

Southern Conservation District  
July 14, 2022  
Board Meeting Minutes

The Southern Conservation District met for their regular monthly board meeting at 10:00 AM at their location, 463 Ragland Road, Beckley West Virginia.

Those present at SCD:

Members of the Board/SCD/WVCA Staff & Visitors

Randall Patton  
Curtis Murphy  
Bill Harris  
Alvin Marchant  
Randy Prince  
Dave Parkulo, SCD  
Kenny Maiolo, WVCA  
Katy McBride, NRCS

Present via teleconference:

John Farrell  
Marty R. Walker-Owen, WVCA

Randall Patton opened and welcomed everyone to the meeting.

Alvin Marchant led in prayer, Curtis Murphy led in the pledge of allegiance

At the start of the meeting Katy McBride provided a report to the board and provided her report due to an Envirothon activity schedule conflict this morning. NRCS is asking the districts to assist with additional forestry program applications to please pass the word on that. They are also asking for more applications for grazing practices with NRCS. October 1<sup>st</sup>-September 30<sup>th</sup> is the program year. Now would be the time for field visits and eligibility and ranking.

She noted needing the scheduling of a local work group meeting for the district and NRCS. Katy discussed September being a target date for that meeting.

**Southern Conservation District Operations & Business**

**Approval of June Board Meeting Minutes**

Marty Walker-Owen reported the June board meeting minutes have been sent to the Ipads of the supervisors. She also noted she sent the district financial reports to their emails and Ipads for their review.

Randy Prince moved to approve the June board meeting minutes, Curtis Murphy seconded, motion carried

**Review/Approval of District Financial Reports**

**SCD/Marty Walker-Owen**

***District Operating Accounts (First Community & MCNB)***

*District Building Account*  
*Supervisor Travel & Per Diem Account*  
*CDO Account*  
*District Reserve Account*  
*District Certificates of Deposit*  
**Review/Approval of Accounts Receivable/Aging Summary**

Bill Harris inquired to Marty about two items listed on the CDO report he had questions about . She stated she will review reports and follow up on the check deposit items noted in June with Akers office check #7089 and #7091 and follow back up. One of the items is noted as an insurance reimbursement but the other item listed as a reimbursement with other detail and Bill Harris did not see the withdraw item of the check numbers being deposited ,Marty will review the financial reports and look into the two items in question and follow back up with Bill and the board on her findings.

Randall Patton suggested to place the CDO items on the agenda for the OMR meeting next Tuesday to approve the June account reconciliation.

Curtis Murphy moved to approve all financial reports as listed with the exception of CDO to be inquired about and followed up on by Marty at Tuesday's OMR meeting, Randy Prince seconded, motion carried.

**Review/Approval of Accounts Receivable/Aging Summary**

Bill Harris moved to approve the accounts receivable and aging summary, Randy Prince seconded, motion carried.

Randall Patton provided an update and a report on the Brush Creek funds per his recent communication with Brian Farkas, Andrew Riffe, Marty and Dave about the pursuit of relocating funds with Brush Creek.

**SCD Conservation Technician Supervisor Report**

**Dave Parkulo, SCD**

Dave Parkulo provided an overview of the past month's work. The crew has completed the South Fork of the Potomac mowing, that invoice total will be approximately \$99,000.00 due to the district. They are currently mowing at Ripley He still has Patterson Creek mowing and is working towards the 25 dams in Mineral and Grant County.

They have completed the Marlin's run dam mowing on their return trip home this week. South Fork Site 5 will be \$188,000.00 approximately, he is working on that project gathering materials currently. He and Don Fink have been working on a pond cleanout in Fayette County this week, a very sizeable project between rain events.

He has completed farm work this month outside of cost share.

Dave attended a commission meeting in Mercer County regarding the East River project . He states the county is looking for a grant to re-do a bridge at the site. The county and DNR are working with Dave and WVCA on permitting and potential emergency plans for work on the bridge and sediment removal at the site.

He received a call from a delegate in Mercer County discussing the construction of a water park in the Dave's Fork Christian Fork Site 3 area. Dave Parkulo discussed easement review needs and floodplain inquiries prior to construction. He has contacted Ben Love to set up a meeting with the District, NRCS and Dam safety and the county so that all parties involved will be on the same page.

He reported on the situation of the sewer line at the SCD building and will report on the approximate estimate for repair at the next meeting for approval of cost. He has contacted Fini Plumbing about the sewage line.

Marty will place the repair estimate approval on the OMR agenda for Tuesday July 19<sup>th</sup>.

