1. Call to order

**Chairman Rick Abel** called to order the regular meeting of the **Monongahela Conservation District** at **9:30 a.m.** on, **May 6, 2021,** at the Steve Lebnick Agricultural Center in Morgantown, WV via teleconference**.**

1. Roll call+

**Chairman Rick Abel** introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Rick Abel, Chuck Cienawski, Ed Utterback, Jim McDonald, Mark Myers Art Mouser, Andy Price. Others present were Jeremy Salyer (WVCA), Candice Stone (WVCA), Sigrid Teets (WVCA), Gene Saurborn (WVCA), Ed Martin (WVCA), Rudy Williams (WVDOF), Bill Shockey (Extension), HR Scott (Extension), and Dustin Adkins (NRCS),

1. Approval of March Meeting Minutes

*Utterback moved to approve the April 1, 2021 minutes. Seconded by Mouser. Motion carried.*

1. Approval of financial statements
2. ***Credit Card Receipts and Statements-*** *Mouser moved to approve the Credit Card Receipts and Statements. Seconded by Utterback. Motion carried.*
3. ***General/CDO financial statements-****Utterback moved to approve the General/CDO Financial Statements. Seconded by Mouser. Motion carried.*
4. **Co-Administered Funds Financial Statements-** *McDonald moved to approve the Co-Administered Funds Financial Statements. Seconded by Mouser. Motion carried.*
5. Visitors Comments –

Cooperating Agencies

WV Division of Forestry- Williams reported the State Nursery closed and trees were taken to flea market and given away. Abel will be sending a letter to the State Forester regarding the closing of the state nursery. Burning can only be done after 5 pm and must be out before 7 am until the end of May.

Watershed Division- Martin reported there is a job showing May 11th at 10am for Upper Deckers Creek mowing meet at the Reedsville Barn. May 12th is a job showing for Buffalo meet at Mannington McDonalds. Contractors only must show up for the job they are bidding on. Martin also reported on Upper Deckers Creek 2. The initial contract put together was for $13,740.00 this was for labor only. A modification was done to the contract adding 8-inch pumps and cost of fuel. Martin is the only one who purchased fuel for the pumps, bringing the new contract total to $29,000.00 Class from WVU is working with DNR and landowner on wildlife relocation.

Saurborn reported they need to work on an ASW contract. *Myers moved to allow Saurborn to put together specs for the Upper Deckers Creek 2 ASW Contract. Seconded by Mouser. Motion carried. Myers moved to authorize Mouser to work with Saurborn to prepare contract and send out bid notices. Seconded by McDonald. Motion carried.*  Dam safety letter are not completely accurate and NRCS does the certifications for the district. Saurborn will respond to the email.

Bids received for UDC1 Fencing Mitigation and UDC1 Mitigation. *Mouser moved to approve the Upper Deckers Creek 1 Fencing Mitigation and Upper Deckers Creek 1 Mitigation pending validation. Seconded by McDonald. Motion carried.*

Mannington watershed meeting with Sponsors to be held this fall. McDonald and Cienaswki need to get with NRCS, County Commission and City of Mannington to pick a date and time for this and report back to the board at the next meeting.

**Conservation Technician-** Teets said she will be in the office on Fridays until the end of May.

AgEP review of policy on applying for practices in multiple districts- If property owner has property in 2 districts but the land is in 2 separate counties then the cooperator must apply for each piece of property in each separate district. If land overlaps 2 districts the cooperator should apply in county where taxes are paid.

