

# **Little Kanawha Conservation District**

Board of Supervisors Meeting  
July 15, 2021, 10:00 AM  
Mountwood Park & Teams Call in Meeting

## **----- Minutes -----**

Attending were:

### **\* Supervisors Attending ♦ Supervisors by Conference Call**

\*Ed Martin, Ritchie County  
\*Bob Buchanan, Wood County  
\*Jeff McElfresh, Wood County  
\*Mike Nichols, Ritchie County  
♦Sam Sheets, Roane County  
\*Russell Wade, Roane County  
\*Roger Shaver, Wirt County  
\*Roseann Adams, Wirt County  
\*Dale Cunningham, Calhoun County  
David Cain, Calhoun County

### **Others attending or ♦ Others by Conference Call:**

DJ Allen, LK RC&D  
♦Kim Fisher, WVCA  
♦Amiee Figatt, WVCA  
♦Chris Ellison WVCA  
Mikayla Hayes, WVCA  
Cort Martin, LKCD  
♦Jessica Nichols, WVCA

Call to order & Pledge of Allegiance

- Meeting called to order at 10:00 a.m.
- Pledge of Allegiance was led by Mike Nichols.

Introduction of Visitors – Their reports and concerns – None in attendance.

### **District Business**

Minutes of Previous Meeting

*Motion to accept the minutes as presented was made by Russell Wade and second by Mike Nichols. Majority approved. Motion carried.*

Approval of Financial Reported Items

- *Dale Cunningham moved for financial to be filed for audit. Second by Roger Shaver. Majority approved. Motion carried.*

- *Sam Sheets moved to approve the two final payments for Gabriele Fincham and Michael Williams. Second by Roger Shaver. Majority approved. Motion carried.*
- *Roseann Adams moved to modify the agenda. Second by Ed Martin. Majority approved. Motion carried.*

#### AgEP Report

- *Sam Sheets discussed only approving up to 46%. Sam Sheets moved to approve everyone on the listed sheets up to the names listed in green. Second by Roger Shaver. Jessica Nichols stated the names that are to be included in the motion. Roseann Adams moved to modify the motion to include the names listed above as to Urban Ag – Russell Wade, Critical Area Planting – Dewayne Hall, Water Protection Exclusion Fence – Donna Steigleder, Pollination – Karen Shreve, Woodland Exclusion Fence – Ryan Badgett, Water Systems – Jean Freeland, Pasture Division Fence – Ray Crouser, Heavy Use Area – Samantha Villers, Invasive Species – Hazel Boggs, Lime – Kristina Steed. Second by Roger Shaver. Majority approved. Motion carried.*
- *Kim Fisher mentioned that the District is now approved for Urban Ag. Roger Shaver moved to approve Urban Ag. Second by Dale Cunningham. Majority approved. Motion carried.*
- *There are a couple instances that if additional funds are available and others are approved that two will be approved instead of one as the applications arrived on the same day.*

#### Approval of Cooperators

Terminations – None

Correspondence – None at this time

#### Report of Agencies and Others

##### LKCD District Supervisors Report

Held Area Meeting. Read thru a list of who attended as well as who wasn't there that was hoped to have been there. Discussed some of the topic that talked about. October the 7<sup>th</sup> is the next meeting. Currently planned for Mill Run if the building is open at that time.

Ritchie County Fair is August 12<sup>th</sup> - 14<sup>th</sup> with the set-up 11<sup>th</sup>. Cost of \$25 needs to be reimbursed to Ed Martin for the Ritchie County Fair. The district will receive one free pass a day. *Roger Shaver moved to reimburse Ed Martin the \$25.00 application fee. Second by Russell Wade. Majority approved. Motion carried.*

Mike Nichols called Tygarts Valley CD regarding being scheduled for mowing of the dams. We will have to wait to see when.

##### LKCD Associate Supervisors Report

Not in attendance.

#### LKCD Field Staff Report – Cort Martin

Currently Cort Martin is coming into the office one day a week. More if there are things to be done. He has done several forage tests and will be doing soil samples. *Roseann Adams moved to have Jeff McElfresh be the supervisor to direct Cort Martin's work and scheduling. Second by Ed Martin. Majority approved. Motion carried.* It was questioned as to if he needs to be in the office more often.

#### Field Staff Report, NRCS, District, Jason Crislip

Not in attendance.

#### Field Staff Report, Forestry

Not in attendance.

#### Field Staff Report, WVCA

- Watershed – Judith Lyons District meeting packet pages 11 – 20.
  - Report in file please call with questions. Bob Buchanan will call PMC and check to see what the information pertains to. Bob Buchanan will check with PMC and also the Wood County Commission and let the board members know later today or tomorrow. Walker Creek was discussed, and the water level will be dropped for work to proceed later this year. The local news is reporting the moving of the boat ramp but that would cost more than the 250,000 that has been proposed. The funds are approved, and the permissions are in place. The contract will have the size of boulders. Possibly talk to the state about getting the rock. The DOH will provide the trucks again and the dump site is being researched. Possibly the park will pay for the replacement of the blacktop that will be tore up by the trucks dumping the silt on Fire TAC. DOH will be working directly with the park on this. Monitoring the weir was discussed. Damage on the dam was discussed. This would have to be a separate contract. Discussed O&M with Tygarts Valley CD. Bob Buchanan talked about the purchase of a slope mower. It was felt that this might be more cost effective. Bob Buchanan will approach Brian Farkas about funding for a slope mower. Lengthy discussion. Discussion of hiring out a District staff member to other organizations. Possible meeting at Bob Buchanan house for a fact-finding mission. After discussion it was decided to setup a fact-finding mission for the mowing of our dams. Mike Nichols, Dale Cunningham, Roseann Adams and Ed Martin will work on this.
  - Mikayla Hayes reported that all farm tours have been completed. She discussed 3 days of virtual training. Finished AgEP application reviews. There were 124 applications for FY22. Totaling \$188,446.00. She also assisted another District with ranking. She will be a judge and attending an area farm tour July 28<sup>th</sup> and 29<sup>th</sup>. She has requested and been given permission to change her hours from 8-4 to 7-3. This works better for assisting local farmers in a timely manner.

