

Southern Conservation District
Board Meeting Minutes December 14th, 2023
10:00 AM

Open & Welcome

SCD Chair, Randall Patton

Prayer & Pledge

Southern Conservation District Operations & Business

Approval of November Board Meeting Minutes

SCD/Marty Walker-Owen

Curtis Murphy moved to approve the board meeting minutes as presented, Bill Harris seconded, motion carried.

Approval of November Committee Meeting Minutes

Curtis Murphy moved to approve the board meeting minutes as presented, Ed Hendrick seconded, motion carried.

Review/Approval of District Financial Reports

SCD/Marty Walker-Owen

Bill Harris moved to approve the district financial reports as presented, Ed Hendrick seconded, motion carried.

District Operating Account

District Building Account

Supervisor Travel & Per Diem Account

CDO Account

District Reserve Account

Review/Approval of Accounts Receivable/Aging Summary

SCD/Dave Parkulo

Bill Harris moved to approve the aging summary as presented, Curtis Murphy seconded, motion carried.

WVCA/SCD District Administration Report

Marty Walker-Owen, WVCA

- SCD Office Updates
- Review/Approval of Co-administered WVCA Financial reports

Ron Testerman moved to approve the WVCA financial reports as presented, Ed Hendrick seconded, motion carried.

SCD Conservation Technician Supervisor Report

Dave Parkulo, SCD

Dave Parkulo provided an overview of conservation work completed within the district, including completed fence work in Mercer and Summers County, water systems and pond cleanout supporting the completion of the cost-share program.

He is working towards finishing smaller watershed projects to be able to focus on the sediment removal at site

District Work Project Updates

WVCA, NRCS & SCD Updates/Approvals

NRCS District Conservationist Report

Katy McBride, NRCS

Katy McBride provided a copy of her district report to the board. She gave an overview of her report and work of NRCS in the district in the last month.

- Approval & Signature of HEL Conservation Plan

Katy McBride provided an update on the HEL Conservation Plan for a landowner. (Highly Erodible Land) requesting board approval on this plan for Michael Manning for 1/10 of an acre in Fayette County.

Bill Harris moved to approve the HEL Conservation Plan as presented, Randy Prince seconded, motion carried.

- Civil Rights Checklist for Partner Responsibilities

She reported that the federal new year began on October 1st therefore it is time for a renewed and updated civil rights checklist for the partner responsibilities.

Bill Harris moved to approve the Civil Rights Checklist for Partner Responsibilities, John Farrell seconded, motion carried.

Watershed Manager South Report

Jacob Lavender, WVCA

Marty noted she did not receive a watershed report for this month yet from Jacob Lavender so this item would be tabled until next month.

Area Operations Manager Report

Jeremy Salyer, WVCA

December 18th at 10:00 AM will be a state AgEP meeting

Conservation Specialist Report

Braden Snyder, WVCA

Braden Snyder provided a detailed update to the board on his work in the last month as well as a written report. *Attached to the minutes*

- AgEP Updates/Cancelations/Completions

He has mailed the flyer for the upcoming sign up in January to all of the SCD cooperators, he has completed 13 soil sampling site visits this past month and is working to completion on cost-share verifications.

Extension

- 319 Program Updates

He has mailed the Pipestem Creek Septic project post-card mailer to the recipients in the watershed area. Braden provided an update on the current septic projects .

Bill Harris moved to approve a two-month extension for Sky Gwinn, Ricky Moyer and Lester having a signed request for service of work to be completed by the Conservation District and Christina Smith contingent upon paperwork being submitted tomorrow, Ed Hendrick seconded, motion carried.

Supervisor Reports/Approvals

Curtis Murphy, AgEP Chair AgEP Cost-Share and deadline extension

Curtis Murphy reported on the new contract applications coming up for nutrient management and frost seeding and complimented Braden on a job well done.

He noted the \$9,100.00 approximate amount to roll over to next application period.

Curtis Murphy, Treasurer, Akers & Associates contract pay-raise

Curtis Murphy reported that Akers & Associates has been an asset to the district board for a long time. He noted how well Mike Akers works well with Dave Parkulo and Marty Walker-Owen and anytime they call upon Akers & Associates for assistance he does very well to achieve what is needed.

Bill Harris requested an update from Marty Walker-Owen on the cooperation and efficiency she experiences in her role with the bookkeepers. She noted as an example of recent activity she has been tasked with financial research tasks for the agency and upon her request they have been more than willing to accommodate in a short time frame and work outside of their duty to be sure we have what we need to meet state requirements. She commented that they are cooperative and have many other clients than SCD and go above and beyond to ensure we have what we need.

Curtis Murphy moved to approve a \$100.00 per month pay raise to Akers & Associates in their contracted monthly pay effective January 1st, 2024, Randy Prince seconded, motion carried.

Visitors

Heather Duncan WVACD Updates

Heather Duncan provided an update for the WVACD which was provided in email as well.

Public Comments

Closing Remarks & Meeting Reminders:

December

SCD Christmas Dinner December 15th 5:00 PM Pipestem State Park

Monday December 25th, Merry Christmas!

Monthly Committee Meetings, TBA

Next SCD Regular Board Meeting January 11th 10:00 AM
Central Area Meeting SCD to Host January 26th 10:00 AM

Bill Harris moved to adjourn, John Farrell seconded,

Meeting adjourned.

12:15 PM

Respectfully submitted:

Marty R Walker-Owen

X Marty R Walker-Owen

SCD Chairman, Randall Patton

X Randall Patton

SCD Secretary, Fred Halsey

X Fred Halsey