****
 MINUTES

**Western Conservation District Board Meeting**

**November 18, 2021**

In Attendance at the 9:00 a.m. Meeting

Supervisors Attending in person at the McDonald’s Building, Jackson County Fairgrounds: Charles Lipscomb, Chairman; Oscar Harris, Vice-Chairman; Don Stephens, Treasurer; Anthony Winters, CS; Jackie Byers, DC NRCS; Kim Fisher, Area Director.

Others Attending via phone: Dennis Brumfield, CPA

Call to Order:

Chairman Lipscomb called the meeting to order at 9:00 a.m.

Adopt Agenda / Approve Minutes

**Harris moved to adopt the agenda as presented, second by Stephens. Passed.**

Chairman Lipscomb asked for approval of October minutes**. On a Harris/Stephens motion minutes were approved as presented. Passed**

Financial Reports

CDO Financial Reports and General Fundfor October 2021 were reviewed by supervisors as presented. Brumfield reviewed the report with supervisors reading balances, income, and expenses for both the General and Grant funds. The report will be filed for audit.

Financial Transactions Report**:** Kim Fisher went over the list of checks issued for the month. **On a** **Stephens/Harris motion the payments were approved. Passed**

Co-Administered Fund**:** Supervisors were provided a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit.

Treasurer’s Report**:** Don asked for any questions on the report. **On a Harris/Stephens motion payroll was approved. Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher reviewed written report provided to the board members.

Jackie Byars, DC, NRCS –

Jackie gave a brief overview of the MOA between the district and NRCS. This will be placed on the December agenda for approval. Discussion on the status of the service center sewer gas issue and temporary location of staff until the concern is addressed. Jackie gave the board an update on the new grant position hire and potential start date in early December.

CORRESPONDENCE

Legislative Committee representative is Don Stephens. Kim will forward information to Heather Duncan.

Programs

O&M Watershed Dams- Written Report Submitted by Judith Lyons

Annual Dam Inspections Update – Chuck Lipscomb reported that MC9 has debris that needs removed. Discussion on planning a dam monitor training when the COVID situation improves.

Blakes Amour Rehabilitation: No update

OLD BUSINESS

NRCS Grant Position

This was discussed in Jackie’s NRCS Report

Administrative Specialist Update

The agency has December 6 as a potential start date for the approved applicant.

Clements Tree Nursery Update

Don Stephens was part of a group who met with a gentleman who owns a nursery business out of state and is interested in taking over Clements Nursery. A business proposal is to be developed and presented to the MOV Regional Development Council.

NEW BUSINESS

Spreader Repair Invoice

Approved for payment under financial transactions.

Appalachian Grazing Conference

Stephens moved to sponsor 2 farmers registration fee to attend the conference. Second by Harris. Motion passed.

Rack Cards

Order of 200 rack cards was approved on a Stephens/Harris motion. Motion passed.

WCD Partnership Appreciation

There will be a partnership luncheon after the December meeting. Partners will be invited.

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)
2. Conservation Agreements for Approval – None
3. Approval of Payments

William Parsons Lime $420.00

Walt Roush Lime $1,044.75

Joe Casto Lime $2,088.87

Charles Bedwell Lime $668.64

By a Stephens/Harris motion, all payments approved.

1. AgEp Application Cancellation

Per cooperator request, the pollinator application for Randall Kinzel was cancelled by a Harris/Stephens motion.

1. Cherry Fork 319 Project

Invoices ALS Environmental $75.00

 SGS $32.00

Motion to approve by Stephens/Harris.

**The next meeting was set for Thursday, December 16, 2021 at 9:00 a.m.**  With no further business Chairman Lipscomb adjourned the meeting at 12:45.

Minutes recorded by: Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kim Fisher James Withrow, Secretary