

Monongahela Conservation District  
Monthly Meeting Minutes  
November 3, 2016

**I. Call to order**

**Chairman Jean Conley** called to order the regular meeting of the **Monongahela Conservation District** at **9:32 a.m. on, November 3, 2016**, at the Steve Lebnick Agricultural Center in Morgantown, WV. **Mark Myers** led in the pledge of allegiance.

**II. Roll call**

**Chairman Jean Conley** introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Ed Utterback, Mary Lebnick, Paul Nesselroad, Mark Myers, Jean Conley, Art Mouser, Donald Headley, and Jim McDonald. Others present were: Amy Cosco (DM), Jeremy Salyer (WVCA- video), Gene Saurborn (WVCA), Brian Farkas (WVCA- video), Ray Carr (NRCS), H.R Scott (WVU Extension), Rudy Williams (WV Division of Forestry), and Hayward Helmick (Mon Co SWA). **Excused:**

**III. Approval of October Meeting Minutes**

*Paul Nesselroad moved to approve the October 6, 2016 board meeting minutes. Seconded by Art Mouser. Motion carried.*

**IV. Approval of the Special Meeting Minutes**

*Mark Myers made the motion. Seconded by Art Mouser. Motion carried.*

**V. Approval of financial statements**

- a) *Credit Card Receipts and Statements- Mark Myers moved to approve and pay the credit card receipts. Seconded by Ed Utterback. Motion carried.*
- b) *General/CDO financial statements for October 2016. Mark Myers moved to approve the October 2016 General/CDO financial statements. Seconded by Art Mouser. Motion carried.*
- c) *Co-Administered Funds Financial Statements- Mark Myers moved to approve the October 2016 Co-Administered Funds Financial Statements. Seconded by Art Mouser. Motion carried.*

**VI. Visitors Comments – None**

**VII. Cooperating Agencies**

**WV Division of Forestry-** Rudy reported they had 4 fires yesterday. Tim Casto has left and went to work for DEP. Rudy hopes to bring Mike Reese back to work. They had to shut down the contract at Cooper's Rock but the contractor will start again in May.

**Watershed Division –**

**Upper Buffalo Watershed-** No report.

**Upper Deckers Watershed-** Art Mouser reported they had a meeting at the Preston County Public Service District office. The PSD is somewhat behind on what they need to accomplish. They have hired an accountant, an engineering company, and a lawyer. PSD does not have a secondary source of water. There are water quality issues at site 6. They have 1600 customers that will need water once construction begins on Upper Deckers 1. The existing piping from site 1 to the treatment plant has been in the ground at least 50 years.

Gene reported the PSD's engineer did a good job running the meeting. His name is Richard Gaines from Santec out of Fairmont. WVU is preparing the deeds and easements needed for the project. After discussion was held they were asked to leave the PSD meeting because of an executive session. The PSD does want to move forward. The timeline is roughly: February of 2017 an advertisement for the project would be put in the paper, a job showing would be held in March or April of 2017, bids would be opened in May, then another review from NRCS, the contract would be approved late summer or early fall of 2017, dewatering would start in early 2018, construction would start once the weather cleared in spring of 2018, and construction should be completed mostly in 2018.

Gene would like to have one board member appointed to the Upper Deckers 1 Rehab Project and to give them the authority to approve work orders, invoices, and make decisions. This would give the project and those involved the ability to keep the project going between board meetings.

**Mark Myers nominated Art Mouser to be the Upper Deckers 1 Rehab Project Coordinator, giving him the authority to approve work orders, invoices, and made decisions concerning the rehab project. Seconded by Ed Utterback. Motion carried.**

**Conservation Technician-** no report

**Ag Enhancement Program- Rick Humphreys-** the committee recommended changing Rick Humphreys allocation to \$5,250.00 due to a mistake in calculations.

