

**Guyan Conservation District
Monthly Board Meeting
September 21, 2023, at 1:00 p.m.
2631 5th Street Road, Huntington, WV 25701**

Attendance

**Chairman Bill Stewart
Vice Chair Helen Stanley
Supervisor George Mathis
Supervisor Zackary Winters
Supervisor John McDowell
Supervisor Jason Ekers
Treasurer Ken Brown**

**Admin Specialist Sue Brand
Cons. Specialist Caitlin Black
Area Director Kim Fisher
Cons Serv Manager Mike McMunigal
NRCS Corine Powell
* WVACD Heather Duncan
* Supervisor Marlene Woods**

• Virtual

Call meeting to order

Meeting called to order at 1:05pm by Chairman Stewart

(Motion) Approval of Agenda

Supervisor George Mathis made the first motion to approve & accept, Supervisor Jason Ekers 2nd motion.

All in favor. Motion carried.

(Motion) Approval of August board meeting minutes

Clarification was made to the August 17, 2023, board meeting minutes due to page 3 Item #2 on behalf of the CDO funds transferred to a sweep account:

Supervisor George Mathis made first motion to make the following clarification, to the August Board meeting minutes- Supervisor Ken Brown, Treasurer, objected to the allegations of this article, stating that actions taken were done in good faith, with his belief that he had a full authority, presented a monetary advantage to the district & were basely solely on the Board's discussion & Supervisor John McDowell's motion to "roll & invest" made at the July meeting.

Jay Porter Guyan's CPA Firm (Accountant) stated that the results of these actions were not averse to the district. No further action was taken.

Supervisor Ken Brown 2nd the motion for the clarification. All were in favor. Motion passed.

Agency Reports

WVCA Report-Kim Fisher

Agreed Procedures Audits, District to review & update District Policy Manuals. WVCA will return to 3 area directors instead of the current 2, AgEP Program Timeline for FY2024.

At this time Supervisor Jason Ekers spoke of the letter that was to be sent to (Governor Jim Justice, Executive Director WVCA Judith Lyons & area delegates & Senators) was drafted inquiring to additional funds for AgEP, mailed to all on Friday 9/22/23.


10/19/23

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WVCA Watershed Report-Daniel May/Jacob Lavender

CCR-N/A—CCR Flood-N/A

Site 16021-S. Porter-Mill Creek-Fort Gay- Wayne Co.- In Progress

Dams: Upper Mud 2A EAP sent to GCD for review & signature on 9/8/2023

Upper Mud 2A Dam-EAP up to date, Issued 8/25/20.

WVACD Report- Heather Duncan

October Quarterly Meeting is schedule for 16-17, 2023,

WV Envirothon Teacher Training will be held September 25,2023, holly Grove Park near Flatwoods, WV

NASDA Historically Underserved Grant- WVCA has been awarded a \$211,500.00 grant to work with HU producers to establish native warm season grasses in pastures & log landing sites. Website is:

<https://www.nasda.org/fourteen-organizations-selected-to-partner-with-nasda-foundation-in-improving-climate-and-elevating-underserved-farmers/>

NRCS Report-Corine Powell

NRCS has finished up FY2023 contract obligations.

Grassland Field Day was held 08/19/2023 at Keith Viers, good turnout for this event.

Engineering designs have been completed for 5 customers.

Field visits were conducted to 7 new landowners this month.

Supervisor Reports

Supervisor John McDowell gave a report on him working in the WV State Fair at Lewisburg, WV & spoke on getting grants.

Supervisor Ken Brown spoke on promoting NRCS Programs.

Business Meeting

Treasurer's Report

Review/Approve Co-administrated funds financial reports for September.

Supervisor Jason Ekers made motion to accept & approve & Supervisor Ken

Brown 2nd motion. All in favor. Motion carried.

Review/Approve District General and CDO financial reports for September.

Supervisor Jason Ekers made motion to accept & approve & Supervisor Ken

Brown 2nd motion. All in favor. Motion passed.

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Continue with new business:

Review/Approve District General and CDO accounts payable for September.

<u>Name</u>	<u>Inv. #</u>	<u>Amount</u>
Jay Porter & Associates CPA Firm (Bookkeeper)		\$700.00
LM&OC Properties (Building Rent)		\$593.32
City National Bank credit card (see binder in office)		\$945.94
WV Board of Risk and Ins. Man. (due September 21, 2023)		\$638.00
Komax LLC (copier Lease)		\$120.37

Supervisor John McDowell made a motion to accept & approve payables.

Supervisor Jason Ekers 2nd motion. All in favor. Motion carried.

