**September 21, 2023**

In Attendance at the 9:00 a.m. Meeting

**Supervisors Attending** **in person:** Charles Lipscomb, Chairman; Jeremy Grant, Vice-Chairman, Don Stephens, Treasurer; Mary King, Secretary; Joe Casto, Mike Wolpert

**Others Attending:**  Kim Fisher, Area Director; Anthony Winters, CS; Hallie Roach, AS; Jackie Byars, DC; Dennis Brumfield, CPA

**Others Attending by phone:** Heather Duncan, WVACD Executive Director

Call to Order:

Chairman Lipscomb called the meeting to order at 9:00 a.m. at the district office in Point Pleasant WV.

Adopt Agenda / Approve Minutes

**Grant moved to adopt the agenda as presented, second by Casto. Motion Passed.**

**On a Casto/Stephens motion the August minutes were approved as presented. Motion Passed.**

Financial Reports

**General Fund and CDO Funds** for August 2023 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

**Financial Transactions Report:** **On a** **Casto/Grant** **motion the Financial Reports were accepted and will be filed for audit with the August transactions approved. Motion Passed.**

**Co-Administered Fund Report:** Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Grant/Stephens moved to accept the**

**Co-Administered Fund Report and file for audit. Motion Passed.**

**Treasurer’s Report:** Don Stephens provided a report for supervisors to review. **On a Casto/Grant motion payroll was approved for $3,710.67 as presented. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director

Kim Fisher reviewed her written report with the board members.

Jackie Byars, DC, NRCS

Jackie Byars reviewed updates with NRCS and provided a written report.

Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Programs

Operation, Maintenance & Repair

Jacob Lavender provided a written report.

**Stephens/Grant moved to approve the following Southern Conservation District Invoices. Motion Passed.**

Invoice#5646 - Mowing Mill Creek #10 $5,100.00

Invoice#5647 - Mowing Mill Creek #13 $5,400.00

**Casto/Stephens moved to have the Annual Dam Inspection on October 11, 2023, starting at Mill Creek #13 at 9:00 AM. Motion Passed.**

CORRESPONDENCE

Mason County Fair Summary for money donated, Jr. Conservation Camp Thank You Notes, and Thank You Note from the Flower Division at the Mason County Fair

CO-ADMINISTERED COST SHARE PROGRAMS

1. Agriculture Enhancement Program (AgEP)

Joe Casto was asked to step out of the room during discussion and voting.

**Grant/Wolpert moved to approve the following contracts for payment. Motion Passed.**

**LIME**

Joe Casto - $2,726.92

Jack Pickens - $449.40

Jason Wymer - $2,655.52

Chairman Lipscomb went over things that will be presented at the West Area AgEP Meeting on September 25, 2023.

Old Business

**Casto/Grant moved to approve 1 person from each county to attend WV Women in Agriculture Conference November 17-18 with the registration fee of $115.00. Motion Passed.**

**Wolpert/Casto moved to have District Awards Banquet on December 5, 2023, at 6:00 PM at the WV State Farm Museum. Motion Passed.**

New Business

**Grant/King moved to waive Joe Casto Lime Spreader fee since he bought a plug and is going to change the filter on the new 2-ton Lime Spreader. Motion Passed.**

Hallie is to check with Jackson County News Paper and Putnam County Hurricane Breeze to see if they charge anything to put AgEP. Point Pleasant Register cost was $300.00.

**Stephens/Casto moved to order Conservation Signs and Plaques to be presented at the Awards Banquet. Motion Passed.**

**Casto/Grant moved to pay for 8 of Finley’s Family to attend the WV Conservation Awards & Luncheon. Motion Passed.**

Supervisor Reports

Stephens talked about the Envirothon Contest for 2024 and 2025, he attended a meeting on September 6, 2023, at Cedar Lakes for the Envirothon.

Casto reported that a Cattleman’s College will be held on December 8 & 9, 2023.

The meeting was adjourned at 11:30 P.M.

Minutes recorded by: Approved by:

Hallie Roach

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Mary King, Secretary