FSA

Not in attendance.

WV DNR Report

Not in attendance.

LK RC&D Report

- DJ Allen discussed garden plots. Joseph Ritchie is growing food for school.
- The council submitted projects on the mini grants to the state committee.
- Letter of request from the district process has started.
- Request from WVCA information has been received but information wasn't received in time for this meeting. It will be added to next month's agenda.

Solid Waste Authority Report

- Roane County – Consumer Electronic took in 6800 lbs on special collection day.
- Ritchie County – RCC reported on some grant funds in the amount of \$294,000. Cost to build the new building is estimated at \$825,000.
- Wood County held a tire, paint, air conditioner and refrigerator collection day.
- All solid wastes across the state are going to get additional funds from the state.

WVU Extension

Not in attendance.

Others - None

### **Special Items of Interest**

Emergency Watershed Program/Stream Protection & Restoration Program

Nothing at this time.

North Fork Hughes River Updates & Issues

- Debris Removal Update
  - There is still concern about the concrete problems on the dam.
  - Draft of the engineering for the boom is currently in Texas. Expectation is to have it back by July 15<sup>th</sup>. At that point it will be put out for bid. The boat gate is mandatory for inspection of the riser.
- Gas Well Update - Should be almost plugged by now.

Carrol Greene Award and Rookie of the Year

*Roger Shaver moved to nominate Delmas Carr for the Carrol Greene Award. Second by Roseann Adams. Majority approved. Motion carried. Bob Buchanan will write up the nomination.*

Microsoft Software for District Employee

*Jeff McElfresh moved to pay for the software package offered by WVCA for District employees in the amount of \$425.00. Second by Mike Nichols. Majority approved. Motion carried.*

## Nomination Committee Report

Jeff McElfresh reported.

- *Jeff McElfresh chairman of the nomination committee moved to nominate Bob Buchanan for Chairman of the District. Requested nominations from the floor. There being none. Motion second by Ed Martin. Majority approved. motion carried.*
- *Dale Cunningham, representative of the nomination committee moved to nominate Mike Nichols as Vice Chairman. Requested nominations from the floor. There being none. Motion second by Roger Shaver. Majority approved. motion carried.*
- *Jeff McElfresh chairman of the nomination committee moved to nominate Dale Cunningham for Treasurer of the District. Requested nominations from the floor. There being none. Motion second by Roger Shaver. Majority approved. motion carried.*
- *Jeff McElfresh chairman of the nomination committee moved to nominate Roseann Adams for Secretary of the District. Requested nominations from the floor. There being none. Motion second by Ed Martin. Majority approved. motion carried.*

Jeff McElfresh stated that the elections are closed and officers are in placed for this coming year.

## Policy Manual Update

Typed up and Bob Buchanan will get to Jessica Nichols so that it can be distributed for vote next month.

## Banquet Planning

- August 28<sup>th</sup> in Ritchie County.
- Food, awards and invitations were discussed.
- Bob Buchanan will invite the politicians. Other attendees were discussed.
- Need to know how many are coming by the 14<sup>th</sup> of August.
- Awards need to be ordered. Mikayla Hayes sent sizes to Jessica Nichols this morning.

LOR Purpose: Annual Contribution O&M City of Pennsboro

LOR Total Maximum Budgeted	LOR ID
\$750.00	12652

LOR Purpose: Annual Contribution O&M Wood County Commission

LOR Total Maximum Budgeted	LOR ID
\$5,000.00	12651

*Motion to send LOR's for annual contribution for O&M pertaining to City of Pennsboro and Wood County Commission was made by Roger Shaver and second by Jeff McElfresh. Majority approved. Motion carried.*

## **Local, National & State Meeting Report**

### Local, National or State Meeting Report

- WVACD Executive Director funds were discussed.
- Activated a legislative committee which will consist of one supervisor per District. Bob Buchanan talked about the legislative committee and its accomplishments.
- Bob Buchanan discussed the Emergency Action Plans and the process. Discussed a meeting July 20<sup>th</sup> at 1 p.m. at Four Points to discuss Emergency Action Plans, Dam maintenance and reported that several agencies will be attending. Delbert Shriver and others will be in attendance. One of the EAP stated that NPCD was the owner and would be liable. The actual owner is a watershed group.
- Discussed Chapter 22 of the WV Code where in sponsoring agencies are not held responsible. 13 out of the 14 Districts have dams.
- *Roseann Adams moves to give WVACD \$500 for use by the WVACD Scholarship Committee for the auction. Second by Dale Cunningham. Majority approved. Motion carried.*
- There is work ongoing to try and modify the WV Code as it pertains to farmers as supervisors. WV Code 2633 allows the Agricultural Commissioner to be a non-farmer.

