

The **Tygart's Valley Conservation District** Board of Supervisors held a Regular Board Meeting on October 12, 2021, commencing at 9:00 am at Philippi District Office and via skype. The meeting was called to order by Chairman Donnie Tenney.

Supervisors Present: Jim Nester, Joe Gumm, James Dean, Donnie Tenney, Doug Bush

WVCA: Candice Stone, Cindy Shreve (via skype)

TVCD Present: David Cook, Micah Cunningham

NRCS: Robbie Shomo

WVU Extension: Jody Carpenter,

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

September 13, 2021 Meeting Minutes; Shaffer moved to approve the minutes as presented; seconded by Nester; motion carried.

October 12, 2021 Agenda: Shaffer moved to approve the agenda as presented; seconded by Nester; motion carried.

District Conservation Technician & Work Crew Report: Cook reported they are doing well and finishing up on several jobs. May and June 2022 are booked solid. We have enough work that we are booked up through February 2022 as of right now. Cooperators are very happy with the work that is being completed.

Office Manager/Shared Employee Report: Cunningham reported that she is still learning QuickBooks and working on reconciling the accounts that weren't previous done. She also went to Washington District school to do a presentation on Invasive Species and bugs.

Report of Officers and Agencies:

WVCA: Salyer report attached.

WVU Extension: Carpenter said masks are now mandated unless they are socially distanced outside. They have a grazing school for October 18-19.

NRCS: Shomo reported COVID restrictions are no visitors and site visits are limited.

WesMonTy: Tenney reported they are looking for a group to build Bird Houses, Bat Houses and Butterfly Houses.

Committee Reports:

Personnel Committee: Bush moved to go into executive session per WV state code 6-9A-4a at 11:28 am Nester seconded; motion carried. Bush moved to go out of executive session at 11:39 am; seconded by Nester; motion carried.

Building/Budget/Finance Committee: Dean reported the investigators were here to get more information. We only need 1 cell phone. The other one will need to be canceled and returned. **Bush moved to have JC Construction to repair the roof; seconded by Nester; motion carried.**

Education/Publicity/Exhibit Committee: Bush published the article for the Century Farm Winner.

Legislative Committee: Legislative banquet will be held in November still working on a date and location.

AgEP: Dean moved to approve water tank payments as presented; seconded by Nester; motion carried.

New Business:

Unifirst Renewal: Dean moved to renew the UniFirst Contract; seconded by Nester; motion carried.

Envirothon Scholarship Contributions: Nester moved to approve \$1,000.00 be sent in for Envirothon Scholarship; seconded by Gumm; motion carried.

Pontoon Boat Bids: Nester moved to approve Tyler Sturm bid of \$1,801.00 on the pontoon boat; seconded by Dean; motion carried. Tyler was the only bid.

Audit Bid: Nester moved to accept the Suttle and Stalnaker Bid of \$9,100.00 for the audit; seconded by Gumm, motion carried. Suttle and Stalnaker was the only bid.

Housekeeper Position: Bush moved to allow Stone and Cunningham to hire/terminate the Housekeeper Position; seconded by Gumm; motion carried.

LOR# 12703 CD Employee : Shaffer moved to approve LOR #12703 CD Employee Reimbursement July-September \$8,055.18; seconded by Nester; motion carried.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned. Minutes recorded and prepared by Candice Stone – WVCA Administrative Specialist