



Guyan Conservation District

December 15, 2022, Board Meeting Minutes

Thursday, December 15, 2022, 1:00 pm

2631 5th Street Road

Huntington, WV 25701

Email: sbrand@wvca.us or gcd@wvca.us

ATTENDANCE

Chairman-Bill Stewart

Vice Chair-Helen Stanley

Treasurer-Ken Brown

Supervisor-Jason Ekers

Supervisor-George Mathis

Supervisor-Ronnie Hager

Supervisor-John Kovach

Supervisor-John McDowell

Associate Supervisor-Marlene Woods

Admin Specialist-Sue Brand

Conservation Specialist-Caitlin Black

WVCA Area Manager-Kim Fisher

WVCA Watershed Manager-Judith Lyons

WVACD-Heather Duncan*

Communication Specialist-Davin White*

Visitor-Tanner Ekers

Watershed-Daniel May

** Indicates phone in calls**

Call Meeting to order: By Chairman Stewart @ 1:00pm

(M)-Approval of Agenda

* Ronnie Hager made motion to accept & approve the agenda

* Jason Ekers 2nd motion. All in favor. Motion passed.

(M)-Approval of November Board Meeting Minutes

* Ronnie Hager made motion to accept & approve the November board meeting minutes

* Helen Stanley 2nd motion. All in favor. Motion passed.

(M)-Approval of December AgEP Committee Minutes

* Jason Ekers made motion to accept the December AgEP Committee Minutes

* George Mathis 2nd motion. All in favor. Motion passed.

Reports-

NRCS-Corine Powell-

- NRCS has been finishing up Conservation Stewardship Programs
- Reimbursing landowners for CSP payments to existing contracts.
- FO Staff visited local Farm Bureau groups this past month, Demetris and Corine visited Cabell, Lincoln, and Wayne Farm Bureaus.
- In October, Arron Sattler, Area Resource Soil Scientist, and Corine visited & sampled 20 High Tunnels.
- Huntington (Guyan office) has been accepting applications for the Environmental Quality Incentives Program known as (EQIP).

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WVCA-Kim Fisher-

- Conservation Day/Legislative Meet & Greet is set for January 16, 2023-WVCA will provide shuttle service to/from Laidley Field.
- Agricultural Enhancement Program (AgEP) Administrative Review will begin in January 2023.
- Request for districts to update the District Policy Manuals & CD Plan of Work.
- District Personnel Plan is due to SCC March 2023.

WVCA-Judith Lyons/Daniel May

- Judith Lyons discussed and reviewed the attorney on retainer for Guyan Conservation District for the 3 sites @ \$500.00 each site to be paid up front.
- CCR-None
- EWP-N/A
- RFA-Stream Permits-
 - a. 15951-Alfred Baldera-Unknown Stream Ona-Cabell Co. In Progress
- EAP/SOR- Upper Mud 2 A Dam-EAP up to date, issued 08/25/2020

WVACD-Heather Duncan-

- * Quarterly Meeting to be held January 2023
- * Grants due 12-23-2022
- * Discussed for each district to bring the pop-up banners at the day at the Legislative
- * More educational opportunities to come

Admin Specialist-Sue Brand-

- Purchase of the new camera & speakers for the conference room
- Purchased 25 thumb drives
- FY2019, FY2020 & FY2021 Procedure Audits are completed by Rod Lowe Associates

Supervisors Reports

Stewart, Brown, Stanley, Hager, Mathis, Ekers, McDowell, White, Kovach, Browning, Winters & Woods

- To follow up with reports next month (January 2023) per the board

Business Meeting-

A. Treasurer's Report-

a. Review/Approve CO-Administrated Financial report for November-

- George Mathis made motion to accept and approve financial report for November
- Jason Ekers 2nd motion. All in favor. Motion passed.

b. Review/Approve District General and CDO Financial reports for November

- Jason Ekers made motion to approve general & CDO financial reports for November
- Helen Stanley 2nd motion. All in favor. Motion passed.

