



Potomac Valley Conservation District

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Minutes of Meeting Special Board Meeting by Teleconference July 26, 2021

The Potomac Valley Conservation District held a special Board meeting by teleconference on Monday, July 26, 2021, beginning at 9:03 am.

SUPERVISORS: Charlotte Hoover, J.W. See, Kent Spencer, Brian Dayton, Frank Weese, Gerald Sites, Lois Carr, David Parker

OTHERS: Ed Martin, Jeremy Salyer, Nadene Jewell

The meeting was called to order at 9:03 am

The purpose of the special meeting is to discuss and take action on an LOR for supplemental o&m funding, the NPDES permit application and fee for the South Fork Site #5 seep repair project, invoices for outreach materials and Ag Enhancement payments.

LOR – supplemental o&m funds: Discussion was held regarding the need to submit an LOR (letter of request) for supplemental o&m funds. Ed Martin reviewed the need for the additional funds for operation and maintenance work on the dams and the South Fork Site #5 seep repair project. Following the discussion, a motion was made by JW See and seconded by Gerald Sites to approve the chair to sign and submit an LOR in the amount of \$250,000.00 for supplemental o&m funding. Motion carried.

NPDES PERMIT: Ed Martin discussed the NPDES permit application and fee for the South Fork Site #5 seep repair work. WVCA staff indicated the permit fee will be \$300.00. Following the discussion, a motion was made by Lois Carr and seconded by JW See to approve the NPDES permit application and payment of the \$300 fee. Motion carried.

INVOICE: Discussion was held regarding payment of an invoice from the WV Department of Agriculture in the amount of \$347.44 for the printing of outreach materials. Nadene reviewed the information with the group. A motion was made by Gerald Sites and seconded by Frank Weese to approve payment in the amount of \$347.44 to the WV Department of Agriculture from Chesapeake Bay funds for the outreach material. Motion carried.

STATE FAIR MATERIAL: The District received a request from WVACD for rack cards to include in the state fair exhibit booth. WVCA will be able to print the cards at a cost of \$16.00 per 100 and can have them printed in

time for the state fair next month. Following the discussion, a motion was made by Lois Carr and seconded by JW See to approve ordering 100 new rack cards for \$16.00. Motion carried.

AG ENHANCEMENT: The following Ag Enhancement payments were presented for review and approval.

Lime Payment: *David Davis 99.53 tons \$1,413.32 CS*

Litter Transfer Applications: *Jerry Smith 46.80 tons \$468.00 CS; Cody Funkhouser 187.61 tons \$1,876.00 CS; Eric Miller 250 tons \$2,500.00 CS*

A motion was made by Gerald Sites and seconded by Brian Dayton to approve the payments. Motion carried.

JOB SHOWING REMINDER: Ed Martin reminded the Board of the job showing for the South Fork Site #5 Seep Repair contract to be held tomorrow, 7/27 at 10 am. The group will meet at the USDA Service Center in Moorefield and then proceed to the site. All supervisors are invited to attend.

AG ENHANCEMENT DEADLINE REMINDER: Nadene reminded the Board of the deadline for the Ag Enhancement practice sign up on Friday, 7/30. All applications must be received by 4:00 pm on Friday.

There being no further business, the meeting adjourned by motion of Kent Spencer at 9:20 am. Motion seconded by Brian Dayton. Motion carried. The next regular meeting will be held on Wednesday, August 4, 2021, at 7:30 p.m.

Chairperson

Secretary

Date