

The **Tygart's Valley Conservation District** Board of Supervisors held a Regular Board Meeting on September 13, 2021, commencing at 9:00 am at Philippi District Office and via skype. The meeting was called to order by Chairman Donnie Tenney.

Supervisors Present: Donald Adams, Jim Nester, Joe Gumm, James Dean, Donnie Tenney, Doug Bush, Teresa Gerrard

WVCA: Candice Stone, Jeremy Salyer, Cindy Shreve (via skype)

TVCD Present: Terrie Hedrick, David Cook, Micah Cunningham

NRCS: Jared Nestor

Mr. Nester led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

August 9, 2021 Meeting Minutes; **Gumm moved to approve the minutes as presented; seconded by Nester; motion carried.**

September 13, 2021 Agenda; **Gumm moved to approve the agenda as presented; seconded by Nester; motion carried.**

Treasurer Report. Dean reported that we have enough to make payroll but a few bills may need to be held. Inquiry was made for Northern Panhandle about payment waiting on insurance company and lawyers to finish sorting things out.

District Conservation Technician & Work Crew Report: Cook Batton job is completed. Davis job will be finished up tomorrow. Nichols and several other jobs to be completed. DOH has 4 road tractors to sale they will range between \$20,000.00 and \$25,000.00.

Office Manager Report: Hedrick reported she has been taking care of cleaning and trash while the cleaning lady was out sick. She has been working on job expense trackers. Hedrick is requesting family sick leave to help with her sister's care.

NRCS Shared Employee: Cunningham reported she is setting up a curriculum on invasive species and bugs.

Report of Officers and Agencies:

WVCA: Salyer report attached.

NRCS: Nestor reported 10 CSP contracts and EQUIP/AMA totaling \$720,000.00

WesMonTy: Next meeting will September 21, 2021.

Committee Reports:

Personnel Committee: Bush moved to go into executive session per WV state code 6-9A-4a at 9:22 am to review Office Management Evaluations, Job Descriptions and Classifications; Nester seconded; motion carried. Gumm moved to go out of executive session at 10:32 am; seconded by Bush; motion carried. Gumm moved to reenter executive session per WV state code 6-9A-4 at 11:51 am; seconded by Bush; motion carried. Nester moved to go out of executive session at 12:13 pm; seconded by Dean; motion carried.

Building/Budget/Finance Committee: Dean moved to approve the request for office space for DNR, need to figure an average of rent and square footage of office and call them with a price; seconded by Bush; motion carried.

Education/Publicity/Exhibit Committee: Bush published the article for each county winner and is working on the Century Farm article for next month.

Legislative Committee: Legislative banquet will be held in October still working on a date.

AgEP: A meeting is requested for Friday September 17,2021. Dean moved to approve all practice approvals as presented; seconded by Bush; motion carried.

New Business:

Pontoon Boat Sale: Nester moved to put the boat up for sale with a minimum bid of \$1,000.00; seconded by Gumm; motion carried.

Hayfeeders Bids: Dean moved to put the hayfeeders out for bid individually with a \$200.00 minimum bid; seconded by Nester; motion carried.

Broken Trough: Nester moved to sale the broken trough for \$200.00; seconded by Dean; motion carried.

Broken Concrete Mixers: Broken concrete mixers can be sent in for scrap.

October Meeting Date: October 11th is a Holiday. October meeting will be held on Tuesday October 12, 2021.

Litter Account Funds: Dean moved to close out all litter accounts and return the money to the state; seconded by Bush; motion carried.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned. Minutes recorded and prepared by Candice Stone – WVCA Administrative Specialist