

The **Tygart's Valley Conservation District** Board of Supervisors held a Regular Board Meeting on January 10, 2022, commencing at 9:00 am at Philippi District Office and via skype. The meeting was called to order by Chairman Donnie Tenney.

Supervisors Present: Tom Short, Doug Bush, Donald Adams, Jim Nester, Joe Shaffer, Teresa Gerrard

Supervisors via TEAMS: James Dean

WVCA: Candice Stone,

WVCA via TEAMS: Jeremy Salyer, Aimee Figgat, Davin White, Heather Duncan

TVCD: Micah Cunningham, David Cook

NRCS : Robbie Shomo

WVU Extension: Jody Carpenter

WVDOF: Rudy Williams

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

December 13, 2021 Minutes; **Shaffer moved to approve the minutes as presented; seconded by Bush; motion carried.**

January 10, 2022 Agenda: **Nester moved to approve the agenda as presented; seconded by Shaffer; motion carried.**

Treasurer Report Still waiting on the payment from Parsons it should be here by the end of the week. We are billing them monthly. **Nester moved to accept the Treasurer Reports as presented and file for audit; seconded by Shaffer; motion carried.**

Office Manager Report: Cunningham reported this is her last week and she begins her new job next week.

District Conservation Technician & Work Crew Report: Cook said the crew is taking a break in Parsons and working on cooperatior work. Tyler has been running equipment. Herb fell last Friday and hurt his knee and is off on workers compensation.

Report of Officers and Agencies:

WVCA: Salyer reminded the board members they need to file to run for their positions again by the end of the month. He also reminded them about getting their personnel form on the next agenda. White and Figgat went over a questionnaire with the board for the district rack cards information.

WVACD: Duncan is sending out information for the upcoming quarterly meeting as well as Legislative Day invites.

NRCS: Shomo reported they are working on AgEP designs. They have started ranking their applications and COVID office restrictions change daily. FSA office in Elkins you still have to make an appointment to go into their office.

WVU: Carpenter reported the Eat and Reap Dinner for January is at Camp Pioneer. He is going to send us a link to share for the February 4th and 5th training and March Eat and Reap will be held in Parsons at Camp Kidd.

WesMonTy RC&D: Tenney said there is cost share available and will have the form emailed to us that is due January 31st.

WVDOF: Williams said they are still short staffed. They are having a pilot program for Region 1 with carbon credits.

Old Business: None

Committee Reports:

Building/Budget/Finance Committee: Lights in the old part of the building need to be replaced. We need to get estimates of what this is going to cost. Can you retrofit it or just put up new ones?

Education Committee: Century Farm Applications are due to the office by February 1. NRCS was asked to get a list of names together for potential District Farm of the Year.

Legislative Committee: Opening code and changes to supervisor qualifications.

Grassland/AgEP Committee: Shaffer moved to make AgEP payments as presented; seconded by Bush; motion carried.

WVACD: Bush will be proxy at the January meeting for Nester; needs the agenda and proxy will be sent to Foster.

Personnel Committee: Bush moved to go into executive session per WV state code 6-9A-4a at 11:50 am; seconded by Shaffer; motion carried. Shaffer move to go out of executive session at 12:15 pm; seconded by Short; motion carried.

New Business:

FY21 left over CDO/Supervisor Support: Short moved to use the funds as needed; seconded by Nester; motion carried.

Equipment/Labor Rates: add to February agenda

2022 Mileage Rates: Shaffer moved to change the mileage rate to \$0.585; seconded by Bush; motion carried.

NACD National Meeting: Nester moved to approve Tenney to attend the meeting and cover the expenses with Supervisor Support Funds; seconded by Gerrard; motion carried.

District Video Conference Equipment: Gerrard moved to purchase the new equipment; seconded by Short; motion carried.

Plan of Work: meeting scheduled for January 13th

Employee Handbook Review: meeting scheduled for January 13th

Personnel Plan: meeting scheduled for January 13th

Appalachian Grazing Conference: Bush moved to send up to 2 people from each county; seconded by Shaffer; motion carried. Bush moved to send the \$1,000.00 donation to the Grazing Conference; seconded by Adams; motion carried.

Andrea Poling Agreement: Bush moved to sign the accounting agreement; seconded by Shaffer; motion carried.

Barbour County Land Judging Team: Gerrard move to give a \$1,000.00 donation to the Barbour County Land Judging Team to go to Nationals; seconded by Nester; motion carried.

Shelves: Shaffer moved to approve WVU extension purchasing the 3 sets of shelves we are selling; seconded by Nester; motion carried.

J Stuber Glatfelter, Ins.: to be discussed in executive session

NRCS Shared Employee: Board decided not to hire a NRCS Shared Employee.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned.

Minutes recorded and prepared by Candice Stone – WVCA District Manager/ASA 3