

Monongahela Conservation District Monthly Meeting Minutes August 5, 2021, 9:30 Am The Hitching Post Steakhouse Kingwood, WV

I **I. Call to order**

Chairman Rick Abel called to order the regular meeting of the **Monongahela Conservation District** at **9:30 a.m.** on, **August 5, 2021**, at the Hitching Post Steakhouse in Kingwood, WV in person and no teleconference.

I **II. Roll call+**

Chairman Rick Abel introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Rick Abel, Chuck Cienawski, Ed Utterback, Art Mouser, Mark Myers, Jim McDonald, Andy Price Associate, HR Scott Associate, Sigrid Teets (WVCA), Ed Martin (WVCA), Bill Shockey (Extension), Caleb Smith (NRCS), Ed Martin (WVCA), Gary Walls, Hillary Bright (Attorney) and Dee Horner (WVCA)

Pledge of Allegiance Was led by Art Mouser

Prayer Was given by Ed Utterback

I **III. Approval of June Meeting Minutes**

Chuck moved to approve the July 1, 2021, minutes. Seconded by Ed. Motion carried.

I **IV. Approval of financial statements**

II **a) Credit Card Receipts and Statements-** *Ed moved to approve the Credit Card Receipts and Statements. Seconded by Jim. Motion carried.*

b) General/CDO financial statements- *Mark moved to file for audit on the General/CDO Financial Statements. Seconded by Chuck. Motion carried.*

c) Co-Administered Funds Financial Statements- *Mark made motion to accept, the Co-Administered Funds Financial Statements. Seconded by Ed. Motion carried.*

I **V. Visitors Comments –**

Hillary stated what was going on with the continuing lawsuit. Ligation is in Circuit Court of Preston County, they are wanting to move this to Business Court, however Hillary has filed a motion not to go to Business Court. She also stated that this may go to the Supreme Court, should hear back next week on this. It was also stated by her if this remains in Preston County Court, it would be to our benefit. She will keep us informed of the next steps.

Cooperating Agencies, No Report

WV Division of Forestry- No Report Monongahela Conservation District Monthly Meeting Minutes August 5, 2021, 9:30 Am The Hitching Post Steakhouse Kingwood, WV

Watershed Division-

Ed Martin reported Upper Decker's is moving toward completion. Projects on going, are with CTI at UD2, he would like to see this completed this fall. Ed also stated he may need to put together a special meeting in August, to discuss further. Ed will be speaking with Art about a special mix to use on site. Watershed meeting for Upper Buffalo is being pushed back thirty days, planning for 9/29/2021 at this time (subject to move as needed). Jim stated he agrees to this move.

EWP and SSRP- No Report

Conservation Specialist –

Sigrid stated that she is still working on rankings at this time. Also, the budget will be approximately \$108,097.84 for this year. This will include the LOR for \$36,000. Mark made a motion to approve the LOR and seconded by Jim. Motion Carried to approve LOR for \$36,000

WVU Extension

Shockey- Provided information on an upcoming field day this is to be held at the Reedsville Farm. There is to be a demonstration on the Weed Wiper, and GPS. The date on this will either be 9/9/2021 or 9/10/2021. There will also be a video to watch on the application process. Time for the gathering will be 9:30 AM and should last until around 12 PM. Bill stated he will not be present as he will be having knee surgery but assured everyone that plenty of others will be available for all help and or questions.

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NRCS- Caleb presented a report which states, AMA Pre-approved applications are being developed into contracts. Most 2021 EQIP and AMA contracts have been signed and many obligated, on-going process. They have 5 Applications for CSP 2021 general 2- Preston, 2- Mon, 1-Marion. COVID-19, restrictions are back in place, mask are required in any facility.

FSA- No Report

Solid Waste Authority- No Report **Administrative Specialist** No Report

WVCA Area Director- No Report

Invoices-

Bookwise Business Service August - \$300.00 Monongahela Conservation District Monthly Meeting Minutes August 5, 2021, 9:30 Am the Hitching Post Steakhouse Kingwood, WV

CTL Engineering WV-117004(Upper Buffalo Creekside#4) \$7,070.00
WV Association Conservation District Membership 2021 \$4,000.00
Anderson Excavating #WV MCDUD1 \$80,522.72
Myron Printing Pocket Pal Date Books \$548.01

Mark moved to approve all invoices; Jim Seconded Motions carried.

