

# Little Kanawha Conservation District

Board of Supervisors Meeting  
January 13, 10:00 AM  
Mountwood Park, Waverly WV & Teams Call in Meeting

## ----- Minutes -----

Attending were:

### **\* Supervisors Attending ♦ Supervisors by Conference Call**

\*Ed Martin, Ritchie County  
\*Bob Buchanan, Wood County  
\*Jeff McElfresh, Wood County  
♦Mike Nichols, Ritchie County  
\*Sam Sheets, Roane County  
\*Russell Wade, Roane County  
\*Roger Shaver, Wirt County  
\*Roseann Adams, Wirt County  
\*Dale Cunningham, Calhoun County  
David Cain, Calhoun County

### **Others attending or ♦ Others by Conference Call:**

♦Kim Fisher, WVCA  
Mike McMunigal, WVCA  
Mikayla Hayes, WVCA  
Cort Martin, LKCD  
♦Jessica Nichols, WVCA

Call to order & Pledge of Allegiance

- Meeting called to order at 10:00 a.m.
- Ed Martin led the Pledge of Allegiance which was recited by all.

Introduction of Visitors – Their reports and concerns

None

### **District Business**

Minutes of Previous Meeting

*Motion to accept the minutes as presented was made by Roger Shaver and second by Dale Cunningham. Majority approved. Motion carried.*

Approval of Financial Reported Items

- Auditor has called for additional information which is being sent.
- *Motion to move District supervisors support funds from CDO to District account was made by Roger Shaver and second by Roseann Adams.*

- *Jeff McElfresh moved for financials to be filed for audit. Second by Mike Nichols. Majority approved. Motion carried.*

#### Approval of Cooperators

Agreements or Terminations – None

#### Correspondence – D/M

- Request for Support of Winter Dinner Meetings - Roane County WVU Extension has ask for \$300 to use toward education meetings. *Motion to approve \$300 for the Winter Vo-Ag Educational Dinner Meetings was made by Sam Sheets and seconded by Russell Wade. Majority approved. Motion carried.* It was requested for information to call in to these meetings. Discussed additional request.

#### Report of Agencies and Others

##### LKCD Field Staff Report – Cort Martin

At the office 2 days a week. Discussed work schedule and the field work of taking forage and soil samples.

##### NRCS Field Staff Report – Jason Crislip

Unable to call in.

##### Forestry Field Staff Report

Unable to attend. No report given.

##### WVCA Field Staff Report

- Watershed – Judith Lyons - Please see report on District meeting packet page 14. Sam Sheets requested topo map for Tracey Lake. Potential access road development discussed.
- AgEP – Mikayla Hayes - District meeting packet page 15. Additional items will be discussed under AgEP.

##### FSA

Unable to attend. No report given.

##### WV DNR Report

Unable to attend. No report given.

##### LK RC&D Report

- Sam Sheets new officers are due to go in but losing secretary. Will be working on a replacement for that office.
- Discussed items in the warehouse.

##### Solid Waste Authority Report

- Roane County - Russell Wade things are going well and turning a profit. Prices are very high. Put out bids for new equipment. Grant funds are coming in.

- Ritchie County - Mike Nichols reported that they have started construction with the footer on their new building.
- Calhoun County - Dale Cunningham received a \$130,000 grant from Solid Waste Management. Discussed equipment.
- Wood County - Bob Buchanan they are working to revamp the program for better efficiency.

#### WVU Extension

Please see request in correspondence.

#### Others

None

#### Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program

None

#### North Fork Hughes River Updates & Issues

- Debris Removal Update - Bob Buchanan has been out of the loop and will work to get back up to speed.
- Gas Well Update – Bob Buchanan will call Steve Jones. At this time the District hasn't received the form needed to be released from the bond at Wesbanco Bank.

#### Century Farms

This information is due into the District office by February 1<sup>st</sup> and the state office by April 1<sup>st</sup>.

#### District Planners – Outreach – District meeting packet page 16

*Motion to purchase 100 to lock in the price was made by Roseann Adams and Sam Sheets.*

*Discussion of the motion. Amendment to purchase 200 was made by Roseann Adams and second by Sam Sheets. Majority approved. Motions carried on both.*

#### Appalachian Grazing Conference Committee – Sponsorships – What will be covered

- Pay for lodging and registration in the past. One per county or one couple per county.
- Room and registration if not used in one county can be used to sponsor additional from another county.
- Registration before 3-1 is \$200 and after 3-1 is \$250.
- *Sam Sheets moved to pay one night hotel and registration for one couple per county. If a counties allotment is not use it can be transferred to another county. Second by Roger Shaver. Majority approved. Motion carried.*