* Conservation Agreement Approvals
	+ Preston County
		- Nancy Hoffman
		- Jack Hershman
		- Jennifer Kahly
	+ Marion County
		- Jerry Bland
	+ Monongalia County
		- Claude Anderson

*Mouser moved to approve Conservation Agreements as presented. Seconded by McDonald. Motion carried.*

* AgEP Payments
	+ Nutrient Management
		- Dennis King 12.55 acres $502.00
		- William Lyons 12.8 acres $512.00
		- Gary Walls 14.7 acres $588.00
	+ Lime
		- Jerry Carnes 49.51 tons $367.36
		- John Flint 103.73 tons $1,141.03
		- William Lyons 100 tons $675.75
		- Deanna Clarkson 47.37 tons $769.04
	+ Pasture Seeding
		- Gary Nedrow 14.5 acres $725.00
	+ Heavy Use Area Protection
		- Deborah Nolan 1620 ft. $1,639.36
		- Deborah Nolan 1760 ft. $1,849.06
		- Darlene Bolyard 2500 ft. $3,375.00
	+ Pasture Division Fence
		- Blanche Stemple 1000 ft. $1,650.00
	+ Woodland Exclusion Fence
		- Blanche Stemple 1000 ft. $1,320.00

*Cienawski moved to approve the FY22 AgEP Agreement. Seconded by Utterback. Motion carried.*

**WVU Extension**

Shockey- Provided a report.

Scott- Reported farmers market opened up last weekend. There will be no traditional 4H camps this year. Retiring May 31.

**NRCS-** Adkins provided a report.

 **FSA-** No report.

**Solid Waste Authority-**
**Monongalia County SWA-** No report.

**Marion County SWA-** McDonald reported planning is completed to apply for Grants and timber project is going well.

**Preston County SWA**- No report.

**WVCA Area Director-** Report provided. Salyer reported the new Administrative Specialist will be starting on May 10th.

1. Invoices

Bookwise Business Service May 2021 - $300.00

 *Myers moved to approve the invoice for Bookwise Business Service’s accounting services in the amount of $300.00. Seconded by McDonald. Motion carried.*

1. Approval of Supervisor Travel and Per Diem Claims

Art Mouser-$ Chuck Cienawski- $ Richard Abel- $

Ed Utterback-$ Jim McDonald- $ Mark Myers- $ Jean Conley-$

 *Mouser moved to approve Supervisor payments as submitted and authorized when they arrive from the bookkeeper. Seconded by Myers. Motion carried.*

1. New Business

Local Work Group- sometime in June after 5pm. Adkins and Stone will get together to schedule a specific date.

Surety Bonding- It is a must per state code and will cover up to $1,000.00 per supervisor. Cost is $100.00 a person. *Myers moved to purchase the Surety Bonding for all Supervisors. Seconded by Cienawski. Motion carried.*

FOIA Request- Board requested to send the same response as West Fork CD sent.

LOR’s-

District Support 1st Quarter #12598 $33,082.00

District Support 2nd Quarter #12599 $16,692.00

District Support 3rd Quarter #12600 $16,691.00

District Support 4th Quarter #12601 $12,668.00

*Mouser move to approve the 4 LOR’s for district support #12598 $33,082.00, #12599 $16,692.00, #12600 $16,691.00 and #12601 $12,668.00. Seconded by McDonald. Motion carried.*

1. Committee Reports:

Finance- McDonald- schedule a meeting to discuss a full audit.

Education- Myers – 15 applications were received for the scholarship and 8 and 1 alternate were chosen however none of the applications were from the Monongahela District.

Legislation/Policy- Myers – Ag Days breakfast being changed to a dinner date is yet to be determined.

Grasslands- Ed Utterback- no report

Safety/Buildings and Grounds-Ed Utterback- mowing has begun and they will also take care of the flower beds. Mills Group has been working on the reorganization of the of the building with the needs of the tenants being met. Chestnut tree sign needs to be put up out back.

Ag Enhancement- previously discussed.

Correspondence- None.

1. Public Comment- None.
2. Supervisor Reports
- Mark Myers– no report.
* Ed Utterback – no report.

- Art Mouser – no report.
- Jim McDonald– no report.

- Chuck Cienawski – no report.

* Richard Abel – no report.
* Jean Conley – no report.
* Andy Price- no report.
* Adjournment
 *Mouser moved to adjourn the meeting.*

**The next scheduled meeting is June 3, 2021 – Steve Lebnick Agricultural Center**Minutes submitted by Candice Stone, Administrative Specialist

Minutes approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Rick Abel, Chairman** Date