**Southern Conservation District**

**March 11, 2021**

**Regular Board Meeting Minutes**

**10:00 AM**

***The Southern Conservation District*** met for their regular monthly board meeting in the conference room at their office location at 463 Ragland Road Beckley WV, 25801. The meeting was called to order at 9:45 AM after everyone in attendance arrived and conference call attendees were present. Alvin Marchant led the group in the Pledge of Allegiance, Fred Halsey led in prayer.

*Those present of meeting:*

***Board Supervisors***

Dennis Bailey, Chairman

Bill Harris, Vice Chairman

Randall Patton, Treasurer

Curtis Murphy, Secretary

Randy Prince

Fred Halsey

Alvin Marchant

*Present via Skype Call:*

John Farrell

***SCD Staff/WVCA***

Dave Parkulo, SCD

Kenny Maiolo, WVCA

Marty Walker-Owen, WVCA

Jeremy Salyer, WVCA

***Visitors***

***None***

**Randall Patton moved to approve February Board Meeting Minutes, Randy Prince seconded, motion carried.**

***Approval of district financial reports***

 **Randall Patton moved to approve the financial reports as prepared by Akers & Associates, Curtis Murphy seconded, motion carried**

**Jeremy Salyer, WVCA Area Manager**

Jeremy reviewed his written report and discussed the AS position survey with the board. There were no items of concern for to the current AS method of sending information.

Marty noted the CDO budget review was planned for the end of month committee meeting.

The committee meetings this month will be held March 22 at 10:00 due to the schedule of the March 29, 2020 State Committee Meeting at 9:00 AM

Marty Walker provided a visiting agency report packet and reports were discussed and reviewed from NRCS, WVCA and NRCS Forestry.

Dave Parkulo provided a report on the accounts receivable about the aging summary of invoices past due and indicated those he has mailed certified letters in order to obtain payment.

The WVCA landfill bill is being discussed between Judith Lyons, the Solid Waste Authority and Dave Parkulo with SCD.

 **Randall Patton moved to approve the accounts receivable, Fred Halsey seconded , motion carried.**

**Dave Parkulo Conservation Technician Supervisor**

Dave noted the work and completion of the upstairs improvements of the new upstairs walls, painting, molding and trim as well as doors that was recently finished by the SCD crew.

He is currently beginning to deliver lime to cooperators as well as complete equipment repair and restoration coming out of the winter season.

He has received an email today requesting an estimate for the work order for Brush Creek cutting A discussion was held pertaining to the current condition of brush creek.

He is currently working with Piney Creek Watershed on a sediment removal project as well as bringing in topsoil and installing fencing.

Dave has spoken with a representative of the National Park Service at the Meadow Creek Campground whom has requested the SCD crew to help with an acre of land of labor and various other work.

**Randall Patton moved to approve to fulfill the meadow creek campground assistance request, Bill Harris seconded, motion carried**.

**Marty Walker District Administrative Specialist**

 **Randall Patton moved to approve the financial reports, Bill Harris seconded, motion carried, with notation that the bank service fees will be removed from the next month’s reports.**

**Bill Harris moved to approve up to $200.00 for the Shady Spring elementary school, Randall Patton seconded, motion carried.**

***Approval of Statement of Reviews (SORS)***

Randall Patton moved to approve the SORS as presented by Marty from the WVCA , Bill Harris seconded, motion carried.

 **Bill Harris moved to approve the SOR for site 3 upon receipt, Curtis Murphy seconded. Motion carried.**

CEC review & approval is tabled pending additional information regarding the subcontractor invoice. A discussion was held regarding the CEC invoice received at SCD.

**Conservation Specialist Report, Kenny Maiolo**

Kenny Maiolo provided an update on the current 319 projects in Summers County. Donny Dodd is completing the feed pad design for the 319 projects. Katy Mcbride is working with the geologist on the well design and analysis for the best location on the farm.

Kenny Maiolo commented that he now has access to the Ag Enhancement Database that Marty had been providing him information for up until this point.

Kenny presented the following AgEP contract for approval:

Jimmy Bragg $540.00

 **Randall Patton moved to approve the lime contract for payment, Bill Harris seconded, motion carried.**

A discussion was had pertaining to the current Ag Enhancement Program discussing fund allocation and current practices yet to be completed. Direction was given to determine the funds remaining unspent and provide numbers at the March 22 for the board to make decisions for the AgEP at SCD

**WV Association of Conservation Districts Update, Bill Harris**

Bill reported that the quarterly meeting is being held at Stonewall Jackson resort April 19 & 20 and he plans to attend. John Farrell is not able to travel currently.

**Supervisor Reports & Updates**

**Randall Patton moved to approve the establishment of an overtime rate policy specific to the Conservation Technician Supervisor salary position at a time and a half rate, Fred Halsey seconded, motion carried.**

**Randy Prince abstained from the vote.**

**Bill Harris moved to approve up to $2,500.00 to purchase a security safe to hold sensitive documents and items at the SCD office, Fred Halsey seconded, motion carried.**

**Randy Prince moved to approve $712.00 for the Wyoming and McDowell County newsletter, Randall Patton seconded, motion carried**

**Bill Harris moved to approve the floor show estimate for replacement of the current carpet for the $4,050.00, Randall Patton seconded, motion carried.**

**Bill Harris moved to approve the kitchenette up to $2,200.00 with the crew doing the labor, Randall Patton seconded, motion carried.**

**Randall Patton moved to transfer checking accounts as well as CD#2626 as part of the Co-Administered funds in the approximate amount as respective to interest $550,162.97, Fred Halsey seconded, motion carried.**

**Randall Patton moved to adjourn the meeting, Curtis Murphy seconded, motion carried.**

*Meeting adjourned at 12:23 PM*