

**Southern Conservation District
Board Meeting Minutes
February 1st, 2024
10:00 AM**

The Southern Conservation District met for their monthly board meeting on February 1st, 2024 at 10:00 AM at their office location at 463 Ragland Road, Beckley WV 25801.

SCD Chairman, Randall Patton opened and welcomed everyone to the meeting.

Those in attendance:

Members of the board: Ron Testerman, Ed Hendrick, Curtis Murphy, Bill Harris, Randall Patton, Randy Prince, Bill Cook, Fred Halsey

SCD/WVCA/NRCS Staff: Dave Parkulo SCD, Braden Snyder WVCA, Marty Walker-Owen, WVCA, Katy McBride NRCS, Jeremy Salyer, WVCA, David Richmond, WVU Extension Raleigh/Summers Counties

Southern Conservation District Operations & Business

Approval of January Board Meeting Minutes SCD/Marty Walker-Owen
Ed Hendrick moved to approve the January 2024 board meeting minutes as presented, Curtis Murphy seconded, motion carried.

Review/Approval of District Financial Reports SCD/Marty Walker-Owen

Marty Walker-Owen noted that due to the timing of the meeting being scheduled this month the district financial reports are not able to be provided due to lack of receipt of bank statements and time to properly reconcile between the office, bookkeeper's office and the bank.

- (Item will need tabled to March regular meeting)

(Due to time of month, receipt of bank statements for the accounts & reconciliations won't be available yet)

District Operating Account

District Building Account

Supervisor Travel & Per Diem Account

CDO Account

District Reserve Account

Review/Approval of Accounts Receivable/Aging Summary SCD/Dave Parkulo

- (Item will need tabled to March regular meeting)

WVCA/SCD District Administration Report Marty Walker-Owen, WVCA

- SCD Office Updates
Marty Walker-Owen provided a brief report that included a financial update for the Quarterly support FY24 Q3 that has been deposited into the state projects account ready

for her to transfer to CDO and Supervisor Travel via SCD bookkeeper. She noted business as usual for her report since the last meeting for the district and agency updates at this time.

WVU Extension Sponsorship Requests

David Richmond submitted a letter of sponsorship to Marty at the district for the educational dinner meetings. He provided a brief report of how they utilize the funds to provide educational classes and workshops to Mercer, Fayette/Nicholas, Summers/Raleigh County. Marty reported that the WVU Extension sponsorship amount and request is placed into the CDO budget annually as an item of district support.

- Review/Approval of Co-administered WVCA Financial report.
(Item will need tabled)

Conservation Technician Supervisor Report District Work Project Updates

Dave Parkulo, SCD

Dave Parkulo provided an overview of his work completed since last meeting and items being planned currently. He noted that the O&M estimates for work have been submitted to the WVCA.

Conservation Specialist Report

Brayden Snyder, WVCA

Braden Snyder provided an overview of his written report (*attached to the minutes*)

He noted the work he has been doing with the GLCI grant. He reported on the three remaining extensions from the first sign-ups and reviewed their amounts.

- AgEP Updates- (January Application Period Overview) Braden Snyder provided an overview of application period held in January, a total of 42 applications.
Nutrient Management Applications/Ranking Results
\$17, 116.13 was agreed to obligate to the NM program.
Frost Seeding Applications/Ranking Results all three were decided to fund for a total of \$1,175.00.
A brief discussion was held in review of the AgEP items for approval.
- 319 Program Updates

Braden Snyder provided an update on the current 319 program updates. He reported on a modification to Ella Atkins' contract which was discussed with Ron Testerman, 319 Chair.

- Approval of 319 Septic Replacement

Braden Snyder gave a recap of items discussed at length during committee meetings in review of the AgEP applications he has completed ranking and presented.

Ron Testerman moved to approve the three items discussed and presented by Braden Snyder, Conservation Specialist for the 319 program and the AgEP nutrient management and AgEP Frost Seeding applications ranked for approval, Randy Prince seconded, motion carried.

WVCA, NRCS & SCD Updates/Approvals

District Conservationist

Katy McBride, NRCS

Katy McBride provided an overview of her written report she provided to the board.

Watershed Manager South Report

Jacob Lavender, WVCA

No report given at this time.

Area Operations Manager Report

Jeremy Salyer, WVCA

Jeremy Salyer provided a brief overview of his report for district operations. He reminded me that it is the time of year to begin planning the Conservation Farm of the Year at the local districts. He stated the deadline for submitting a farm for the district is June 15th and a new program has been provided and he will get that information to Marty to disperse.

He also noted that the administrative review has been taken care of for the district by Marty .

Supervisor Reports/Approvals

Visitors

Heather Duncan WVACD Updates

No report given at this time.

Ed Hendrick noted a request about the Farm Bureau and inquired about the type of agency they are and what they are involved in. It was suggested to invite the Farm Bureau to a board meeting for more information. Marty gave a brief overview of Farm Bureau's intent as an organization.

Public Comments

Closing Remarks & Meeting Reminders:

February 8th 12:00 PM Ethics Committee Training Call

February 27th Committee Meetings (Last Tuesday) *Special Board Meeting for approvals*

Randy Prince moved to adjourn the meeting; Curtis Murphy seconded.

Meeting adjourned 11:00 AM

Respectfully submitted:

Marty R. Walker-Owen. Admin.

X Marty R. Walker-Owen

SCD Chairman, Randall Patton

X Randall Patton

SCD Secretary, Fred Halsey

X Fred Halsey