### WV Envirothon Committee

Next Envirothon Meeting is to be held at Cacapon State Park on August 4<sup>th</sup>. Russell Wade commented that he would attend.

### Appalachian Grazing Conference Committee

- Met on the 17<sup>th</sup> of June.
- March 11-12, 2022. Waterfront, Morgantown, WV.
- Theme will be Managing Water and Grasslands.
- Thursday evening tour to a farm in Lost Creek.
- Student cost discussed.

### Grazing Land Committee

Canceled

### Communications Committee

Unable to attend.

## **Active District Committee Reports**

### Equipment Committee

New 4-ton lime spreader came back coated in used oil and diesel fuel. Jeff McElfresh went and picked it up. Took several hours to clean. Cleaning forms and regiments should be adjusted. Cort Martin to be there to lease and sign forms and collect deposits when equipment is going out. Deposit will only be returned after inspection is done.

### LKCD Jr. Envirothon Committee

Still working on training book but possibly September 2022.

## Ag Enhancement Committee

- AgEP Administrative Agreement FY22 Amended
  - *Motion to approve amended agreement by Roger Shaver and second by Dale Cunningham. Majority approved. Motion carried.*
  - *Permission to send out LOR. Roger Shaver moves to send out LOR immediately for AgEP when dollar amount is obtained. Second by Dale Cunningham. Majority approved. Motion carried.*
- FY22 Applications Received & Complete for Ranking
  - Motion of approval is listed earlier in the minutes.

Urban Agricultural					
Name	Ranking	Amount	Cost Share	Cost	Date
Russel Wade	110	Rain Barrel	50%	\$300.00	5/12/2021
			<b>Total</b>	<b>\$300.00</b>	

Critical Area Planting					
Name	Ranking	Acres	Cost Share	Cost	Date
Dewayne Hall	71	1	50%	\$800.00	4/29/2021
			<b>Total</b>	<b>\$800.00</b>	

Water Protection Exclusion Fence					
Name	Ranking	Amount	Cost Share	Cost	Date
Donna Steigleder	95	2000 ln/ft	\$1.50 per ln/ft	\$3000.00	4/27/2021
			<b>Total</b>	<b>\$3000.00</b>	

Pollination					
Name	Ranking	Acres	Cost Share	Cost	Date
Karen Shreve	105	.25	\$100 up \$200	\$200.00	4/27/2021
Dale Cunningham	95	.25	\$100 up \$200	\$200.00	4/26/2021
			<b>Total</b>	<b>\$400.00</b>	

<b>Woodland Exclusion Fence</b>					
Name	Ranking	Feet	Cost Share	Cost	Date
Nathan Carpenter	82	2000	\$1.50 fer ft	\$3000.00	5/10/2021
Ryan Badgett	82	2000	\$1.50 fer ft	\$3000.00	5/12/2021
Larry Gardner	68	2000	\$1.50 fer ft	\$3000.00	5/17/2021
Henry Linden	55	2000	\$1.50 fer ft	\$3000.00	5/17/2021
David Williams	37	2000	\$1.50 fer ft	\$3000.00	5/17/2021
			<b>Total</b>	<b>\$15,000.00</b>	

<b>Water Systems</b>				
Name	Ranking	Dev/Type	Cost	Date
Henry Longfellow	120	trough/pipe/fencing	\$1,850.00	4/26/2021
Michael Sutton	105	Trough/pipeline/fence	\$1,850.00	4/27/2021
Adam Linkinogger	105	Pump/pipeline/trough	\$1,500.00	5/17/2021
Boyce Sisters Farming	100	Spring/trough/pipeline/fence	\$1350.00	4/27/2021
Christina Grow	100	Trough/pipeline	\$1,800.00	5/10/2021
Dennis Blankenship	95	Spring/trough/pipeline	\$1,800.00	4/28/2021
Gabriele Fincham	90	Well/trough/pipeline	\$5,000	5/17/2021
Jean Freeland	90	Spring/trough/pipeline	\$1,800.00	5/28/2021
Cathy Bluming	85	Pond/Tire/pipeline/fence	\$2,300.00	5/8/2021
Larry Gardner	83	Troughs	\$1,600.00	5/17/2021
Nathan Carpenter	75	Spring/trough/pipeline	\$1,800.00	5/10/2021
Joseph Helmick	75	Spring/trough/pipeline	\$1,800.00	5/18/2021
Gilbert Smith	65	Well/trough/pipeline	\$4,800.00	5/12/2021
Craig Marshall	65	Spring/trough/pipeline	\$1,800.00	5/16/2021
Paulette Burdette	60	Trough/pipeline	\$800.00	5/4/2021
Keith Lynch	60	Well/trough/pipeline	\$4,700.00	5/17/2021



Kevin Dooley	50	Trough/pipeline	\$1,100.00	5/6/2021
		<b>Total</b>	<b>\$37,650.00</b>	