I VI. Approval of Supervisor Travel and Per Diem Claims

Art Mouser-\$ Chuck Cienawski- \$ Richard Abel- \$ H.R. Scott-\$ Andrew Price- \$
Ed Utterback-\$ Jim McDonald- \$ Mark Myers- \$ Jean Conley-\$

Mark moved to approve Supervisor payments as submitted and authorized when they arrive from the bookkeeper. Seconded by Ed. Motion carried.

I VII. New Business

Art stated he had spoken with Mr. King regarding the phone charges and storage of equipment. Art went on to state that Mr. King said he would not be able to drop the phone charges any lower and if that wasn't working for the district, maybe we should part ways. Rick stated that the committee has decided to give Mr. King a six-month trial period, then act after that, if needed.

LOR: Buffalo Creek O&M State Supplemental \$40,000

LOR: FY22 AgEP Allocation \$36,000

Reimbursement from First United to First Exchange \$16.25(Deposit Tickets)

Purchase of Weed Wiper

Purchase of GPS System

AgEP would like the board to consider adopting the following policies

Mark made a motion to approve both LORs and the reimbursement monies, Jim Seconded Motion Carried.

Rick discussed the purchase of the weed wiper and GPS system. He stated it would be a good idea to turn this over to the committee as they have the authority to purchase anything less than \$5,000 dollars. A motion was made by Mark and Seconded by Chuck for the committee to decide on the purchase of both or either item. Motion Carried. Monongahela Conservation District Monthly Meeting Minutes August 5, 2021, 9:30 Am The Hitching Post Steakhouse Kingwood, WV

Statewide District Boundary Policy (FY21)

“In cases where the farm crosses Conservation District boundaries, cooperator will designate one Conservation District. Once that designation is made the cooperator will remain with that Conservation District. The designated Conservation District shall notify the neighboring Conservation District of the cooperators decision.”

Unpaid Accounts Policy:**MCD Unpaid Accounts Policy (FY21)**

“Cooperators with past due (more than 30 days) accounts with the Monongahela Conservation District will not be eligible to participate in the AgEP program until such past due bills are paid in full.”

(If Adopted the Name will reflect MCD Unpaid Accounts Policy (FY21) and Monongahela Conservation District name).

A motion was made by Mark, seconded by Jim to adopt the above policies for MCD. Motion Carried. Rick explained that he would like to see some of the funds moved from the Co-Administered Funds into a higher paying interest account. A motion was made by Mark to move at least \$2,000.000 into the higher paying interest account, this was seconded by Jim. Motion Carried Chuck stated that the bank needs colored copies of all Supervisors DL on account to be filed with the bank.

September Board Meeting will be held in Marion County, September 2, 2021 at Marion County Parks and Recreation Center.

Rick appointed a committee to come up with honorees for various awards which are usually presented at the annual banquet. This committee is made up of Art Mouser, Ed Utterback and Mark Myers.

16.Committee Reports:

Finance- Already discussed

Education –Mark stated he thought it would be beneficial to hire someone just for education, for maybe 20 hours a week.

Legislation/Policy- Mark discussed Supervisor’s code and the updates

Grasslands- no report

Safety/Buildings and Grounds- Rick stated the building updates, will have more news in September. Monongahela Conservation District Monthly Meeting Minutes August 5, 2021 9:30 Am
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Ag Enhancement- Already discussed

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Correspondence- None.

I **VIII.Public Comment-** None.

I **IX.Supervisor Reports - Mark Myers**– No Report

II **- Ed Utterback** – No Report

- **Art Mouser** – No Report - **Jim McDonald**– No report.

- **Chuck Cienawski** – Working on Hay

- **Richard Abel** – No Report

- **Jean Conley** – No report.

- **Andy Price-** No report.

- **Adjournment** *Art moved to adjourn the meeting seconded by Mark. Motion carried Meeting adjourned @ 10:42AM*

The next scheduled meeting is September 2, 2021 – Marion County Parks and Recreation Center. Minutes submitted by Dee Horner, Administrative Specialist

Minutes approved by: _____ **Rick Abel, Chairman**