Little Kanawha Conservation District

Board of Supervisors Meeting April 15, 2021, 10:00 AM Mountwood Park & Skype Call in Meeting

----- Minutes -----

Attending were:

* Supervisors Attending • Supervisors by Conference Call *Ed Martin, Ritchie County

*Bob Buchanan, Wood County *Jeff McElfresh, Wood County *Mike Nichols, Ritchie County *Sam Sheets, Roane County *Russell Wade, Roane County *Roger Shaver, Wirt County *Roseann Adams, Wirt County *Dale Cunningham, Calhoun County *David Cain, Calhoun County

Others attending or • Others by Conference Call:

Stephen Keen, Landowner DJ Allen, LK RC&D
Brandy Brabham, WVU Extension
Aimee Figgett, WVCA Mikayla Hayes, WVCA
Jessica Nichols, WVCA

Call to order & Pledge of Allegiance

- Bob Buchanan called the meeting to order at 10:03 a.m.
- Roger Shaver led all in the Pledge of Allegiance.

Introduction of Visitors - Their reports and concerns -

Stephen Keen stated the family farm last year was recognized as a Century Farm but would like to find out what completion is. Bob Buchanan stated that the District has a yearend banquet but were unable to do it as normal last year. Bob Buchanan discussed the options that are available. Mr. Keen was reassured that the District would be in contact with him when plans were more firmly in place.

District Business

Minutes of Previous Meeting Motion to accept the minutes as presented was made by Dale Cunningham and second by Mike Nichols. Majority approved. Motion carried. Approval of Financial Reported Items

Audit Update - Audit completed. Roger Shaver moved to accept the audit as presented. Second by Dale Cunningham. Majority approved. Motion carried.

Approval of Cooperators

Agreements – None Terminations – None

Correspondence – Action Items – None at this time.

Report of Agencies and Others

LKCD District Supervisors Report

- Sam Sheets talked about another application in Roane county for Farmland Protection.
- Roger Shaver moved to allow Mikayla Hayes to take soil samples in Tyler County. Second by Russell Wade. Majority approved. Motion carried. Mike Nichols will accompany her.

LKCD Associate Supervisors Report None in attendance today.

Field Staff Report, NRCS, District, Jason Crislip Unable to attend.

Field Staff Report, Forestry Unable to attend.

Field Staff Report, WVCA

- Watershed Judith Lyons Unable to attend. Please call with questions.
 - Mike Nichols talked about Tracey Lake report received from the DEP. There are 16 recommendations. Such as animals tunneling into the dam, removing trash from riser, paint bare metal on riser, etc. Tie this into the mowing responsibilities. Why were these items not noted by the WVCA staff? Bob Buchanan stated that most items were noted on the report.
 - o AgEP Mikayla Hayes Will report later in the meeting.

FSA Unable to attend.

WV DNR Report Unable to attend.

LK RC&D Report

- District Representative Wood County Resignation & Recommendation Mike Nichols moved to remove Crystle Buchanan from being the District's representative for Wood County on the LK RC&D Council and to submit her replacement as Jeff McElfresh. Second by Dale Cunningham. Majority approved. Motion carried.
- Most of the grants were approved.
- Garden is plowed and are taking applications for use.
- Community Resources will be planting a pumpkin patch where lavender was supposed to be.
- Farmers Market starts April 24th.
- Sam Sheets did some mowing and planting of pollinator plants.

Solid Waste Authority Report Roane county is going smoothly.

WVU Extension

Brandy Brabham attended a portion of the meeting but needed to leave prior to this section of the agenda.

Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program Nothing at this time.

North Fork Hughes River Updates & Issues

- Debris Removal Update Boom design will be sent to NRCS in Texas for approval. There must be a boat gate that will be used for inspection purposes only.
- Gas Well Update Still incomplete.

Outreach – District Spring Seed Program Update Mikayla Hayes gave a report of seed packets.

District Employee Update

Roseann Adams moved to accept the 2 people that have applied and interview them. Second by Russell Wade. Majority approved. Motion carried. Resume to be submitted by May 1st. Interview Committee will act by May 11th and let the board know who they have chosen.