<b>Pasture Division Fence</b>					
Name	Ranking	Feet	Cost share	Cost	Date
Christina Grow	118.50	2000	\$1.50 per ft	\$3,000.00	5/10/2021
Reginia Powers	117.50	2000	\$1.50 per ft	\$3,000.00	4/26/2021
Thomas Badgett	117	2000	\$1.50 per ft	\$3,000.00	5/12/2021
Donna Steigleder	115.50	2000	\$1.50 per ft	\$3,000.00	4/27/2021
Jamie Huffman	115.50	2000	\$1.50 per ft	\$3,000.00	5/16/2021
Ray Crouser	112.50	750	\$1.50 per ft	\$1,125.00	4/27/2021
Joseph Painter	110.50	800	\$1.50 per ft	\$1,200.00	5/12/2021
Tony Morgan	103	2000	\$1.50 per ft	\$3,000.00	5/5/2021
Roger Garrett	102	2000	\$1.50 per ft	\$3,000.00	5/11/2021
John Alt	100	1800	\$1.50 per ft	\$2,700.00	5/16/2021
Samantha Villers	97.50	2000	\$1.50 per ft	\$3,000.00	5/3/2021
Paulette Burdette	89	2000	\$1.50 per ft	\$3,000.00	5/4/2021
Jennifer Jones	70	2000	\$1.50 per ft	\$3,000.00	4/26/2021
			<b>Total</b>	<b>\$35,025.00</b>	

<b>Heavy Use Protection</b>				
Name	Ranking	Cost share	Cost	Date
Sherrie Tyree	110	\$1 sq ft up to \$2000	\$2000	4/28/2021
Michael Williams	108	\$1 sq ft up to \$2000	\$2000	5/14/2021

Brent Nettles II	108	\$1 sq ft up to \$2000	\$2000	5/17/2021
Ray Crouser	106	\$1 sq ft up to \$2000	\$2000	4/27/2021
Tony McVey	103	\$1 sq ft up to \$2000	\$2000	5/7/2021
Larry Cottrell	103	\$1 sq ft up to \$2000	\$2000	5/10/2021
Joe Painter	95	\$1 sq ft up to \$2000	\$2000	5/12/2021
Michael Sutton	93	\$1 sq ft up to \$2000	\$2000	4/27/2021
Chad Ward	90	\$1 sq ft up to \$2000	\$2000	5/14/2021
Samantha Villers	88	\$1 sq ft up to \$2000	\$2000	5/3/2021
Roger Garrett	86	\$1 sq ft up to \$2000	\$2000	5/11/2021
Daniel Little	77	\$1 sq ft up to \$2000	\$2000	4/29/2021
James Westfall	76	\$1 sq ft up to \$2000	\$2000	4/29/2021
Jean Freeland	75	\$1 sq ft up to \$2000	\$2000	5/28/2021
James Ross	73	\$1 sq ft up to \$2000	\$2000	5/3/2021
Clayton Cox	71	\$1 sq ft up to \$2000	\$2000	5/13/2021
Paul Harold Jr	69	\$1 sq ft up to \$2000	\$2000	5/14/2021
Dwayne Hall	68	\$1 sq ft up to \$2000	\$2000	4/29/2021
Henry Linden	68	\$1 sq ft up to \$2000	\$2000	5/17/2021
Kevin Dooley	67	\$1 sq ft up to \$2000	\$2000	5/6/2021
Craig Karwacki	65	\$1 sq ft up to \$2000	\$2000	5/16/2021
Joe Cain	56	\$1 sq ft up to \$2000	\$2000	5/17/2021
Adam Linkinogger	53	\$1 sq ft up to \$2000	\$2000	5/17/2021
		Total	\$46,000.00	

Invasive Species					
Name	Ranking	Acres	Cost share	Cost	Date
Reginia Powers	125	5	\$125/acre	\$625.00	5/11/2021
Matthew Roberts	120	10	\$125/acre	\$1,250.00	5/8/2021

Joe Cain	110	5	\$125/acre	\$625.00	5/17/2021
Doy Harris	105	5	\$125/acre	\$625.00	4/26/2021
Daniel Little	105	10	\$125/acre	\$1,250.00	4/29/2021
Michael Huffman	105	10	\$125/acre	\$1250.00	5/16/2021
Jamie Huffman	100	5	\$125/acre	\$625.00	5/16/2021
Carlos Hively	100	4	\$125/acre	\$500.00	5/17/2021
Charlie Price	95	5	\$125/acre	\$625.00	5/3/2021
Larry Cottrell	95	5	\$125/acre	\$625.00	5/10/2021
Hazel Boggs	95	5	\$125/acre	\$625.00	5/14/2021
Joseph Garrett	90	5	\$125/acre	\$625.00	4/28/2021
Cathy Bluming	90	5	\$125/acre	\$625.00	5/8/2021
John Alt	90	5	\$125/acre	\$625.00	5/16/2021
James Ross	85	5	\$125/acre	\$625.00	5/3/2021
Arthur Wayne Longfellow	85	10	\$125/acre	\$1250.00	5/7/2021
Keith Lynch	80	5	\$125/acre	\$625.00	5/17/2021
Joseph Helmick	80	5	\$125/acre	\$625.00	5/18/2021
Richard Fisher	78	5	\$125/acre	\$625.00	5/14/2021
Roger Rawson	75	5	\$45/acre	\$225.00	5/17/2021
George Harper	75	5	\$125/acre	\$625.00	5/18/2021
John Snodgrass	70	5	\$125/acre	\$625.00	5/5/2021
Paul Harold Jr	70	5	\$125/acre	\$625.00	5/14/2021
Janet Johnson	70	5	\$125/acre	\$625.00	5/17/2021
Samuel Lynch	65	5	\$125/acre	\$625.00	5/17/2021
			Total	\$17,600.00	

Lime						
Name	Rankin g	Acres	Tons	Cost share	Cost	Date
Ryan Badgett	103.53	48.43	141.73	\$14.00/ton	\$1,984.22	5/12/2021

