**March 16, 2023**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** in person: Charles Lipscomb, Chairman; Don Stephens, Treasurer; Joe Casto; Mary King

**Others Attending:**  Kim Fisher, Area Director; Hallie Roach, AS; Jackie Byars DC; Dennis Brumfield, CPA; Anthony Winters, CS; Jon Bourdon USDA NRCS WV State Conservationist

**Others Attending via phone:** Heather Duncan, WVCA; Andrew Riffe, WVCA; Jacob Lavender, WVCA; Jeremy Grant, Vice-Chairman

Call to Order:

Chairman Lipscomb called the meeting to order at 9:08 a.m. at the district office in Point Pleasant WV.

Adopt Agenda / Approve Minutes

**On a Stephens/Casto motion to adopt the agenda as presented. Motion Passed.**

**Joe Casto moved to approve the minutes for February as presented, seconded by Mary King. Motion Passed.**

**Joe Casto moved to approve the minutes for the Special Board Meeting on March 9, 2023, seconded by Don Stephens. Motion Passed.**

Financial Reports

**General and CDO Funds** for February 2023 were reviewed by supervisors as presented. Brumfield reviewed the report with supervisors reading balances, income, and expenses for both the General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Casto/Stephens** **motion the Financial Reports were accepted and will be filed for audit with the February transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Stephens/Casto moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don provided a report for supervisors to review. **On a Casto/King motion payroll was approved for $1,353.91 as presented. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher provided a written report to the board members.

Jackie Byars, DC, NRCS

Jackie Byars provided a written report to the board members.

Heather Duncan, WVCA, Executive Director

Heather Duncan provided a written report to the board members.

Jon Bourdon, USDA NRCS WV State Conservationist

Jon Bourdon gave an update on NRCS programs that is currently going on.

Correspondence

WV University Soil Team, Little Kanawha RC&D Thank you for supporting, WVU Land Judging Contest Schedule

**Stephens/Casto moved to send $200.00 to the WV University Soil Team. Motion Passed**

Programs

O&M Watershed Dams

Judith Lyons, Program Manager provided a written report to the board.

Jacob Lavender, Watershed Manager provided a written report to the board. Jacob is going to get Little Kanawha CD and Southern CD price quotes for spraying and mowing of the dams.

**Casto/King moved to have Charles Lipscomb sign the Yearly Reports for Mill Creek & Pocatalico 28 Statement of Review. Motion Passed**

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Anthony Winters gave an update on AgEP.

**Stephens/Casto moved to approve the following AgEP contract for payment. Motion Passed.**

Frost Seeding

Monty Williamson - $1,000.00

OLD BUSINESS

**Stephens/Grant moved to purchase the 2-ton Lime Spreader from King & Sons LLC price quote $22,632.00. Motion Passed.**

**Stephens/Casto moved to approve Yauger Farm Supply Inc. as an Affiliate Membership. Motion Passed.**

Hallie Roach gave an update on the Ag Workshop with Affiliate members setting up a display.

**Stephens/Casto moved to accept the insurance quote from Bill Bailey Insurance. Motion Passed.**

**Casto/Stephens moved to open a new account at City National Bank and deposit $425,000.00 from Ohio Valley Bank Co-Administered Account. Motion Passed**

**Mary King moved to have an AgEP Committee Meeting on April 3, 2023, and after meeting every supervisor go to City National Bank to take the check to be deposited in the new account and sign the new signature card for the account, Stephens seconded the motion. Motion Passed**

Mary King is the Putnam County representative and Jeremy Grant is the Mason County representative for the Greater Kanawha RC&D.

New Business

**Casto/King moved to purchase supplies for the Youth Exp May 18 & 19, 2023. Motion Passed**

**Stephens/Casto moved to sign the approved CDO Budget for fiscal year 2024. Motion Passed**

**Casto/Stephens moved to approve the LOR for FY22 Audit Reimbursement LOR #13935- $1425.00. Motion Passed**

**Casto/King moved to donate $500.00 to the Ravenswood Envirothon Team to off set some of the expenses. Motion Passed.**

Supervisor Reports

Lipscomb went over the Letters that he signed to the WV Department of Agriculture for Solar to Table and WV Food Safety and Development Center. He also told the board of the Area Meeting on March 30, 2023.

Stephens reported on Envirothon and that he is trying to get the location changed for 2024 & 2025 to Cedar Lakes in Jackson County WV.

Joe Casto reported that he went to the WV Ham, Bacon and Egg Show and Sale at Cedar Lakes.

He also told the board that his farm was going to be WVDA Farm Bio Security Farm in case of a safe food outbreak.

The meeting was adjourned.

Minutes recorded by: Approved by:

Hallie Roach

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James Withrow, Secretary