- (D/M)** Supervisors Per Diem & Travel sheets turned in to the Admin Specialist
Supervisor Jason Ekers made a motion for all supervisors to turn sheets to the A.S. Supervisor Ken Brown 2nd motion. All in favor. Motion carried.

- (D/M)** Request funds to pay for Ronnie Hager Solid Waste Conference Registration fee & room. Total of \$ 420.80
Supervisor Ken Brown made motion to approve Supervisor Ronnie Hager to attend this conference.
Supervisor Zac Winters 2nd motion. All in favor. Motion carried.

- (D/M)** Use District Credit Card for Stamps.com
Supervisor Ken Brown made motion to approve the A.S. to use the district, credit card to add postage to the stamps.com meter for mailing letters & soil samples for district use only.
Supervisor Jason Ekers 2nd motion. All in favor. Motion carried.

- (D/M)** Hosting the October 6, 2023, Central Area Meeting
Supervisor Jason Ekers made motion to approve hosting the Central Area Meeting at Guyan Conservation District on October 6, 2023, and supplying food for the attendees but not to exceed up to \$500.00.
Supervisor George Mathis 2nd motion & not to exceed up to \$500.00.
All in favor. Motion carried.

- (D/M)** Review District Policy & Procedures
The Board appointed Supervisor John McDowell, Supervisor Ken Brown & Supervisor Jason Ekers to review the District Policy & Procedures Manual & report to the board at the October meeting. Tabled until October.

- (D/M)** Upper Mud 2a EAP report (Approve for Chairman to sign, date & submit)
(see copy)

Supervisor Jason Ekers made motion for Chairman to sign, date & submit paperwork on the Upper Mud 2a EAP. Supervisor Ken Brown 2nd motion. All in favor. Motion passed.

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(D/M) Reimbursement Request for NACD Community Outreach (sign, date & submit)
Supervisor Ken Brown made motion for Chairman to sign, date & submit.
Supervisor Jason Ekers 2nd motion. All in favor. Motion carried.

(D/M) Guyan Conservation District Banquet
Supervisor Ken Brown made motion to combine the Guyan Banquet with the Farm Bureau set for November 9, 2023, to be held at Wayne High School @ 7pm & donate up to not exceed \$200.00 to help offset farm Bureau cost for Event. All in favor. Motion passed.

(D/M) Supervisors Per Diem Increase
No discussion or motion was considered on this due to no word received from The Attorney General office for clarification.
Mistakenly put on agenda by the A. S.

AgEP
(M/D) **Approvals**

- N/A

(M/D) **AgEP Payments**

• Dallas Stephens	\$200.00	Invasive Species
• Brad Stephens	\$200.00	Invasive Species
• Ronald Clark	\$600.00	Heavy Use Area
• Gary Jeffers	\$2000.00	Heavy Use Area
• Pamela Balance	\$1484.28	Urban Ag
• Jessica Vance	\$995.28	Urban Ag
• Sarah Simpkins	\$354.52	Urban Ag
• Rachel Stefani	\$1051.14	Urban Ag
• Pamela Balance	\$1189.91	Urban Ag
• Thomas Calhoun	\$1500.00	Urban Ag
• Tabatha Ekers	\$500.00	Cover Crop

Supervisor George Mathis made a motion to accept & approve payments.
Supervisor Helen Stanley 2nd motion. All in favor. Motion carried.

(M/D) **New Cooperators**

- Sam Butcher Cabell County

Supervisor Jason Ekers accepts & approves the new cooperator.
Supervisor Ken Brown 2nd motion. All in favor. Motion carried.

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- (M/D)** Soil Health Initiative
- **David Wood** **\$1140.00**
- Tabled from the August Board meeting removed, and this is the outcome. Supervisor Jason Ekers removed from table & approved the Soil Health Initiative for this cooperator, Supervisor Ken Brown 2nd motion to remove. & approve. All in favor. Motion carried.**

(M/D) AgEP Balance for September

September Balance- \$ 29,061.98
September Approvals- \$ 0.00
September Payments- \$ 8,885.16
Total Cost Share Paid- \$14,389.02
Unapproved Funds- \$ 1,476.18
Soil Health Initiative- \$ 1,140.00

**Supervisor Zac Winters made a motion to approve the September Balances.
Supervisor Jason Ekers 2nd motion. All in favor. Motion passed.**

New Business

(M/D) Open Comments- N/A

(M/D) Public Comments-N/A

Communications

A. Don't Guess Soil Test-Supervisors see enclosed copy.

**Next Board Meeting Will Be Held On:
October 19, 2022, at 1:00 pm**