

**EASTERN PANHANDLE CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES**

June 15, 2022

MINUTES

The Eastern Panhandle Conservation District's monthly meeting of the Board of Supervisors was called to order at 7 p.m. by Nancy Lutz, Chairperson.

The following were in attendance of the meeting:

District Supervisors: Floyd Kursey, Robert Cloud, Nancy Lutz, Daniel Lutz, and Lin Dunham attended in person. James Michael attended via teleconference.

Associated Supervisors: Mary Sell attended via teleconference. David Tabb and Kory Harmison attended in person.

WVCA: Jeremy Salyer and Amy Henry attended via teleconference. Sherry Duncan, Kristen Bisom, Cindy Shreve, and Barbie Elliott attended in person.

WVACD: Heather Duncan attended via teleconference.

EPCD: David Koritko attended in person.

WV NRCS- Tim Canfield attended in person.

Other: Katelyn Barrow attended in person.

Agenda Approval- Robert Cloud moved to approve the agenda. Daniel Lutz seconded. Motion carried.

James Michael moved to approve the minutes for 05/18/2022 regular meeting, and 05/26/2022 Special Meetings. Robert Cloud seconded. Motion carried.

NRCS: *Tim Canfield-*

Field Visits

Planning

- Mike Nickerson Grazing and truck crops
- Garrett Ousler Morgan County School High Tunnel visit
- Nancy Spangler Grazing

Technical Assistance

- *Powell- 378 acres*

Planning Status

Plans in process but not yet completed

- *The Hammond Farm CSP applicant*
- *Terry Dunn CSP applicant*
- *Owens Farms LLC CSP applicant*
- *Mike Kercheval CSP applicant*
- *Browns Farm LLC ALE HEL plan required*
- *John Hendricks ALE HEL plan required*

EPCD Board Minutes-June 15, 2022

- Carolyn and Danny Moler ALE HEL plan required
- Steve Glascock ALE HEL plan required

Completed Practices- Federal Program Dollars approved in the District

- Fence 1,410 ft \$2,662.00
- 14.6 acres Tree/Shrub Site Preparation \$1,099.00
- 14.6 acres Tree/Shrub Establishment. \$2,047.00

Field Office Priorities

- Attended DC meeting with Jon Bourdon State Conservationist
- Attended the EPCD Local Work Group Meeting
- Attended Statewide employee meeting at Summersville Lake
- Attended Cacapon and Lost River NWQI meeting
- Working on CSP applications, assessments, and rankings due July 15th
- Working on contracts with 12-month anniversaries without any practices installed
- Attended EPCD conservation farmer tour with group
- Completed annual review on 1 existing CRP contract to inspect cover.

Upcoming Deadlines

Application cutoffs None upcoming that apply to our District

Upcoming Events

ALE Subcommittee meeting June 29th

Special Projects

Sleepy Creek Watershed Request for Information

Staffing Updates

Soil Conservationist announced and closed

Report Copy will be emailed to ASTC-FO and State Conservationist

WVCA/EPCD:

Jeremy Salyer-reviewed his report, legislative rule comment period ends tomorrow, need the district Plan of Work as soon as possible, State fair sign up is open.

Heather Duncan-The Quarterly Meeting is July 18-20 and is really important for new supervisors to attend. It will be held in Mineral Wells. The NACD meeting will be held in Cambridge, Md July 28-31. Looks to be a really good conference. The Area meeting will be July 8 at the Tygarts Valley Conservation District. The big item for this meeting is the Budget Requests. Please remember that requests need to be measurable and contain facts and figures.

Amy Henry-Met with Randy Brock and Tyler Butts about the Pasture Workshop and picked out station sites.

Kristen Bisom-Back Creek is on the agenda for bid approval, Elks Run Watershed is trying to form a group, this is being led by WV Rivers

Barbie Elliott-Lin and Floyd we appreciate your years of service and Thank You for everything you have done for us over the years. We will miss you guys. We also have a cake if anyone would like some. Last week I attended the Southern Association of State Departments of Agriculture (SASDA) held at Canaan Valley Resorts. It consists of 16 states in the Southern part of US. WVCA was asked to present our programs. It was a great opportunity to speak with other states and learn how they do their programs. We tried to get the newsletter out early, however we did not realize there was a paper shortage. Barbie did email the newsletter to her email list of 300 plus farmers. She will be on vacation July 3-10.

Committee Reports

Education Committee- Danny introduced David Koritko as the new Education/Outreach Specialist. He will be starting August 1.

Ag-Enhancement-Floyd talked with Amy to help with a Roof Run off project.

Water Resources Committee-James Michael reported that the Watershed Group Gathering at Cacapon State Park was very well attended and thanked Kristen for the great job that she did.

Legislative Committee- no report

Equipment Committee- Equipment is going well. The crop roller has been used on three farms.

Forestry Committee-no report

Budget and Finance-Lin reported that he had reviewed the accounts and wished Danny good luck as the new treasurer.

New Business

Additional Funding Request to WVCA-Nancy has submitted a list of ideas that she will submit to Heather

Lin Dunham moved to approve the contract for construction of Back Creek Ashton Stream Restoration: Shenandoah Streamworks LLC; \$220,760. Daniel Lutz seconded. Motion carried.