Operation & Maintenance

- Roseann Adams moved to contact Southern Conservation District's work crew about doing work on Pullman, Tracey Lake/Bonds Creek and Walker Creek/Mountwood Park. Second by Roger Shaver. Majority approved. Motion carried.
- Russell Wade moved to accept and have Bob Buchanan sign the O&M Funding agreements for Lower Pond Run – Wood County Commission (\$5000.00) & Bonds Creek/Tracey

LKCD Minutes 4/15/2021

Lake – City of Pennsboro (\$750.00). Second by Roger Shaver. Majority approved. Motion carried.

• Wood County Commission has approved \$250,000 to dredge the boat launch area at Walker Creek/Mountwood Park. Bob Buchanan is working on this project. They will dump the sediment on the old Fire TAC area of the park. Roger Shaver moved to proceed with the Walker Creek/Mountwood Park Project. Second by Russell Wade. Majority approved. Motion carried.

Century Farms

- Last year's Century Farms will be recognized at a banquet this Fall. Roseann Adams moved to accept the new application for a 150-year-old farm in Ritchie County, operated by Perkins at 931 Hughes River Rd. Second by Roger Shaver. Majority approved. Motion carried.
- Dale Cunningham will check about hosting the banquet in Calhoun County. Mike Nichols will check about hosting it in Ritchie County.
- Roseann Adams moved to have the banquet on August 21st or 28^{sb} at 6 p.m. and paying for food, awards, decorations, and any additional expenses within reason and with prior approval of the committee. Second by Russell Wade. Majority approved. Motion carried.
- It is confirmed in Ritchie County that it could be hosted on August 28, 2021.
- County Farmers to be visited and invited are:
 - o Calhoun Denver Helmick
 - o Ritchie Greg Davis
 - o Roane Rick Parson
 - o Wirt Darrell Frazier
 - o Wood David Hawkins Cedar Lane Farm/Mother Earth Foods

Mikayla Hayes will call and see about tours the dates of May 18-19, 2021. Jeff McElfresh moved to do farm tours May 18-19, 2021. Second by Dale Cunningham. Majority approved. Motion carried.

Local, National & State Meeting Report

Local, National or State Meeting Report

- \$300,000 was offered to hire an executive director for the WVACD to handle the daily work.
- Bob Buchanan gave a report on legislative action regarding budget.
- Looking at revamping laws in state code. All bills have passed.
- All 319 funds must go thru EPA.

WV Envirothon Committee

The kickoff is today and will be held on April 15th & 16th for the first virtual Envirothon event. There are 11 teams.

Appalachian Grazing Conference Committee Meeting cancelled.

Grazing Land Committee Meeting was scheduled for today at 10:00 a.m. also.

Communications Committee Nothing to report.

Active District Committee Reports

Equipment Committee

- No till drill Maintenance, rental cost & repairs
 - Sam Sheets moved to change from by the acre rate to a daily rate of \$300 for the No Till Drill Second by Russell Wade. Majority approved. Motion carried with one no vote.
- Lime spreaders Maintenance, rental cost & repairs
 - Replace 2 tires on lime spreaders. Cost of \$259.00. Need to start replacing them with 10 ply tires. Sam Sheets moved to replace tires on equipment with 10 ply rating as needed. Second by Roger Shaver. Majority approved. motion carried.
 - Mike Nichols moved to change the 4-ton spreader rate to \$85 per day and the 2-ton spreader rate to \$65 per day, starting May 1st. Second by Dale Cunningham. Majority approved. Motion carried.

LKCD Jr. Envirothon Committee

Discussed items that would be needed for the event as well as things that could be used for training. Sierra Cox offered her help in any way needed. Bob Buchanan will assist with footprints and furs. Pictures could be used for other things. Roseann Adams has started taking photos for information – study books.

Ag Enhancement Committee

- AgEP District Funds Transfer
 - Motion by Sam Sheets to do a journal entry changing the general ledger account used from the District Special Project Funds - CD Funds to the District Special Project Funds - Belleville Tornado Funds. Second by Russell Wade. Majority approved. Motion carried.
- AgEP Payments

10020 - Interest Bearing Acct Peoples 2180 AgEP Only

<u>Vendor Name</u> Sutton and Son's Farm, LLC Report Total	Effective Date 3/30/2021	<u>Check Amount</u> 2,853.00	Transaction Description FY21-AEP-EF-Sutton
		<u>2853.00</u>	

• Motion by Sam Sheets to approve the payment as it was made and listed above. Second by Roger Shaver. Majority approved. Motion carried.

