**July 14, 2022**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** in person: Charles Lipscomb, Chairman; Don Stephens, Treasurer; Jeremy Grant, Mary King, Joe Casto

**Supervisors via phone:** Jim Withrow

**Others Attending:**  Anthony Winters, CS; Hallie Roach, AS; Kim Fisher, Area Director; Jackie Byars, DC NRCS; Elise Comeaux, SC; Dennis Brumfield, CPA

Call to Order:

Chairman Lipscomb called the meeting to order at 9:02 a.m. at the District Office Conference Room in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

**Don Stephens moved to adopt the agenda as presented, second by Joe Casto. Passed**

**On a Stephens/Casto motion the minutes were approved for June as presented. Passed**

Financial Reports

**General and CDO Funds** for June 2022 were reviewed by supervisors as presented. Brumfield reviewed the report with supervisors reading balances, income, and expenses for both the General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Casto/Stephens motion the Financial Reports were accepted and will be filed for audit with the June transactions approved. Motion Passed**

**Co-Administered Fund Report:** Supervisors were provided a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Stephens/Grant moved to accept the Co-Administered Fund Report. Motion Passed**

**Treasurer’s Report:** Don provided a report for supervisors to review. **On a Stephens/Grant motion payroll was approved for $761.65 as presented. Motion Passed**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher reviewed and provided a written report to the board members.

Jackie Byars, DC, NRCS –

Jackie Byars gave her report and provided a written report to the board members.

Elise Comeaux, Soil Conservationist

Elise Comeaux gave a report of things she has been working on to the board members and provided a written report.

Heather Duncan, WVCA, Executive Director

Heather Duncan provided a written report to the board members.

Correspondence

Conservation Camp thank you notes, Putnam County Fair thank you note, Eastern Panhandle CD Newsletter, Nicholas McWhorter thank you for sponsoring his Eagle Scout Project at Camp Appalachia, Letter from Frank Murry about flooding at Sand Creek

Programs

O&M Watershed Dams

**Casto/Stephens moved to approve LOR for City of Ripley #13835– $2,200.00, and Jackson County Commission #13834 -$4,400.00. Motion Passed**

Blakes Creek-Armour Creek (Ridenour Lake) Rehab-

Judith Lyons provided minutes from the last meeting on July 7,2022, and Jim Withrow gave an update.

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

**Grant/Stephens moved to approve the $130,000.00 funding level for the AgEP for FY23 from the Ag Enhancement Committee Meeting. Passed** With Joe Casto, Jeremy Grant, and Jim Withrow leaving the call and the room for the vote.

After much discussion, **on a Stephens/King motion to increase funding to $130,427.00 to fund all Lime, Frost Seeding, Cover Crop, Pollinator, the Exclusion Fence was approved to the top 7 with a ranking of 45 and above, the Division Fence was approved to all that ranked 96 and higher, and Water Systems were approved to all with a ranking of 65 or higher. Passed.**

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| Cover Crop | Allocation  | County |
| Bernard Foster | $300 | Jackson |
| Mike Wolpert | $1,500 | Putnam |
|   | $1,800 |   |

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| Lime |  |  |
| Cooperator | Allocation  | County |
| Nancy Wainwright | $546  | Mason |
| Jeff Livingston | $756  | Mason |
| Darrin Moore | $357  | Putnam |
| James Wyant | $1,197  | Jackson |
| Camden Barnette | $1,365  | Jackson |
| Greg Haddox | $1,932  | Mason |
| Allen Hart | $1,386  | Mason |
| Tim Stalnaker | $1,848  | Mason |
| Loretta Winterstein | $2,079  | Mason |
| Joseph Knapp | $441  | Mason |
| David Wood | $231  | Mason |
| Monty Williamson | $1,596  | Mason |
| Stephen Hyre | $588  | Jackson |
| Kyle Harpold | $2,100  | Jackson |
| Frank Beckner | $987  | Jackson |
| Andrew Bourgeois | $1,134  | Jackson |
| Matthew Sayre | $567  | Jackson |
| Walt Roush | $840  | Mason |
| Patrick Boggess | $966  | Jackson |
| Forest Deweese | $1,176  | Jackson |
| Donnie Ennis | $294  | Putnam |
| Harold Mynes | $861  | Putnam |
| Chris Deweese | $2,100  | Putnam |
| Stephen Bird | $924  | Jackson |
| Kyle McCausland | $1,680  | Mason |
| Dale Stone | $1,260  | Mason |
| Jason Meadows | $1,764  | Jackson |
| H & H Farms LLC | $2,100  | Mason |
| H & H Cattle Inc | $2,100  | Mason |
| John Hatfield | $1,806  | Mason |
| Joe Hoffman | $2,100  | Mason |
| Edward Knapp | $1,680  | Mason |
| Joe Casto | $2,100  | Jackson |
| Ed Carson | $2,100  | Mason |
| Shawn Gaylor | $567  | Mason |
|   | $45,528  |   |

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| Frost Seeding | Allocation  | County |
| Monty Williamson | $1,000  | Mason |
| David Wood | $42  | Mason |
| Mark Williams | $400  | Mason |
| Ed Carson | $980  | Mason |
| Chris Deweese | $230  | Putnam |
| Neil Bumgarner | $1,000  | Mason |
| Patrick Boggess | $160  | Jackson |
| Kyle McCausland | $80  | Mason |
| Forrest Deweese | $1,000  | Jackson |
|   | $4,892  |   |

