****MINUTES

**Western Conservation District Board Meeting**   
 **March 17**, **2022**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** in person at the Mason County Extension Office: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Don Stephens, Treasurer

**Supervisors via phone:** Jeremy Grant

**Absent:** Jim Withrow, D. W. “Peachie; Arthur

**Others Attending:**  Anthony Winters, CS; Kim Fisher, Area Director; Hallie Roach, AS; Jackie Byars, DC NRCS; Jordan Roush, Soil Conservationist; Aimee Cummings, Soil Conservationist; Dennis Brumfield, CPA; Jason Hughes, Asst Program Director of Ag. and Natural Resources with WV State Extension Service

**Others Attending via phone:** Heather Duncan, Judith Lyons, Mike McMunigal

Call to Order:

Chairman Lipscomb called the meeting to order at 9:02 a.m.

Adopt Agenda / Approve Minutes

**Oscar Harris moved to adopt the agenda as presented, second by Don Stephens. Passed.**

**On a Harris/Stephens motion the minutes were approved for February as presented. Passed.**

Financial Reports

**General Fund** for February2022 were reviewed by supervisors as presented. Brumfield reviewed the report with supervisors reading balances, income, and expenses for both the General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** Chuck Lipscomb went over the list of checks issued for the month. **On a** **Harris/Stephens motion the payments were approved. Motion Passed**

**Co-Administered Fund Report:** Supervisors were provided a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit.

**Treasurer’s Report:** Don provided a report for supervisors to review. **On a Stephens/Harris motion payroll was approved for $1,715.17 as presented. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher reviewed written report provided to the board members.

Jackie Byars, DC, NRCS –

Jackie Byars gave her report and provided a written report to the board members. She stated that the April board meeting will be allowed to take place in the Conference Room.

Elise Comeaux, Soil Conservationist

Elise Comeaux provided a written report to the board members.

Heather Duncan, WVCA Executive Director

Heather Duncan reported on the Quarterly Meeting April 18 & 19, and the Envirothon Meeting 21 & 22, 2022, at the Cacapon State Park.

Jason Hughes, WV State University Extension, Assistant Program Director of Ag and Natural Resources

Jason Hughes was a special guest for the meeting and letting the board know of his position and his views for the future and working together with different organizations.

CORRESPONDENCE

Little Kanawha RC&D

Programs

O&M Watershed Dams-

Judith Lyons gave a report on all Mill Creek Dams and Pocatalico 28, she also provided a written report to the board members.

**On a motion by Harris/Stephens Mill Creek and Pocatalico 28 Emergency Action Plans were approved pending review by Harris and Stephens. Passed**

Blakes Creek-Armour Creek (Ridenour Lake) Rehab-

Judith Lyons provided Teleconference Minutes of the Meeting on March 3, 2022

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Anthony Winters reported that Robert Thomas had a signed agreement and was ranked but wasn’t listed on the approval list. **On a motion by Harris/Stephens Robert Thomas was approved for $2100.00 for Lime. Motion Passed**

1. Approval for Payments

Frost Seeding

Clifton Farms $759.30

Teresa Waugh $340.00

William Hamon $358.00

David McDaniel $500.00

Robert Thomas $716.00

H & H Cattle Inc $1000.00

Meadow Ridge Ranch LLC $1000.00

Robin Chestnut $179.00

**On a motion by Harris/Stephens the payments were approved for payment. Motion Passed**

1. Practice Ranking

**On a motion by Harris/Stephens to have Ag Enhancement Program sign-ups in May and use the same practices as last year. Motion Passed**

1. Cherry Fork Project

Anthony Winters reported on Cherry Fork and gave the board members a mailer of the plans.

ALS Invoice - $100,00 – Invoice#1739-005

**On a motion by Stephens/Harris the Invoice for ALS was approved for payment. Motion Passed**

1. Weed Management Project

Anthony Winters updated the board on the Weed Management Project and stated that there would be 2 Approved from each District.

**Harris/Stephens made a motion to change the April Board Meeting to April 15. Motion Passed**

OLD BUSINESS

The Board decided to wait till next month meeting to make decisions on the Hats so they would know

the prices.

Jackie Byars updated the board on the Local Work Group Meeting for April 28th at 6:00-9:00 PM

Oscar Harris reported on the Appalachian Grazing Conference that was held in March.

The Board decided to check on the Insurance Quotes and bring results to the April meeting.

NEW BUSINESS

Anthony Winters reported the SOP for 319 with the board and they are to review and see if any changes need to be made and let him know.

The Youth Expo is May 19-20, and we are going to do Chia Pets for the kids.

The Conservation Farm Contest was given a list for each county and a winner needs to be made in the April meeting and then plan a tour day in May and give results to Kim Fisher by May.

Don Stephens reported on the Envirothon Meeting and gave the board a copy of the Committee Minutes.

The Board decided to do the Supervisor training in the office in April.

SUPERVISOR REPORTS

Don Stephens asked if the Board could help with the Envirothon Entry Fee he is going to check and get back to the Board at the April Meeting.

**The next meeting was set for Friday April 15, 2022, 9:00 a.m. at the office Conference Room**

With no further business Chairman Lipscomb adjourned the meeting at 12:53 PM

Minutes recorded by: Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hallie Roach James Withrow, Secretary