

# A G E N D A

## POTOMAC VALLEY CONSERVATION DISTRICT Board Meeting by Teleconference

December 1, 2021 @ 7:00 pm

Call in information: Dial #1-304-935-0697

Conference ID 776 873 364 #

### Call to Order

### Roll Call

### Welcome & Introductions

- M Minutes of November 3, 2021 - Board Meeting
- M November 9, 2021 – Special Meeting

### Financial Reports

- M General & CDO Fund Reports – District Bookkeeper – November
- M WVCA Co Administered Funds Report – November
- M Invoice for Bookkeeping Services – November
- D / M Closure of the LOR Receiving account

### Other Business

### Approval of Invoices & Payments

- D / M Invoice – CEC \$3,578.57

### Correspondence

- D / M LOR Elk Garden Park Project \$5,250.00

### Watersheds

- D / M North / South Mill Creek & Patterson Creek EAPs
- D / M Response to DEP correspondence
- D / M Pendleton County 713U Agreement
- D / M South Fork Site #5 Seep Repair
- D / M New Creek Site #12
- D / M Trash Rack Fabrication Update
- D / M Patterson Creek Site #49
- D / M Patterson Creek Site #3 – Cattle Guard
- D / M Lost River Site #10 Monitoring System
- D / M Patterson Creek Site #21 Access Maintenance
- D / M North / South Mill Creek Site #3 Cattle Guard / Fencing

### Unfinished Business

### Committee Reports

### New Business

- D / M NRCS MOU
- D / M District Employee Policy Review
- D / M Tree Sale
- D / M District Newsletter
- D / M Pasture Weed Management Pilot Program
- D / M Mudlick Run Outreach Material \$1,260

## **Administrative Specialist Report**

- D / M Audit Update
- D Calendars
- D Election Reminder

## **Board Member Reports**

- D / M Equipment Repairs
- D / M Rain Gauges

## **PVCD District Crew Report**

- D / M o&m report

## **Ag Enhancement Program**

- D / M Reminder: Frost Seeding & Summer Annual Seeding sign-up 12/6/21 – 1/14/2022
- D / M **Lime Payments:** *Jerry Moore*
- D / M **Invasive Species Payment:** *Allen Warner*
- D / M **Hay Reseeding Payments:** *Lawrence Whitacre*
- D / M **Division Fence Payments:** *Jason Hicks, Robert Moran, \*\*Lois Carr*
- D / M **Cover Crop Payments:** *Nicole Fansler, Mallow Farms, Doug Marsh, James Martin, William Martin, Andy Mathias, Joe Mathias, Matt Teets, Mike Teets, Kelly Williams, Sam Williams, Paul Bennett, Roy Hedrick, Joseph Miltenberger, Tom Kimble, Roger & Judy Fansler, Todd Fansler, \*\* JW See III, Robert E. Williams*
- D / M **Litter Transfer Payments:** *Ronald Bean Jr., Ronald Bean Sr.*

*\*\* District Supervisor*

- D / M ***Executive Session – Personnel Issues***

**Conservation Agreements:  
Farm Plans / Conservation Plans:  
CREP contracts / payments:  
Agency Reports:  
Public Comment:  
Upcoming Activities / Dates:**

**Next Board Meeting: Wednesday, January 5, 2022 @ 7:00 pm**

\*D – Discussion  
\*M – Motion