Thomas Badgett	102	50	118.94 8	\$14.00/ton	\$1,665.27	5/12/2021
David Bonnet	95	17.69	35.39	\$16.00/ton	\$566.08	5/13/2021
William Kitkosky	95	31.40	93.70	\$14.00/ton	\$1,311.80	5/14/2021
Clayton Cox	92.35	50	120.99	\$17.00/ton	\$2,056.75	5/13/2021
David Williams	90	17.30	34.60	\$16.00/ton	\$553.60	5/17/2021
Douglas West	87.68	31	73.90	\$17.00/ton	\$1,256.30	4/28/2021
Therman Mullins	85	49	98	\$17.00/ton	\$1,666.00	4/22/2021
Denver Nelson	85	49.20	98.40	\$16.00/ton	\$1,574.00	4/26/2021
James Westfall	85	27	54	\$17.00/ton	\$918.00	4/29/2021
Kristina Steed	85	30	60	\$16.00/ton	\$960.00	5/1/2021
Brandy Braham	85	49.60	99.2	\$17.00/ton	\$1,686.40	5/5/2021
Charles Bargeloh	85	6.61	12	\$14.00/ton	\$168.00	5/5/2021
Randy Mowery	85	5	10	\$17.00/ton	\$170.00	5/12/2021
Elizabeth Close	85	8.61	17.22	\$17.00/ton	\$292.74	5/17/2021
Boyce Sisters	83	38.70	77.40	\$17.00/ton	\$1,315.80	5/17/2021
Justin Bunner	80	7.25	14.50	\$18.00/to m	\$261.00	4/26/2021
Tony Morgan	80	10	20	\$17.00/ton	\$340.00	5/5/2021
Ronald Roberts	80	50	100	\$17.00/ton	\$1,700.00	5/5/2021
Daniel Stephens	80	33.39	66.78	\$14.00/ton	\$934.92	5/6/2021
David Knight	80	9.32	18.64	\$16.00/ton	\$298.24	5/14/2021
James Tennant	80	16	32	\$14.00/ton	\$448.00	5/19/2021
Michael Flinn	80	38.26	76.52	\$17.00/ton	\$1,300.84	5/31/2021
Thomas Lauderman	75	50	100	\$14.00/ton	\$1,400.00	4/26/2021
Kevin Townsend	75	13	26	\$14.00/ton	\$364.00	5/10/2021
Doy Harris	72	34	80	\$18.00/ton	\$1,440.00	4/26/2021
Gary Harold	70	22.47	44.94	\$17.00/ton	\$763.98	5/5/2021
James Shamblin	70	17	34	\$17.00/ton	\$578.00	5/14/2021
Tony McVey	65	42	84	\$17.00/ton	\$1,428.00	5/7/2021
Gregory Knapp	63	45	63	\$14.00/ton	\$882.00	5/14/2021

Sherrie Tyree	60	38.06	76.12	\$17.00/ton	\$1,294.04	4/28/2021
Craig Marshall	60	12	24	\$14.00/ton	\$336.00	5/10/2021
Roger Rawson	60	6.52	13.04	\$14.00/ton	\$182.56	5/17/2021
Larry Blair	48	15	25	\$14.00/ton	\$350.00	5/1/2021
John Snodgrass	35	25	25	\$17.00/ton	\$425.00	5/5/2021
				<b>Total</b>	<b>32,871.54</b>	

**Grand Total: \$188,646.54**

There is not a total of funds that might have come back from the other District.

Budget Committee  
Nothing at this time.

Pollinators Committee  
Project sharing pollinators are doing well. West Central Beekeepers were at the RC&D Field Day.

**District Manager**, Jessica Nichols  
Off next Monday.

**WVCA Report**, Kim Fisher

Reviewed report. District meeting packet pages 33-34.  
Discussed teleworking options that are available for WVCA staff. It will be late August before these decisions are made. Please take all safety precautions as you can and thank you for your time.

*Roseann Adams moved to submit Dexter Graham as a lifetime Honorary Member. Second by Dale Cunningham. Majority approved. Motion carried. Roseann Adams moved to nominate Roger Shaver or Sam Sheets. Russell Wade stated that he would like to be nominated. Second by Mike Nichols. Majority approved. Motion carried. Needs added to August agenda. Nomination due September 1<sup>st</sup>.*

Bob Buchanan might be asked to be Secretary/Executive committee for WVACD but wanted to bring this to the district prior to accepting. Consensus is for him to serve.

**Closing Activities**

Calendar of Events

August 10 - This will be offered as an in-person meeting either at the office or Mountwood Park.

September 14

October 14

November 9

December 14

These meetings will offer call in opportunities. In person meetings will be dependent on COVID.

Motion to Adjourn

*Mike Nichols moves to adjourn at 12:30 p.m. Second by Russell Wade. Majority approved.*

*Motion carried.*

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

\_\_\_\_\_  
Bob Buchanan, LKCD Chairman

\_\_\_\_\_  
Roseann Adams, LKCD Secretary

Date approved: \_\_\_\_\_

# **Little Kanawha Conservation District**

Board of Supervisors Meeting

August 10, 2021, 10:00 AM

Mom's Too Restaurant, Grantsville & Teams Call in Meeting

## **----- Minutes -----**

Attending were:

### **\* Supervisors Attending ♦ Supervisors by Conference Call**

- \*Ed Martin, Ritchie County
- \*Bob Buchanan, Wood County
- \*Jeff McElfresh, Wood County
- \*Mike Nichols, Ritchie County
- \*Sam Sheets, Roane County
- \*Russell Wade, Roane County
- \*Roger Shaver, Wirt County
- \*Roseann Adams, Wirt County
- \*Dale Cunningham, Calhoun County
- \*David Cain, Calhoun County

### **Others attending or ♦ Others by Conference Call:**

- ♦Kim Fisher, WVCA
- ♦Brandy Brabham, WVU Extension
- ♦Chris Ellison WVCA
- Cort Martin

Call to order & Pledge of Allegiance

Meeting called to order at 10:00 a.m. No pledge as flag not available.

