**August 17, 2023**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Jeremy Grant, Vice-Chairman, Don Stephens, Treasurer; Mary King, Secretary; Joe Casto, Mike Wolpert

**Others Attending:**  Kim Fisher, Area Director; Anthony Winters, CS; Hallie Roach, AS; Jackie Byars, DC; Dennis Brumfield, CPA

**Others Attending by phone:** Jacob Lavender, Watershed Manager South; Heather Duncan, WVACD Executive Director

Call to Order:

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant WV.

Adopt Agenda / Approve Minutes

**Stephens moved to adopt the agenda as presented, second by Casto. Motion Passed.**

**On a Casto/Grant motion the June minutes were approved as presented. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for July 2023 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Wolpert/Casto** **motion the Financial Reports were accepted and will be filed for audit with the July transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Casto/Grant moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Casto/Grant motion payroll was approved for $3,900.29 as presented. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher reviewed her written report with the board members.

Jackie Byars, DC, NRCS

Jackie Byars reviewed updates with NRCS.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

**Casto/Stephens moved to send FFA Advisors and 4-H leaders in the district a letter with Information about the Envirothon Meeting September 25, 2023. Motion Passed.**

Programs

Operation, Maintenance & Repair

Jacob Lavender called in and updated the board on Mill Creek #8, #9 and Poca 28 Mowing that was done by Southern Conservation District.

**Stephens/Kings moved to approve the following Southern Conservation District Invoices. Motion Passed.**

Invoice#5643 - Mowing Mill Creek #8 $3,570.00

Invoice#5644 - Mowing Mill Creek #9 $3,264.00

Invoice#5645 – Mowing Poca 28 $3,775.00

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Anthony Winters reviewed with the Board a list of Agreements for AgEP FY24 that had been overlooked.

Lime

Cheryl Johnson - $1,876 – Putnam

George Sommer - $2,800 – Mason

Edward Absten - $1,456 – Putnam

Anthony Crago - $1,400 – Putnam

Erik Grimm - $1,792 – Jackson

Cathy Varian - $2,462 – Mason

Vernon Clemans - $616 – Putnam

Frost Seeding

Edward Absten - $440 – Putnam

**Casto/Stephens moved to increase the AgEP Allocation by $12,844.00 to cover AgEP Agreements that was missed in Lime and Frost Seeding. The Allocation will use Potato Money $10,401 and $2,443 from General fund. Motion Passed.**

OLD BUSINESS

**Casto/Wolpert moved to approve the Updated Lime Rental Lease Agreement. Motion Passed.**

**Casto/Grant moved to order a Porta Potty for the State Conservation Farm Tour on August 24, 2023, at the Finley Farm. Motion Passed.**

WV Women in Agriculture Conference November 17-18 will update Hallie with the correct price to attend.

**Casto/Grant moved to approve the Per Diem and Travel Policy. Motion Passed.**

New Business

**Stephens/Casto moved to approve the CDO Grant & Supplemental Funds Budget FY23. Motion Passed.**

**Casto/Stephens moved to nominate Jim Withrow as WVACD Honorary Member. Motion Passed.**

**Stephens/Grant moved to nominate Raymond Yauger as WVACD Member at Large. Motion Passed.**

**Stephens/Casto moved to nominate Charles Lipscomb for the Carroll Greene Award. Motion Passed.**

**Stephens/Casto moved to have the District Awards Banquet in November or December in Mason County at the WV Farm Museum. Motion Passed.**

Supervisor Reports

Stephens talked about the Envirothon Contest for 2024 and 2025. He also went to the WV State Fair for the WV Conservation District.

Casto submitted information for the National Watershed Coalition in Salt Lake City, Utah.

The meeting was adjourned at 12:55 P.M.

Minutes recorded by: Approved by:

Hallie Roach

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Mary King, Secretary