Robert Cloud moved to approve to appoint Nancy Lutz as the point of contact for the Back Creek project after July 1. James Michael seconded. Motion carried.

Daniel Lutz moved to approve purchasing new printer, monitor and chair for Outreach Specialist at cost of up to \$1000. Robert Cloud seconded. Motion carried.

Daniel Lutz approved the AS to dispose of old files after state approval. Robert Cloud seconded. Motion carried.

Daniel Lutz moved to approve hiring shredding company for disposal of old records. Robert Cloud seconded. Motion carried.

Lin Dunham moved to approve Randy Brock and Tyler Butts to use EPCD equipment for Fall Pasture workshop Summer Annual planting for free. Includes working the ground as needed and planting grass seed afterwards. Robert Cloud seconded. Motion carried.

Berkeley County Youth Fair soils trailer fee and volunteers-died to lack of motion

Request for donation-Northeast Association of Conservation District Employees-Robert Cloud moved to table item until July meeting. James Michael seconded. Motion carried.

Daniel Lutz moved to approve submission of Paul Fred Johnson to State Committee for Berkeley County Supervisor. James Michael seconded. Motion carried.

Approve nominating committee recommendations for officers, committee members, WVACD directors and foundation board member-Floyd Kursey moved to approve the nominating committee recommendations for officers: Nancy Lutz, Chairperson, James Michael, Vice Chair-Kory Harmison, Secretary-Daniel Lutz, Treasurer. WVACD directors-James Michael and Daniel Lutz and WVACD Foundation board member-James Michael. Lin Dunham seconded. Motion carried.

Daniel Lutz moved to nominate Lin Dunham as an Associated Supervisor for Morgan County. James Michael seconded. Motion carried.

Judge photo/poster contest-Daniel Lutz moved to approve the following as Photo winners: Youth-Anna Grove- “Hungry Calf” 1st place, “Rising Corn” 2nd place and “Holstein Mama 3rd place—Adult-Kareena Grove- “Feeding Time” 1st place, Jimmy Duncan- “Field Ready” 2nd place and Karen Grove – “Hungry Girls 3rd place. Robert Cloud seconded. Motion carried.

Ag EP

Robert Cloud moved to approve the following Lime Program Payments:

	County	First	Last	Farm	Tract	Field	Acres	Tons	Total
1	Jefferson	Hy Crest Farms		115	127	1, 1/2 of 7	40	69.75	\$ 1,116.00
2	Jefferson	Buds Farm LLC		797	800	2	75	97.5	\$ 1,688.27
3	Morgan	Vincent	Kesecker	46	349	1	11.18	19.22	\$ 384.40
4	Morgan	Kenneth	Michael	545/544	3473/3476	1,8	54.8	109.6	\$ 2,192.00
5	Berkeley	Kenneth	Albert	22	339	9, 11	22.33	44.66	\$ 893.20
							203.31	340.73	\$ 6,273.87

Lin Dunham seconded. Motion carried.

Floyd Kursey moved to approve signing and submittal of FY 23 AgEP Administrative Agreement and not participating in the Exigency Program. Daniel Lutz seconded. Motion carried.

Chesapeake Bay Program

Robert Cloud moved to approve the following Poultry Litter payments:

	County	First	Last	Farm	Tract	Field	Acres	tons	Total
1	Berkeley	Thomas	LeFevre	1441/688	163/83		80.20	100	\$2,350.00
2	Berkeley	Laura	Faircloth	1279/5195		2,4,5	37.50	44	\$1,320.00
							117.70	144	\$3,670.00

Daniel Lutz seconded. Motion carried.

State Match

Robert Cloud moved to approve Daryl LaRusso Roof Runoff Payment in the amount of \$1196.37. Daniel Lutz seconded. Motion carried.

Jefferson County Water Quality Improvement Program

Daniel Lutz moved to approve septic pumping payments for Brandy Chen \$150, Joyce Howe \$150, Bryce Lushbaugh \$150, and Lynda Lazzarine \$150. Robert Cloud seconded. Motion carried.

Sleepy Creek (319 funds)

Daniel Lutz moved to approve Septic pumping payments for Evan Reichard \$150 and Margaret Billings \$150. Lin Dunham seconded. Motion carried.

Financial Reports

Daniel Lutz moved to approve the financial reports and expenses. Robert Cloud seconded. Motion carried.

Lin Dunham moved to approve creation of State Match Account for Cbay practices. Daniel Lutz seconded. Motion carried.

Daniel Lutz moved to approve LOR for \$50,000 State Match Cbay practices. Robert Cloud seconded. Motion carried.

Supervisor Reports

Daniel Lutz-Welcomed David Koritko on board.

Floyd Kursey-Attended the bid opening on June 2 and did a Rain Barrel workshop with the City of Martinsburg June 11 and 12. Floyd noted a difference in the board minutes of May 26 and the announcement at this meeting in the salary for the new outreach specialist. Danny reported that the error was just discovered this evening and that the correction will be made in the July meeting.

Lin Dunham-attended the Watershed Group Gathering at Cacapon State Park. It was a very good turnout. Lin said it has been a pleasure to work with the district and feels that the public gets very good service from the conservation district.

Robert Cloud moved to adjourn the meeting. Daniel Lutz seconded. Motion carried,

The meeting adjourned at 9:15 pm.

Nancy Lutz
Chairperson

Robert Boarman
Secretary