

Monongahela Conservation District
Monthly Meeting Minutes
December 8, 2016

I. Call to order

Chairman Jean Conley called to order the regular meeting of the **Monongahela Conservation District** at **9:30 a.m. on, December 8, 2016**, at the Steve Lebnick Agricultural Center in Morgantown, WV. **Mary Lebnick** led in the pledge of allegiance.

II. Roll call

Chairman Jean Conley introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Ed Utterback, Mary Lebnick, Paul Nesselroad, Mark Myers, Jean Conley, Art Mouser, Donald Headley, and Jim McDonald. Others present were: Amy Cosco (DM), Jeremy Salyer (WVCA), Ray Carr (NRCS), H.R Scott (WVU Extension), Bill Shockey (WVU Extension), Rudy Williams (WV Division of Forestry), Susie Petry (NRCS), Dennis Thorne (NRCS), Jayme Darlington (NRCS), Noah Cummings (NRCS), Gene Saurborn (WVCA), Chris Casto (WVCA), and Andrew Riffe (WVCA). **Excused:**

III. Approval of November Meeting Minutes

Paul Nesselroad moved to approve the November 3, 2016 board meeting minutes. Seconded by Mark Myers. Motion carried.

IV. Approval of financial statements

- a) **Credit Card Receipts and Statements- Ed Utterback moved to approve and pay the credit card receipts. Seconded by Paul Nesselroad. Motion carried.**
- b) **General/CDO financial statements for November 2016. Mark Myers moved to approve the November 2016 General/CDO financial statements. Seconded by Art Mouser. Motion carried.**
- c) **Co-Administered Funds Financial Statements- Mark Myers moved to approve the November 2016 Co-Administered Funds Financial Statements. Seconded by Art Mouser. Motion carried.**

VI. Visitors Comments – None

VII. Cooperating Agencies

WV Division of Forestry- Rudy reported he spent some time down in McDowell County fighting fires.

Watershed Division –

Upper Buffalo Watershed- Amy reviewed the invoices sent by TVCD for OM&R work.

Invoice 2308- \$1,817.50 Invoice 2313- \$3,055.00

Invoice 2309- \$1,295.00 Invoice 2314- \$2,380.00

Invoice 2310- \$2,335.00

Invoice 2311- \$2,622.50

Invoice 2312- \$2,280.00

Mark Myers made the motion to pay the above listed TVCD Invoices. Seconded by Art Mouser. Motion carried.

Upper Deckers Watershed- Amy reviewed the invoices sent by TVCD for OM&R work.

Invoice 2315- \$2,115.00

Invoice 2316- \$3,397.00

Invoice 2317- \$3,325.65

Invoice 2318- \$4,188.25

Mark Myers made the motion to pay the above listed TVCD Invoices. Seconded by Ed Utterback. Motion carried.

Upper Deckers 1

Gene reported the design is close to being complete. NRCS would like a land rights certification signed. There is a gas line that needs moved to a connecting line and it will cost about \$58,000.00. A tributary closer to the front of the farm will be the mitigation site. The buffer zone will be widened, the crossing will be improved, and it will be used as a classroom example once completed. Zinn Chapel Road will have to be bonded by the contractor. The contract will be ready soon and will be sent to NRCS for review. It is estimated there will be a February job showing and a March bid opening.

Conservation Technician- Noah reported he has been making a couple visits to approve final installations. He had another cooperator call him to make a visit next week.

WVU Extension

-Bill Shockey- report provided.

-H.R. Scott- no additions to Bill's report.

-John Murray- no report.

NRCS – Suzie explained the leasing is no longer done at the State Office. She has received a lease extension and copies have been provided to the board members. NRCS is still working on the new lease because they are adding space. Suzie suggested the board send her a letter concerning their plans of having the electric updated in the building so she can pass the information along to the leasing department and hopefully speed the process up a little.

Mark Myers made the motion to accept the one-year extension of the lease. Seconded by Art Mouser. Motion carried.

