

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES
February 16, 2022
MINUTES**

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 5:30 p.m. by Nancy Lutz, Chairperson.

The following were in attendance of the meeting:

District Supervisors: Floyd Kursey, Robert Cloud, Nancy Lutz, Daniel Lutz, Robert Boarman, James Michael, and Lin Dunham attended via teleconference.

Associated Supervisors: Kory Harmison, Mary Sell

WVCA/EPCD: Amy Henry, Jeremy Salyer, Don Whetzel, Barbie Elliott, Sherry Duncan, and Kristen Bisom attended via teleconference.

WV NRCS- Tim Canfield

Agenda Approval- James Michael moved to approve the agenda. Robert Boarman seconded. Motion carried.

Daniel Lutz moved to approval of Minutes for 01/26/2022 regular meeting. Robert Boarman seconded. Motion carried.

NRCS: *Tim Canfield-*

COVID 19 Office policy-changing weekly our Ranson Service center 75%; Martinsburg Service Center 50% capacity with no visitors

Agency return to work policy tentatively scheduled to start by phases in February and conclude by end of March

ASTC for Field Operations North Area interviews were held

Alyssa Moorhead Soil Conservationist in Ranson accepted a position in our area office in Morgantown with an April 25th start date.

Completed planning visits for 1 new customer across all Counties.

Assessment deadline for EQIP/AMA applications Feb. 11th. 3 remaining to complete

Attended field day planning meeting

Practices certified and approved for payment

2,250ft. of livestock pipeline \$5,575

4 watering facility \$5,436

1,660 ft of fence \$2,342

2.5 acres of access control \$72

Jim asked about the Work group meeting. Tim thinks we need a meeting to plan. AS suggested combining it with the Budget and Policy review meeting. Tim is going to check on using conference room. Date set for March 9-9:30 am.

WVCA/EPCD:

Jeremy Salyer-Jeremy reviewed his report. Budget talks look good. Asking for a \$2.5 million increase. 7-3-1U agreements need to be renewed. If we want to participate in the Conservation Farm contest, Jeremy needs name by May 31.

Don Whetzel-WS7 the drilling contractor should be back in next week to finish the 4 borings. We may need an agenda item next month to start contracting on installing trash racks on the other Warm Spring locations. Sherry asked if there was still an update meeting for WS7 on February 22. Don will check on it. Jim Michael reported that he has a meeting with Gene Saurborn on March 1 to look at the channel work on Warm Spring Run.

Amy Henry-had workshop meeting.

Kristen Bisom-working on Back Creek permitting, working on Sleepy Creek plantings, Elks Run has a new 319 grant, waiting to hear if WV Rivers gets funding for Watershed Group Gathering, should know on March 1.

Barbie Elliott- busy with Ag-Enhancement.

Sherry Duncan-I finally have the plaques and signs for the farm winners. Need to decide how to present.

Committee Reports

Legislative Committee-Lin-Brian Farkas called yesterday and asked to me to call Ken Reed, the bill is stuck in the house in the Ag committee. Ken will see what he can do.

Jim Michael, Lin Dunham, and Daniel Lutz attended Ag-Day at the Capital. Congressman McKinley was in Berkely Springs last Thursday and visited WS Dam7. Don and Jeff gave him a lot of good information.

Equipment Committee- No activity.

Watershed Committee-James Michael working on Watershed Group gathering for May at Cacapon State Park. We have submitted two proposals for the NRCS infrastructure program. Warm Springs and Sleepy Creek. Need to consider something for Berkeley and Jefferson.

Education Committee- Robert Boarman wants to resign as Education Committee chairperson and recommended Daniel Lutz to take his position. Lin Dunham moved to accept Robert Boarman resignation and to appoint Daniel Lutz as Education Committee Chairperson. James Michael seconded. Motion carried.

New Business

Daniel Lutz moved to approve District Personnel form. Lin Dunham seconded. Motion carried.

Lin Dunham moved to approve start date of GSA rate change for travel effective January 1. Daniel Lutz seconded. Motion carried.

James Michael moved to approve cost estimate from The Downstream Project for Back Creek website maintenance for \$210. Robert Boarman seconded. Motion carried.

