

The **Tygart's Valley Conservation District** Board of Supervisors held a Regular Board Meeting on February 22, 2022, commencing at 9:00 am at Philippi District Office and via TEAMS. The meeting was called to order by Chairman Donnie Tenney.

Supervisors Present: Tom Short, Doug Bush, Jim Nester, Joe Shaffer, James Dean, Joe Gumm

WVCA: Candice Stone, Micah Cunningham

WVCA via TEAMS: Jeremy Salyer, Heather Duncan

TVCD: Micah Cunningham, David Cook

NRCS: Robbie Shomo, Malori Wachter, Jessica Ball, Tyler Putzulu

WVU Extension: Jody Carpenter

Mr. Shaffer led the group in the Pledge of Allegiance.

Reading/Approval of the Agenda/Minutes:

January 10, 2022, Meeting Minutes and February 9, 2022, Special Meeting Minutes; Shaffer moved to approve the minutes as presented; seconded by Nester; motion carried.
February 22, 2022, Agenda: Shaffer moved to approve the agenda as presented; seconded by Nester; motion carried.

Treasurer Report Johnson is working on correcting the reports in QuickBooks so accurate reports are submitted at board meetings. She said we need to restart QuickBooks, the board agreed, and she will start over from scratch. **Nester moved to accept the Treasurer Reports as presented and file for audit; seconded by Shaffer; motion carried.**

Office Manager Report: Johnson said she is still trying to find a housekeeper.

District Conservation Technician & Work Crew Report: Cook said the crew is working on Spesserts job. They are thing moving on to Pecks Run and Shooks Run and then back to Parsons.

Report of Officers and Agencies:

WVCA: Salyer reminded the board that districts Conservation Farm of year needs to be turned in by May 31st.

WVACD: Duncan sent an email out yesterday with a lot of information. She also told the board of a NRCS Technical Grant.

NRCS: Shomo reported he still has 2 cooperators to get in contact with to finish their designs. They also are taking applications for a new wildlife management program. Putzulu said that all new applications would need to make sure to sign up with FSA and complete all eligibility forms. Ball said that to get a list of people in Upshur County who have high tunnels that we would need to make a request via email to Nestor.

WVU: Carpenter said they are having a Forestry Day on March 16th at 6pm at the Barbour County Fairgrounds. They received some money from FSA to do field days with this Spring/Summer. If you want fruit trees the order forms are due to Carpenter by this Friday.

WesMonTy RC&D: Tenney said meeting is Monday February 28th at Farm Bureau. Belinda Lewis is the new coordinator.

Old Business:

OM&R: Pecks and Shooks Run will be done the end of February/ beginning of March.

Personnel Plan: Shaffer moved to approve the Personnel Plan as presented; seconded by Dean; motion carried.

Equipment/Labor Rates: Nester moved to approve the rates as presented; seconded by Bush; motion carried.

Appalachian Grazing Conference Registration: Gumm moved to approve the registrations received and still accepting them 2 for each county until all spots are filled; seconded by Bush; motion carried.

Truck Purchase: Bush moved to purchase the truck for \$72,000.00; seconded by Gumm; motion carried.

Mileage Rates: Nester moved to stay with the GSA mileage rates; seconded by Shaffer; motion carried.

Committee Reports:

Building/Budget/Finance Committee: Justin was here to look at the lights. Said he can get us an estimate of what it will cost to replace the lights.

Education Committee: Bush is contacting potential farmers about the Conservation Farm of the year program. He also delivered all the signs to last years winners.

Grassland/AgEP Committee: Bush moved to make AgEP payments as presented; seconded by Shaffer; motion carried.

WVACD: Tenney reported the April meeting will be at Cacapon State Park and July meeting's location is yet to be determined.

Personnel Committee: Bush moved to go into executive session per WV state code 6-9A-4a at 11:38 am; seconded by Dean; motion carried. Shaffer move to go out of executive session at 12:24 pm; seconded by Bush; motion carried.

New Business:

Approval Letter of Employment Termination for Insurance Company: Bush moved to approve Elliotts termination letter for the insurance company; seconded by Nester; motion carried.

FOIA Request: FOIA request from open the books. Dean moved to send the information requested; seconded by Nester; motion carried.

Bank Accounts: Dean moved to approve adding Toni Johnson to all bank accounts for informational purposes only; seconded by Bush; motion carried.

LORs: CD Employee October-December #13735 \$8,687.17 and AgEP Exigency Program # 13745 \$5,457.92 Shaffer moved to approve both LOR's CD Employee October-December #13735 \$8,687.17 and AgEP Exigency Program # 13745 \$5,457.92; seconded by Gumm, motion carried.

Items for Sale: All items for sale are sealed bids and will be opened at the March 14th meeting. Bids are due by 4pm on March 9th. All items are sold as is/where is.

3 Trucks: Short moved to sell the 3 trucks Ford Diesel, ½ ton Dodge, and 1 ton Chevy; seconded by Short; motion carried.

Towable Backhoe: Nester moved to sell the towable backhoe with a \$2,000.00 minimum bid; seconded by Shaffer; motion carried.

Old Road Tractor Trailer: Nester moved to sell the trailer; seconded by Shaffer; motion carried.

Woodchipper: Nester moved to sell the woodchipper with at \$2,000.00 minimum bid; seconded by Gumm; motion carried.

Blue International Flatbed: Nester moved to sale the International Flatbed with at \$10,000.00 minimum bid; seconded by Gumm; motion carried.

Mulcher: Nester moved to sell the mulcher; seconded by Short; motion carried.

12 Weedeaters: Nester moved to sell the weedeaters at \$100.00; seconded by Bush; motion carried

1999 Road Tractor: Nester moved to sale the Road Tractor with a \$18,500.00 minimum bid; seconded by Bush; motion carried.

Jody Carpenter field days: Barbour, Randolph and Upshur County extension received grant monies through FSA to put on field days. We were asked if we would donate to provide lunch. Short moved to approve spending \$650.00 for lunch for the 3 field days; seconded by Nester; motion carried,

Sealed Bids:

Old Road Tractor: 1 bid- Johnnie Sisalack \$1,800.00- Nester moved to accept the \$1,800.00 bid for the old road tractor; seconded by Short; motion carried.

Forklift – 1 bid – Danny Stone \$400.00 – Shaffer moved to accept the \$400.00 bid for the forklift; seconded by Nester; motion carried.

There being no further business to attend to, Chairman Tenney declared the meeting adjourned.

Minutes recorded and prepared by Candice Stone – WVCA Administrative Specialist