****MINUTES

 **Western Conservation District Board Meeting**

**June 16, 2022**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** in person: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Don Stephens, Treasurer: Jim Withrow, Secretary, Jeremy Grant

**Absent:** D. W. “Peachie; Arthur

**Others Attending:**  Anthony Winters, CS; Hallie Roach, AS; Jackie Byars, DC NRCS; Elise Comeaux, SC; Dennis Brumfield, CPA; Kim Fisher, Area Director; Mary King

Call to Order:

Chairman Lipscomb called the meeting to order at 9:04 a.m. at the District Office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Jim Withrow moved to adopt the agenda as presented, second by Jeremy Grant. Passed**

**On a Harris/Stephens motion the minutes were approved for May as presented. Passed**

Financial Reports

**General and CDO Funds** for May 2022 were reviewed by supervisors as presented. Brumfield reviewed the report with supervisors reading balances, income, and expenses for both the General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Harris/Stephens motion the Financial Reports were accepted and will be filed for audit with the May transactions approved. Motion Passed**

**Co-Administered Fund Report:** Supervisors were provided a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Harris/Withrow moved to accept the Co-Administered Fund Report. Motion Passed**

**Treasurer’s Report:** Don provided a report for supervisors to review. **On a Grant/Withrow motion payroll was approved for $1,736.41 as presented. Motion Passed**

**Chairman Lipscomb Declared this Board meeting was a Oscar Harris Appreciation Meeting, Motion made by Grant/Stephens.** The board had cake and coffee in appreciation of Oscar Harris and all the years he had put in with the District.

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher reviewed and provided a written report to the board members.

Jackie Byars, DC, NRCS –

Jackie Byars gave her report and provided a written report to the board members.

Elise Comeaux, Soil Conservationist

Elise Comeaux gave a report of things she has been working on to the board members and provided a written report.

Heather Duncan, WVCA, Executive Director

Heather Duncan provided a written report to the board members.

Correspondence

None

Programs

O&M Watershed Dams

**Harris/Stephens moved to approve Mill Creek 13 Dam Operation Maintenance Funding Agreement, City of Ripley – $2,200.00, Agreement #1420-02 and Jackson County Commission - $4,400.00 Agreement**

**#1419-02. Motion Passed**

**Harris/Stephens moved to pay Southern Conservation District, Invoice #5416 for mowing and weed eating Mill Creek #5 for $3,200.00 and Invoice #5415 for mowing and weed eating Mill Creek #4 $4,200.00. Motion Passed**

**Withrow/Harris moved to approve the advertising fees Legal Ad for Expression of Interest (EOI) for Charleston Gazette Mail $48.20, Jackson Star & Herald $14.90 and the Point Pleasant Register $30.33. Motion Passed**

Blakes Creek-Armour Creek (Ridenour Lake) Rehab-

Jim Withrow gave an update on Blakes Creek.

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Anthony Winters discussed with the board Harold Mynes water system and his practice of what he done. **On a motion by Harris/Withrow the board approved Harold Mynes payment of $866.50. Motion Passed**

Anthony Winters reported to the Board the following needed approved for payment.

1. Approval for Payments

Division Fence

 Connie Wright - $2,070.00

Lime

 Barbara Roush - $2,017.89

H & H Farms LLC - $2,100.00

H & H Cattle Inc. - $2,100.00

Joe Hoffman - $2,100.00

Wilma Harrison - $924.00

Jo White - $1,072.47

David McDaniel - $987.00

Robert Thomas - $2,093.00

Kyle McCausland - $1,995.00

Brenda Kirk - $ 252.00

George “Benny” Hoffman - $2,100.00

William Hamon - $777.00

Harry Snowden - $168.00

Pollinator Habitat

 Jo White - $200.00

Water Systems

 Roy Durst - $3,842.00

 Thomas White - $1,085.00

Patrick Boggess - $982.40

Amy Kever - $1,816.50

John M. Hatfield - $876.00

 Max McCoy - $3,400.00

**On a motion by Harris/Stephens the payments were approved for payment. Motion Passed**

AgEp Cancellations

 Exclusion Fence

 Thomas White

 Joe McCoy

 Lime

 Justin Matheny

 Nexgen Genetics

 Pasture Division Fence

 Matthew Stone

 Adam Jones

 Chad Dillon

 Amy Kever

 Dan Foglesong

 Watering System

 Chad Dillon

 Greg Taylor

 Milton Dale Stone

 Connie Wright

 Tim Witt

 Noah Cummings

 Jordan Roush

**A motion made by Stephens/Grant to approve the cancellations. Motion Passed**

AgEP Committee Meeting was scheduled for July 6, 2022, at 9:00 A.M. to review new applications and determine if additional funding should be requested.

1. Cherry Fork Project

Anthony Winters to get an update on Cherry Fork.

**Stephens/Harris moved to approve disaster continuant pending on Governor and Government Agencies. Motion Passed**

OLD BUSINESS

Chairman Lipscomb asked Jackie Byars to ask Jon Bourdon if they can reschedule his visit in August.

Oscar Harris gave an update report on trying to get quotes for a new Lime Spreader.

Nothing has been turned in yet for the Expression of Interest (EOI).

NEW BUSINESS

**On a motion by Harris/Grant the board approved Hallie to order 12 each of the water valves to have in the office for resale. Motion Passed**

**Stephens/Harris moved to donate $25.00 to Northeast Association of Conservation District Employees. Motion Passed**

The board discussed July Board Meeting Refreshments and Coffee Grinder will provide them.

SUPERVISOR REPORTS

Jeremy Grant told the board that the bolts have came in for the Lime Spreader, but he hasn’t had time to get it fixed it yet.

The next meeting will be July 14, 2022, at 9:00 a.m.

With no further business Chairman Lipscomb adjourned the meeting at 12:00 p.m.

Minutes recorded by: Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hallie Roach James Withrow, Secretary