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Daniel Lutz moved to approve Sesquicentennial Farm Application for Lyle C. Tabb and Sons, Inc. Robert Boarman seconded. Motion carried.

Daniel Lutz moved to approve support in hosting a Workshop and partnering with Potomac Valley District. Robert Cloud seconded. Motion carried. Next meeting will be March 2 at 10am.

Lin Dunham moved to approve rate increase for storage unit-was \$105 going to \$110 March 1. Robert Boarman seconded. Motion carried.

Cooperator Approval

Daniel Lutz moved to approve the following cooperators: Berkeley County: Ryan and Amber Armbruster, Kenneth Roger Albert, Terry Doyle, Dale Buck
Jefferson County: W.O. Lloyd Farms, LLC, and Frances Morgan. Robert Cloud seconded. Motion carried.

Ag EP Approval (See attached list: 4 pages)

Lime Approval-Robert Boarman moved to approve applicants 1-18 for lime and to give the Ag-Enhancement Chair and staff authority to move up other applicants as funds become available.

Lime												
	Score	Date	Time	County	First	Last	Farm	Tract	Field	Acres	Tons	Total
1	85	1/27/2022	12:00 PM	Morgan	Harmony Acres LLC		70/315 FD 3; 136/321 FD 7			36.83	73.66	\$ 1,473.20
2	85	1/31/2022	9:30 AM	Berkeley	Kenneth	Albert	22	339	9 & 11	22.33	44.66	\$ 893.20
3	85	2/3/2022	9:44 AM	Berkeley	Roger	Palmer	1248/5158 FD 25,3,4; 708/77 fd: 2,3,4,5,7			75	150	\$ 3,000.00
4	80	1/28/2022	9:00 AM	Berkeley	Christopher	VanDyne	458	5493	1 A, B	6	12	\$ 240.00
5	77	1/20/2022	11:00 AM	Berkeley	Brian	Everhart	317	1084	3	7.58	15.16	\$ 303.20
6	75	2/3/2022	2:30 PM	Jefferson	Burns Farm		1093	194/191	B2	46.5	93	\$ 1,860.00
7	74.7	1/27/2022	1:00 PM	Berkeley	Barbara H	Byers	409	1091	2,3,4,8	75	178.91	\$ 3,578.20
8	74.4	2/4/2022	2:00 PM	Jefferson	E Todd	Banks	290	325	14,17,2,3,4,5,6,	62.97	139.87	\$ 2,797.30
9	66.5	1/24/2022	3:30 PM	Jefferson	Honey Locust Farm		69	73	2,4,5	75	136.81	\$ 2,736.20
10	65	1/27/2022	11:00 AM	Morgan	Vincent	Kesecker	54/388	46/349	1	19.12	38.24	\$ 764.80
11	60.6	2/2/2022	12:30 PM	Jefferson	Hy Crest Farms		115	127	1,7,1 ac of fd 5	75	133.5	\$ 2,670.00
13	60	1/27/2002	11:05 AM	Berkeley	George A.	Miller	Hogbin	PE		11	22	\$ 440.00
14	60	2/4/2022	2:53 PM	Morgan	Kenneth W	Michael	544/34373 fd1;3476 fd 1,5; t374 fd 1; 545/3475 1,5,6,8			54.8	109.6	\$ 2,192.00
15	59.3	1/11/2022	3:00 PM	Morgan	Wayne	Roach	3459/3460		1,7,2	14.15	13.67	\$ 273.40
16	56	1/28/2022	11:14 AM	Jefferson	Buds Farm LLC		797	800	2	75	97.5	\$ 1,950.00
17	53.4	2/2/2022	11:46 AM	Jefferson	W.O. Lloyd Farms LLC		1290/614 fd:5;1289/385 fd:4,10; t:252 fd 5,6			75	68.86	\$ 1,377.20
18	51	2/2/2022	10:30 AM	Jefferson	John	Cardello	472	537	1,6	40.5	32.4	\$ 648.00
Total Lime Approved:										771.78	1,359.835	\$27,196.70
19	50.5	1/21/2022	3:30 PM	Jefferson	Jason	Magaha	1091	1072	L1, L5,2	75	76.79	\$ 1,535.80
20	45	1/21/2022	2:00 PM	Morgan	Ben	Omps	389	280	12	8.82	8.82	\$ 176.40
21	39.8	1/25/2022	12:22 PM	Jefferson	Paul M.	Miller	315	354	2,3,4,5	75	85.64	\$ 1,712.80

Lin Dunham seconded. Motion carried.