### **District Business**

Minutes of Previous Meeting

Correction on page 13 of the minutes for July. Should state member at large after the name Sam Sheets. *Motion to approve minutes with correction was made by Roger Shaver. Second by Dale Cunningham. Majority approved. Motion carried.*

Approval of Financial Reported Items

Approval of Cooperators - None

Terminations – None

Correspondence – None at this time

### **Report of Agencies and Others**

LKCD District Supervisors Report

- Russell Wade reported that he attended the Envirothon Meeting held at Cacapon State Park on August 4<sup>th</sup>. The next meeting is scheduled for September 4<sup>th</sup> in

Flatwoods. The discussions revolved around scholarships and the need for more items to raise more funds.

- Sam Sheets reported that the FFA team won the State Agronomy & Forestry Contest.
- Bob Buchanan stated that the WVACD Executive Board met to hire a new executive director. They hired Heather Duncan for that position. The Association wanted an internal audit. This was completed and showed some inconsistencies. Probably a typing error in transferring. Use a new system by QuickBooks or Peachtree for reporting detailed financial information for the WVACD. The WVACD Legislative Committee is moving on to modify SB 2633. It is planned to tie it to WV Farm Bill. Urban Agriculture was put in and Water Quality was added. The Commissioner of Agriculture doesn't need to be a farmer or a retired farmer to hold their position. Non-government agencies to be admitted. They need to broaden the law. Accountability for Districts to do their jobs as required will be included. Roger Shaver inquired concerning what would happen when the funds for the executive director's position were depleted. It is a grant on a 5-year program. They will rewrite the grant to continue. The home base office for the position is Sutton, WV but she will telework out of her house and travel as needed on per diem.
- Jeff McElfresh attended the WVACD Quarterly Meeting. There were discussions regarding the changes to poultry houses. New supervisors are not being trained on watersheds the way they should be. Especially on signing off on the watershed reports. DEP requires dam monitors and an Emergency Action Plan. Sponsorship means ownership.
- Legislative Day is currently scheduled for February 7, 2022, from 5-7, same place as last year, Gaston Caperton Training Center, 2<sup>nd</sup> floor.
- Sam Sheets stated that Farmland Protection needs to be in place in our counties. Can't depend on the County Commissions for the protection.

LKCD Associate Supervisors Report  
Nothing reported.

LKCD Field Staff Report – Cort Martin  
Cort reported taking items over to the Ritchie County Fair. He will set up on both days and expects to be busy. If you want to go and help, come on over.

NRCS Field Staff Report – Jason Crislip  
Not in attendance.

Forestry Field Staff Report  
WVCA Field Staff Report

- Watershed – Judith Lyons
  - Bob Buchanan discussed the permit from the Army Corp of Engineers. He will sign if approved by board members. *Roger Shaver moved to approve Bob Buchanan signing the permit for Mountwood Park second by Russell Wade. Majority approved. Motion carried.*



- AgEP – Mikayla Hayes
  - Discussed Karen Shreves – She should ask NRCS first then the district will address it.
  - She reported that Dale Cunningham has taken care of the Roger Cunningham situation.

FSA

Not in attendance.

WV DNR Report

Not in attendance.

LK RC&D Report

- DJ Allen reported that she is working to get grants.
- The gardens are doing well.
- Joseph Ritchie has started a high tunnel project.

Solid Waste Authority Report

- Roane County had a budget meeting and hired a bookkeeper part time.
- Having a conference in the fall on the same days as the quarterly WVACD meeting.
- Ritchie County is still working on funding.
- Wood County has nothing new to report for this month.

WVU Extension

- Not in attendance.
- Roseann Adams will have a display at the Women in Ag Conference. Registration will need to be paid when the information is received.

### **Special Items of Interest**

Emergency Watershed Program/Stream Protection & Restoration Program

Nothing at this time.

North Fork Hughes River Updates & Issues

- Debris Removal Update
  - Nothing new at this time.
- Gas Well Update
  - Bob Buchanan will call Steve Jones and ask what stage the plugging project is in currently.

Policy Manual Update

Bob Buchanan reported that it is completed and just needs to be typed up.

WVACD Funding

This item is unknown. The WVACD Banquet is scheduled in October.

### Banquet Planning

- Bob Buchanan has sent invites to dignitaries for the banquet.
- Menu is planned.
- Mike Nichols asked how many supervisors and guest were coming.
- Sam Sheets hasn't completed the power point program on farmers. Wants to meet in Parkersburg to finish.

### Nominations for Recognition

- Member at Large voted on by written cards – Roger Shaver.
- Dexter Graham for Honorary Member.

