**July 20, 2023**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Jeremy Grant, Vice-Chairman, Don Stephens, Treasurer; Joe Casto

**Others Attending:**  Judith Lyons, Executive Director WVCA; Anthony Winters, CS; Hallie Roach, AS; Jackie Byars, DC; Dennis Brumfield, CPA

**Others Attending by phone:** Chris Ellison, WVCA

**Supervisors Absent:** Mary King and Mike Wolpert

Call to Order:

Chairman Lipscomb called the meeting to order at 9:08 a.m. at the district office in Point Pleasant WV.

Adopt Agenda / Approve Minutes

**Stephens moved to adopt the agenda as presented, second by Grant. Motion Passed.**

**On a Casto/Grant motion the June minutes were approved as presented. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for June 2023 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Grant/Stephens** **motion the Financial Reports were accepted and will be filed for audit with the June transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Grant/Casto moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Grant/Casto motion payroll was approved for $963.83 as presented. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher provided a written report to the board members.

Jackie Byars, DC, NRCS

Jackie Byars provided a written report and went over updates with NRCS.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Judith Lyons, WVCA, Executive Director

Judith Lyons gave an update on the Quarterly Meeting and went over a Scholarship that the WV Conservation Agency was having for the Conservation Districts to attend the National Watershed Coalition in Salt Lake City, Utah. Any supervisor interested in attending should send an essay by August 11, 2023.

Programs

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Anthony Winters provided a report to the board showing AgEP practices for FY24 including Lime, Frost Seeding, Division Fence, Exclusion Fence, Water System, Invasive Species, Pollinator, and Heavy Use with the $83,000 Allocation money and ranking. **On a motion by Stephens/Grant to approve Anthony’s recommendation on AgEP and include the 85 ranking on water systems and the 91 ranking on Division Fence. The total from Potato Money would be $46,428.00 with a total of $129,428.00 for AgEP for FY24. Motion Passed**.

Approved FY24 AgEP Agreements

LIME

|  |  |  |
| --- | --- | --- |
| Jason Wymer | $2,800 | Mason |
| Gilbert Smith | $1,848 | Mason |
| Donnie Luikart | $616 | Putnam |
| Lawrance Cain | $2,800 | Putnam |
| Jason Kessell | $504 | Putnam |
| John Starcher | $1,624 | Putnam |
| William Harpold | $896 | Jackson |
| Micheal Jeffers | $1,400 | Mason |
| Larry Welling | $1,960 | Jackson |
| Greg Waskey | $1,568 | Jackson |
| Anthony Fowler | $280 | Putnam |
| Jack Pickens | $560 | Mason |
| Dale Stone | $672 | Putnam |
| Keith Casto | $2,184 | Putnam |
| Thomas Hancock | $392 | Putnam |
| Mark Witt | $1,260 | Jackson |
| Harold Witt | $504 | Jackson |
| Jason Hartley | $2,800 | Jackson |
| Donald Johnson | $1,232 | Mason |
| Penny Thaxton | $2,800 | Jackson |
| David Smith | $728 | Putnam |
| Jim Hull | $728 | Putnam |
| Joe Casto | $2,800 | Jackson |
| Rockford Holmes | $2,800 | Jackson |
| Tim Witt | $952 | Jackson |
| Roger Hayes | $700 | Putnam |
| Diane Bedwell | $616 | Putnam |
| Greg Taylor | $2,464 | Putnam |
|  | $40,488 |  |

FROST SEEDING

|  |  |  |
| --- | --- | --- |
| Misty Clutter | $60 | Jackson |
| Thomas Hancock | $30 | Putnam |
| Trenton Cain | $560 | Jackson |
| David Mercer | $180 | Putnam |
| Roger Hayes | $120 | Putnam |
|  | $950 |  |

Division Fence

|  |  |  |
| --- | --- | --- |
| Judith Grady | $525 | Putnam |
| Jeremiah Hoffman | $2,250 | Mason |
| Denver Casto | $2,475 | Mason |
| Rosella Call | $2,575 | Mason |
| Max McCoy | $1,200 | Jackson |
| Don Barr | $900 | Mason |
| Jeremy Grant | $975 | Mason |
| Adam Absten | $1,350 | Putnam |
| Don Pauley | $1,500 | Putnam |
|  | $13,750 |  |