- Sam Sheets moved to pay for one dry well. Second by Russell Wade. Majority approved. Motion carried.
- Sam Sheets moved to get geology reports from NRCS for the purpose of drilling a well. Second by Russell Wade. Majority approved. Motion carried.
- Sam Sheets moved to add Urban Ag to the LKCD AgEP with the following practices of mulch, rain barrels, compost and raised beds. Second by Roseann Adams. Majority approved. Motion carried.
- Sam Sheets moved to limit the Urban Ag practice. Cap limit \$300.00 with a cost share of 50% and a 2 bale of straw limit on mulch. Second by Jeff McElfresh. Majority approved. Motion carried.
- Sam Sheets put a practice completion deadline of December 31, 2021 on all practices approved in the first round of funding. Second by Roseann Adams. Majority approved. Motion carried.

Budget Committee – Minutes & Budget Nothing at this time.

Pollinators Committee

Sam Sheets reported that he is planting buckwheat at the LK RC&D community garden as a pollinator crop.

District Manager, Jessica Nichols Nothing additional at this time.

WVCA Report, Kim Fisher District meeting packet pages 28-30. Please call with questions.

<u>Closing Activities</u> Calendar of Events District Board Meeting – May 11th, location to be decided.

Motion to Adjourn Russell Wade moved to adjourn the meeting. Second by Dale Cunningham. Majority approved. Motion carried. Meeting adjourned.

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

Bob Buchanan, LKCD Chairman

Roseann Adams, LKCD Secretary

Date approved: _____

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Little Kanawha Conservation District

Board of Supervisors Meeting May 11, 2021, 10:00 AM Mountwood Park & Skype Call in Meeting

----- Minutes -----

Attending were: * Supervisors Attending • Supervisors by Conference Call *Ed Martin, Ritchie County *Bob Buchanan, Wood County *Jeff McElfresh, Wood County *Mike Nichols, Ritchie County *Mike Nichols, Ritchie County sam Sheets, Roane County *Russell Wade, Roane County *Roger Shaver, Wirt County *Roseann Adams, Wirt County *Dale Cunningham, Calhoun County *David Cain, Calhoun County

Others attending or • Others by Conference Call:

Dexter Graham, Wood County Associate Supervisor DJ Allen, LK RC&D •Kim Fisher, WVCA •Judith Lyons, WVCA Mikayla Hayes, WVCA •Jessica Nichols, WVCA Cort Martin

Call to order & Pledge of Allegiance

- Meeting called to order at 10:20 a.m.
- Pledge of Allegiance was led by Bob Buchanan.

Introduction of Visitors – Their reports and concerns Introduced Cort Martin.

District Business

Minutes of Previous Meeting Motion to accept the minutes as presented was made by Roger Shaver and second by Roseann Adams. Majority approved. Motion carried.

Approval of Financial Reported Items

- Audit for FY20 completed. Audit for FY21 scheduled to start in September.
- Motion to send Letter or Request for reimbursement for FY21 was made by Roger Shaver and second by Dale Cunningham. Majority approved. Motion carried.

LKCD Meeting 5/11/2021

• David Cain moved for financial to be filed for audit. Second by Dale Cunningham. Majority approved. Motion carried.

Approval of Cooperators

Donna Steigleder – Calhoun

Thurman Mullins – Roane

Motion to accept cooperators as listed was made by Mike Nichols. Second by Dale Cunningham. Majority approved. Motion carried. Terminations – None

Terminations – None

Agreements –

Correspondence – Action Items – Ritchie County Fair & Exposition Ed Martin discussed fair, and livestock show. Fee is 100.00. Details of the event were mentioned. Motion to pay \$100 fee was made by Dale Cunningham. Second by Dave Cain. Majority approved. Motion carried.

