
McNeel, Donald	0.00	0.00	2.46	0.00	0.00	2.46
Midkiff, Austin R.	82.00	0.00	0.00	0.00	0.00	82.00
Midkiff, Clarence	332.95	0.00	0.00	0.00	0.00	332.95
Midkiff, Garrett (Tyler)	332.95	330.12	0.00	70.00	0.00	733.07 L
Mike Hoover	0.00	0.00	0.00	0.00	0.00	0.00
Mimm Properties	0.00	0.00	0.00	0.00	1.43	1.43
Morgan, Matt W.	25.00	0.00	0.00	0.00	0.00	25.00
Morris, Bane	1.95	3.82	1.35	35.00	90.00	132.12 Pending
Mothes, Robert	2.46	4.81	2.35	0.00	156.85	166.47 L
Myers, Brandon	3.66	244.00	0.00	0.00	0.00	247.66
Novotnik, Rocky	150.00	0.00	0.00	0.00	0.00	150.00 Paid
Okes, Kevin	0.00	0.00	0.00	0.00	188.04	188.04 OLD Aug 1 2014
Planker, John	0.00	0.00	0.00	0.00	-43.15	-43.15
Quantz, Matthew A	5.39	10.54	5.15	0.00	343.34	364.42 L
Rose, James	7.00	0.00	0.00	0.00	0.00	7.00
Schleiff, Florian	0.00	0.00	0.00	0.00	-150.00	-150.00
Sharp, Larry	0.00	0.00	0.00	0.00	150.00	150.00 Paid
Shinaberry, John	1.30	2.54	0.00	82.00	2.25	88.09 L
Tomlinson, Dr. John	480.00	0.00	0.00	0.00	0.00	480.00
VanReenen, Timothy	132.00	0.00	0.00	0.00	0.00	132.00
Walker, Jeff	2.42	4.74	2.32	0.00	154.53	164.01 L
White, Carlos	0.50	1.00	0.50	0.00	7.00	9.00 L
White, John	1.10	2.15	1.05	0.00	70.00	74.30 L
Wills, David	82.00	0.00	0.00	0.00	0.00	82.00
Wilson, Scott	1.13	2.21	1.08	0.00	72.12	76.54 L
Wooling, Autumn	0.00	0.00	0.00	0.00	1.83	1.83
WVCAG**	0.00	224.00	0.00	0.00	0.00	224.00 Paid
Young, Billy P.	150.00	0.00	0.00	0.00	0.00	150.00
TOTAL	3,836.90	1,025.52	34.59	187.00	2,351.30	7,435.31

CCRs:

- Site 11103-Betsy Bittinger-White Sulphur Springs-Greenbrier Co.-In Progress
- Site 5905-Brittany Mandeville-Crawley-Greenbrier Co.-In Progress
- Site 12233-D. Buzzard-Dunmore-Pocahontas Co.-In Progress

Stream Permits:

- Woody Hannah Ross Tuckwiller is attending to this site.

EWP:

Al Whitaker met with Brian Fry and myself to review sites for sediment removal other than what he already had on the list. Current sites that Al has committed to work on:

- Anjean 3 sites
- Trout 1 site (site was worked during 2016 flood) another rain event deposited huge amount of sediment and rock at bridge.
- Boggs Ck 1 site on Sims Mountain
- Caldwell 1 site (site was worked during 2016 flood) another rain event deposited large amount of sediment and rock that is level with the private bridge.

White Sulphur Springs had Al to come and look at sites on Wades and Dry Creek. The County is responsible for selecting sites and we get the permits and do the oversight.

SPRP:

WVDEP requested that remaining funds from South Fk of Cherry to be sent back to them. The reason is because the sub-grants have two different numbers and were issued in a different time span due to the project having two phases. The money can be requested if needed to be added to the second phase sub-grant. A letter has been prepared and signed by Brian Farkas to complete that process.

O&M

- Donnie Dodd/NRCS is sending a plan for Marlin Run shortly. I talked with him on Tuesday of this week.
- Hanna invoice has been approved.