## District Policy Manual

- Bob Buchanan discussed the policy manual.
- Dale Cunningham, Mike Nichols. Jeff McElfresh and Bob Buchanan looked at the policy.
- Financial accountability is the only changes that they noted. Discussed potential changes.
- Per Diem per day at the discretion of the supervisor.
- Current travel rate was discussed.
- Read the information attached as an addendum.
- *Jeff McElfresh moves to approve the District by-laws and updates including the North East Regional Meeting. Second by Roger Shaver. Majority approved. Motion carried.*

## Local, National & State Meeting Report

### Local, National or State Meeting Report

- WVACD State Meeting –  
Monday is the start but Tuesday is the main meeting. There will be training offered. WVACD Quarterly meeting will be an in-person meeting at Stonewall Jackson Resort on January 18<sup>th</sup> thru 20<sup>th</sup>.
- Conservation Day –  
February 7<sup>th</sup> & 8<sup>th</sup>. Discussed timeline and activities of the event. February 7<sup>th</sup> hosts a meet and greet from 4-8 p.m. On February 8<sup>th</sup> you are encouraged to talk to your local legislative individuals.

### WV Envirothon Committee

- Did not meet. Meeting will be held the 1<sup>st</sup> Wednesday of the month.
- Thanh Ashman request that the District sponsor a team. *Sam Sheets moves that lodging and registration will be paid at one room per county. Second by Roseann Adams. Majority approved. Motion carried.*

### Appalachian Grazing Conference Committee

Grazing Conference Committee is meeting today.

### Grazing Land Committee

None

### Communications Committee

- Trouble calling in.
- Bob Buchanan talked with Davin White who is doing work for the Legislative Committee. He is putting together a video. More information soon.

## Active District Committee Reports

### Equipment Committee

Everything is working at the moment and there is one 2 ton still out. Jessica Nichols will call landowner and check on a date of return. He stated that he will work on equipment around personal obligations.

### LKCD Jr. Envirothon Committee

Roseann Adams stated that she would like to purchase a training kit to use as a guide for more information. *Motion made by Roseann Adams to purchase an Envirothon Training Kit to use for more information on planning. Second by Jeff McElfresh. Majority approved. Motion carried.*

### Ag Enhancement Committee

- Payments – Sam Sheets *moved to recognize that the following landowners were paid for completion of their projects listed below. Second by Jeff McElfresh. Majority approved. motion carried.*

10020 -  
Interest  
Bearing Acct  
Peoples 2180

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>	<u>Transaction Description</u>
2593	Larry A. Cottrell	12/2/2021	625.00	FY22-AEP-IS-Cottrell
2594	Michael G. Sutton	12/2/2021	2,000.00	FY22-AEP-HUA-Sutton
2595	Randall Owen Mowery	12/2/2021	170.00	FY22-AEP-LIME-Mowery
2596	Larry A. Cottrell	12/2/2021	2,000.00	FY22-AEP-HUA-Cottrell
2597	Chad A. Ward	12/16/2021	2,000.00	FY22-AEP-HU-Ward
2598	Charles W. Bargeloh	12/16/2021	168.00	FY22-AEP-LIME-Bargeloh
2599	Joseph L. Garrett	12/16/2021	625.00	FY22-AEP-IS-Garrett
2600	Joseph L. Painter	12/16/2021	2,000.00	FY22-AEP-HU-Painter
2601	Karen Ann Shreve	12/16/2021	200.00	FY22-AEP-PP-Shreve
2602	Reta Jean Freeland	12/16/2021	2,000.00	FY22-AEP-HU-Freeland
2603	Tony McVey	12/16/2021	2,000.00	FY22-AEP-HU-McVey
2604	Elizabeth E. Close	12/16/2021	292.74	FY22-AEP-LIME-Close
2605	Joseph L. Painter	12/16/2021	1,200.00	FY22-AEP-PD-Painter
2606	Reta Jean Freeland	12/16/2021	<u>1,300.00</u>	FY22-AEP-WS-Freeland

Report Total 16,580.74

- Backup Proxy for AgEP Meetings – The AgEP District Committee has recommended to appoint Roseann Adams and Jeff McElfresh. To replace Sam Sheets if he is unable to attend. *Motion be Sam Sheets to accept this recommendation second by Roger Shaver. Majority approved. Motion carried.*
- Cancellation Letter Approval – Roseann Adams *moved to accept the LKCD AgEP cancelation letter. Second by Jeff McElfresh. Majority approved. Motion carried.*
- Pilot Program –
  - Mike McMunigal discussed the ongoing program that has been approved. Lengthy discussion of pilot programs both ones ongoing and ones proposed.