Report of Agencies and Others

LKCD District Supervisors Report

- Bob Buchanan mentioned the old Area meetings that had been held in the past. It is felt that these could be beneficial if outside agencies would attend. Bob Buchanan is writing a letter of invite for our area and will share that letter with the other area. The first meeting will not be till July. This will be open to not only Chairmen but others as well. Details were discussed.
- The WVACD was discussed regarding receiving a grant. This will be \$300,000 to create an executive director's position. Jeff McElfresh and Joe Gumm worked together on paperwork that will allow for this to go thru.
- State water bill has passed.
- The budget has passed as well.
- Banquet discussed.
- Jr. Conservation Camp is expected to be held this year but not Sr. Camp.

LKCD Associate Supervisors Report Nothing today.

Field Staff Report, NRCS, District, Jason Crislip Unable to attend.

Field Staff Report, Forestry Unable to attend.

Field Staff Report, WVCA

- Watershed Judith Lyons
 - One stream permit.
 - No customer contact request.
 - Three positions open for technicians.

- Mountwood Park report/permit needs signed. Discussed which steps are needed for the project at Mountwood Park.
- o Bob Buchanan will meet with DEP after June 1st.
- o DEP sends out a yearly report.
- AgEP Mikayla Hayes
 - o Discussed report and surveys on District meeting packet pages 18-20.
 - Dates and times of farm tours were discussed.
 - Calhoun County Denver Helmick –
 - Ritchie County Greg Davis May 18th 9:00 a.m.
 - Roane County Rick Parsons May 19th 9:00 a.m.
 - Wirt County Darrel Frazier May 18th 1:00 p.m.
 - Wood County David Hawkins May 14th

Shirt sizes will be needs as part of the awards they will be given.

FSA Unable to attend.

WV DNR Report Unable to attend.

LK RC&D Report

- Garden sites discussed.
- Grant reports due in June. May 15th progress reports. Final reports due in July.
- Sam Sheets and Dale Cunningham have been assisting at warehouse and with pollinators.
- Warehouse has another load that came in. Sanitizer is on this load.
- Appreciate all the different ways that the Council works with the District.
- Dale Cunningham talked about the dues that are paid by each county. Calhoun had not paid but he feels that has been taken care of. He will attend the meeting June 28th.

Solid Waste Authority Report

- Roane County
 - o Volume of materials in Roane county was discussed.
 - They only have two employees, and it has been difficult to keep up.
 - Discussed the funds that they receive.
 - Will be doing a consumer electric disposal and putting the information out in the media.
- Ritchie County
 - o Mike Nichols will be meeting this Thursday.
 - Process of building a new building. Working to find the funds. The County Commission will be assisting with part of the funding. The state has been approached for additional funds.

WVU Extension Unable to attend.

Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program Nothing to report.

North Fork Hughes River Updates & Issues

- Debris Removal Update
 - A detailed engineering report is on a thumb drive that Bob Buchanan has. He is happy to share with anyone who would like to read it. Please let him know.
- Gas Well Update
 - Will be completed prior to next years payment of the bond.

District Employee Update

- Jeff McElfresh introduced again Cort Martin who is a sophomore at Glenville State.
- Ed Martin recused his self from the meeting and vote.
- Cort was asked his background in Ag. He has been involved with 4-H and FFA.
- Jeff McElfresh moved to hire Cort Martin as the District employee. Second by Roseann Adams. Majority approved. Motion carried.
- Dexter Graham discussed Cort's work with the equipment.
- Ed Martin rejoined the meeting.

Operation & Maintenance - Not to exceed bids

- Tygarts Valley CD requested a 5% increase.
 - o Pullman \$1,617.00
 - o Walker Creek/Mountwood \$3,120.00
 - o Bonds Creek/Tracey Lake \$3,013.00

Motion to award the work at the cost presented was made by Russell Wade. Bob Buchanan moved to amend for Tygarts Valley CD to have to notify Mike Nichols of the start of work by the 1st of June and work is to be completed by the end of July. Second by Roseann Adams. Majority approved. Motion carried.

• Also, of note to O&M is NFHR having rebar showing. This will need to be addressed. There is a crack in the retaining wall of the emergency spillway that looks to be seeping. The WVCA will notify the District when they are available for an inspection.

Freedom of Information Act request

Bob Buchanan discussed. Jessica Nichols has already responded to the request and answered additional questions for them as well.