Frost Seeding Approval-Barbie reported that several cooperators signed up for Frost seeding and Pasture reseeding on the same acreage. Floyd had her contact them to see which program they would prefer. Not able to do both after reviewing NRCS standards.

Robert Boarman moved to approve the following applications:

Frost Seeding												
	Score	Date	Time	County	First	Last	Farm	Tract	Field	Acres	Total	
1	33	1/10/2022	10:00 AM	Jefferson	Terry G	Dunn	71	75	3,4	25	\$ 500.00	
2	33	2/4/2022	2:53 PM	Morgan	Kenneth W	Michael	545/3475 fd 2,4 ; 544/3476 fd 1,3,4			25	\$ 500.00	
3	30	2/4/2022	2:43 PM	Jefferson	Frances	Morgan	34	31	5	19.16	\$ 383.20	
Total Frost Seeding Approved:										69.16	\$1,383.20	

Hay Reseeding Approval

	Score	Date	Time		First	Last	Farm	Tract	Field	Acres	Total
Total Signed Up:										240.44	\$15,628.60
1	44	1/28/2022	9:00 AM	Berkeley	Christopher	VanDyne	458	5493	1 c,d	8.00	\$ 520.00
2	36	1/11/2022	3:00 PM	Morgan	Wayne	Roach	3459/3460		7,2	10.26	\$ 666.90
3	36	1/27/2022	12:00 PM	Morgan	Harmony Acres LLC		70/315 FD 4	136/321 FD 2		30.08	\$ 1,955.20
4	35	2/2/2022	10:30 AM	Jefferson	John	Cardello	472	537	5	11.22	\$ 729.30
5	29	2/4/2022	8:00 AM	Jefferson	Michael	Duncan	153/545 fd 5	525/600 fd		50.00	\$ 3,250.00
6	25	2/3/2022	2:30 PM	Berkeley	Edward	Hayes	644	130	2,9	15.37	\$ 999.05
Total Hay Reseeding Approved:										124.93	\$ 8,120.45
7	22	1/25/2022	3:23 PM	Berkeley	Ryan J	West	24	400	1,2	35.56	\$ 2,311.40
8	18	1/21/2022	10:33 AM	Berkeley	David	McCormick	1402	332	2,4	50.00	\$ 3,250.00
9	15	1/21/2022	2:00 PM	Morgan	Ben	Omps	389	280	6	12.28	\$ 798.20
10	21	2/4/2022	2:53 PM	Morgan	Kenneth W	Michael	Munson		1,2	17.67	\$ 1,148.55

Pasture Reseeding Approval

	Score	Date	Time	County	First	Last	Farm	Tract	Field	Acres	Total
										131.2	\$ 8,528.00
1	37	1/11/2022	3:00 PM	Morgan	Wayne	Roach		3459/3460	2,3,5,3,4	13.23	\$ 859.95
2	32	1/31/2022	9:30 AM	Berkeley	Kenneth Robert	Albert	22	339	23	7.64	\$ 496.60
3	30	1/28/2022	12:00 PM	Berkeley	Amber	Armbrester				8.47	\$ 550.55
4	23	1/31/2022	10:30 AM	Berkeley	Mary Ruth	Langdon	1413	5353	5	10	\$ 650.00
5	22	2/23/2022	10:00 AM	Berkeley	Robert	Cloud	254	499	1,5	40.71	\$ 2,646.15
6	21	1/20/2022	11:00 AM	Berkeley	Brian	Everhart	317	1084	2	17.48	\$ 1,136.20
7	19	1/14/2022	3:10 PM	Berkeley	David	Henry	360	803	1 thru 7	33.67	\$ 2,188.55

Daniel Lutz seconded. Motion carried.