- Mike Nichols asked how the decision was made as to which District's were to be involved.
- Possibly the AgEP practice can be modified to allow for better assistance to the landowners.
- Project proposal form may offer demonstration areas, as ideas.
- Discussed the payments and completion for Invasive species.
- Went thru the items in the committee minutes that needed to be brought before the board for acceptance. *Sam Sheets moves to adapt the recommendation of the LKCD AgEP Committee. Second by Roger Shaver. Majority approved. Motion carried.*
- Set a committee meeting. Monday the 31<sup>st</sup> 10 a.m. Mountwood Park.
- Cancellation – To confirm/clarify and approve
  - Christiana Grow – Water Systems
  - Jamie Huffman – Pasture Division Fence
  - Donna Steigleder – Pasture Division Fence & Water Protection Exclusion Fence
  - Clayton Cox – Lime
  - Jason Bunner – Lime

*Sam Sheets moved to approve the cancellation with no penalty for Grow, Huffman, Steigleder, and Cox. Second by Dale Cunningham. Majority approved. Motion carried. Sam Sheets moved to approve the cancellation with penalty for Bunner. Second by Ed Martin. Majority approved. Motion carried.*
- Extension
  - Nathan Carpenter – Woodland Exclusion Fence
  - Boyce Sister Farming – Water Systems & Lime
  - Dennis Blankenship – Water Systems
  - Larry Gardner – Water Systems & Woodland Exclusion Fence
  - Nathan Carpenter – Water Systems
  - John Alt – Pasture Division Fence
  - Tony Morgan – Pasture Division Fence
  - Roger Garrett – Pasture Division Fence
  - Keith Lynch – Invasive Species
  - Tom Badgett – Lime
  - Ryan Badgett – Lime
  - Brandy Brabham – Lime
  - Tony Morgan – Lime

*Sam Sheets moved to approve all extension to be done by May 6, 2022. Second by Jeff McElfresh. Majority approved. Motion carried.*

- David Williams on District meeting packet page 27 asks for an extension. *Sam Sheets moves to cancel the cancellation and change it to an extension which is to be completed by May 6, 2022. Second by Mike Nichols. Majority approved. Motion carried.*

Budget Committee  
Nothing. Audit is in progress.

Pollinators Committee

- Date change on nukes for the bees.
- About \$200 each.
- The date of deadline cannot be the same as other projects.

**Reports of LKCD Supervisors & Associates**

LKCD District Supervisors Report

Sam Sheets working on a committee. Discussed a disaster and who declares it. Further details will be forthcoming.

LKCD Associate Supervisors Report

None at this time.

**Administrative Specialist**, Jessica Nichols

Nothing additional

**WVCA Report**, Kim Fisher – District meeting packet pages 40-41

- Election filing period.
- Discussed info contained within the report.
- Item for February agenda plan and equipment.
- AgEP spot checks are in progress and the finds will be reported to the District.
- Video Conference Equipment needs on the agenda next month as well as the District Personnel Plan.

**Closing Activities**

Calendar of Events

Date of Meeting

February 15<sup>th</sup> at 10 a.m. Mountwood Park.

Meeting Adjourned at 12.30 p.m.

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

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Bob Buchanan, LKCD Chairman

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Roseann Adams, LKCD Secretary

Date approved: \_\_\_\_\_

# **Little Kanawha Conservation District**

Board of Supervisors Meeting  
February 15, 2022, 10:00 AM  
Mountwood Park, Waverly WV & Teams Call in Meeting

## **----- Minutes -----**

Attending were:

### **\* Supervisors Attending ♦ Supervisors by Conference Call**

- \*Ed Martin, Ritchie County
- \*Bob Buchanan, Wood County
- \*Jeff McElfresh, Wood County
- \*Mike Nichols, Ritchie County
- Sam Sheets, Roane County
- \*Russell Wade, Roane County
- \*Roger Shaver, Wirt County
- \*Roseann Adams, Wirt County
- \*Dale Cunningham, Calhoun County
- David Cain, Calhoun County

### **Others attending or ♦ Others by Conference Call:**

- JJ Barrett, WVU Extension
- Mikayla Hayes, WVCA
- Cort Martin, LKCD
- ♦Jessica Nichols, WVCA

Call to order & Pledge of Allegiance

- Meeting called to order at 10:05 a.m.
- Mike Nichols led the Pledge of Allegiance which was recited by all.

Introduction of Visitors – Their reports and concerns

JJ Barrett, WVU Extension was introduced.

### **District Business**

Minutes of Previous Meeting

Change ream to team under Envirothon and it should include Jeff McElfresh instead of just he. *Motion to approve with changes was made by Roger Shaver and seconded by Dale Cunningham. Majority approved. Motion carried.*

Approval of Financial Reported Items

- Discussed the audit. People Bank isn't wanting to release the information to Jessica Nichols. Dale Cunningham is awaiting a call from the bank.