Letters of Re	equest (LOR)			
LOR Purpose: District Support				
Quarter	LOR Total	LOR Date	LOR ID	Submission Deadline
1	\$42,469.00	7/1/2021	12593	June 30, 2021
2	\$23,397.00	10/1/2021	12594	June 30, 2021
3	\$23,397.00	1/1/2022	12595	June 30, 2021
Page 4 of 7				LKCD Meeting 5/11/2021

June 30, 2021

LOR Purpose: CD Employee Requested quarterly based on payroll figures not to exceed \$10,000 annually

LOR Purpose:District FY21 AuditLOR Total Maximum BudgetedLOR IDSubmission Deadline\$3,500.0012597February 1, 2022Motion to approve letters of request as presented in the amounts of 42469.00, 23397.00,23397.00, 16691.00 for District Support, 10000.00 for CD employee and 3500.00 for FY21Audit was made by Roger Shaver and second by Mike Nichols.Majority approved.Motioncarried.1111

Local, National & State Meeting Report

Local, National or State Meeting Report Discussed prior

WV Envirothon Committee

Winner was Mineral County. Top 5 were teams from Eastern Panhandle and Potomac Valley. There were 10 teams participating including a team from Ritchie County.

Appalachian Grazing Conference Committee Cancelled the meeting. Have cancelled several meetings.

Grazing Land Committee

Unable to attend last meeting it conflicted with District business.

Communications Committee

- State fair is being planned. Need workers to schedule times 12th thru the 21st. Jessica Nichols can assist with putting you on the schedule.
- New video was produced about the Chestnut Tree Program. Would like all District's to watch it.

Active District Committee Reports

Equipment Committee

- Rain has hampered the use of equipment.
- Equipment parts are to be discarded and the check sent to the District. Motion to sale as scrap and money to be put into the equipment fund was made by Roger Shaver and second by Jeff McElfresh. Majority approved. Motion carried.

LKCD Jr. Envirothon Committee

- Talk to teachers about supplies needed.
- It was felt that this September would not be a good time frame.

Ag Enhancement Committee

- Agreement
 - 0 Motion to approve and sign FY22 AgEP Administration Agreement was made by Roger Shaver and second by Mike Nichols. Majority approved. Motion carried.
- Cancellations
 - Delmo Hayhurst Lime
 - o Carlos Hively Lime

Roseann Adams moved to cancel without restrictions due to unavailability of lime. Second by Russell Wade. Majority approved. Motion carried.

Budget Committee - Reported on audit earlier.

Pollinators Committee

Dale Cunningham discussed working with Sam Sheets and redoing the flower bed at project sharing.

District Manager, Jessica Nichols

- Please remember to find out shirt sizes for the awards. All shirts will be ordered when final information is received.
- There is a list of District phone numbers in the packet.
- Discussed the schedule time button that is now shown on the District's web page. Please feel free to share this with anyone who might be interested in scheduling a meeting with Mikayla Hayes or Jessica Nichols. I will also see about adding Cort Martin's name on there as we go forward with his employment.
- I will be printing business cards for Cort Martin. Please let me know if you are in need of business cards.

WVCA Report, Kim Fisher

- Report on District meeting packet pages 40-41.
- Will continue to telework till the end of June and then will reassess.

Closing Activities

Calendar of Events LKCD 2021 Meeting Dates June 8 - This will be offered as an in-person meeting either at the office or Mountwood Park. July 15 August 10 September 14 October 14 November 9 December 14 Page 6 of 7

These meetings will offer call in opportunities. In person meetings will be dependent on COVID.

Meeting Adjourn.

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

Bob Buchanan, LKCD Chairman

Roseann Adams, LKCD Secretary

Date approved: _____

Little Kanawha Conservation District

Board of Supervisors Meeting June 8, 2021, 5:00 PM Mill Run Road Service Center & Teams Call in Meeting

----- Minutes -----

Attending were:

* Supervisors Attending • Supervisors by Conference Call

*Ed Martin, Ritchie County *Bob Buchanan, Wood County *Jeff McElfresh, Wood County *Mike Nichols, Ritchie County *Sam Sheets, Roane County *Russell Wade, Roane County *Roger Shaver, Wirt County *Roseann Adams, Wirt County *Dale Cunningham, Calhoun County *David Cain, Calhoun County

Others attending or • Others by Conference Call:

DJ Allen, LK RC&D •Kim Fisher, WVCA •Brandy Brabham, WVU Extension •Chris Ellison WVCA •Mikayla Hayes, WVCA Jessica Nichols, WVCA Cort Martin

Call to order & Pledge of Allegiance

- Meeting called to order at 5:02 p.m.
- Pledge of Allegiance was led by Dale Cunningham.

