1. Call to order

**Chairman Rick Abel** called to order the regular meeting of the **Monongahela Conservation District** at **9:30 a.m.** on, **June 3, 2021,** at the Steve Lebnick Agricultural Center in Morgantown, WV via teleconference**.**

1. Roll call+

**Chairman Rick Abel** introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Rick Abel, Chuck Cienawski, Ed Utterback, Jim McDonald, Art Mouser, Andy Price. Others present were Jeremy Salyer (WVCA), Candice Stone (WVCA), Sigrid Teets (WVCA), Gene Saurborn (WVCA), Ed Martin (WVCA), Rudy Williams (WVDOF), Bill Shockey (Extension), HR Scott (Extension), Dustin Adkins (NRCS), Mary (Farm Service Agency) and Dee Horner (WVCA)

**Pledge of Allegiance**

**Prayer**

1. Approval of March Meeting Minutes

*Jim McDonald moved to approve the May 6, 2021, minutes. Seconded by Mouser. Motion carried.*

1. Approval of financial statements
2. ***Credit Card Receipts and Statements-*** *Mouser moved to approve the Credit Card Receipts and Statements. Seconded by Utterback. Motion carried.*
3. ***General/CDO financial statements-****Utterback moved to approve the General/CDO Financial Statements. Seconded by Mouser. Motion carried.*
4. **Co-Administered Funds Financial Statements-** *McDonald moved to approve the Co-Administered Funds Financial Statements. Seconded by Mouser. Motion carried.*
5. Visitors Comments –

Cooperating Agencies

WV Division of Forestry- Williams reported the State Nursery closed and trees were taken to flea market and given away.

Watershed Division- Martin reported a bid of $24,500.00 came in from Vincent Excavating LLC, for the OMR MCD UBC M& M. Also, a bid of $11,400.00 for the OMR MCD UD M&M. Contractors only must show up for the job they are bidding on.

Saurborn reported we need to have Letter of Request on the agenda for July’s meeting, pertaining to for Curtis Ville dam. Big run has a monitor in place, require cp this year and stamp.

Bids received for UBC M&M and UD M&M. *Mouser moved to approve the Upper Buffalo Mowing and maintenance and Upper Decker’s Creek Mowing and maintenance pending validation. Seconded by McDonald. Motion carried.*

**Conservation Technician-** Teets stated that the application deadline was last Friday, May 28,2021. More applications, than expected came in this year. With this totaling 61, with 41 of these completed at this time.

AgEP review of policy on applying for practices in multiple districts- If property owner has property in 2 districts but the land is in 2 separate counties then the cooperator must apply for each preservation. Agreement Approvals

* + Preston County
		- Jimmy Selby
		- Robert McVickers
		- David Harsh
		- Charles Bell
		- Kenneth Stone
	+ Marion County
		- Whispering Creek Farm
		- Cody Brabham
		- Fred Morrison
	+ Monongalia County
		- Bill Howell
		- Kevin Britton
		- Tyler Poling
		- Hayward Luckey
		- Ashley & Robert Reeves

*Mouser moved to approve Conservation Agreements as presented. Seconded by McDonald. Motion carried.*

* AgEP Payments
	+ Lime
		- Randy Hennen 18 Tons $ 141.74
		- Bradley Groves 73.71 Tons $810.81
		- Dennis Randall King 48.56 Tons $435.89
		- George Krynicki 40 Tons $440.00
		- Ronnie Metheney 15.21 Tons $228.00
		- Tyler & Kellee Brown 24.1 Tons $ 283.17
	+ Heavy Use Area Protection
		- Thomas Mouser 2500 Sq. Ft. $3,375.00
		- Richard Phillips 1000 Sq. Ft. $ 1,350.00
		- Mike Renick 2,233 Sq. Ft. $ 3,014.55
	+ Invasive Species
		- Charles Cline 10 Acres $ 400.00

 Watering System

* + - David Bonnettee
		- Kelle & Tyler Brown $1,700.00

*Cienawski moved to approve the FY22 AgEP Agreement. Seconded by Utterback. Motion carried.*

**WVU Extension**

Shockey- Provided a report.

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**NRCS-** Adkins provided a report.

 **FSA-** Mary – Nothing New to Report

**Solid Waste Authority-**
**Monongalia County SWA-** Hayward Helmick- Reported extensively about a project ongoing in Monongahela County but could not release much information at this time. This is a large project and will have a big benefit to the county.

**Marion County SWA-** Looking to hire a new driver and /or train the one they have. Former driver resigned but is willing to help out in the evenings.

**Preston County SWA**- A Report of new ways to dispose of waste are moving forward and has a great outlook.

**WVCA Area Director-** Report provided. Jeremy stated that Agep monies cannot be use to purchase equipment. He also stated that a meeting with the designer of the remodel would be beneficial to all involved. This would be the best forum to discuss funding/ Monies for remodel.

 Invoices

Bookwise Business Service May 2021 - $300.00

CTL Engineering Arthurdale Dam 11/15/2020-12/26/2020 $ 1,348.79

CTL Engineering Upper Buffalo Creek Site 4 03/21/2021-04/01/2021 $ 21,051.32

 *Myers moved to approve the invoice for Bookwise Business Service’s accounting services in the amount of $300.00. Also moved to approve both CTL Engineering invoices, Seconded by McDonald. Motion carried.*

1. Approval of Supervisor Travel and Per Diem Claims

Art Mouser-$ Chuck Cienawski- $ Richard Abel- $

Ed Utterback-$ Jim McDonald- $ Mark Myers- $ Jean Conley-$

 *Mouser moved to approve Supervisor payments as submitted and authorized when they arrive from the bookkeeper. Seconded by Myers. Motion carried.*

1. New Business

Abels, discussed the rental equipment and would like to invite Bill King to the next meeting to discuss, where or how to move forward and make a profit. Currently we are losing to much money. Also, to see if there are other options.

Board members discussed having a nominating committee that consist of: Rick Ables, Jim McDonald, Art Mouser and Ed Utterback.

1. Committee Reports:

Finance- McDonald- Audit should be completed once a year, also Bookwise does spot checks.

Education- Myers –

Legislation/Policy- Myers – No Report.

Grasslands- no report

Safety/Buildings and Grounds-Ed Utterback- mowing has begun and they will also take care of the flower beds. Mills Group has been working on the reorganization of the of the building with the needs of the tenants being met. Chestnut tree sign has been placed out back.

Ag Enhancement- previously discussed.

Correspondence- None.

1. Public Comment- None.
2. Supervisor Reports
- Mark Myers– no report.
* Ed Utterback – no report.

- Art Mouser – no report.
- Jim McDonald– no report.

- Chuck Cienawski – no report.

* Richard Abel – no report.
* Jean Conley – no report.
* Andy Price- no report.
* Adjournment
 *Mouser moved to adjourn the meeting.*

**The next scheduled meeting is July 1, 2021 – Steve Lebnick Agricultural Center**Minutes submitted by Dee Horner, Administrative Specialist

Minutes approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Rick Abel, Chairman** Date