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c. Review/Approve District General and CDO accounts payable for November

<u>Name</u>	<u>Amounts</u>
Bagby, Johnson & Associates	\$ 600.00
LM&OC	\$ 593.23
Suddenlink (Credit Card)	\$ 201.22
City National Bank Credit Card	\$2,145.15

- George Mathis made motion to accept and pay all invoices above
- Jason Ekers 2nd motion.
- All in favor. Motion passed.

B. New Business-

1. **(M/D)- Approval of Board Members November Travel & Per Diem expenses**
 - Ronnie Hager made motion to approve per diem & travel
 - Jason Ekers 2nd motion. All in favor. Motion passed.
2. **(M/D)-Approve to move the date of per diem & travel from the 8th to the first of each Month.**
 - Jason Ekers made motion to approve to move the date for turning per diem & travel in from the 8th of the month to the first (1st) of each month.
 - Helen Stanley 2nd motion. All supervisors were in favor. Motion passed to start January 2023 for the new per diem & travel dates
3. **(M/D)- Audit Update (FY 2019-20-21)-Board review sign & date**
 - George Mathis made motion to approve the audits for FY19,20 & 21 & have Chairman Stewart to sign.
 - Jason Ekers 2nd motion. All in favor. Motion passed.
4. **(D/M)-Attorney for Guyan District-Judith Lyons request**
 - Jason Ekers made the motion to accept the request from Judith Lyons on the attorney for Guyan Conservation District and the lump sum of \$1,500.00 (\$500.00 for each site of 3)
 - Helen Stanley 2nd motion to approve & pay. All in favor. Motion passed.
5. **(D)-Conservation Day & District Information with Davin White**
 - Visiting Districts for Conservation Day & share District Information
 - Asked for each district to give him the districts accomplishments for the year
 - Spoke of Conservation Farmer of the year
 - AgEP Field Days
 - Jason Ekers added to the conversation with supervisors and Davin on the Pumpkin House in Kenova which it consisted of over 3000 pumpkins.
 - Talked about the Century Farm Winner
 - Plan is to work with the counties that have very little farm activity in the area, Logan, Boone & Mingo.

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6. (D/M)-AgEP FY2023 Approvals

- a. Rodney Dial Heavy Use \$1,250.00
- George Mathis made motion to approve the Heavy Use application
 - Jason Ekers 2nd motion. All in favor. Motion passed.

7. (D/M)-AgEP Payment Approvals

- b. Forest Dolin Urban Ag \$2,500.00
- c. Teresa Bailey Urban Ag \$ 678.87
- Jason Ekers made motion to approve and pay the cooperator listed above.
 - Ken Brown 2nd motion. All in favor. Motion passed.

8. AgEP Practice Cancellations

- d. Tony Clay Heavy Use \$ 420.00
- e. Kelly Bonar Urban Ag \$ 400.00
- Jason Ekers made motion to allow the cancelations of the listed names above.
 - George Mathis 2nd motion. All in favor. Motion passed.

9. New Cooperator

- f. Stacy Carroll- Wayne County
- Jason Ekers made motion to approve the new cooperator.
 - Helen Stanley 2nd motion. All in favor. Motion passed.

10. (D/M)-AgEP December Balance

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|------------------------|--------------|
| a. December Balance- | \$ 22,447.07 |
| b. December Approvals- | \$ 1,250.00 |
| c. December Payments- | \$ 3,178.87 |
| d. Canceled Practices- | \$ 820.00 |
| e. Cost Share Paid- | \$ 25,552.93 |
| f. Unapproved Funds- | \$ 662.07 |
- George Mathis made motion to accept the December Balances listed above
 - Jason Ekers 2nd motion. All in favor. Motion passed.

11. **Correspondence-** Elk Conservation District Annual Covered Luncheon December 20, 2022 @ 12:00pm- (Sheet enclosed)

12. Open Comments-

13. Meeting Adjourned- 2:15pm

Next Board Meeting January 19, 2023

"MERRY CHRISTMAS AND A HAPPY NEW YEAR TO ALL!"