- *Mike Nichols moved for financials to be filed for audit. Second by Russell Wade. Majority approved. Motion carried.*

Approval of Cooperators & Terminations – None

Correspondence – D/M

- WVU Extension – Ritchie County Education Opportunity Request for Funds District meeting packet page 11. *Roger Shaver moved to support the Ritchie County dinner meeting in the amount of \$350. Second by Dale Cunningham. Majority approved. Motion carried.*

### **Report of Agencies and Others**

LKCD Field Staff Report – Cort Martin

Waiting on warmer weather to start soil sampling.

NRCS Field Staff Report – Jason Crislip

District meeting packet page 12. Please call with questions.

Forestry Field Staff Report

None

WVCA Field Staff Report

- Watershed – Judith Lyons – District meeting packet page 13
  - Much confusion on boom meeting with Potesta and other boom information. Dale Cunningham showed up for the meeting and no one else arrived on site at the dam. Discussed the trail end and could they come across Mr. Richards property instead. Bob Buchanan stated that Judith Lyons did a good job in contacting the District.
- AgEP – Mikayla Hayes
  - District meeting packet page 14
  - Attended Farmers Short Course January 20<sup>th</sup>
  - Updated the AgEP brochure.

FSA Report

None

WV DNR Report

None

LK RC&D Report

Next meeting February 24<sup>th</sup> at Mountwood Park.

Solid Waste Authority Report

- Roane not much to report. Meeting yesterday. Waiting for bids to be submitted.

- ~~Ritchie~~Mike Nichols attended ~~at~~the Ritchie County meeting last Thursday. Started construction of the location in Ellenboro.
- Calhoun grant funds heater to be able to meet out of the cold.
- Wood discussing DEP Conservation Days at North Bend State Park. Joint display with the LKCD. Use of the Enviroscape and the animated mannequin. May the 21<sup>st</sup> Hours 9-3. It is the consensus of the board to participate.

#### WVU Extension

- JJ Barrett discussed the winter meetings that they will be hosting.
- Brochure and WV Crop Field verification project 2022 to 2024. Please see handouts. This will involve 80 fields across the state.
- Grazing school in May. Would like input on when to have them. Possible 2 or 3 evenings or a 2-day event.
- Farm tour in Wood County possibly the Grow Farm or the Knopp Farm. The District will assist with getting this in order.
- *Motion by Roseann Adams to participate with WVU Extension & JJ Barrett to plan a grazing school in Wood County. Second by Jeff McElfresh. Majority approved. Motion carried.*

#### Special Items of Interest

Emergency Watershed Program/Stream Protection & Restoration Program

Nothing

#### North Fork Hughes River Updates & Issues

- Debris Removal Update  
Discussed earlier
- Gas Well Update  
Just waiting on letter to release.

#### District Video Equip

Need a new projector. *Motion to request a new projector from the WVCA was made by Jeff McElfresh. Second by Dale Cunningham. Majority approved. Motion carried.*

#### District Personnel Plan – District meeting packet page 15

*Motion to approve as presented was made by Roger Shaver and second by Mike Nichols. Majority approved. Motion carried.*

#### Training

- Training videos are done and available to view.
- Mikayla Hayes assisted in setting up the video for viewing.
- The video was then played for those in person attendance.
- The video offered:

- The history of conservation districts
- Chapter 19 Section 21A that explains the duties of conservation supervisors.
- Chapter 6 of WV State Code – Bill 264 passed the Senate unanimously – District's can receive grants directly with funding not having to pass thru the WV Conservation Agency.

#### Building location-

It has been two years since being able to meet in the local USDA building. Currently the District pays \$385 for the rental of the garage but no rent on the space located within the USDA Service Center. *Roseann Adams moves to have Bob Buchanan pursue us using a portion of the old farmers market building/ Project Sharing location on Gibon Road. Second by Russell Wade. Majority approved. Motion carried.*

#### District Work Crew

See proposal about LKCD construction crew. *Roseann Adams moves to form a committee with power to act. Second by Jeff McElfresh. Majority approved. Motion carried.* Committee comprised of Mike Nichols, Chairman and members are Jeff McElfresh., Dale Cunningham, Roseann Adams, Roger Shaver.

