

Monongahela Conservation District
Monthly Meeting Minutes
July 9, 2020

I. Call to order

Chairman Rick Abel called to order the regular meeting of the **Monongahela Conservation District** at **9:35 a.m.** on, **July 9, 2020**, at the Steve Lebnick Agricultural Center in Morgantown, WV via teleconference.

II. Roll call

Chairman Rick Abel introduced those present and passed around a sign-in sheet. The following persons were present: Supervisors: Rick Abel, Jean Conley, and Mark Myers Chuck Cienawski, Ed Utterback, Jim McDonald, Art Mouser. Others present were: Jeremy Salyer (WVCA), Candice Stone (WVCA), Sigrid Teets (WVCA), Gene Saurborn (WVCA), Ed Martin (WVCA), Penny Hott (WVCA).

III. Approval of June Meeting Minutes

Tabled for July Meeting

IV. Approval of financial statements

a) Credit Card Receipts and Statements- *tabled for August Meeting*

b) General/CDO financial statements- *tabled for August Meeting*

Co-Administered Funds Financial Statements- *tabled for August Meeting*

V. Visitors Comments - none

Cooperating Agencies

WV Division of Forestry- None

Watershed Division- Mowing and Maintenance-TVCD Invoices

Martin reported the information has been sent to TVCD and will be presented at the August Meeting.

Upper Buffalo Watershed-

Dam #16 a drowning occurred. Looking at putting up signs to indicate that these are not swimming areas.

Upper Deckers Watershed- Upper Deckers 1 Rehab Contract and Project- Upper Deckers Creek Site 1

Saurborn reported the project is pretty much completed. The punch list items are done. Triton did not seed and mulch the road, but work is good to go. Reservoir must be lowered 3 feet to fix a leak. The agency and district received a FOIA request that Hilary is working on and a response needs to be sent. Also, a tour will need to be set up for the supervisors.

EWP and SSRP- no report.

Conservation Technician- Teets reported that all site visits are completed, and final payments are being made. She is ranking applications and hopes to have them all done by the August Meeting.

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WVU Extension

-Farmers market in Kingwood is open and they are following all recommended guidelines.

NRCS- no report

FSA- no report.

Solid Waste Authority

Monongalia County SWA- A few more businesses have been added for recycling

Marion County SWA- no report

Preston County SWA- no report.

District Manager Update- Stone reported she will be in the office on Thursday, the rest of the time can be reached via email or by phone.

WVCA Area Director- report provided. Salyer reported that no agency staff will be attending the quarterly meetings.

VI. Invoices

Bookwise Business Service June 2020 - \$300.00

Myers moved to approve the invoice for Bookwise Business Service's accounting services in the amount of \$300.00. Seconded by McDonald. Motion carried.

VII. Approval of Supervisor Travel and Per Diem Claims

Art Mouser-\$601.06 Jean Conley- \$144.99 Richard Abel- \$ 927.76

Ed Utterback-\$ 103.35 Jim McDonald- \$ 247.72 Mark Myers- \$

Myers moved to approve Supervisor payments as presented. Seconded by McDonald. Motion carried.

VIII. New Business

None

Add T-shirt/ Dress shirts to the next agenda

XVI. Committee Reports:

Finance- Art Mouser- Chairman, Jean Conley, Ed Utterback

Education- Mark Myers – Chairman, Rick Abel, Jean Conley

Legislation/Policy- Mark Myers – Chairman, Chuck Cienawski

Grasslands- Ed Utterback-Chairman, Art Mouser, Chuck Cienawski

Safety/Buildings and Grounds-Ed Utterback-Chairman, Jean Conley, Art Mouser- Landscaping company should be coming to complete job.

Ag Enhancement- Ed Utterback-Chairman, Jim McDonald, Jean Conley; Contact Utterback to schedule the next meeting.

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Correspondence- None.

XVII.Public Comment- None.

XVIII.Supervisor Reports

- **Mark Myers**– no report.
- **Ed Utterback** – no report.
- **Art Mouser** – no report
- **Jim McDonald**– got his garden out
- **Jean Conley** – going to be a grandma
- **Richard Abel** – no report
- **Adjournment**

Abel moved to adjourn the meeting at 11:03 p.m.

The next scheduled meeting is August 6, 2020 – location yet to be determined.

Minutes submitted by Candice Stone, ASA3/District Manager

Minutes approved by: _____

Jim McDonald, Chairman

_____ Date