

NORTHERN PANHANDLE CONSERVATION DISTRICT
Special Meeting
May 27, 2021
10:00 a.m.

Supervisors Present

Jim Anderson, Hancock County – Vice-Chairman
Chuck Glenn, Hancock County
Britney Hervey-Farris, Brooke County
Steve Paull, Brooke County
Amy Wade, Ohio County
Robert Luchetti, Ohio County
David McCardle, Marshall County, Secretary/Treasurer
Mark Fitzsimmons, Marshall County, Chairman

Others Present

Veronica Gibson, Administrative Specialist, WVCA
Jennifer Kile, Conservation Specialist, WVCA
Katie Fitzsimmons, District Conservationist, NRCS
Logan Marino, NPCD/NRCS Soil Conservationist
Ben Wade, NPCD Soil Tester

Chairman Mark Fitzsimmons called the meeting order Thursday, May 27, 2021, at 10:00 am.

WV BRIM/Insurance Coverage Review

- ❖ Mark Fitzsimmons called MCD chairman, Rick Abel, on speaker phone to allow Rick to explain coverage required by conservation districts as per WV state code. Rick also went into detail to inform the board of an ongoing legal matter concerning the MCD and a contractor for a dam contract.
- ❖ Jodi Fluharty, Wetzel Valley Agencies, reviewed BRIM coverage. Each supervisor is covered under the wrongful acts policy. Coverage is one million dollars per occurrence under the directors and officer's policy. The policy only covers as a group, not each individual. Jodi will contact two bonding companies regarding bonding for each individual supervisor. Each supervisor will have to submit a completed application that Jodi will provide. Supervisors asked Jodi to come back to our June 10 board meeting with premiums for additional coverage of directors and officers and for bonding.
- ❖ There was a discussion regarding the current situation of the repairs needed to Wheeling Creek #3. Jodi recommended that the board turn in a claim to their BRIM policy for payment in case the other insurance company does not pay.

FY22 Ohio County Commission Agreement

- ❖ The Ohio County Commission presented the FY22 O&M agreement for the PA dams with changes. Each supervisor reviewed the changes. **David McCardle made a motion to accept the changes made by the Ohio County Commission to the FY22 Ohio County Commission O&M agreement. Seconded by Jim Anderson. Vote on motion – 5 in favor, 2 opposed. After further discussion those in favor of the motion rescinded their vote. David McCardle made a motion to rescind his motion to accept the changes presented by the Ohio County Commission for the FY22 O&M agreement. Seconded by Jim Anderson. Motion passed.**

- ❖ **Amy Wade made a motion to have the NPCD attorney review all O&M agreements for wording regarding NPCD liability. Seconded by Chuck Glenn, Motion passed.**

NPCD District Farm of the Year

- ❖ All agreed that Jeff Allen of Marshall County would represent the NPCD in the area judging contest. There was a discussion regarding farms for upcoming years.

2021-01-14 OMR WC3 Repair – Wheeling Creek #3 Bids

- ❖ Bids were received and reviewed for the repairs at Wheeling Creek #3. The low bid was from LM&R Excavating. **David McCardle made a motion to approve the low bid from LM&R Excavating after approval of the bid from the NPCD attorney. Seconded by Britney-Hervey Farris. Motion passed.**

AgEP Payments

Name	Practice	Amount	Cost Share
Gary Kestner	Lime	100 Tons	\$1,780.00
Kenneth Merinar	Lime	20.61 Tons	\$376.65
Francis Braden	PD Fence	1500 Feet	\$2,600.00
Walter Maas	PD Fence	1060 Feet	\$1,855.00
Betsy Tustin	PD Fence	1500 Feet	\$2,600.00
Brian Moore	PD Fence	1500 Feet	\$2,600.00
Charles Glenn	PD Fence	1500 Feet	\$2,600.00
Jeffery Allen	IS	10 acres	\$319.96
John Tominack	PD Fence	1500 Feet	\$2,600.00
Thomas Gibson	UA		\$239.75

Jim Anderson made a motion to approve the payments for AgEP for completed practices for G. Kestner, K. Merinar, F. Braden, W. Maas, B. Tustin, B. Moore, C. Glenn, J. Allen, J. Tominack, and T. Gibson. Seconded by Robert Luchetti. Motion passed.

- ❖ Current fence contracts were reviewed. Cooperators are having issues getting fence posts due to a wood shortage. **Robert Luchetti made a motion to extend the completion date of the fence contracts to June 15. Seconded by Jim Anderson. Motion passed.**

FY22 District Plan of Work

- ❖ The FY22 district plan of work was reviewed and updated. It will be presented at the June board meeting for approval.

There being no further business, the meeting was adjourned at 12:35 pm.

Mark Fitzsimmons, Chairman

David McCardle, Secretary/Treasurer

Minutes submitted by Veronica Gibson