Chesapeake Bay Approval

Robert Boarman moved to approve the following Stream Fence Exclusion and Divisional Fence applications:

Stream Fencing

	Date	Time	County	First	Last	Farm	Tract	Field	Total
1	1/31/2022	11:30 AM	Morgan	Kenneth	Michael, Jr	118	369	1	\$ 8,000.00
2	2/4/2022	3:00 PM	Berkeley	Jason	Lewis	569	55	2	\$ 8,000.00
									\$ 16,000.00

Divisional Fence

	Date	Time	County	First	Last	Farm	Tract	Field	Total
									\$ 56,000.00
1	1/20/2022	2:30 PM	Berkeley	Ryan	West	1056	4981	1	\$ 7,000.00
2	1/28/2022	8:00 AM	Jefferson	Lyle C. Tabb & Sons Inc		126	140	19	\$ 7,000.00
3	1/28/2022	12:00 PM	Berkeley	Amber	Armbrester				\$ 7,000.00
4	1/31/2022	11:30 AM	Morgan	Kenneth W	Michael JR	118	369	1	\$ 7,000.00
5	1/31/2022	11:00 AM	Berkeley	Dale	Buck	531	181	1	\$ 7,000.00
6	2/2/2022	11:30 AM	Berkeley	Rolling Acres Farm		342	1072	5,7,3	\$ 7,000.00
7	2/4/2022	3:00 PM	Berkeley	Jason	Lewis	569	55	2	\$ 7,000.00
8	2/4/2022	4:12 PM	Berkeley	Terry	Doyle	1537	5473	1	\$ 7,000.00

Lin Dunham seconded. Motion carried.

Floyd Kursey moved to approve Laura Faircloth Poultry litter payment of \$1589.14 for 60 tons. This is for litter applied in November. Mrs. Faircloth will finish her contract this spring. Robert Boarman seconded. Motion carried.

State Match

Lin Dunham moved to approve modifying Roof Runoff Management program for current contracts to 60% cost share up on materials only to \$3000 cap due to increase of material cost. Robert Cloud seconded. Motion carried.

Jefferson County Water Quality Improvement Program

Robert Cloud moved to approve septic pumping for Elmwood Fields and Farm LLC (Stine) and Lynda Lazzarine. James Michael seconded. Motion carried.

Sleepy Creek (319 funds)

Lin Dunham moved to approve septic repair payment to Tree Works \$7,000 (Davis repair). Robert Cloud seconded. Motion carried.

Financial Reports

Approve closing Account 1270 due to bank error issuing duplicate account number/consider change of banks-Floyd Kursey reported that Summit Bank contacted him on February 9 about an error with our account 1270-number was duplicated to another company-he picked up paperwork from the bank with the checks that had come through on our account and the corrections and took it to the CPA to check out. CPA recommended closing account. Discussion. Lin Dunham moved to table closing account 1270 and to actively look for a new bank. Robert Cloud seconded. Motion carried.

James Michael moved to approve financial reports and expenses. Daniel Lutz seconded. Motion carried.

James Michael moved to approve LOR AgEP Exigency Fund Rebalance-\$7561.38, LOR NPS 1735 Sleepy Creek-\$47,130 and LOR NPS 1779 Back Creek Phase IV-\$16,000. Robert Cloud seconded. Motion carried.

Supervisor Report

Nancy Lutz-attended the Jefferson County Commission meeting to present budget request. She was the last on to present and the commission was very interested and asked questions about the district.

Lin Dunham-Lin wanted to thank Barbie for working on last minute numbers summary for Ag-Enhancement. They were given to the legislators to help support the request for more funds. He also wanted to thank George Miller for leading them around the capital.

James Michael-visited capital, working on Morgan County tour for Quarterly meeting.

Floyd Kursey-attended the Berkely County Council meeting they were wondering how the rain barrel sales were going and would like to see something started for well testing.

Robert Boarman called to adjourn.

The meeting adjourned at 7: 07 pm.

Nancy Lutz

Chairperson

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Robert Boarman

Secretary