District Business

Minutes of Previous Meeting Motion to accept the minutes as presented was made by Russell Wade and second by Dale Cunningham. Majority approved. Motion carried.

Approval of Financial Reported Items – District meeting packet pages 1-11 Reports were discussed briefly. Financials are filed for audit.

Approval of Cooperators

First Name	Last Name	County
Justin	Bunner	Calhoun
Joe	Cain	Calhoun

Roger	Cunningham	Calhoun
Keith	Lynch	Calhoun
Michael	Rogers	Calhoun
Samuel	Lynch	Calhoun
Dennis	Blankenship	Ritchie
Michael	Campbell	Ritchie
David	Knight	Ritchie
David	Williams	Ritchie
Brandy	Braham	Roane
Larry	Cottrell	Roane
Jamie	Huffman	Roane
Michael	Huffman	Roane
Therman	Mullins	Roane
Brent	Nettles	Roane
Charle	Prine	Roane
James	Ross	Roane
Jason	Shamblin	Roane
Linda	Smith	Roane
John	Snodgrass	Roane
Russel	Wade	Roane
Nathan	Campbell	Wirt
Kevin	Dooley	Wirt
Janet	Johnson	Wirt
Fred	Kirby	Wirt
Larry	Blair	Wood
Ray	Crouser	Wood
Michael	Flinn	Wood
Jennifer	Jones	Wood
Gregory	Кпарр	Wood
George	Pigitt	Wood
Daniel	Stephens	Wood
William	Witkosky	Wood
~ ~ ~ ~	• •	

Sam Sheets made motion to approve the new cooperators and second by Roger Shaver. Majority approved. Motion carried. Roger Shaver asked about husbands and wives both signing up as cooperators. Roseann Adams moved that husband and wife are joint cooperators unless a deed is presented saying they are separate ventures. Second by Sam Sheets. Majority approved. Motion carried.

Terminations - None

Correspondence - None at this time

Report of Agencies and Others

LKCD District Supervisors Report

• Bob Buchanan read changes to the laws regarding Conservation Districts/Supervisors (see attachment #1). HB 2633 has changed the requirements for being elected as a supervisor. There was discussion regarding requirements as they are now. Further clarification will be forthcoming.

LKCD Associate Supervisors Report None at this time.

Field Staff Report, NRCS, District, Jason Crislip – Please find written report on District meeting packet page 12.

Field Staff Report, Forestry No report received.

Field Staff Report, WVCA – Report given by Judith Lyons and Mikayla Hayes.		
Watershed – Judith Lyons – Report in District meeting packet page13.		
Tygarts Valley CD met with Mike Nichols today		
for review of O&M work needing done. North		
Bend State Park is expected to do the		
maintenance on North Fork Hughes River.		
AgEP – Mikayla Hayes – Report in District meeting packet page 14. She		
reviewed the information with the district.		

FSA No report received.

WV DNR Report No report received.

LK RC&D Report -

- Only one garden spot left. Six have been rented.
- The DoFA have beehives on the project sharing lot.
- A farmers market is scheduled for this Saturday.
- Discussed the letter of request for the LK RC&D funding.
- The RC&D State meeting is postponed.
- Pollinator plantings are looking very good.

Solid Waste Authority Report -

- Roane county
 - They had a board meeting last Friday and there was no prior notice of the meeting to be held. They set funding for \$250,000.00.
 - Electronic collection is to be held Friday and Saturday between 8 a.m. and 5 p.m. Please see attachment #2.
- Ritchie County
 - Mike Nichols read from minutes that he had from the meeting. Please see attachment #3. There will be \$294,000 from the insurance and possible \$300,000 from the Ritchie County Commission.

- Wood County
 - o Tire collection on Saturday June 12th.

WVU Extension

Brandy Brabham is on the call but unable to use the speaker system to report.

Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program Nothing at this time.