#### Letters of Request (LOR)

LOR Purpose: AgEP Exigency Fund Rebalance

LOR Total	LOR Date	LOR ID	Agreement
\$6,738.62	2/15/2022	13741	1024-09

LOR Purpose: Annual Contribution O&M Wood County Com. – Lower Pond Run

LOR Total	LOR Date	LOR ID	Agreement
\$5,000.00	2/15/2022	12651	1371-01

LOR Purpose: Annual Contribution City of Pennsboro – Bonds Creek Dam

LOR Total	LOR Date	LOR ID	Agreement
\$750.00	2/15/2022	12651	1371-01

*Motion for all three letters of request to be submitted as presented was made by Jeff McElfresh. Second by Dale Cunningham. Majority approved. Motion carried.*

#### Local, National & State Meeting Report

D/M Local, National or State Meeting Report

- State Meeting – Attended by Bob Buchanan.
- Conservation Day – Attended by Bob Buchanan and Dale Cunningham.
- Legislative Reception – Attended by Russell Wade. Food was so-so.

#### WV Envirothon Committee

They are working to put together the food and room. Sam Sheets is on the Site Committee.

#### Appalachian Grazing Conference Committee

Dates are March 10<sup>th</sup> – 12<sup>th</sup>.

Grazing Land Committee  
None

Communications Committee  
None

**Active District Committee Reports**

Equipment Committee  
Missing lime spreader was discussed.

LKCD Jr. Envirothon Committee  
Discussed picking up Envirothon Committee stuff.

Ag Enhancement Committee  
Payments - *Russell Wade moved to recognize that the following landowners were paid for completion of projects listed below. Second by Dale Cunningham. Majority approved. Motion carried.*

*10020 -  
Interest  
Bearing Acct  
Peoples 2180*

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2607	Brent Nettles	1/6/2022	2,000.00
2608	Christiana J. Grow	1/6/2022	3,000.00
2609	Clayton S. Cox	1/6/2022	2,000.00
2610	Daniel Ray Stephens	1/6/2022	934.92
2611	David L. Knight	1/6/2022	298.24
2612	James G. Ross	1/6/2022	625.00
2613	James D. Tennant	1/6/2022	448.00
2614	Joe T. Cain	1/6/2022	625.00
2615	Joseph Helmick	1/6/2022	1,800.00
2616	Regina Powers	1/6/2022	625.00
2617	Roger L. Garrett	1/6/2022	2,000.00
2618	Ryan Badgett	1/6/2022	2,593.50
2619	Thomas Badgett	1/6/2022	3,000.00
2620	William Witkosky	1/6/2022	546.00
2621	Regina Powers	1/6/2022	1,192.50
2622	Cathy Blumig	1/12/2022	625.00
2623	Daniel H. Little Jr.	1/12/2022	2,000.00
2624	John M. Alt	1/12/2022	625.00
2625	Samantha Dawn Villers	1/12/2022	2,000.00
2626	Cathy Blumig	1/12/2022	1,400.00
2627	Daniel H. Little Jr.	1/12/2022	<u>1,250.00</u>
Report Total			<u>29,588.16</u>

- Conservation Agreement

- Mikayla Hayes went over this agreement that was in the packet. *Dale Cunningham moves to approve this agreement as presented in the packet. Second by Roger Shaver. Majority approved. Motion carried.*
- Rain Barrels
  - Russell Young – The District needs to be careful in the recommendation of where to buy. There can be a list of places that the rain barrels can be found. Such as is done with the list of lime vendors. It is up to the landowner to choose where they buy them from.
- AgEP Practices being offered this year
  - District meeting packet pages 36-37. New brochure. *Roseann Adams moves to approve these practices. Second by Russell Wade. Majority approved. Motion carried.*
- Dates for sign ups
  - *Roger Shaver moved to approve the sign-up period of April 25<sup>th</sup> thru May 9<sup>th</sup>. Second by Dale Cunningham. Majority approved. Motion carried.*
- Pilot Program Update
  - District meeting packet page 39. They will let the District know if we can join in on this by the end of March. Mike Nichols passed around pictures.

#### Budget Committee

Nothing new. Meeting needs scheduled.

#### Pollinators Committee

Nothing new.

#### **Reports of LKCD Supervisors & Associates**

##### LKCD District Supervisors Report

Nothing

##### LKCD Associate Supervisors Report

Nothing

#### **Administrative Specialist**, Jessica Nichols

Please check folders for items placed there.

#### **WVCA Report**, Kim Fisher

District meeting packet pages 40-41. Please call with questions.

#### **Closing Activities**

##### Calendar of Events

No meeting date set at this time.