**Mark Myers made the motion to accept the committee's recommendation. Seconded by Ed Utterback. Motion carried**

#### **WVU Extension**

**-Bill Shockey-** report provided.

**-H.R. Scott-** reported they have been working with Bruce Lloyd. There will be a pesticide training, November 15, 2016, at the Ramada Inn from 12:00 p.m. to 5:00 p.m. where those certified can receive 10 credits. He provided a list of the winter dinner meetings.

**-John Murray-** no report.

**NRCS** – Ray reported he would like to thank everyone for the cooperation in the Local Workgroup meetings this year. He has revised the Animal Waste Comprehensive Nutrient Management Plan. He is requesting the District Board's approval of the revised plan.

**Mark Myers made the motion to support the revised NRCS Animal Waste Comprehensive Nutrient Management Plan. Seconded by Don Headley. Motion carried.**

**FSA-** report provided.

#### **Solid Waste Authority**

**Monongalia County SWA-** They entered into a very limited phase two of assembling a committee for

the gasification project. They are looking at the possibility of making ammonia fertilizer as part of the plant. They exploring and researching the electronics laws that have recently been passed.

**Marion County SWA-** Jim reported they had their regular meeting on, October 17, 2016. The Board discussed cashing in a CD but decided to wait. They've changed the wording in their By Laws and removed the verbiage "you must be a resident of Marion County to be on the Solid Waste Authority Board". Anyone in the state can be on the board. They have 9 more bins being built. In Marion County they have the participation of 15 schools recycling paper. He attended the 2016 Litter Control Conference in Morgantown. Jim reported the Wilson Ford site is a very active site and they work hard to keep it cleared.

**Preston County SWA-** no report.

**District Manager-** Amy reported the laminator has quit working and asked if she could obtain a new one.

**Mark Myers made the motion to allow Amy to purchase a new laminator. Seconded by Art Mouser. Motion carried.**

Amy reported that when she made the deposit at Huntington Bank a teller advised her if the District was going to purchase a deposit stamp that it say "for deposit only at Huntington Bank". Previously stamps included account numbers and it is not advised to continue this practice.

**Mark Myers made the motion to purchase new stamps for all accounts. Seconded by Paul Nesselroad. Motion carried.**

Amy brought it to the board's attention their December board meeting is on the first of the month. If they leave the meeting on the first the financial reports will not be ready. She also let them know their calendars have come in.

**Paul Nesselroad made the motion to move the December Board Meeting to December 8<sup>th</sup>. Seconded by Mark Myers. Motion carried.**

**WVCA Area Director-** report provided.

#### **VIII. Invoice/Payments**

**Mark Matheny for October \$359.80 –Mark Myers moved to pay Mark Matheny \$359.80 for services rendered during the month of October. Seconded by Paul Nesselroad. Motion Carried.**

#### **IX. Conservation Agreements**

Carl Vandergrift Marion County 22.19 acres

**Mark Myers moved to accept the conservation agreement listed above. Seconded by Paul Nesselroad. Motion carried.**

#### **X. AgEP Approvals**

Carl Vandergrift- Heavy Use Protection Area- 400 sq. ft. - \$540.00

Carl Vandergrift- Exclusion Fence- 600 feet- \$900.00

Carl Vandergrift- Trough- \$1,000.00

Nick Morris- Heavy Use Protection Area- \$3,375.00

Michael Morris- Heavy Use Protection Area- \$1,350.00

Michael Morris- Heavy Use Protection Area- \$1,350.00

Marvin Clark- Lime- 20.5 ac- 55.5 tons- \$935.00

Jason Roy- Lime- 50 ac- 100 tons- \$1,750.00

JR Myers- Division Fence- 1,200 ft.- \$1,980.00

Sharon Ball- Invasive Species- \$2,500.00

Chris Brown- Heavy Use Area Protection- 2,500 sq. ft.- \$3,375.00

Chris Brown- Trough- \$1,000.00

**Mark Myers moved to approve the above listed AgEP applications. Seconded by Paul Nesselroad. Motion carried.**

#### **XI. AgEP Payments**

Charles Sisler- Lime- \$1,258.71

Pat Foley- Lime- \$638.00

**Mark Myers made the motion to approve the above listed payments. Seconded by Art Mouser. Motion carried.**

#### **XII. Approval of Supervisor Travel and Per Diem Claims**

Mark Myers- September \$861.80- October \$344.96

Don Headley- September \$629.45

Ed Utterback- September \$183.91

**Mark Myers moved to approve the District Supervisor Travel and Per Diem claims as listed. Seconded by Ed Utterback. Motion carried.**