Ray reported they have a revised sign up period CSP deadline February 3, 2017, EQIP and AMA Dec 30, 2016. The Pollinator Plan and the Nutrient Management Plan have been approved. They've been working hard to get Noah trained in Toolkit and conservation planning. Dennis will start working on AGL plans. Mike Reese will start as a shared forester December 12, 2016. Ray said as of January 3, 2017 he will be retiring.

FSA- no report.

Solid Waste Authority

Monongalia County SWA- Hayward reported they are continuing to work on the gasification project.

Marion County SWA- Jim reported they had their regular board meeting, November 16, 2016.

Someone reported them to OSHA for not having property safety precautions inside the building. They are still working on estimates for the gutters and painting the roof of the building. The landfill is sealed and covered.

Preston County SWA- no report.

District Manager- no report.

WVCA Area Director- report provided.

VIII. Invoice/Payments

Mark Matheny for November \$291.52 –Mark Myers moved to pay Mark Matheny \$291.52 for services rendered during the month of November. Seconded by Paul Nesselroad. Motion Carried.

IX. AgEP Payments

Chris Brown- Heavy Use Area Protection- \$3,375.00

Mark Myers moved to approve the above listed AgEP payment. Seconded by Art Mouser. Motion carried.

XII. Approval of Supervisor Travel and Per Diem Claims

Don Headley- \$677.56 Jean Conley- \$1,029.71 Paul Nesselroad- \$71.37

Ed Utterback- \$621.81 Art Mouser- \$272.28-September \$961.01-October

Mark Myers moved to approve the District Supervisor Travel and Per Diem claims as listed. Seconded by Art Mouser. Motion carried.

XIII. Unfinished Business

Preston County Farm Preservation Committee- no report

XIV. New Business

Move the receiving account to Huntington Bank- Paul asked why the rental checks had to be sent through the receiving account instead of being direct deposited into the general fund account. Chris Casto explained the reasons and processes for the receiving account.

XV. Building and Grounds

Mountain Meadows Contracting- \$1,200.00- Ed reported the snow rails and soffit and fascia were replaced. The invoice has been presented for payment.

Mark Myers made the motion to pay the invoice from Mountain Meadows for \$1,200.00. Seconded by Paul Nesselroad. Motion carried.

Paul Nesselroad moved to write a letter to NRCS about their plans to update the electric in the building. Seconded by Mark Myers. Motion carried.

XVI. Committee Reports:

Finance- Chairman: Paul Nesselroad- he would like to have a committee meeting.

Education- Chairman: Paul Nesselroad- no report

Legislation/Policy- Chairman: Mark Myers- please remember Ag Day at the Capitol

Grasslands- Chairman: Don Headley- Ed Utterback attended the meeting.

Safety/Buildings and Grounds- Chairman: Ed Utterback- he would like the equipment rental and agreement with King and Sons placed on the agenda for January if he's able to attend.

Ag Enhancement- Chairman: Art Mouser- everything was previously covered

XVII. Correspondence- Amy reviewed the correspondence.

XVIII. Public Comment- None.

XIX. Supervisor Reports

- **Paul Nesselroad** – he remembers the attack on Pearl Harbor and was a teenager at the time.

- **Mark Myers**– no report.

- **Ed Utterback** – attended a wedding in November. They will also be attending a wedding in January and he may or may not be here for the meeting. They sold all of their hogs and brought all of the chickens in the barn. They've started lambing. They've had 4 graduates from the Jacob's Ladder Program and two of the four have jobs and are working. They still have 10 participants in the program.

- **Art Mouser** – no report.

- **Jim McDonald**– got all of his ginseng planted.

- **Jean Conley** – no report

- **Mary Lebnick** – no report.

- **Don Headley** – no report.

XX. Adjournment

Paul Nesselroad moved to adjourn the meeting at 12:10 p.m.

The next scheduled meeting is January 5, 2017 at the Steve Lebnick Agricultural Center in Morgantown, WV.

Minutes submitted by: Amy Cosco, ASA3/District Manager

Minutes approved by: _____

Jean Conley, Chairman

Date