#### Motion to Adjourn

Meeting adjourned at 12:35 p.m. *Motion to adjourn was made by Dale Cunningham. Second by Roger Shaver. Majority approved. Motion carried.*

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

\_\_\_\_\_  
Bob Buchanan, LKCD Chairman

\_\_\_\_\_  
Roseann Adams, LKCD Secretary

Date approved: \_\_\_\_\_

# Little Kanawha Conservation District

Board of Supervisors Meeting

March 8, 2022, 10:00 AM

Mountwood Park, Waverly WV & Teams Call in Meeting

## ----- Minutes -----

Attending were:

### **\* Supervisors Attending ♦ Supervisors by Conference Call**

- \*Ed Martin, Ritchie County
- \*Bob Buchanan, Wood County
- \*Jeff McElfresh, Wood County
- \*Mike Nichols, Ritchie County
- \*Sam Sheets, Roane County
- \*Russell Wade, Roane County
- \*Roger Shaver, Wirt County
- \*Roseann Adams, Wirt County
- \*Dale Cunningham, Calhoun County
- \*David Cain, Calhoun County

### **Others attending or ♦ Others by Conference Call:**

- Delmas Carr, Wood County Associate Supervisor
- Dexter Graham, Wood County Associate Supervisor
- ♦Kim Fisher, WVCA
- DJ Allen, LK RC&D
- Mikayla Hayes, WVCA
- Cort Martin, LKCD
- ♦Jessica Nichols, WVCA
- Bev Sheets, Landowner, Roane County

Call to order & Pledge of Allegiance

- Meeting called to order at 10:00 a.m. by Bob Buchanan.
- Mikayla Hayes led the Pledge of Allegiance which was recited by all.

Introduction of Visitors – Their reports and concerns

None

### **District Business**

Minutes of Previous Meeting

David Cain attended the meeting by phone and DJ Allen attended the meeting in person.

*Motion to approve with noted changes was made by Dale Cunningham and second by Sam Sheets.*

*Majority approved. Motion carried.*

#### Approval of Financial Reported Items – District meeting packet pages 1-11

- The final two items have been sent for the audit which is now out for review
- *Mike Nichols moved for financials to be filed for audit. Second by Russell Wade. Majority approved. Motion carried.*

#### Approval of Cooperators & Terminations – None

#### Correspondence – D/M – District meeting packet pages 12-13

- Grazing Conference Request – The District will be paying for 5 to attend at a cost of \$200.00 per farmer. *Motion to pay \$500 above the cost of farmers attendance was made by Roseann Adams. Second by Roger Shaver. Majority approved. Motion carried.*

#### Report of Agencies and Others

##### LKCD Field Staff Report – Cort Martin

- Working on the District newsletter.
- Soil samples were done last week.

##### NRCS Field Staff Report – Jason Crislip

- District meeting packet page 14
- Unable to call in due to a virtual meeting today.

##### Forestry Field Staff Report

None at this time.

##### WVCA Field Staff Report

- Watershed – Judith Lyons
  - Sam Sheets discussed a customer contact report. A large tree was across the creek on Spring Creek. He report that there was nothing to be done for anything under 75% blockage.
  - Judith Lyons phone number is 304-807-7437 Bob Buchanan stated that she is good at getting back to you and assisting.
  - Bob Buchanan reported receiving a 128-page final report regarding the boom.
- AgEP – Mikayla Hayes
  - Updated AgEP brochure.
  - With the weather change Mikayla Hayes is working with landowners on the completion of practices.

##### FSA

Mikayla Hayes reported that it appears that April 18<sup>th</sup> is the start back date at the office with all being back by May 2<sup>nd</sup>.

##### WV DNR Report

- No report at this time.
- Bond release information will be sent to the bank.



#### LK RC&D Report & Thank you letter

- Garden program was discussed by DJ Allen.
- Reports - District meeting packet page 18 and attachment.

#### Solid Waste Authority Report

- Roane County
  - Russell Wade discussed equipment bid openings. The bid was awarded.
  - Recycling collection trailer will be placed in Reedy.
  - Now accepting glass.
- Ritchie County
  - Foundation work has started on their new building as reported by Mike Nichols.
  - Have a meeting scheduled on Thursday March 10, 2022.
- Calhoun County
  - Dale Cunningham discussed a grant and tire collection. Will take anything with a cord in it. Have a rim crusher as well.
  - Will be receiving a glass crusher.
  - Calhoun County has entered into a partnership with Roane County to take their glass.
- Wood County
  - Bob Buchanan reported that Wood County has corrected the problem of not having the financial information available when needed. They are working to have an audit done.
  - Youth Conservation Day is on track to be co-sponsored with the LKCD. This is May 21<sup>st</sup>.

#### WVU Extension

General discussion of the plans put in place at February's meeting. Otherwise, nothing new.

Others - None

#### **Special Items of Interest**

##### Emergency Watershed Program/Stream Protection & Restoration Program

- Mikayla Hayes was contacted by a landowner in Ritchie County on Glendale Road near the Nutter Farm area and forwarded the information to Kim Neal and local supervisors.
- After talking to Jason Crislip it might be possible to use NRCS EQIP funds on this project.