#### **XIII. Unfinished Business**

**Monongalia County Farm Preservation Committee-** H.R. Scott reported they are still looking for committee members.

**Preston County Farm Preservation Committee-** Ed reported they had their regular meeting and he attended the state meeting. There was good attendance and they had good speakers.

**XIV. New Business**

**Extension Winter Dinner Meeting Support-** Amy presented the letter from H.R. Scott.

**Mark Myers made the motion to support the Extension Winter Dinner Meetings with \$1,000.00. Seconded by Ed Utterback. Motion carried.**

**Soil Tunnel Trailer-** Amy presented the information.

**XV. Building and Grounds**

**Snow Removal-** Ed called Beardie's to get a quote for snow removal this year.

**Mark Myers made the motion to renew the contract with Beardie's. Seconded by Ed Utterback. Motion carried.**

**Wiring in the Building-** Ed reported Paul suggested putting an ad in the newspaper to advertise for a contractor. Other contractors have been contacted but none have submitted a quote. Jeremy suggested the District present an Expression of Interest similar to what is done for the District engineering firm. Jeremy will work with Amy to have something to present to the board at their December meeting.

**XVI. Committee Reports:**

**Finance- Chairman: Paul Nesselroad-** he does not feel the rent money should go through a receiving account. He would like to move the receiving account to the Huntington Bank General Fund Account and that action to be placed on the December Agenda.

**Education- Chairman: Paul Nesselroad-** there is the JLC scholarship account and he would like those funds moved and used in a way to support the youth.

**Legislation/Policy- Chairman: Mark Myers-** The Ag Day Breakfast is at 7:30 a.m. on February 22, 2017.

**Grasslands- Chairman: Don Headley-** Ed attended the meeting and attendance was down.

**Safety/Buildings and Grounds- Chairman: Ed Utterback-** Ed spoke with Brian Strawser. The will be coming to put the snow rails up soon. He would like to have a committee meeting.

**Ag Enhancement- Chairman: Art Mouser-** previously covered

**XVII. Correspondence-** Amy reviewed the correspondence.

**XVIII. Public Comment-** None.

**XIX. Supervisor Reports**

- **Paul Nesselroad** – enjoyed the banquet. He's completed his spring cleaning this fall.

- **Mark Myers** – went to the Core Community Center Baked Steak Dinner.

- **Ed Utterback** – kept most of their calves. He has two men working on his barn. They are getting ready to bring the chickens inside for the winter. They are selling their second batch of hogs and stretching/laying syrup lines. They have graduated two people from the Jacob's Ladder Program.

- **Art Mouser** – had a busy month. Anna got their garden cleaned off and sowed down with rye. He had his last calf and they'll start calving again in February.

- **Jim McDonald** – is close to getting his ginseng seeded.

- **Jean Conley** – has also had a busy month. She attended the Marion County Bee Keepers Banquet. She took a Mega-Bus ride to D.C. to see her son.

- **Mary Lebnick** – is sad to say that Bill Slagle passed away on Monday.
- **Don Headley** – assisted with the Farm Bureau Agriculture lab at Fairview Elementary.

XX. **Adjournment**

**Paul Nesselroad moved to adjourn the meeting at 1:30 p.m.**

**The next scheduled meeting is December 8, 2016 at the Steve Lebnick Agricultural Center in Morgantown, WV.**

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: \_\_\_\_\_  
**Jean Conley, Chairman**

\_\_\_\_\_  
Date

DRAFT