### **WVCA/SCD District Administrative Report**

**Marty Walker-Owen, WVCA**

Marty reported she has been working on end of year fiscal year reporting, AgEP & LOR databases. She noted she has been finalizing notation and overviewing the AgEP from application to payment and checking the database entries for each practice.

She reminded the board about the LORS to be received for Travel & Per Diem and CDO that she anticipated the receipt of those first quarter funds to arrive in the receiving account to be further processed at any day.

### **Co Administered Reports/WVCA Financial Reports Approval**

Marty Walker-Owen provided the WVCA-CoAdministered reports to the board.

Randy Prince moved to approve the financial reports presented by Marty, John Farrell seconded, motion carried.

### **SGS Water Quality Samping Invoice**

Bill Harris moved to approve the SGS water quality invoice as presented in the amount of \$89.00, Randy Prince seconded.

### **Conservation Specialist Report**

**Kenny Maiolo, WVCA**

Kenny reported that he is nearing completion of the AgEP Ranking, to be done on Monday. He has been working on the contracts applied for the practices offered at the June application period both in the field and in the office .

He noted he has been working with Dennis Burns on the pilot pasture weed management program on ranking of that project. They have narrowed to their top two and will be working on that project more this coming month.

At this time, Mr. Ron Testerman recused himself from the board meeting with the upcoming agenda item regarding a project on his farm that began prior to him becoming an elected board member.

A discussion was held between Kenny Maiolo and the members of the board regarding the 319 demo project at Ron Testerman's farm.

**Amendment to 319 Contract at Demo Farm HUAP/Feedpad**

Kenny Maiolo updated that the amendment is requested to remove Heavy Use Protection Area feed-pad from the existing contract and replace with a new estimate. ( Previous estimate approved \$3,375)

Bill Harris moved to approve the new contract for the heavy use protection Curtis Murphy seconded, motion carried.

Dave Parkulo, Bill Harris and Kenny Maiolo discussed the reason for the amendment to the contract due to incorrect figure estimate for the project.

The corrected amount for the total cost of the project is estimated to be \$17,590.00

Bill Harris moved to approve the revised contract for the feed-pad in the amount of 17, 590.00 according to specifications, Randy Prince seconded, motion carried.

**Area Manager Report****Jeremy Salyer, WVCA**

Marty provided an overview of Jeremy Salyer's written report he submitted to his staff for the board. He is not in attendance today. Marty noted the deadline for submission for the Carol Greene and Member at Large nominations for award.

She reviewed the law SB254 Law & Rule has been accepted and is in effect as of July 1 2022.

She noted the AgEP LOR to be placed on the upcoming agenda for acceptance, Marty reported she has not received the funding amount other than an approximation but an exact concrete figure. She reviewed the closing out of FY22 AgEP that Admins have been working on.

As a reminder, anyone wishing to sign up for the State Fair to contact Marty so she can add you to the schedule for working the State Fair WVACD booth.

**WVACD Director Report****Bill Harris, SCD**

Before the association updates Bill Harris updated on the design meeting that was held for rehabilitation dam sites 14, 15 and 9 in Mercer County. The design has been submitted to NRCS for their review. He noted that the certification of land rights are part of that review process.

Since the land rights meeting did not end up being scheduled last month, the NRCS and County Commission will be setting up the meeting and contacting the district letting them know when to attend.

A discussion and detailed updated was provided to the board and staff by Bill Harris about the land rights being obtained, local legislature, funding request to the WVCA and the potential contribution of the PSD.

WVACD meeting is scheduled for next week, July 18, 19 and 20. Bill Harris will be attending out of town for each day of the Quarterly Meeting. Bill updated the board that the supervisor

training videos will be available online to be viewed at a later date should members of the board wish to review the training either at the office or on their own computers , those training videos will be available.

A discussion was held about the travel rate being raised to 62.5 cents per mile.

Due to Randall Patton not able to attend the meeting next week, Ron Testerman has agreed to attend the meeting in his place for voting purposes representing the district.

Marty Walker-Owen will prepare a proxy paper for Ron Testerman to vote in place of Randall Patton and obtain signatures.

#### **Approval of Ron Testerman to attend WVACD Quarterly Meeting**

Bill Harris moved to approve Ron Testerman to attend, Randy Prince seconded, motion carried

#### **Approval of WVACD Foundation Representative**

Randy Prince moved to approve Bill Harris as the representative of the foundation, Curtis Murphy seconded, motion carried.

#### **Meeting Reminders & Closing Remarks**

OMR meeting is Tuesday, July 19<sup>th</sup> at 10:00 AM & District Check Signing

Meeting was moved to adjournment at 11:27 AM