

The **Tygart's Valley Conservation District** Board of Supervisors held a Regular Board Meeting on December 14, 2021, commencing at 10:00 am at St. George Church. The meeting was called to order by Chairman Donnie Tenney.

**Supervisors Present:** Jim Nester, Joe Gumm, James Dean, Donnie Tenney, Doug Bush, Tom Short, Joe Shaffer, Donald Adams

**WVCA:** Candice Stone, Jim Roy

**TVCD Present:** David Cook, Micah Cunningham

**NRCS:** Robbie Shomo, John Weller, Mallory Wachter, Tyler Putluzu, Greg Tucker

**WVDOF:** Rudy Williams

Mr. Shaffer led the group in the Pledge of Allegiance.

**Reading/Approval of the Agenda/Minutes:**

*November 8, 2021 Meeting Minutes; Shaffer moved to approve the minutes as presented; seconded by Gumm; motion carried.*

*December 13, 2021 Agenda: Shaffer moved to approve the agenda as presented; seconded by Gumm; motion carried.*

**Treasurer/Office Manger Report:** Cunningham reported the hot water tank in the Extension office had to be replaced and also the roof had to be repaired. She mentioned that the roof will need to be replaced in the next year. The Master card has a late fee on it and the company is suppose to reimburse those fees once the payment has been received. A few of the tenants are very upset with the housekeeper. She is only taking out the trash and is going to be given a written warning. **Short moved to give each crew member and bookkeeper a \$250.00 bonus and crew leader a \$500.00 bonus for Christmas, seconded by Nester; motion carried.**

**District Conservation Technician & Work Crew Report:** Cook reported they are working in Parsons until January, then will be moving onto Pecks and Shooks Run and back to Parsons in March.

**Administrative Specialist:** Stone reported she is back full time but will be out of the office a few hours a week until physical therapy is completed.

**Report of Officers and Agencies:**

**WVCA:** Salyer report attached.

**WVU Extension:** Carpenter sent a report of upcoming eat and reap dinner. Stone will send these dates out to supervisors and cooperators.

**NRCS:** Shomo reported he is working on completing the AgEP designs. Putluzu reported they are beginning to look at applications that had been accepted through November 5<sup>th</sup>. He also said they were helping with school grants in Upshur County.

**WesMonTy:** Tenney reported meeting is tomorrow at Farm Bureau in Buckhannon. They will be also offering cost share for Pollinators/cover crops and bee houses.

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**Committee Reports:**

**Personnel Committee:** Bush moved to go into executive session per WV state code 6-9A-4a at 11:42 am Nester seconded; motion carried. Bush moved to go out of executive session at 11:50 am; seconded by Nester; motion carried.

**Equipment/Safety Committee:** Nester reported the forklift can be sold. Nester moved to sell the forklift as is seconded by Short; motion carried.

**Education/Publicity/Exhibit Committee:** Bush requested that letters be sent to last year's District Farm and Century Farms winners letting them know their signs will be delivered and they will be recognized at next years' banquet.

**AgEP:** Dean moved to approve AgEP payments as presented; seconded by Nester; motion carried. We can use a proxy on state AgEP meetings this will be determined on who is available around the meeting dates. Bush moved to change the completion deadline for all FY22 AgEP practices to June 3, 2022; seconded by Short; motion carried.

**WVCA Director Report:** Tenney and Nester reported the area meeting will be held this Wednesday at Mon District Office. Friday there will be a meeting discussing the opening of code and proposed changes.

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## **New Business:**

**Bookkeeper Position:** Dean moved to post the Bookkeeper position; seconded by Adams; motion carried. Applications will be accepted through January 7, 2022 a meeting to discuss the specifics of the position will be held on December 20<sup>th</sup> at 9am.

**NRCS Shared Employee:** January agenda

**Super Fleet Mastercard/Freedom Bank Debit Card** A late fee and interest charges of \$900.00 were added to the bill for this month. This card must be paid off each month in full. Discussion of canceling the Mastercard and only having a debit card. Stone reminded the board these are at 2 different banks and a check would have to be cut to put money on the debit card. Further discussion will be had about these cards at the December 20<sup>th</sup> meeting.

**Purchase Lowboy trailer:** Cook reported the trailer he was interested in was sold over the weekend. Bush moved to allow Cook to spec out a trailer and have bids submitted as well as giving approval to purchase the trailer up to \$40,000.00; seconded by Dean; motion carried.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned. Minutes recorded and prepared by Candice Stone – WVCA Administrative Specialist