#### North Fork Hughes River Updates & Issues

- Debris Removal Update
  - Timeline for ordering and receiving the boom was discussed.
- Gas Well Update
  - Form that Bob Buchanan has will be sent to the bank.

#### WV Youth Conservation Day

- *Motion to purchase supplies and handouts up to \$250 by Roseann Adams and second by Roger Shaver. Majority approved. Motion carried.*
- It appears that there will be a Wirt County Wetland Day again this year. This needs to be on next month's agenda.

#### Training

Links were sent out by Davin White and shared with each supervisor who has access to the internet. One will be viewed next month.

#### Building Update

Bob Buchanan has been in contact with Norm Bailey. More will be known after March the 18<sup>th</sup>.

#### District Work Crew Committee Update

- Mike Nichols discussed a meeting that was held and who attended.
- Discussed liability insurance.
- Equipment needs were discussed. Lengthy general discussion ensued including finances and a garage.
- Next meeting Friday the 11<sup>th</sup> at 6 p.m. At this time the District Board Meeting will reconvene.

#### **Local, National & State Meeting Report**

##### Local, National or State Meeting Report

- State Meetings
  - WV SCC meeting is set for April 12<sup>th</sup> so the District Board Meeting will be moved to Wednesday, April 13<sup>th</sup>.
  - WVACD quarterly meeting is April 18<sup>th</sup> and 19<sup>th</sup>.
  - The local area meeting has not been set yet.

#### WV Envirothon Committee

- Sam Sheets reported that they need more supervisors to help set up on the 20<sup>th</sup>.
- The contest is scheduled for April 21<sup>st</sup> and 22<sup>nd</sup>. Supervisors attending please plan to stay the night.
- Funds have been sent to the Envirothon Committee with the request that they be used to sponsor a team that will be attending from Roane County if possible.

#### Appalachian Grazing Conference Committee

March 11<sup>th</sup> and 12<sup>th</sup> Waterfront Hotel in Morgantown.

#### Grazing Land Committee

WV Grassland Contest - April 8<sup>th</sup> at Jacksons Mill.

#### Communications Committee

2<sup>nd</sup> and 3<sup>rd</sup> videos (Fiduciaries & Board Offices) are out with the 4<sup>th</sup> and 5<sup>th</sup> to come. One will be watched next month as was report earlier in the minutes.

#### **Active District Committee Reports**

##### Equipment Committee

- 2-ton lime spreader
  - The 2-ton lime spreader did show back up. It came back over the weekend. Discussion regarding charging rental of lime spreader.  
*Roseann Adams motion to tabled till Friday at 6 p.m. Second by Sam Sheets. Majority approved. Motion carried.*

##### LKCD Jr. Envirothon Committee

Still working on it.

##### Ag Enhancement Committee

Sam Sheets discussed the report on District meeting packet pages 20-25. Before next years program the amount on lime and possible heavy use area will need to be increased.

- Payments – None
- Updated Brochure – Discussed prior.

##### Budget Committee

Budget is due by March 30<sup>th</sup>. Meeting needs set before month end. Meeting on Friday at 5:00 p.m. Jessica Nichols will send a copy of last years budget to all supervisors.

##### Pollinators Committee

No current report

#### **Reports of LKCD Supervisors & Associates**

##### LKCD District Supervisors Report

- SB264 has been sent to the floor. This leaves 3 readings and a vote.
- Roger Shaver received 15-year certificate.

##### LKCD Associate Supervisors Report

- No report
- Dexter Graham was presented a Certificate of Honorary Member 2021

#### **Administrative Specialist**, Jessica Nichols

Nothing additional

#### **WVCA Report**, Kim Fisher

- March 21<sup>st</sup> meeting AgEP program.
- Conservation farmers by May 31<sup>st</sup> to Kim Fisher. Possible revamping of the program. It is believed that the Criteria is still the same at this time.
- State fair signup is now available please contact Jessica Nichols and she will assist.

- The AgEP spot check has been completed. 2 W9's were not in files but it is noted that those are not received till a verified payment is due.

### **Closing Activities**

#### **Calendar of Events**

LKCD Budget Committee Meeting – March 11<sup>th</sup> at 5:00 p.m.

LKCD Board Meeting to reconvene – March 11<sup>th</sup> at 6:00 p.m.

Grazing Conference – March 11<sup>th</sup> & 12<sup>th</sup>

State AgEP Meeting – March 21<sup>st</sup>

WV Grassland Contest – April 8<sup>th</sup>

WV SCC Meeting – April 12<sup>th</sup>

LKCD Board Meeting – April 13<sup>th</sup>

WVACD Meeting – April 18<sup>th</sup> & 19<sup>th</sup>

WV Envirothon – Set up April 20<sup>th</sup> with Contest the 21<sup>st</sup> and 22<sup>nd</sup>

Full staff in building by May 2<sup>nd</sup>.