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| Pollinator | Allocation  | County |
| Russell Hern | 200 | Jackson |
| Jim Reese | 200 | Putnam |
| Nathan Selbe | 200 | Jackson |
|   | 600 |   |

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| Water System | Allocation  | County |
| Nancy Hull | $1,085  | Putnam |
| Misty Clutter | $1,560  | Jackson |
| Neil Eads | $1,980  | Putnam |
| Connie Wright | $1,370  | Jackson |
| Andrew Bourgeois | $1,940  | Jackson |
| Robert Thomas | $2,130  | Mason |
| James Elswick | $2,740  | Putnam |
| Max McCoy | $2,200  | Jackson |
| Lori Lorenz | $896  | Jackson |
| George "Benny" Hoffman | $3,460  | Mason |
| Tim Witt | $4,000  | Jackson |
| Bernard Foster | $2,985  | Jackson |
| Roger Hayes | $2,930  | Putnam |
| Neil Bumgarner | $2,795  | Mason |
| Jeff Livingston | $990  | Mason |
| Rosella Call | $990  | Mason |
| Thomas Kirk | $2,930  | Mason |
| Crystal Williams | $2,075  | Mason |
| John Hill | $1,980  | Jackson |
| Jim Withrow | $850  | Putnam |
| Donald Hussell | $1,085  | Mason |
| Roy Durst  | $4,000  | Jackson |
| Dempsey Casto | $4,000  | Putnam |

$50,971

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| Division Fence | Allocation  | County |
| Roger Hayes | 600 | Putnam |
| Misty Clutter | 1350 | Jackson |
| Nancy Hull | 3000 | Putnam |
| Walt Roush | 450 | Mason |
| Connie Wright | 2400 | Jackson |
| Jason Meadows | 2236 | Jackson |
| Frank Beckner | 3000 | Mason |

 **$**13,036

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| Exclusion Fence | Allocation  | County |
| Rosella Call | 2850 | Mason |
| Lori Lorenz | 900 | Jackson |
| Stephen Williams | 4000 | Putnam |
| Tamara Fuller | 2250 | Putnam |
| Jeanne Bailey | 1500 | Putnam |
| Jason Ferrari | 600 | Putnam |
| Jo White | 1500 | Jackson |

$13,600

OLD BUSINESS

Jackie Byars said that she needed to change Jon Bourdon’s date to September 7 & 8, 2022

The Lime Spreader will be tabled until next meeting.

Lipscomb asked for Joe Casto and Don Stephens to review the Expression of Interest (EOI) and find the top 3 proposals and report back to the board the next meeting.

Chuck discussed the Supervisor Training and the Per Diem Form and Travel Form that the new Supervisors needed to be using.

The Plan of Work was reviewed, and Hallie Roach is to bring back the corrected version to the next Board meeting for approval.

Election of the Western Conservation Supervisors

**No other nominations received, Joe Casto moved to close the nominations and elect Charles Lipscomb by acclamation, Don Stephens seconded the motion. Motion Passed**

**Joe Casto nominated Charles Lipscomb to be Chairman, Don Stephens seconded Motion Passed**

Don Stephens nominated Jeremy Grant to be Vice-Chairman, no other nominations were received. Jeremy Grant was appointed as Vice-Chairman.

Jeremy Grant nominated Don Stephens to be Treasurer, no other nominations were received. Don Stephens was appointed as Treasurer.

Joe Casto nominated Jim Withrow for Secretary; no other nominations were received. Jim Withrow was appointed Secretary.

Election of WVACD Directors

**Casto/Grant moved to appoint Lipscomb/Stephens as Directors. Motion Passed**

**Casto/Grant moved to appoint Jim Withrow as a director to the WVACD foundation. Motion Passed**

Little Kanawha RC&D Committee will be Don Stephens representing Jackson County, Greater Kanawha RC&D will be Mary King representing Putnam County, and Jeremy Grant representing Mason County

Joe Casto will replace Oscar Harris as the district Watershed contact person.

Don Stephens will continue as the Legislator Committee Representative, Charles Lipscomb who was Oscar Harris Alternate on the Agriculture Enhancement Program Committee will become the regular member.

New Business

**Stephens/Grant moved to increase mileage rate to .625 per mile effectively July 1, 2022. Motion Passed**

The Western District Grant Letter was read by Lipscomb about the District Employee, and it will not be extended.

**Grant/King moved to use Coffee Grinder for refreshments for the Board Meeting. Motion Passed**

Winters is to find another Lab for Forage Sampling since Skyview went out of business.

SUPERVISOR REPORTS

Don Stephens reported to the board that he had a meeting with Sally Sheppard, Ed Gaunch, and James Bailey about Clements Tree Nursery on 7/13/2022.

The next meeting will be August 18, 2022, at 9:00 a.m.

**Casto/Stephens moved to adjourn the meeting.**

With no further business Chairman Lipscomb adjourned the meeting at 12:57 p.m.

Minutes recorded by: Approved by:

Hallie Roach

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 James Withrow, Secretary