



MINUTES

Western Conservation District Board Meeting

April 22, 2024

In Attendance at the 9:00 a.m. Meeting

Supervisors Attending in person: Charles Lipscomb, Chairman; Jeremy Grant, Vice Chairman; Mary King, Secretary; Don Stephens, Treasurer; Joe Casto; Mike Wolpert

Others Attending: Hallie Roach, AS; Anothony Winters, CS; Jordan Roush NRCS; Brandon Duckworth, NRCS; Judith Lyons, Executive Director WVCA; Belinda Withrow, WVCA; John Perdue, FSA SED; Dennis Brumfield, CPA

Others Attending by phone: Heather Duncan, WVACD Executive Director; Julie Simmons, WVACD; Vanta Coda III, WVACD

Call to Order:

Chairman Lipscomb called the meeting to order at 9:03 a.m. at the USDA office in Point Pleasant, WV.

Adopt Agenda / Approve Minutes

Stephens moved to adopt the agenda as presented, second by Casto. Motion Passed.

On a Stephens/Grant motion the March minutes were approved. Motion Passed.

Financial Reports

General Fund and CDO Funds for March 2024 were reviewed by supervisors as presented. Dennis Brumfield reviewed the report with supervisors reading balances, income, and expenses for both General and Grant funds. The report will be filed for audit.

Financial Transactions Report: **On a Grant/Wolpert motion the Financial Reports were accepted and will be filed for audit with the March transactions approved. Motion Passed.**

Co-Administered Fund Report: Supervisors were provided with a copy of the funds cash balance report from WVCA District Fiscal Operations. Fund balances were reviewed. The board accepted the report to be filed for audit. **Grant/Casto moved to accept the Co-Administered Fund Report and file for audit. Motion Passed.**

Treasurer's Report: Don Stephens provided a report for supervisors to review. **On a Grant/Casto motion payroll was approved for \$2,477.80. Motion Passed.**

Partnership Reports

WVCA Written Report - Kim Fisher, Area Director
Kim Fisher provided a written report to the board members.



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Heather Duncan, WVACD, Executive Director

Heather Duncan provided a written report to the board members.

Jordan Roush, NRCS

Jordan Roush reviewed updates from NRCS and provided a written report. He introduced Dreama Howell, a new employee for NRCS as an Administrative Contracting Employee.

Programs

Operation, Maintenance & Repair

On a motion by Casto/Wolpert Mill Creek and Pocatalico 28 Emergency Action Plans were approved. Motion Passed

CO-ADMINISTERED COST SHARE PROGRAMS

A. Agriculture Enhancement Program (AgEP)

Anthony Winters reviewed with the board the payments that need to be made.

Stephens/Wolpert moved to approve the following AgEP payments. Motion Passed.

Approval of Payments

Lime

Gilbert Smith \$1,770.44

Greg Waskey \$991.76

B. **Wolpert/Casto moved to approve the following cancellation. Motion Passed.**

Cancellation AgEP

Frost Seeding – Trenton Cain

C. **On a motion by Stephens/Casto moved to request money from an overpayment to Ed Absten. Motion Passed.**

D. **Stephens/Wolpert moved to accept a bid quote from Cherry Fork Septic from Mayford Cobb for \$9,450.00. Motion Passed.**

Old Business

Putnam County Solid Waste Authority Representative will be put on the May Agenda.

The board discussed Pasture Walks for 2024, possibly the 2nd week of June on a Saturday, will be discussed more at the May Meeting.



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It was decided to get pencils and notecards for the WVACD State Fair booth.

The Conservation Farm Aard Program was discussed and all supervisors hasn't approved a county winner yet. They will be meeting on May 7, 2024 to visit the Traditional Conservation Farm County Winners.

New Business

Stephens/Casto moved to donate \$200.00 for Ravenswood Envirothon Entry Fee. Motion Passed.

Stephens/Grant moved to approve LOR ID #15120 for reimbursement from the Audit. Motion Passed.

Stephens/Grant moved to order Peoples Bank checks cost is \$233.73. Motion Passed.

Casto/Wolpert moved to change the May Board Meeting to May 21, 2024. Motion Passed.

The Soil Trailer will be used for the Mason County Youth Expo.

Stephens/Casto moved to approve Proclamation Week by Governor Jim Justice. Motion Passed.

Supervisor Reports

Don Stephens reported on Envirothon.

Jeremy Grant reported that the Mason County Commission is suppose to vote on Farmland Protection on May 2, 2024.

Chuck Lipscomb reported on the April Quarterly Meeting.

John Perdue stepped into the meeting so the supervisors could thank him for his help providing office space for the District in the new building.

The meeting was adjourned at 11:20 A.M.

Minutes recorded by:
Hallie Roach

Approved by:

Mary King, Secretary