

Capitol Conservation District

Wednesday September 21, 2022 9:00 am

418 New Goff Mountain Rd.

Cross Lanes, WV 25313 - Phone 304.759.0736 email: ccd@wvca.us/sbrand@wvca.us

ATTENDANCE

Chairman-Terry Hudson

Vice-Chair-Clyde Bailey

Supervisor-Diane Lumadue

Associate Supervisor-Valerie Thaxton

Associate Supervisor-Rick Sams

Conservation Service Manager South-Mike McMunigal

Conservation Specialist-Dylan Johnson

NRCS-Corine Powell

Administrative Specialist-Sue Brand

District/NRCS-Dawn Lemle

Area Director-Kim Fisher

WVACD Director-Heather Duncan

Supervisor-Sally Shepherd

VIRTUAL

CALL BOARD MEETING TO ORDER:

- Chairman Hudson called the meeting to order at 9:08am

APPROVAL OF AUGUST 17, 2022 BOARD MEETING MINUTES:

- Clyde Bailey made motion to accept the August 2022 board meeting minutes
- Diane Lumadue 2nd motion. All in favor. Motion passed

FINANCIAL REPORTS/INVOICES

** Financial reports and supervisor per diem and travel forwarded via email to the financial committee.*

- * Financials were read
- * Clyde Bailey made motion to accept the financials and file for audit
- * Sally Shepherd 2nd motion. All in favor. Motion passed.

REPORTS

1. September WVCA Report-Kim Fisher:

- Agreed Procedures Engagement (Audits)
- O&M Sponsorship Agreements
- WVACD Fall Quarterly Meeting-October 17 & 18
- Conservation Budget Proposal for FY24
- ** Draft District Reporting Policy-30-day comment period closing
- State Conservation Committee Uniform District Reporting and Information Reporting Requirements – Draft Policy

2. Watershed Report – Judith Lyons:

- No report-

3. AgEP-Dylan Johnson

- Working with Chairman & NRCS on the High tunnel @ Yates Farms
- Several farm visits with Sue

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Continue from Dylan Johnson:

- Talking with cooperators on the various programs CCD offers
- Discussed the Banquet at Elk
- Attended AgEP meetings
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4. AgEP-Dylan Johnson

- Working with Chairman & NRCS on the High tunnel @ Yates Farms
- Several farm visits with Sue
- Talking with cooperators on the various programs CCD offers
- Discussed the Banquet at Elk
- Attended AgEP meetings

5. KCSWA Report: Terry Hudson

- Approved the hiring of Executive Director salary was discussed and approved
- Discussed recycling & plastics

6. NRCS—Corine Powell:

- Kanwha County NRCS has 14 contracts
- EQIP Contracts 8
- Handed out flyers to each supervisor with various information
- Working on Yates farms high tunnel

7. Admin Specialist-Sue Brand

- Working on gathering information for FY20-21 Audit for Lowe & Associates
- Working with Dylan on the material for the High Tunnel event at the Yates farm
- Talking with farmers and sending them out material on our programs
- Went on couple farm visits with Dylan

8. District/NRCS Employee: Dawn Lemle

- Alban program install is completed
- 45 Monarchy Butterflies Programs
- New Gardens at other schools
- Ben Franklin waiting on date to speak to the city
- AgEP at Hoover
- Grant money is on its way
- Community Garden in Charleston will be closing soon
- Newsletters completed and will be printed deadline is end of next week

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9. WVACD Report: Heather Duncan

- September 24 deadline for the Banquet attendance
- Auction will be held at Quarterly meeting
- Silent auction will also be held
- Room Blocks ends October 6, 2022
- October 7, 2022, Central Area Meeting @ 10:00am @ Greenbrier Valley

10. Supervisors Reports:

a. Clyde Bailey-

- Closed out State Fair over around 370,000 people attended
- C. Bailey won the Spirit of the Fair award
- Attended the workshop at Terri Yates farm
- Communication call
- Attended the interviewing for EOI
- Office to sign checks
- Attended high workshop
- Working on the Lime Spreader after a rental use (jack damage)
- AG Conference FY24 planning
- Steering Committee
- Next week travel to Indiana

b. Rick Sams-

- Attended State Fair
- Attended Farm Bureau Meeting

c. Diane Lumadue-

- Went to the Yates farm
- Attended the EOI interviewing process
- Watched numerous videos online/webinars on read aloud to children
- Attended the Coal River Group meeting
- Attended board meeting at CCD today
- Work the group on the Yates high tunnel Friday and Saturday

d. Dawn Lemle-

- Worked State Fair
- Attended Envirothon meeting
- Working on several different projects
- Community Gardens will close soon

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Continue:

Supervisor Report:

e. Valerie Thaxton-

- No report

f. Sally Shepherd-

- Outreach Carbon Program
- Attended August board meeting

g. Terry Hudson-

- WVACD Executive Committee Call
- Inspection on work at Dam #14
- Worked State Fair 08/19 thru 08/21
- High Tunnel meeting at office
- Communication call
- WVACD office to prep for audit
- CCD office meeting with Jon Bourdon/Terri Yates
- WVACD monthly Executive call
- Envirothon/History Committee/Auction Committee meeting at Flatwoods
- High Tunnel meeting at CCD office
- 09/15 & 16/22 High Tunnel build at Yates farm
- WVACD office to sign checks
- High Tunnel build at Yate farm
- KCSWA board meeting
- CCD board meeting

NEW BUSINESS

1. (D/M)-AgEP New Cooperator Approval

a. Dwight Siemiaczko Pollination (Honeybee)

- Clyde Bailey made motion to approve the new cooperator
- Diane Lumadue 2nd motion. All in favor. Motion passed.