Exclusion Fence

|  |  |  |
| --- | --- | --- |
| Henderson Dairy Farm | $1,575 | Mason |
| Betsy Sayre | $5,000 | Jackson |
| Adam Absten | $3,650 | Putnam |
| Joe Supple | $2,925 | Mason |
|  | $13,150 |  |

Water System

|  |  |  |
| --- | --- | --- |
| Nathan Moore | $3,950 | Mason |
| Judith Grady | $1,855 | Putnam |
| Dale Stone | $4,328 | Putnam |
| Jeremiah Hoffman | $2,270 | Mason |
| Stephen Williams | $5,000 | Putnam |
| Brad Wiseman | $5,000 | Putnam |
| Chris Wiseman | $4,004.50 | Putnam |
| Don Hussell | $2,520 | Mason |
| Nicole Dean | $1,760 | Jackson |
| William Morgan | $2,102 | Jackson |
| Joe Supple | $2,075 | Mason |
| Kyle Harpold | $2,377.50 | Jackson |
| Kenneth Kay | $2,282.50 | Jackson |
| Andrea Casto | $1,237.50 | Jackson |
| Zakary Davis | $2,520 | Mason |
|  | $43,282 |  |

Invasive Species

|  |  |  |
| --- | --- | --- |
| Micheal Jeffers | $140 | Mason |
| Gilbert Smith | $875 | Mason |
| Robbie Cobb | $625 | Putnam |
| Pat Boggess | $1,000 | Jackson |
| Cheryl Johnson | $937.50 | Putnam |
| Beverly Randolph | $80 | Jackson |
| Jason Ferrari | $500 | Putnam |
|  | $4,158 |  |

Pollinator

|  |  |  |
| --- | --- | --- |
| Thomas Kirk | $200 | Mason |
| Bradley Clutter | $200 | Mason |
|  | $400 |  |

Heavy Use

|  |  |  |
| --- | --- | --- |
| Delton Huffman | $1,000 | Mason |
| Loretta Winterstein | $1,000 | Putnam |
| Roger Powell | $1,000 | Mason |
| Pat Boggess | $1,000 | Jackson |
| Don Hussell | $300 | Putnam |
| Kenneth Kay | $750 | Jackson |
| Joe Casto | $1,000 | Jackson |
| Charles Lipscomb | $1,000 | Mason |
| Jeremy Grant | $1,000 | Mason |
| David McClung | $1,000 | Mason |
| Debra Sayre | $750 | Mason |
| George Benny Hoffman | $900 | Mason |
| David Smith | $750 | Putnam |
| David Dewees | $300 | Mason |
| Connie Wright | $750 | Jackson |
| Jason Ferrari | $750 | Putnam |
|  | $13,250 |  |

LOR

**Casto/Grant moved to approve LOR #14076 FY24 AgEP Allocation for $83,000.00. Motion Passed**.

OLD BUSINESS

Chairman Lipscomb told the board that the new Lime Spreader has been deliver to Ripley Office.

**Casto/Grant moved to increase the rental price of the 2-ton Lime Spreaders and use the same Agreement for all Lime Spreaders $150 per day and $75 for each additional day. Motion Passed.**

Jackie Byars went over an email from Randall Stevens on the new office space agreement. Waiting on an actual agreement for the board. Judith Lyons also was in concern about the new office space agreement for the WVCA.

At the Quarterly Meeting the WV Association of Conservation Districts moved to hire 3 position employees for Outreach for the local conservation districts.

New Business

**Stephens/Grant moved to increase the Per Diem rate to $150 per day. Motion Passed.**

**Stephens/Grant moved to purchase 20 float valves for resale. Motion Passed.**

**Grant/Stephens moved to approve 3 registrations for $115.00 each one from each county Mason, Jackson, and Putnam to attend the WV Women in Agriculture Conference November 17-18, 2023. Motion Passed.**

**Casto/Grant moved to authorize the Chairman Lipscomb to make meal arrangements for the WV State Conservation Farm Tour the week of August 22-25, 2023, for up to $500.00. Motion Passed.**

**Casto/Stephens moved to approve the Envirothon Letter to schools as per noted comments. Motion Passed.**

Supervisor Reports

Lipscomb had copies of information from the Quarterly Meeting for each supervisor. He went over the information.

Casto attended a meeting on Solar Systems in Charleston and discussed the meeting with the board.

The meeting was adjourned at 1:12 P.M.

Minutes recorded by: Approved by:

Hallie Roach

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Mary King, Secretary