LOR Purpose: FY22 AgEP Allocation  
LOR Total Maximum Budgeted LOR ID  
\$115,000.00 12669

*Motion to approve letter of request as presented in the amount of \$115,000 for FY22 AgEP was made by Dale Cunningham and second by Jeff McElfresh. Majority approved. Motion carried.*

LOR Purpose: Little Kanawha RC&D PROGRAM SUPPORT  
LOR Total Maximum Budgeted LOR ID  
\$17,575.00 12657

*Motion to approve letter of request as presented in the amount of \$17,575 for LK RC&D Program Support was made by Sam Sheets and second by Dale Cunningham. Majority approved. Motion carried.*

### **Local, National & State Meeting Report**

Local, National or State Meeting Report  
Reported earlier.

WV Envirothon Committee  
Reported earlier.

Appalachian Grazing Conference Committee  
Nothing at this time.

Grazing Land Committee  
Nothing at this time.

Communications Committee  
Davin will help with training videos.

### **Active District Committee Reports**

Equipment Committee  
Equipment isn't busy right now. We need to figure out deposit & applications. May fashion after WFCD. *Dale Cunningham moved for Bob Buchanan to write a grant to seek funding for an*

*employee, part time employee, slope mower, weed eater and trailer. Second by Jeff McElfresh. Majority approved. Motion carried.*

#### LKCD Jr. Envirothon Committee

Roseann Adams is currently working on a training book.

#### Ag Enhancement Committee

- FY22 Applications Received Additional
  - Michael Rogers – Lime – Rank 90 - \$1,548.00  
*Sam Sheets moved to accept Michael Rogers application for lime in the amount of \$1,548.00. Second by Roseann Adams. Majority approved. Motion carried.*  
*Sam Sheets moves to extend approvals for AgEP thru the name Larry Gardner, Woodland Exclusion Fence; Joseph Helmick, Water System; John Alt, Pasture Division Fence; Paul Harold Jr., Heavy Use Protection; Keith Lynch, Invasive Species and Michael Flinn, Lime with all contracts to be completed by December 31, 2021. Second by Roger Shaver. Majority approved. Motion carried.*
- Name correction - Michael Williams to be changed to Michael Campbell  
The name correction from Michael Williams to Michael Campbell is noted and approved by the LKCD Board of Supervisors.

#### Budget Committee

Nothing currently.

#### Pollinators Committee

Nothing currently

**District Manager**, Jessica Nichols

Unable to attend.

**WVCA Report**, Kim Fisher

District meeting packet page

#### **Closing Activities**

Calendar of Events

August 14<sup>th</sup> meeting Roane County. Sam Sheets will check on this.

Motion to Adjourn

*Motion to adjourn was made by Roseann Adams and second by Ed Martin. Majority approved.  
Motion carried.*

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

\_\_\_\_\_  
Bob Buchanan, LKCD Chairman

\_\_\_\_\_  
Roseann Adams, LKCD Secretary

Date approved: \_\_\_\_\_

# **Little Kanawha Conservation District**

Board of Supervisors Meeting  
September 14, 2021, 10:00 AM  
Spencer Public Library, Spencer WV & Teams Call in Meeting

## **----- Minutes -----**

Attending were:

**\* Supervisors Attending ♦ Supervisors by Conference Call**

- \*Ed Martin, Ritchie County
- \*Bob Buchanan, Wood County
- \*Jeff McElfresh, Wood County
- \*Mike Nichols, Ritchie County
- \*Sam Sheets, Roane County
- \*Russell Wade, Roane County
- \*Roger Shaver, Wirt County
- \*Roseann Adams, Wirt County
- \*Dale Cunningham, Calhoun County
- \*David Cain, Calhoun County

**Others attending or ♦ Others by Conference Call:**

- ♦Kim Fisher, WVCA  
Mikayla Hayes, WVCA
- ♦Arniee Figgett, WVCA  
Cort Martin, LKCD  
Brandon Buchanan  
Jessica Nichols, WVCA

Call to order & Pledge of Allegiance

Pledge of Allegiance followed by meeting called to order at 10:08 a.m.

**District Business**

*Motion to accept the minutes as presented was made by Dale Cunningham and second by Russell Wade. Majority approved. Motion carried.*

**Approval of Financial Reported Items**

- Please total your expense and per diem sheets prior to turning in.
- *Mike Nichols moved for financial to be filed for audit. Second by Russell Wade. Majority approved. Motion carried.*

**Approval of Financial Reported Items**

**Approval of Cooperators - None**

**Terminations – None**

**Correspondence – None at this time**

### Report of Agencies and Others

LKCD Field Staff Report – Cort Martin

Nothing to report

NRCS Field Staff Report – Jason Crislip

District meeting packet page 10

Forestry Field Staff Report

Unable to attend.

WVCA Field Staff Report

Watershed – Judith Lyons

- Report in District meeting packet pages 11-23.
- Bob Buchanan is in discussion with Judith Lyons about dropping the lake at Mountwood Park. This information also reported to NRCS and WV DEP. Bob Buchanan will be working on the bid package. Wood Commission has approved the funds.

AgEP – Mikayla Hayes

- Report in District meeting packet page 24.
- Discussed ranking that she did for another District.
- NRCS and she visited a first-time farmer.
- Five payments are ready to go. Verify all items are in the AgEP folders before forwarding information to Jessica.

FSA

Not in attendance.

WV DNR Report

Not in attendance.

LK RC&D Report

- Sam Sheets reported that all is going well.
- High tunnel and cover crop will be seeded.
- Roger Shaver stated that they have received a lot of hardware from Home Depot. Please let people know.
- Letter on page 25 of District meeting packet.