2. (D/M)-Application Approvals

b. Dwight Siemiaczko	Pollination (Honeybee Nucleus)	\$ 225.00
c. Zackary Boyko	Urban Ag	\$ 500.00
d. Mike Hess	Roof Runoff	\$ 1000.00
e. Mike Hess	Heavy Use	\$ 2000.00
f. Gary Medley	Roof Runoff	\$ 1000.00
g. Gary Medley	Pond Cleanout	\$ 750.00

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h. Terri Yates	Heavy Use	\$ 2000.00	
i. Terri Yates	Urban Ag	\$ 500.00	Total \$7975.00

- Clyde Bailey made motion to approve all applications above
 - Diane Lumadue 2nd motion. All in favor. Motion passed
3. **(D/M)-Coal River Group-Invoice #59-\$ 205.25 (Volunteers hours for August & Water Sampling)**
 - Diane Lumadue made moiton to pay the invoice to CRG \$ 205.25
 - Clyde Bailey 2nd motion. All in favor. Motion passed.
 4. **(D/M)-GAI Consultants-Invoice #2178206 \$455.00 (Professional Personnel)**
 - Clyde Bailey made motion to pay invoice 2178206 \$ 455.00
 - Diane Lumadue 2nd motion. All in favor. Motion passed.
 5. **(D/M)-Dandy's Lawn Service Invoice # 109-\$10,000.00 (Mowing Dams 12,13 & 14)**
 - Diane Lumadue made motion to pay Dandy's Lawn Service Invoice #109-\$10,000.00
 - Clyde Bailey 2nd motion. All in favor. Motion passed.
 6. **(D/M)-MOU for Blakes Creek-Armour Creek Site 7 (Request approval & motion to sign MOU)**
 - Clyde Bailey made motion to approve and to sign the MOU
 - Diane Lumadue 2nd motion. All in favor. Motion passed.
 7. **(D/M)-CCD Urban Ag Education Outreach Proposal Agreement (Approval & Signature)**
 - Clyde Bailey made motion approve and Chairman sign the agreement.
 - Diane Lumadue 2nd motion. All in favor. Motion passed.
 8. **(D/M)-LOR #13847--\$7,200.00 (Urban Ag Education Project Funds)**
 - Clyde Bailey made motion to sign and submit the LOR for processing
 - Diane Lumadue 2nd motion. All in favor. Motion passed.
 9. **(D/M)-Direct Deposit to any supervisors who request it (DD sheet available ask Sue)**
 - Clyde Bailey made motion to proceed with DD for Supervisors that request it.
 - Diane Lumadue 2nd motion. All in favor. Motion passed.
 10. **(D/M)-Request for \$250.00 support for state-wide WV Flatwater Trails Conference (Diane)**
 - Diane Lumadue made motion to donate \$250.00 to WV Flatwater Trails
 - Clyde Bailey 2nd motion. All in favor. Motion passed

UNFINISHED BUSINESS:

1. **Expression of Interest Interview Update**
 - Interviewing for the Engineering Firm was successful.

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Continue:

- Potesta was the selected firm. Letters went out to each of the participants
- 2. **Proposal received from Steve May on behalf of the Estimate cost for the Spring Hill Cemetery project** (Sheet enclosed) (Tabled from the July Meeting to
 - Untabled from the July meeting to today 9/21/22 by
 - Clyde Bailey made motion to untable
 - Diane Lumadue 2nd motion. All in favor. Motion passed.
 - No motion was made on this proposal.
- 3. **Update on the High Tunnel at Terri Yates-Corine or Terry**
 - Meeting today after board meeting about the High Tunnel event
 - 30 have registered for attendance
 - Shuttling will start at 8:30 am and second shuttle will be at 9:15am
- 4. **Western Watershed Basin Gathering request for CCD to purchase drinks and snacks for this event. (See flyer)**
 - Clyde Bailey made motion to approve the donation (of \$97.00) for the drinks and snacks for the Western Watershed Basin Gathering.
 - Diane Lumadue 2nd motion. All in favor. Motion passed.

Adjourned: 10:40am

Next board meeting October 19, 2022@ 9:00 am

Finance Committee Meeting 8:30 am

AgEP Total approved for FY2023 \$ 24,365.00
Given amount \$ 27,341.01

Total ::: \$ 2,976.01