North Fork Hughes River Updates & Issues

- Debris Removal Update Have received a copy of the design information. The report is 190 pages, but Bob Buchanan recommends reading if possible. The design has been sent to NRCS in Texas for review.
- Gas Well Update On schedule for closure.

District Employee Update -

- Computer and printer have been purchased.
- Cort Martin is working part time in the district office under the staff numbers for NRCS.
- His email address is: lkcdstaff@outlook.com

Conservation Farm Update -

Wood County Farm Tour discussed with plans to hold tour on June 23rd meeting at the district office at 9:45 a.m. This is the farm of David Hawkins owner of Mother Earth Foods in Parkersburg.

Banquet Planning -

- August 28th at 6:00 p.m. location is the Ellenboro Community Building.
- Sam Sheets asked who would write the banquet presentation material and news articles for the papers. Possible Sam Sheets and Bob Buchanan.
- The menu was discussed. Planning for baked steak and chicken.
- Banquet committee will meet after the July 15th meeting.

Local, National & State Meeting Report

Local, National or State Meeting Report Nothing to report at this time.

WV Envirothon Committee

- Contest went great.
- Ritchie county team participated.

Appalachian Grazing Conference Committee Nothing

Grazing Land Committee Page 4 of 6 National Grazing Conference to be held in Atlanta in December.

Communications Committee

Neither Bob Buchanan nor Roseann Adams were able to connect in. (due to their locations)

Active District Committee Reports

Equipment Committee

JSC in Spencer stated that farmers have been inquiring about a manure spreader.

D/M LKCD Jr. Envirothon Committee

- Still working to put together the pages.
- Use part of the grant fund for the purchase of ink.
- Roseann Adams asked Sam Sheets if he had heard from Sierra Cox who created the brochure.
- District meeting packet pages 15 is an offer from WV DEP to assist with the event and other items of interest for the District.

Ag Enhancement Committee

- Cancellations
 - o Andrew Corkrean Invasive Species
 - o Andrew Corkrean Heavy Use Area
 - Gabriele Fincham Water Development Sam Sheets moves to cancel these three with stipulation they cannot sign up for the program next year. Second by Dale Cunningham. Majority approved. Motion carried.
 - Richard Warner Lime Sam Sheets moved to cancel without penalty due to lack of lime being available. Second by Dale Cunningham. Majority approved. Motion carried.
- Pending Cancellation
 - Crystal Wheeler Water Development Roger Shaver moved to cancel as of June 11th if not completed by that date. Second by Jeff McElfresh. Majority approved. Motion carried.
- Payments

10020 - Interest Bearing Acct Peoples 2180 AgEP Only

Vendor Name	Effective Date	Check Amount
Samantha Villers	5/6/2021	2,600.00
Thomas Badgett	5/6/2021	3,000.00
Carlos Hively	5/13/2021	625.00
Gary Harold	5/13/2021	4,300.00
Roger Garrett	5/20/2021	1,400.00
Patrick Gill	5/27/2021	1,224.00
Report Total		13,149.00

Motion by Sam Sheets to approve the payments as they were made and listed above. Second by Dale Cunningham. Majority approved. Motion carried.

Sam Sheets moves to have anyone over 10 acres signing up for an Urban AgEP practice to sign up and establish records with FSA as well. Second by Roseann Adams. Majority approved. Motion carried.

Budget Committee No report at this time.

Pollinators Committee

- Buckwheat was planted at the project sharing plot but unsure if it is growing.
- On the forth Saturday in June the West Central Beekeepers Association will be having a field day to look at the insides of hives.

District Manager, Jessica Nichols

Off Friday and next Wednesday for appointments.

WVCA Report, Kim Fisher Report on District meeting packet pages 21 and 22.

Closing Activities

LKCD 2021 Meeting Dates July 15- This will be offered as an in-person meeting either at the office or Mountwood Park. August 10 September 14 October 14 November 9 December 14 These meetings will offer call in opportunities. In person meetings will be dependent on COVID.

Meeting Adjourn.

Russell Wade moved to adjourn the meeting. Second by Roseann Adams. Majority approved. Motion carried.

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

Bob Buchanan, LKCD Chairman

Roseann Adams, LKCD Secretary

Date approved: _____

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