Solid Waste Authority Report

- Russell Wade stated they had a meeting yesterday. Hired an accountant. Russell Wade registered for DEP Conference in Daniel, WV. Please place on October's agenda.
- Mike Nichols reported hoping to bid out on building soon.
- Bob Buchanan reported on clean up and paint collection in Belleville. Next tire pick up will be in the spring.

- Discussed additional funding that may be coming from the state authority to each local solid waste authority.

WVU Extension

Not in attendance.

Others

None

### Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program

None known.

### North Fork Hughes River Updates & Issues

- Debris Removal Update
  - Comments are listed in District meeting packet pages 13-23. Bob Buchanan will follow up with this.
- Gas Well Update
  - Final information to close the bond. Bob Buchanan has signed the paperwork and it is being submitted.

### Banquet Post Discussion

- Need a new projector for use at the District. Consensus of the board is to request a new projector for use at the LKCD from the WVCA. Jessica Nichols has been requested to handle the paperwork for this.
- Sam Sheets mentioned doing door prizes differently. Better recognition of the larger items.
- The location and meal were top notch.
- Mic placement during the slide show needed to be off to the side.

### Women in Ag Conference

*Motion to pay for vendor registration and expense for Roseann Adams was made by Sam Sheets and second by Jeff McElfresh. Majority approved. Motion carried. Cort Martin will assist Roseann Adams with obtaining the information and supplies needed for the vendor table and display.*

### Local, National & State Meeting Report

Local, National or State Meeting Report

- WVACD meeting is coming in October.
- Bob Buchanan discussed meetings that he has set.
- Feb 7<sup>th</sup> and 8<sup>th</sup> were dates that he discussed for the date at the Capitol. Some discussion of holding an event in the evening instead of a breakfast.
- Modification of code change.
- The water quality meeting was a success. Discussion of funding.

- WVACD No awards banquet will be held. Dave Hawkins is scheduled to be one of the speakers.

#### WV Envirothon Committee

- Teacher training 9/27<sup>th</sup> at 9 a.m., Holly Gray Park in Sutton. This will be taped.
- Next meeting 10/6 at flatwoods.

#### Appalachian Grazing Conference Committee March of 2022.

#### Grazing Land Committee Not meeting currently.

#### Communications Committee

Bob Buchanan participated in the call. Discussed the training videos that will be coming out. These will be available on the web site.

#### Active District Committee Reports

##### Equipment Committee

- One spreader needs a jack put on.
- Put on agenda about selling the old 2-ton spreader. *Motion to take the old 2-ton spreader to the Camp Barb auction on October 2<sup>nd</sup> with a reserve bid of \$2,500 was made by Roseann Adams. Second by Dale Cunningham. Discussion. Majority approved. Motion carried.*

##### LKCD Jr. Envirothon Committee

Still a work in progress. Planning for 2022.

##### Ag Enhancement Committee

###### ○ FY22 Applications

###### ▪ Russell Wade – Urban Agricultural – \$300.00

- Russell Wade excused himself from the room. Discussed safety hazard with not being covered to be child proof. *Jeff McElfresh moved that it needs leveled, proper covering and drainage/diversion for safety before paying. Second by Mike Nichols. Majority approved. Motion carried.* Russell Wade rejoined the meeting. Discussed with Russell Wade what would be needed to be paid.

###### ▪ Funding Report/Update

- Funding should be arriving in Wire account soon. Continue with inspections to be ready for payments.

###### ▪ Exigency Program

- Add early bee nukes.



- Maintenance program for a heavy use area.
- Fix critical areas in pasture.
- Pump pipeline.
- Pond clean out.
- Annual forage crop seeding.

Budget Committee  
Nothing new

Pollinators Committee  
Nothing new

### **Reports of LKCD Supervisors & Associates**

#### **LKCD District Supervisors Report**

- Ed Martin - Discussed the Ritchie County Fair. It was felt that all went well.
- Bob Buchanan –
  - DEP sent report to the county commission talking about dam safety. Bonds Creek Dam #1 would now be classified as high hazard dam. The dam will not receive its safety certificate till items are addressed. Bob Buchanan read part of the information received.
  - We must assist in emergency action plans which is more detained than anticipated.
  - Possible holes and spillway issues.
  - Dam inspections on the dams will be October 14<sup>th</sup> & 15<sup>th</sup> starting at Mountwood at 10 a.m. on the 15<sup>th</sup> followed by NFHR, Pullman and Bonds Creek. Starting on the 14<sup>th</sup> at Upper Pond Run at 10 a.m. then Lower Pond Run and POCA Site 14.

LKCD Associate Supervisors Report  
Nothing to report

**Administrative Specialist**, Jessica Nichols  
Nothing additional to report

#### **WVCA Report**, Kim Fisher

- Not coming back into the office till possibly sometime in December.
- Report in District meeting packet page 34.

### **Closing Activities**

#### **Calendar of Events**

Board Meeting changed to the Wednesday October 13<sup>th</sup> at City Park at 1000 a.m. This will be a cookout luncheon. Bob Buchanan will bring hot dogs and buns. Jeff McElfresh and Ed Martin will bring meat for hamburgers. Others will bring covered dishes.

Motion to Adjourn

*Jeff McElfresh moves to adjourn at 11:46 a.m. Second by Dale Cunningham. Majority approved.  
Motion carried.*

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

\_\_\_\_\_  
Bob Buchanan, LKCD Chairman

\_\_\_\_\_  
Roseann Adams, LKCD Secretary

Date approved: \_\_\_\_\_

Rough Draft