WV Youth Conservation Day – May 21<sup>st</sup>

WV Conservation Farmer Contest – Information to WVCA – May 31<sup>st</sup>

#### **Date of Meetings**

LKCD Board Meeting to reconvene – March 11<sup>th</sup> at 6:00 p.m.

LKCD Board Meeting – Wednesday, April 13<sup>th</sup>

#### **Motion to Adjourn**

No adjournment.

# Little Kanawha Conservation District

Board of Supervisors Meeting  
March 11, 2022, 6:00 PM  
Mountwood Park, Waverly WV & Teams Call in Meeting

## ----- Minutes -----

Attending were:

### **\* Supervisors Attending ♦ Supervisors by Conference Call**

- \*Ed Martin, Ritchie County
- \*Bob Buchanan, Wood County
- \*Jeff McElfresh, Wood County
- \*Mike Nichols, Ritchie County
- \*Sam Sheets, Roane County
- \*Russell Wade, Roane County
- Roger Shaver, Wirt County
- \*Roseann Adams, Wirt County
- \*Dale Cunningham, Calhoun County
- \*David Cain, Calhoun County

### **Others attending or ♦ Others by Conference Call:**

- ♦Kim Fisher, WVCA
- Dan Elliott
- ♦Jessica Nichols, WVCA

Call to reconvene at 6.07 p.m.

### **Special Items of Interest**

AgEP Funds

*Sam Sheets moved to transfer District funds back to the District Account - United 1779 out of AgEP 1015-00, account 23002 in the Interest Account - Peoples 2180 in the amount of \$13,713.17. Second by Russell Wade. Majority approved. Motion carried.*

Policy for Per Diem & Expenses

Discussed the federal reimbursement rate and Bob Buchanan stated that the WV SCC needs to approve the increase and that usually occurs at their July meeting. This will correlate with the FY. Current milage for the District is .535.

### **Building Update**

- Meeting set for March 18<sup>th</sup> at 10:00 a.m.
- Bob Buchanan talked with Brian Farkas regarding movement of staff.
- Discussed needs of the District regarding office furniture.
- Will be looking at the old Forestry end of the building.

### District Work Crew Committee Update

- Mike Nichols and several supervisors asked questions of Dan Elliott.
- Health Insurance is not needed.
- Qualifications were discussed.
- Certifications and equipment were discussed.
- 8-week commitment to have all paperwork in order to hire employees.
- *Motion by Ed Martin to start Dan Elliott as a contract employee on Monday March 14<sup>th</sup> and continue till May 10<sup>th</sup>. At which time it is anticipated that the necessary paperwork will be completed for him to be converted to a salaried District employee. Second by Dale Cunningham. Majority approved. Motion carried.*

### Active District Committee Reports

#### Equipment Committee

- 2 ton lime spreader
  - Jeff McElfresh discussed the spreader and what shape it came back in.
  - Discussed amount of potential bill for use of the lime spreader. Consequences were discussed.
  - *Ed Martin moved to bill for a total of 74 day in the amount of \$4,810.00 with the understanding that we will accept \$2,500 and with the knowledge that if this is not paid the District will seek legal action which will add court cost to the amount to be received. Majority approved. Motion carried.*
  - Discussed pins and locks for the equipment.

#### Budget Committee

- Committee reported that they felt that the information will stay as it was in the prior FY.
- *Motion by Roseann Adams to keep the District CDO Budget the same in each column as last year. Second by Bob Buchanan. Majority approved. Motion carried.*

### Reports of LKCD Supervisors & Associates

#### LKCD District Supervisors Report

None

#### LKCD Associate Supervisors Report

None

### Administrative Specialist, Jessica Nichols

Nothing additional.

### WVCA Report, Kim Fisher

She stated that her report was complete on Tuesday.

**Closing Activities**

Calendar of Events

See minutes from March 8<sup>th</sup>.

Date of Meeting

Wednesday April 13<sup>th</sup>.

Motion to Adjourn

Meeting adjourned at 8:45 p.m. *Motion to adjourn was made by Russell Wade. Second by Sam Sheets. Majority approved. Motion carried.*

These minutes respectfully submitted by Roseann Adams, LKCD Secretary and Jessica Nichols, Recorder.

\_\_\_\_\_  
Bob Buchanan, LKCD Chairman

\_\_\_\_\_  
Roseann Adams, LKCD Secretary

Date approved: \_\_\_\_\_